

**List of institutional/governance issues for inclusion in a COP decision
that establishes a new decision-making body¹**

- 1. Mandate**
- 2. Sub committees, panels, advisory, working groups, etc., to assist its work**
- 3. Reporting requirement to the COP**
- 4. Membership/Composition**
- 5. Chairing arrangements**
- 6. Meetings**
- 7. Participation of observers at meetings**
- 8. Decision-making**
- 9. Agenda and documentation for meetings**
- 10. Review of the work of body**
- 11. Linkages with other Convention bodies**
- 12. Linkages with institutions outside of the Convention and participation of experts in meetings**
- 13. Other institutional/administrative arrangements (secretariat, trustee, other)**
- 14. Working language of body**
- 15. Transparency**
- 16. Amendments to the rules of procedure**
- 17. Other key operational issues concerning the mandate/work of that body**
- 18. ...**

¹ Based on decisions 1/CMP.3 (establishing AFB), 3/CMP.1 (establishing CDM EB), 9/CMP.1 (establishing JISC) and 27/CMP.1 (establishing Compliance Committee), 2/CP.16 and 1/CP.17 (AC, SCF & TEC). 14/CP.18 (CTCN AB)