



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat  
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

Ref: ICA/PART/COP8/02  
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Bonn, 23 August 2002

## NOTIFICATION

*This notification is being sent to Parties and Observer States to the Convention. It is addressed to their National Focal Points for Climate Change. For those Parties that have not yet identified National Focal Points, the notification is being sent to their diplomatic missions accredited to the Federal Republic of Germany; for those Parties not accredited to the Federal Republic of Germany, it is being sent to permanent missions in New York or Ministries of Foreign Affairs as appropriate. In all cases, the notification is copied to the diplomatic missions accredited to the Federal Republic of Germany and the permanent missions to the United Nations Office at Geneva.*

On behalf of the Executive Secretary, I wish to notify Parties and Observer States that the eighth session of the Conference of the Parties, including the seventeenth sessions of the Subsidiary Body for Scientific and Technological Advice (SBSTA) and the Subsidiary Body for Implementation (SBI), will take place at the Vigyan Bhawan, Maulana Azad Road, New Delhi from Wednesday, 23 October to Friday, 1 November 2002.

It would be appreciated if the names of the heads of delegation and representatives, with their titles and addresses (including fax and e-mail), who will attend the sessions could be communicated to me as soon as possible and **not later than Wednesday, 2 October 2002** at the address of the secretariat:

P.O. Box 260 124, D-53153 Bonn, Germany  
Fax: (49-228) 815-1999  
E-mail: [secretariat@unfccc.int](mailto:secretariat@unfccc.int)

Three annexes are attached to this notification. Annex I contains the provisional agenda of the Conference of the Parties at its eighth session as well as the provisional agendas for the subsidiary bodies of the Convention. Annex II provides information on protocol issues concerning credentials for the session and attendance by ministers and senior officials. Finally, Annex III offers useful information for participants including important guidelines for the issuance of visas.

Yours sincerely,  
Original Signed  
Richard J. Kinley  
à signé l'original

Richard Kinley  
Secretary  
Conference of the Parties



## ANNEX I

### 1. PROVISIONAL AGENDAS

#### Conference of the Parties at its eighth session

The provisional agenda for the eighth session of the Conference of the Parties has been drafted by the Executive Secretary in agreement with the President, in accordance with rule 9 of the draft rules of procedure being applied.

1. Opening of the session:
  - (a) Statement by the President of the Conference at its seventh session;
  - (b) Election of the President of the Conference at its eighth session;
  - (c) Statement by the President;
  - (d) Addresses of welcome;
  - (e) Statement by the Executive Secretary.
2. Organizational matters:
  - (a) Status of ratification of the Convention and its Kyoto Protocol;
  - (b) Adoption of the rules of procedure;
  - (c) Adoption of the agenda;
  - (d) Election of officers other than the President;
  - (e) Admission of organizations as observers;
  - (f) Organization of work, including the sessions of the subsidiary bodies;
  - (g) Date and venue of the ninth session of the Conference of the Parties;
  - (h) Calendar of meetings of Convention bodies, 2003–2007;
  - (i) Adoption of the report on credentials.
3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom:
  - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
  - (b) Report of the Subsidiary Body for Implementation.
4. Review of the implementation of commitments and of other provisions of the Convention:
  - (a) Financial mechanism:
    - (i) Report of the Global Environment Facility;
    - (ii) Funding under the Convention;
    - (iii) Review of the financial mechanism;
    - (iv) Additional guidance to an operating entity of the financial mechanism.
  - (b) National communications:
    - (i) National communications from Parties included in Annex I to the Convention;
    - (ii) Greenhouse gas inventories from Parties included in Annex I to the Convention;
    - (iii) National communications from Parties not included in Annex I to the Convention.
  - (c) Capacity-building;
  - (d) Development and transfer of technologies;
  - (e) Implementation of Article 4, paragraphs 8 and 9, of the Convention;
  - (f) Activities implemented jointly under the pilot phase.



5. Follow-up to the World Summit on Sustainable Development.
6. Second review of the adequacy of Article 4, paragraph 2 (a) and (b), of the Convention.<sup>1</sup>
7. Request from a group of countries of Central Asia and the Caucasus, Albania and the Republic of Moldova regarding their status under the Convention.
8. Preparations for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol:
  - (a) Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;
  - (b) Implementation of Article 2, paragraph 3, of the Kyoto Protocol;<sup>2</sup>
  - (c) Proposal by Canada for a decision on modalities for the accounting of assigned amounts under Article 7, paragraph 4, of the Kyoto Protocol in relation to cleaner energy exports;<sup>3</sup>
  - (d) Other matters referred to the Conference of the Parties by the subsidiary bodies.
9. Report of the executive board of the clean development mechanism.
10. Administrative and financial matters:
  - (a) Audited financial statements for the biennium 2000–2001;
  - (b) Income and budget performance in the biennium 2002–2003;
  - (c) Procedure for the appointment of an Executive Secretary.<sup>4</sup>
11. High-level segment attended by ministers and senior officials.
12. Other matters.
13. Conclusion of the session:
  - (a) Adoption of the report of the Conference of the Parties on its eighth session;
  - (b) Closure of the session.

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1 Following the inability of the Conference of the Parties at its fifth session to reach any conclusion on this matter (FCCC/CP/1999/6, para. 18), and following rule 10 (c) and rule 16 of the draft rules of procedure being applied, an item entitled “Second review of the adequacy of Article 4.2(a) and (b) of the Convention” was included in the provisional agenda for the Conference of the Parties at its sixth and seventh sessions. Attached to this item was a footnote reflecting a proposal made at the fifth session by the Group of 77 and China to amend this item to read “Review of the adequacy of implementation of Article 4, paragraph 2 (a) and (b), of the Convention”. At its seventh session, the Conference of the Parties decided to include this item in the provisional agenda for its eighth session, accompanied by an appropriate explanatory footnote (see FCCC/CP/2001/13, paras. 29–30).

2 Included at the request of Saudi Arabia.

3 Included at the request of Canada.

4 Included at the request of the Bureau.



## PROVISIONAL AGENDA

### Subsidiary Body for Scientific and Technological Advice at its seventeenth session

1. Opening of the session.
2. Organizational matters:
  - (a) Adoption of the agenda;
  - (b) Organization of the work of the session;
  - (c) Election of officers other than the Chair.
3. Third Assessment Report of the Intergovernmental Panel on Climate Change.
4. Methodological issues:
  - (a) Review of methodological work under the Convention and the Kyoto Protocol;
  - (b) Guidelines under Articles 5, 7 and 8 of the Kyoto Protocol;
  - (c) Guidelines on reporting and review of greenhouse gas inventories from Parties included in Annex I to the Convention (implementing decisions 3/CP.5 and 6/CP.5);
  - (d) Activities implemented jointly under the pilot phase;
  - (e) Land use, land-use change and forestry: definitions and modalities for including afforestation and reforestation activities under Article 12 of the Kyoto Protocol;
  - (f) Scientific and methodological assessment of contributions to climate change;
  - (g) Special circumstances of Croatia under Article 4, paragraph 6, of the Convention.
5. Development and transfer of technologies.
6. Relationship between efforts to protect the stratospheric ozone layer and efforts to safeguard the global climate system: issues relating to hydrofluorocarbons and perfluorocarbons.
7. "Good practices" in policies and measures among Parties included in Annex I to the Convention.
8. Research and systematic observations.
9. Cooperation with relevant international organizations.
10. Article 6 of the Convention.
11. Other matters:
  - (a) Issues relating to cleaner or less greenhouse gas-emitting energy;
  - (b) Issues relating to the implementation of Article 2, paragraph 3, of the Kyoto Protocol;
  - (c) Any other matters.
12. Report on the session.



## PROVISIONAL AGENDAS

### Subsidiary Body for Implementation at its seventeenth session

1. Opening of the session.
2. Organizational matters:
  - (a) Adoption of the agenda;
  - (b) Organization of the work of the session;
  - (c) Election of officers other than the Chair.
3. National communications from Parties included in Annex I to the Convention:
  - (a) Consideration of the reviews of national communications from Parties included in Annex I to the Convention;
  - (b) Status report on the review of third national communications.
4. National communications from Parties not included in Annex I to the Convention:
  - (a) Consideration of the fourth compilation and synthesis of initial national communications;
  - (b) Revision of the guidelines for the preparation of national communications from Parties not included in Annex I to the Convention;
  - (c) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention;
  - (d) Provision of financial and technical support.
5. Financial mechanism:
  - (a) Report of the Global Environment Facility;
  - (b) Funding under the Convention;
  - (c) Review of the financial mechanism;
  - (d) Additional guidance to an operating entity of the financial mechanism.
6. Capacity-building.
7. Implementation of Article 4, paragraphs 8 and 9, of the Convention:
  - (a) Progress on the implementation of activities under decision 5/CP.7;
  - (b) Matters relating to the least developed countries.
8. Request from a group of countries of Central Asia and the Caucasus, Albania and the Republic of Moldova regarding their status under the Convention.
9. Arrangements for intergovernmental meetings:
  - (a) Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;
  - (b) Date and venue of the ninth session of the Conference of the Parties;
  - (c) Effective participation in the Convention process.
10. Administrative and financial matters:
  - (a) Audited financial statements for the biennium 2000–2001;
  - (b) Interim financial performance for the biennium 2002–2003;
  - (c) Possible options for responding to late payment of contributions;
  - (d) Implementation of the Headquarters Agreement.
11. Other matters:
  - (a) Proposal by Croatia on land use, land-use change and forestry;
  - (b) Any other matters.
12. Report on the session.



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## ANNEX II

### PROTOCOL ISSUES

#### **Credentials of States Parties to the Convention**

In accordance with rule 19 of the draft rules of procedure being applied (FCCC/CP/1996/2), the credentials of representatives of Parties, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat not later than twenty-four hours after the opening of the session. Any later change in the composition of the delegation shall also be submitted to the secretariat.

The credentials must be issued either by the head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization.

Parties are requested to provide their representatives with full powers to participate in the session, including the authority to adopt decisions, to vote and to serve as officers of the Conference of the Parties and its subsidiary bodies and as officers of any sessional bodies.

States that are not Parties to the Convention are not required to provide their representatives with credentials.

#### **High-level segment of the session**

The high-level segment to be attended by ministers and other senior officials will be held from 30 October to 1 November 2002. Ministerial round-table discussions, open to all heads of delegations, will be the vehicle for ministers to exchange views at COP 8.

Further information concerning the high-level segment will be provided nearer to the sessions.

**ANNEX III****GUIDE FOR PARTICIPANTS**

<b>DOCUMENTS:</b>	<p>All available documents will be posted on the official web site of the secretariat <a href="http://unfccc.int">http://unfccc.int</a>. Essential documents for the session are as follows:</p> <p>Conference of the Parties:</p> <table><tr><td>Provisional agenda and annotations</td><td>FCCC/CP/2002/1 and Add.1</td></tr><tr><td>COP 7 report</td><td>FCCC/CP/2001/13 and Add. 1-4</td></tr></table> <p>Subsidiary bodies:</p> <table><tr><td>Provisional agenda and annotations</td><td>FCCC/SBSTA/2002/7</td></tr><tr><td></td><td>FCCC/SBI/2002/7</td></tr><tr><td>Reports of the subsidiary bodies</td><td>FCCC/SBSTA/2002/6</td></tr><tr><td></td><td>FCCC/SBI/2002/6</td></tr></table>	Provisional agenda and annotations	FCCC/CP/2002/1 and Add.1	COP 7 report	FCCC/CP/2001/13 and Add. 1-4	Provisional agenda and annotations	FCCC/SBSTA/2002/7		FCCC/SBI/2002/7	Reports of the subsidiary bodies	FCCC/SBSTA/2002/6		FCCC/SBI/2002/6
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	FCCC/SBI/2002/7												
Reports of the subsidiary bodies	FCCC/SBSTA/2002/6												
	FCCC/SBI/2002/6												
<b>REGISTRATION:</b>	<p>Will take place at the Vigyan Bhawan, New Delhi, as follows:</p> <ul style="list-style-type: none"><li>➤ <i>Sunday, 20 October from 12 noon to 6 p.m.</i></li><li>➤ <i>Monday, 21 October to Tuesday, 22 October from 9 a.m. to 6 p.m.</i></li><li>➤ <i>Wednesday, 23 October to Friday, 1 November: from 8 a.m. to 7 p.m.</i></li></ul> <p>Double registration for the session is not permitted (i.e., State representative and Observer organization representative, or State representative and Press/Media representative).</p>												
<b>BADGES:</b>	<p>Badges are essential in order for participants to gain access to the premises. They are issued only on the basis of a letter of nomination from Parties or Observer States. <i>Please note that representatives duly nominated by their governments to participate in COP 8, and who hold a pink badge issued at SB 16 in Bonn bearing the text "2002", will be given access to the conference premises in New Delhi.</i></p>												
<b>FUNDING:</b>	<p>The secretariat hopes that funding will be available to permit one delegate from each Party selected as eligible for funding to participate in the session. In addition, the secretariat is seeking to cover the cost of a second delegate each from least developed countries and eligible small island developing States. This can only be confirmed closer to the session, if the necessary funds are received.</p>												
<b>HOTELS:</b>	<p>Representatives who require assistance in making a hotel reservation in New Delhi may contact:</p> <p>India Tourism Development Corporation (ITDC) Ashok Reservation &amp; Marketing Services (ARMS) Contact Person: Rajiv Makin, GM Telephone: +91-11-336 4415, +91-11-336 0607 Fax: +91-11-334 3167 E-mail: <a href="mailto:booking@ITDCCOP8.org">booking@ITDCCOP8.org</a></p> <p>Online bookings may be made at <a href="http://www.itdcccop8.org/accommodation_booking_form.htm">http://www.itdcccop8.org/accommodation_booking_form.htm</a></p>												



<b>CUSTOMS:</b>	Information on customs formalities will be made available soon on the official web site of the secretariat: <a href="http://unfccc.int/cop8/index.html">http://unfccc.int/cop8/index.html</a>
<b>DISCLAIMER:</b>	The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to obtain international medical insurance for the period of participation.
<b>VISAS:</b>	Immediate contact with the consular authorities of the Republic of India is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for New Delhi. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request.