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**Second Meeting of the Adaptation Committee  
Bonn, Germany, 5–8 March 2013**

**Draft template for**

**Submissions by regional institutions and United Nations agencies on  
support for adaptation**

**Introduction**

The Conference of the Parties, at its 18<sup>th</sup> session, adopted the draft three year work plan of the Adaptation Committee (AC).<sup>1</sup> Within this work plan, the AC has been mandated to “invite regional institutions and United Nations (UN) agencies to communicate, as per the template developed by the AC, their current support for adaptation in developing countries, including in relation to capacity building, including of national institutions”.<sup>2</sup> Communications from these institutions and agencies would facilitate further consideration by the AC aimed at strengthening the roles of regional institutions and UN agencies in supporting enhanced adaptation action in developing countries.

This draft template aims to assist regional institutions and UN agencies in communicating their current efforts in supporting adaptation actions in developing countries. The template, once finalized by the AC, will be included in the call for submission of information on support for adaptation.

**Key aspects of support for adaptation**

To obtaining an overview of support for adaptation being provided to developing countries, with a view to facilitating collaboration and strengthening the role of regional institutions and UN agencies in supporting enhanced adaptation action in these countries, information on the following aspects of support for adaptation would be helpful:

**Objective(s)** – highlights the goal and expected end results;

**Scope** – details the category(ies) of support provided;<sup>3</sup>

**Sources** – details the contributions of support provided by all parties involved in the initiative;

**Beneficiaries** – indicates the recipients of the support;

**Participants** – describes who are involved and their respective roles;

**Current status** – updates progress made and results achieved etc.

**The draft template for submission**

Based on the key aspects of support activities outlined above, the following draft template is proposed to facilitate the communication of relevant institutions and agencies on their efforts to support adaptation in developing countries:

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<sup>1</sup> FCCC/SB/2012/3, annex II.

<sup>2</sup> Item 5 in annex II to FCCC/SB/2012/3.

<sup>3</sup> To facilitate AC’s efforts to identify appropriate actions to enhance the role of regional institutions and UN agencies in supporting national and sub-national level adaptation actions, the AC, at its first meeting, decided to invite submissions on support for adaptation using the categorization of adaptation actions outlined in paragraph 14(a)-(i) of decision 1/CP.16  
<<http://unfccc.int/resource/docs/2010/cop16/eng/07a01.pdf#page=2>>.

<b>Summary of support on adaptation provided to developing countries</b>		
<b>Title of the support initiative<sup>4</sup></b>		
<b>Location of the initiative<sup>5</sup></b>		
<b>Objective(s)</b>		
<b>Scope of support</b> <i>(please provide a brief description for each relevant category of support)</i>	Planning, prioritizing and implementing adaptation actions, including projects and programmes, and actions identified in national and subnational adaptation plans and strategies, national adaptation programmes of action of the least developed countries, national communications, technology needs assessments and other relevant national planning documents	
	Impact, vulnerability and adaptation assessments, including assessments of financial needs as well as economic, social and environmental evaluation of adaptation options	
	Strengthening institutional capacities and enabling environments for adaptation, including for climate-resilient development and vulnerability reduction	
	Building resilience of socio-economic and ecological systems, including through economic diversification and sustainable management of natural resources	
	Enhancing climate change related disaster risk reduction strategies, taking into consideration the Hyogo Framework for Action, where appropriate, early warning systems, risk assessment and management, and sharing and transfer mechanisms such as insurance, at the local, national, subregional and regional levels, as appropriate	

<sup>4</sup> "Initiative" here could be a programme/portfolio or a project.

<sup>5</sup> This refers to the geographic location of the initiative, including the name of the country(ies), province(s)/state(s) etc.

<b>Scope of support</b> <i>(continued)</i>	Measures to enhance understanding, coordination and cooperation with regard to climate change induced displacement, migration and planned relocation, where appropriate, at the national, regional and international levels	
	Research, development, demonstration, diffusion, deployment and transfer of technologies, practices and processes, and capacity-building for adaptation, with a view to promoting access to technologies, in particular in developing country Parties	
	Strengthening data, information and knowledge systems, education and public awareness	
	Improving climate-related research and systematic observation for climate data collection, archiving, analysis and modelling in order to provide decision makers at the national and regional levels with improved climate-related data and information	
<b>Main source(s) of support<sup>6</sup></b>		
<b>Other source(s) of support<sup>7</sup></b>		
<b>Beneficiaries</b> <i>(Please specify their nature, e.g., national/subnational level institution, local authorities, civil society groups, vulnerable communities, etc.)</i>		
<b>Key participants of the initiative and their respective roles<sup>8</sup></b>		
<b>Core activities</b>		
<b>Progress to date<sup>9</sup></b>		
<b>Other relevant information</b> <i>(including links to publications, documents, webpages)</i>		
<b>Contact details</b>		

<sup>6</sup> These refer to the support provided by the reporting institution/agency.

<sup>7</sup> These include those provided by collaborating donor agencies/countries, as well as those by beneficiaries/beneficiary institutions as in-kind support.

<sup>8</sup> They include beneficiaries.

<sup>9</sup> This includes outputs and results from the initiative.

**Next steps**

In line with the proposed activities relating to ongoing support for adaptation provided by regional institutions and UN agencies, as included in the approved AC work plan, the following actions are envisioned during the course of 2013:

1. The AC to discuss, revise and finalize this draft template (Q1/2013);
2. The AC to issue a call for submission of information on support for adaptation (Q2/2013);

*Possible channels for issuing the call include: (1) sending the invitation to the Nairobi work programme partner organizations, and other relevant institutions and UN agencies<sup>10</sup> for submissions; (2) announcing the open call on the AC web page; (3) a combination of (1) and (2)*

3. The secretariat to compile the submissions (Q3/2013);
4. The secretariat to prepare an information paper, based on submissions received from regional institutions and UN agencies, that strengthens the understanding of the roles of relevant institutions and agencies in supporting enhanced adaptation actions in developing countries (Q4/2013).

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<sup>10</sup> These institutions and agencies could be nominated/suggested by AC members and the secretariat based on their knowledge of relevant support provided by institutions and agencies.