

## Workplan for the Task Force on National Adaptation Plans (NAP Taskforce) (6 May 2014)

The workplan includes the following two types of activities:

1. Activities lead by the NAP TF, which have not been included in the broader workplan of the Adaptation Committee (AC), the Least Developed Country Expert Group (LEG) or other constituted bodies;
2. Activities lead by the AC, LEG or other constituted bodies, to which the NAP TF wishes to contribute in an effort to enhance overall coherence on issues related to NAPs.

This work plan is intended to be a living document. As a result of some of the activities, additional activities to be undertaken by the NAP TF and areas for collaboration may be identified.

#	Activity	Deliverables	Input	Timing	Lead	Support	Resource requirements
<b>A. Activities led by the NAP TF</b>							
A.1	<p>Regularly engage Parties, relevant multi- and bilateral organizations and NGOs to:</p> <ul style="list-style-type: none"> <li>◦ Take stock of past and ongoing activities in support of national adaptation planning</li> <li>◦ Assess applicability of the LEG's technical NAP guidelines for non-LDCs</li> <li>◦ Define and subsequently discuss progress in the NAP process, including as it relates to support provided and efforts undertaken at national and sub-national levels towards the objectives of the NAP process</li> <li>◦ Identify and address emerging issues, including relating to actions and support, in addition to efforts by the SBI to monitor and assess progress on the NAP process</li> <li>◦ Track issues, including gaps, needs, good practices, and obstacles faced by countries, and identify solutions with relevant partners</li> <li>◦</li> </ul>	<ul style="list-style-type: none"> <li>◦ Continued engagement of relevant organizations during meetings of the NAP TF and through other means to reach those not able to attend AC and/or NAP TF meetings</li> <li>◦ Contributions to monitoring efforts under the SBI through summaries of reports/submissions received by the AC</li> <li>◦ Summary of major gaps, needs and lessons learned</li> <li>◦ Recommendations for consideration by the AC for inclusion in its annual report to the COP on ways to further enhance the NAP process, including solutions to obstacles faced by countries, and recommendations to relevant organizations and agencies on ways to enhance support</li> </ul>	<ul style="list-style-type: none"> <li>◦ Relevant submissions from Parties and organizations to the SBI</li> <li>◦ Submissions from UN agencies and regional institutions to the AC</li> <li>◦ Relevant information from the LEG</li> <li>◦ Surveys</li> <li>◦ Updates from GEF, NAP GSP and other multi- and bilateral agencies and funds on financial and technical support provided</li> <li>◦ Technical exchanges with GEF STAP, PROVIA, UNU and others</li> </ul>	Q2 2014 - ongoing, regular reporting to AC on emerging issues as input to discussions on support to the NAP process in developing countries	NAP TF	Secretariat, including its support to the first stocktaking of the NAPs at SBI 42	Medium

#	Activity	Deliverables	Input	Timing	Lead	Support	Resource requirements
A.2	At the margins of AC6, organize a two-day meeting between NAP TF members and representatives from UN agencies, relevant multi- and bilateral organizations and NGOs supporting the NAP process	<ul style="list-style-type: none"> <li>◦ Identification of strategic efforts to address gaps and needs encountered by developing countries when undertaking the NAP process</li> </ul>	<ul style="list-style-type: none"> <li>◦ Short background paper synthesizing outputs from activity A.1</li> </ul>	Q3 2014 at the margins of AC6	NAP TF	Secretariat and interested multi- and bilateral organizations	Medium
A.3	Taking into account results of activities 1 and 2, prepare a technical paper on emerging topics on long-term adaptation planning, topics could include: <ul style="list-style-type: none"> <li>◦ Choice and use of scenarios</li> <li>◦ Decision-making under uncertainty</li> <li>◦ IPCC findings on predetermined climate changes over next 40 years or so and implications for adaptation planning</li> <li>◦ Types of national policies and decisions that have positive and negative long-term implications for adaptation planning</li> <li>◦ Countries' abilities to move from short-term project-based approaches adaptation to inter-ministerial, national-level adaptation planning and action</li> </ul>	<ul style="list-style-type: none"> <li>◦ Technical paper and possible related knowledge products</li> </ul>	<ul style="list-style-type: none"> <li>◦ Relevant submissions on adaptation planning by Parties and organizations</li> <li>◦ Relevant information from the AC and the LEG</li> <li>◦ IPCC reports</li> <li>◦ PROVIA guidance</li> </ul>	Q4 2014 -Q2 2015	NAP TF (Renske)	Secretariat	Medium
A.4	Translation of the LEG's technical NAP guidelines and related knowledge products into all UN languages (Note that the guidelines so far exist in English, French and Portuguese)	<ul style="list-style-type: none"> <li>◦ Translated guidelines in remaining UN languages to be available electronically only to reduce costs (Note that Spanish could be prioritized, followed by Russian, Arabic and Chinese)</li> </ul>		Q3 2014 -Q1 2015	Secretariat		Medium (EUR 5k for translation per language, EUR 5-8k for layout and staff time)
A.5	Develop information documents to be made available to non-LDCs on existing modalities for the NAP process	<ul style="list-style-type: none"> <li>◦ Information and knowledge products in addition to any deliverables included in activity A.4</li> </ul>		Q4 2014 – Q2 2015	NAP TF (Juan)	Secretariat	Medium

#	Activity	Deliverables	Input	Timing	Lead	Support	Resource requirements
A.6	Identify relevant areas/processes under the Convention, in which consideration of issues related to NAPs would be beneficial	<ul style="list-style-type: none"> <li>Relevant recommendations to the COP</li> </ul>	<ul style="list-style-type: none"> <li>Relevant workplans and mandates of constituted bodies under the Convention</li> </ul>	Q3 2014 – ongoing	NAP TF, in particular non-AC members	Secretariat	Low
<b>B. NAP TF contributions to activities led by the AC</b>							
B.1	Provide NAP-specific input to the AC workshop on means of implementation, including provision of inputs to the relevant scoping and synthesis paper	<ul style="list-style-type: none"> <li>Following the workshop, identification of means to support the needs of developing country Parties for NAPs, including through regular dialogue and exchange of information with relevant constituted bodies, including the LEG, SCF and TEC/CTCN, and operating entities of the financial mechanisms, including the GEF, the AFB and the GCF</li> </ul>	<ul style="list-style-type: none"> <li>Relevant outputs from activities A.1-A.3</li> </ul>	Q4 2014 – Q2 2015	AC	NAP TF, Secretariat	Medium
B.2	Contribute to the 2015 overview report on the implementation of the CAF, in particular on the NAPs	<ul style="list-style-type: none"> <li>Chapter related to NAPs on good practices, gaps, needs and lessons learned and any other relevant information</li> </ul>	<ul style="list-style-type: none"> <li>Relevant outputs from activities A.1-A.3</li> <li>Relevant information gathered by the LEG, NWP etc.</li> </ul>	Q1-Q4 2015	AC reports group	NAP TF, Secretariat	Low
<b>C. NAP TF contributions to activities led by the LEG</b>							
C.1	Contribute to the organization of NAP Expo in August 2014 in Bonn (Partners include the LEG, GEF, GCF, bilateral agencies, and other organizations)	<ul style="list-style-type: none"> <li>Pending specific requests, possible presentation on fostering a vision for long term adaptation</li> </ul>		Q3 2014	LEG	NAP TF, Secretariat	Low
C.2	Collaborate with the LEG in their ongoing work on M&E of NAPs	<ul style="list-style-type: none"> <li>Pending specific requests, contribution of case studies to test approaches and tools in non-LDCs and input to the identification of indicators/ metrics</li> </ul>	<ul style="list-style-type: none"> <li>Report and outcome of the AC's workshop on the M&amp;E of adaptation</li> <li>AC's scoping paper on M&amp;E follow-up activities</li> <li></li> </ul>	Q3 2014 – Q4 2015	LEG	NAP TF, AC, Secretariat	Medium

#	Activity	Deliverables	Input	Timing	Lead	Support	Resource requirements
C.3	Provide input into the development and maintenance of <i>NAP Central</i>	<ul style="list-style-type: none"> <li>Recommendations for further enhancement of <i>NAP Central</i> based on outcomes of the work of the TF so as to enable non-LDCs to access and benefit from information provided</li> </ul>	<ul style="list-style-type: none"> <li>Relevant updates from the AC member on the LEG's <i>NAP Central</i> taskforce</li> </ul>	Q3 2014 - ongoing	LEG	NAP TF, Secretariat	Low-high, pending activities to be implemented
<b>D. NAP TF contributions to activities led by the other constituted bodies under the Convention or relevant organizations</b>							
D.1	Provide support to the NAP GSP, LEG and other relevant partners in the design and implementation of regional training workshops on NAPs for developing countries. Support could include: <ul style="list-style-type: none"> <li>Identification of non-LDCs that could participate in planned regional training activities for LDCs</li> <li>Fund raising</li> <li>Input to the design and implementation of regional training workshops for non-LDCs</li> </ul>	<ul style="list-style-type: none"> <li>Relevant support to the NAP GSP, LEG and other partners</li> </ul>	<ul style="list-style-type: none"> <li>Relevant outputs from activities A.1-3</li> <li>Lessons learned from previous regional training workshops</li> <li>NAP TF member could participate in NAP GSP Steering Committee meetings</li> </ul>	Q3 2014 – ongoing	NAP-GSP	LEG, NAP TF, Secretariat, other relevant multi- and bilateral orgs	High
D.2	Provide support to any follow-up to the TEC's workshop on technologies for adaptation	<ul style="list-style-type: none"> <li>Pending concrete activities, provision of possible recommendations to the AC, LEG and TEC on technology issues related to NAPs</li> </ul>	<ul style="list-style-type: none"> <li>Workshop report and specific requests from the TEC and AC's coherence group</li> </ul>	<i>TBD</i>	TEC and AC's coherence group	NAP TF, Secretariat	<i>TBD</i>
D.3	Provide input to the GCF on the design of support to adaptation to ensure coherence between adaptation processes under the Convention, in particular for NAPs	<ul style="list-style-type: none"> <li>Review GCF board meeting documents and provide inputs as necessary</li> <li>Collaborate with the GCF Board to track readiness of developing countries to access the GCF, in particular for the NAP process</li> </ul>	<ul style="list-style-type: none"> <li>Relevant GCF documents and updates</li> </ul>	Q2 2014 - ongoing	GCF Board	NAP TF	Low