

## Annex II

### Rolling work programme of the Least Developed Countries Expert Group for 2015

<i>Main activities</i>	<i>Output/activity type/timing</i>
<i>Objective 1: provide technical guidance and support to the process to formulate and implement national adaptation plans (NAPs) in the least developed countries (LDCs)<sup>a</sup></i>	
<i>Expected result: the LDCs are effectively supported in the launching of, and in making progress under, their process to formulate and implement NAPs</i>	
Develop and disseminate a publication presenting an overview of the process to formulate and implement NAPs and an overview of the guidelines for NAPs, including a glossary of commonly used terms and answers to frequently asked questions on NAPs, in English, French and Portuguese	Publication, by June 2015
Develop materials for use by countries at the national level on awareness and training activities in the process to formulate and implement NAPs	NAP sourcebook by the twenty-first session of the Conference of the Parties (COP), December 2015
Organize NAP Expo every year	NAP Expo, yearly
Formalizing the planning committee of the NAP Expo	Collaboration, ongoing
Organize in collaboration with the Adaptation Committee a workshop on experiences, good practices, lessons learned, gaps and needs on the process to formulate and implement NAPs	Event, 16–17 April 2015
Report on the workshop on experiences, good practices, lessons learned, gaps and needs on the process to formulate and implement NAPs	Information paper (document of the Subsidiary Body for Implementation (SBI)) by June 2015
Respond to individual requests from Parties for support on the process to formulate and implement NAPs, including through the provision of comments and feedback on draft NAPs, and the sharing of experiences and lessons learned	Technical support, upon request
Continue to compile and analyse support needs for the process to formulate and implement NAPs, on an ongoing basis, including via questionnaires to Parties during the sessions of the subsidiary bodies and other relevant events	Information presented in Least Developed Countries Expert Group (LEG) reports to the SBI, ongoing
Compile information on bilateral and multilateral sources of funding to support the implementation of national adaptation programmes of action (NAPAs) and the process to formulate and implement NAPs	Information to be posted on NAP Central, ongoing
<i>Expected result: collaboration with other organizations leads to coordinated and effective support to the LDCs on NAPs</i>	
Collaborate with a wide range of organizations through various modalities, such as technical meetings and sharing of relevant information and materials on the process to formulate and implement NAPs	Collaboration, ongoing
Prepare and disseminate an information paper on how the NAP process can be supported in the LDCs	Information paper, by COP 21

<i>Main activities</i>	<i>Output/activity type/timing</i>
Conduct regional training workshops on NAPs for the LDCs	Training workshops, 2014–2015

*Objective 2: provide support to the LDCs on the preparation, revision/update and implementation of NAPAs<sup>b</sup>*

*Expected result: the LDCs are effectively supported in the implementation of NAPAs*

Continue to invite the Global Environment Facility (GEF) and its agencies, relevant organizations and experts to the LEG meetings and events to explore the issues faced by some LDCs in implementing NAPAs, and to provide information to the SBI on ways and means to address these issues with a view to enhancing the implementation of NAPAs	Information presented in LEG reports to the SBI
Conduct surveys/case studies to collect information on remaining needs of the LDCs for the full implementation of NAPAs	Information presented in LEG report to the SBI, by SBI 43

*Expected result: the LDCs are assisted in the preparation, revision and update of their NAPAs*

Respond to individual requests for support in the preparation, revision and update of NAPAs, including through the provision of comments and feedback on draft NAPAs and draft revised and updated NAPAs, and the sharing of experiences and lessons learned	Technical support
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*Objective 3: support knowledge management and outreach in supporting adaptation planning, prioritization and implementation in the LDCs<sup>c</sup>*

*Expected result: the LDCs are effectively supported through enhanced access to the best available information useful for their adaptation efforts*

Continue to further develop NAP Central to serve as a universally accessible web-based central repository and hub for information pertinent to the process to formulate and implement NAPS	Further operationalization in 2015, increased use of the online platform
Develop a pamphlet on accessing NAP Central (NAP Central pamphlet)	Pamphlet, by June 2015 Publication, by COP 21
Develop a manual on NAP Central	
Prepare and disseminate the third volume of the publication on best practices and lessons learned in addressing adaptation in the LDCs, in English, French and Portuguese	Publication, by June 2015
Communicate complementary key information to the LDCs, through regular notes, in response to key concerns (such as on accessing funding under the Least Developed Countries Fund), in cooperation with the GEF and its agencies	Information notes to the LDCs, ongoing
Develop case studies capturing good practices and lessons learned on issues related to adaptation planning in collaboration with the Nairobi work programme on impacts, vulnerability and adaptation to climate change	Information to be used in various LEG and Nairobi work programme products

Main activities	Output/activity type/timing
<i>Objective 4: provide guidance and advice on the integration of adaptation into development planning and on strengthening gender-related considerations and considerations regarding vulnerable communities in adaptation planning and implementation in the LDCs<sup>d</sup></i>	
<i>Expected result: the LDCs are effectively assisted in their efforts to integrate gender-related considerations and considerations regarding vulnerable communities into adaptation</i>	
Complete and disseminate an information paper on strengthening gender considerations in adaptation planning and implementation in the LDCs	Publication, by June 2015
Develop and disseminate an information paper on strengthening considerations regarding vulnerable communities in adaptation planning and implementation in the LDCs	Publication, by COP 21
<i>Objective 5: promote the quality and achievement of results through support for the monitoring and evaluation of progress, effectiveness and gaps in the context of NAPAs, NAPs and the LDC work programme in the LDCs<sup>e</sup></i>	
<i>Expected result: support for monitoring the impact and effectiveness of efforts to address vulnerability is provided</i>	
Develop a technical paper describing the tool for monitoring and evaluating progress, effectiveness and gaps in the process to formulate and implement NAPs (PEG M&E tool)	Technical paper, by June 2015
Compile and analyse information to monitor progress and effectiveness, and identify gaps in the implementation of NAPAs, the LDC work programme and NAPs	Compilation, monitoring and analysis, ongoing
<i>Objective 6: support the implementation of the LDC work programme<sup>f</sup></i>	
<i>Expected result: implementation of the LDC work programme is effectively facilitated</i>	
Develop and disseminate an information paper on examples of the application of adaptation technologies in adaptation planning and implementation, in collaboration with the Technology Executive Committee	Information paper, by COP 21
Continue to collaborate with the GEF and its agencies and other organizations on ways to support the LDCs in implementing the LDC work programme, including through ways proposed in the report on the 21 <sup>st</sup> meeting of the LEG <sup>g</sup>	Technical support, ongoing
Collaborate with the United Nations Development Programme and the United Nations Environment Programme on the global support programme for LDC negotiators that they are managing, and provide inputs when required	Collaboration, upon request
<i>Objective 7: promote synergy of adaptation-related efforts under the Convention<sup>h</sup></i>	
<i>Expected result: coherence in support to the LDCs is promoted under the Convention, regionally and with other multilateral environmental agreements (MEAs)</i>	
Complete and disseminate a technical paper on regional synergy in addressing adaptation in the LDCs	Technical paper, by June 2015
Complete and disseminate a technical paper on synergy among MEAs in addressing adaptation in the LDCs	Technical paper, by COP 21
Prepare a report on reporting channels under the Convention, in collaboration with the Adaptation Committee, to serve as background information for discussions on reporting for the	Information paper, by COP 21

<i>Main activities</i>	<i>Output/activity type/timing</i>
process to formulate and implement NAPs during the meeting on experiences, good practices and lessons learned, gaps and needs in the process to formulate and implement NAPs	
Continue to collaborate with the Adaptation Committee, including on revision of methodologies for capturing and sharing best practices and lessons learned, and further development of NAP Central, NAP Expo, training on NAPs and the Adaptation Committee task force on NAPs	Collaboration, ongoing
Continue collaboration with other bodies under the Convention, including the Technology Executive Committee, the Standing Committee on Finance and the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention	Collaboration, ongoing
<i>Objective 8: interact with the Green Climate Fund (GCF) to consider how best to support LDC Parties in accessing funding from the GCF for the process to formulate and implement NAPs</i>	
<i>Expected result: the LEG collaboration with the GCF contributed to increasing awareness of how the LDCs can access and use the GCF for the process to formulate and implement NAPs</i>	
Collaborate with the GCF to provide relevant and timely information to the LDCs on the operation of the Fund, and invite a representative of the Fund to the LEG meetings	Collaboration, ongoing
Develop an information note orientating LDCs to the GCF website	Information note, in the course of 2015
<i>Objective 8: promoting and ensuring coherence of support being provided to the LDCs for the process to formulate and implement NAPs</i>	
<i>Expected result: the LEG engagement with the global support programmes contributes to effective support to the LDCs on the process to formulate and implement NAPs</i>	
Collaborate with the global support programmes in their provision of support to the process to formulate and implement NAPs to ensure coherence with the NAP guidelines, including by serving on the boards of the global support programmes	Collaboration, technical support, ongoing
<i>Expected result: the LEG contribution to the work of relevant organizations facilitates the provision of coherence in country-level support, including country-level training</i>	
Provide information on the NAP guidelines and contribute, without any implied endorsement, to the work of the NAP technical working group and other organizations, as they develop individual or joint supplementary materials to the NAP guidelines	Advice, ongoing

<sup>a</sup> Decision 5/CP.17, paragraphs 13 and 14.

<sup>b</sup> Decisions 29/CP.7, 4/CP.11, paragraph 2, 8/CP.13, paragraph 4, and 6/CP.16, paragraphs 1 and 2.

<sup>c</sup> Decisions 29/CP.7, 4/CP.11, paragraph 2, 8/CP.13, paragraph 4, 6/CP.16, paragraphs 1 and 2, and 5/CP.17, paragraphs 13 and 14.

<sup>d</sup> Decision 6/CP.16, paragraph 2(a).

<sup>e</sup> Decisions 29/CP.7, 6/CP.16 and 5/CP.17.

<sup>f</sup> Decision 5/CP.14, paragraph 2.

<sup>g</sup> FCCC/SBI/2012/7, paragraphs 31–45.

<sup>h</sup> Decisions 29/CP.7, 5/CP.17, paragraph 17, and 1/CP.18, paragraphs 55 and 56.