



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

Ref: ICA/OBS/COP7/00
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Bonn, 7 September 2001

NOTIFICATION

This message is being sent to all intergovernmental organizations and non-governmental organizations admitted as observers by the Conference of the Parties at its previous sessions, in accordance with Article 7, paragraph 6, of the Convention.

On behalf of the Executive Secretary, I wish to notify all intergovernmental organizations (IGOs) and non-governmental organizations (NGOs) admitted as observers by the Conference of the Parties at its previous sessions, of the forthcoming seventh session of the Conference of the Parties, including the fifteenth sessions of the Subsidiary Body for Scientific and Technological Advice (SBSTA) and the Subsidiary Body for Implementation (SBI), which will take place at the Palais des Congrès de Marrakech, Avenue de France, Marrakesh, Morocco (telephone: (212) 44-33-9100, fax: (212) 44-33-9120/1, e-mail: lemansour@iam.net.ma), from Monday, 29 October to Friday, 9 November 2001.

The names of the representatives for the sessions as well as the titles, addresses, telephone and fax numbers, and e-mail addresses, should be communicated to me through the designated contact points for climate change as soon as possible and **not later than Monday, 1 October 2001**. The address of the secretariat is:

P.O. Box 260 124, D-53153 Bonn, Germany
Fax: (49-228) 815-1999; E-mail: secretariat@unfccc.int

Two annexes are attached to this notification. Annex I contains the provisional agenda of the Conference of the Parties at its seventh session, as well as the provisional agendas of the subsidiary bodies of the Convention. Annex II offers useful information for participants, including important guidelines for the issuance of visas.

Yours sincerely,

Original signed
H. Peluffo

for/ Richard Kinley
Secretary
Conference of the Parties



ANNEX I

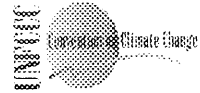
PROVISIONAL AGENDAS

Conference of the Parties at its seventh session

The provisional agenda for the seventh session of the Conference of the Parties has been drafted by the Executive Secretary in agreement with the President, in accordance with rule 9 of the draft rules of procedure being applied, and is guided by the assumption that the Conference would wish to focus on the adoption of the package of decisions emanating from the "Bonn Agreements on the implementation of the Buenos Aires Plan of Action" of 23 July 2001 (decision 5/CP.6). Consequently, certain topics which would normally figure as distinct items on the provisional agenda of the Conference are treated on this occasion as part of that package under item 3. The items that are indicated with an asterisk (*) are expected to be referred to the Subsidiary Body for Implementation, and the item that is indicated with two asterisks (**) is expected to be referred to the Subsidiary Body for Scientific and Technological Advice.

1. Opening of the session:
 - (a) Statement by the President of the Conference at its sixth session;
 - (b) Election of the President of the Conference at its seventh session;
 - (c) Statement by the President;
 - (d) Addresses of welcome;
 - (e) Statement by the Executive Secretary.

2. Organizational matters:
 - (a) Status of ratification of the Convention and its Kyoto Protocol;
 - (b) Adoption of the rules of procedure;
 - (c) Adoption of the agenda;
 - (d) Election of officers other than the President;
 - (e) Admission of organizations as observers;
 - (f) Organization of work, including the sessions of the subsidiary bodies;
 - (g) Date and venue of the eighth session of the Conference of the Parties;*



- (h) Calendar of meetings of Convention bodies, 2005-2007;*
 - (i) Adoption of the report on credentials.
3. Implementation of the Buenos Aires Plan of Action: adoption of the decisions giving effect to the Bonn Agreements:
- (a) Completed decisions forwarded for adoption;¹
 - (b) Draft decisions forwarded for elaboration, completion and adoption;²
 - (i) National systems, adjustments and guidelines under Articles 5, 7 and 8 of the Kyoto Protocol;
 - (ii) Land use, land-use change and forestry;
 - (iii) Work programme on mechanisms (decisions 7/CP.4 and 14/CP.4);
 - (iv) Procedures and mechanisms on compliance under the Kyoto Protocol;
 - (v) "Good practices" in policies and measures.
4. Input to the World Summit on Sustainable Development.*
5. Third Assessment Report of the Intergovernmental Panel on Climate Change.**
6. Report of the Global Environment Facility to the Conference of the Parties.*

1 These decisions are entitled: Capacity-building in developing countries (non-Annex I Parties); Capacity-building in countries with economies in transition; Development and transfer of technologies (decisions 4/CP.4 and 9/CP.5); Implementation of Article 4, paragraphs 8 and 9 of the Convention (decision 3/CP.3, and Article 2, paragraph 3, and Article 3, paragraph 14, of the Kyoto Protocol); Additional guidance to an operating entity of the financial mechanism; Funding under the Convention; Activities implemented jointly under the pilot phase; Matters relating to Article 3, paragraph 14 of the Kyoto Protocol; Funding under the Kyoto Protocol; and Impact of single projects on emissions in the commitment period (decisions 6/CP.4 and 13/CP.5). The texts of these decisions are contained in the report of the Conference of the Parties at the second part of its sixth session (see FCCC/CP/2001/5/Add.1).

2 The texts of these draft decisions are contained in the report of the Conference of the Parties at the second part of its sixth session (see FCCC/CP/2001/5/Add.2).



7. Second review of the adequacy of Article 4, paragraph 2 (a) and (b), of the Convention.³
8. Proposals to amend the lists in Annexes I and II to the Convention:*

 - (a) Proposal to amend the lists in Annexes I and II to the Convention by removing the name of Turkey: review of information and possible decisions under Article 4, paragraph 2 (f);
 - (b) Amendment proposed by Kazakhstan: to add Kazakhstan to the list in Annex I.

9. Matters relating to national communications under the Convention:⁴

 - (a) National communications from Parties included in Annex I to the Convention;
 - (b) National communications from Parties not included in Annex I to the Convention.

10. Programme budget for the biennium 2002-2003.*
11. Reports of subsidiary bodies and decisions and conclusions arising therefrom:

 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
 - (b) Report of the Subsidiary Body for Implementation.

12. Statements:

 - (a) Statements by ministers and other heads of delegation of Parties;
 - (b) Statements by Observer States;
 - (c) Statements by intergovernmental organizations;
 - (d) Statements by non-governmental organizations.

³ Following the inability of the Conference of the Parties at its fifth session to reach any conclusion on this matter (FCCC/CP/1999/6, para. 18), and following rule 10 (c) and rule 16 of the draft rules of procedure being applied, an item entitled "Second review of the adequacy of Article 4.2(a) and (b) of the Convention" was included in the provisional agenda for the sixth session. Attached to this item was a footnote reflecting a proposal made at the fifth session by the Group of 77 and China to amend this item to read "Review of the adequacy of implementation of Article 4, paragraph 2 (a) and (b) of the Convention". At the first part of its sixth session, the Conference of the Parties decided to include this item in the provisional agenda for its seventh session (see FCCC/CP/2000/5/Add.1, paras. 33-35).

⁴ Decisions or conclusions on this item will be recommended by the appropriate subsidiary body.



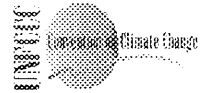
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13. Other matters.
 14. Conclusion of the session:
 - (a) Adoption of the report of the Conference of the Parties on its seventh session;
 - (b) Closure of the session.



PROVISIONAL AGENDAS

Subsidiary Body for Scientific and Technological Advice at its fifteenth session

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Election of officers other than the Chairman.
3. Matters referred by the Conference of the Parties to the Subsidiary Body on Scientific and Technological Advice.
 - (a) Third Assessment Report of the Intergovernmental Panel on Climate Change;
 - (b) Any other matters.
4. Methodological issues:
 - (a) Ongoing activities on reporting and review of greenhouse gas inventories from Parties included in Annex I to the Convention (implementing decisions 3/CP.5 and 6/CP.5);
 - (b) Emissions resulting from fuel used in international transportation;
 - (c) Methods and tools to evaluate impacts and adaptation;
 - (d) Development of good practice guidance and other information for the land use, land-use change and forestry sector;
 - (e) Issues relating to emissions from forest harvesting and wood products.
5. Development and transfer of technologies.
6. "Good practices" in policies and measures.
7. Cooperation with relevant international organizations.
8. Article 6 of the Convention: Education, training and public awareness.
9. Activities implemented jointly under the pilot phase.
10. Other matters.
11. Report on the session.



PROVISIONAL AGENDAS

Subsidiary Body for Implementation at its fifteenth session

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Election of officers other than the Chairman.
3. Matters referred to the Subsidiary Body for Implementation by the Conference of the Parties:
 - (a) Input to the World Summit on Sustainable Development;
 - (b) Report of the Global Environment Facility to the Conference of the Parties;
 - (c) Proposal to amend the lists in Annexes I and II to the Convention;
 - (i) Proposal to amend the lists in Annexes I and II to the Convention by removing the name of Turkey: review of information and possible decisions under Article 4, paragraph 2 (f);
 - (ii) Amendment proposed by Kazakhstan to add its name to the list in Annex I.
 - (d) Arrangements for intergovernmental meetings:
 - (i) Date and venue of the eighth session of the Conference of the Parties;
 - (ii) Calendar of meetings of Convention bodies, 2005-2007.
 - (e) Programme budget for the biennium 2002-2003.
 - (f) Any other matters.
4. Matters relating to the least developed countries.



5. National communications from Parties included in Annex I to the Convention:
 - (a) Ongoing activities on reporting and review of greenhouse gas inventories in Parties included in Annex I to the Convention (implementing decisions 3/CP.5 and 6/CP.5);
 - (b) Feasibility of developing guidelines for the review of national communications;
 - (c) Third national communications: review and the roster of experts.
6. National communications from Parties not included in Annex I to the Convention:
 - (a) Third compilation and synthesis of initial national communications from Parties not included in Annex I to the Convention;
 - (b) Report of the Consultative Group of Experts to the subsidiary bodies;
 - (c) Provision of financial and technical support.
7. Administrative and financial matters:
 - (a) Interim financial performance for 2000-2001;
 - (b) Possible options to respond to late payment of contributions;
 - (c) Implementation of the Headquarters Agreement.
8. Other matters.
9. Report on the session.



ANNEX II GUIDE FOR PARTICIPANTS

DOCUMENTS:	<p>All available documents will be posted on the official web site of the secretariat www.unfccc.int. Essential documents for the session are as follows:</p> <p>Conference of the Parties:</p> <table><tr><td>Provisional agenda and annotations</td><td>FCCC/CP/2001/6</td></tr><tr><td>COP 6 (part 2) report</td><td>FCCC/CP/2001/5</td></tr><tr><td></td><td>FCCC/CP/2001/5/Add.1 and 2</td></tr></table> <p>Subsidiary bodies:</p> <table><tr><td>Provisional agenda and annotations</td><td>FCCC/SBSTA/2001/3</td></tr><tr><td></td><td>FCCC/SBI/2001/10</td></tr><tr><td>Reports of the subsidiary bodies</td><td>FCCC/SBSTA/2001/2</td></tr><tr><td></td><td>FCCC/SBI/2001/9</td></tr></table>	Provisional agenda and annotations	FCCC/CP/2001/6	COP 6 (part 2) report	FCCC/CP/2001/5		FCCC/CP/2001/5/Add.1 and 2	Provisional agenda and annotations	FCCC/SBSTA/2001/3		FCCC/SBI/2001/10	Reports of the subsidiary bodies	FCCC/SBSTA/2001/2		FCCC/SBI/2001/9
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	FCCC/SBI/2001/10														
Reports of the subsidiary bodies	FCCC/SBSTA/2001/2														
	FCCC/SBI/2001/9														
REGISTRATION:	<p>Will take place at the Palais des Congrès de Marrakech, as follows:</p> <ul style="list-style-type: none">➤ <i>Friday, 26 October to Sunday, 25 October: from 1 p.m. to 6 p.m.</i>➤ <i>Monday, 29 October to Friday, 9 November: from 8 a.m. to 6 p.m.</i> <p>Double registration for the session is not permitted (i.e., State representative and Observer organization representative, or State representative and Press/Media representative).</p>														
SPECIAL EVENTS:	<p>Special events and exhibits will take place during the two weeks of COP 7, except for Sunday, 4 November 2001. The conditions and application forms are available on the official web site at www.unfccc.int. The deadline for applications is Friday, 21 September 2001. Organizations are reminded that initially only one application per organization will be considered and joint or collaborative events will be given priority, in order to allow a balanced programme.</p> <p>The special event schedule and exhibit list will be posted on the official web site. Organizers of special events are reminded that the secretariat reserves the right to reschedule or cancel special events in the interest of the negotiating process.</p> <p>Presenters at special events and exhibitors must be previously nominated as representatives of Parties or accredited observer organizations for the sessions, in order to gain access to the premises.</p>														
HOTELS:	<p>Representatives who require assistance in making a hotel reservation in Marrakesh may contact Groupement d'intérêts économiques (GIE), Imm. BMCE Marrakech Ménara – 3ème étage, Avenue de France, 40 000 Marrakech; Telephone: (212) 4443-6054; Fax: (212) 4443-6059; E-Mail: cop7.rak.gie@iam.net.ma, Web: www.marrakech-web.net/cop7</p>														
CURRENCY:	<p>Moroccan dirhams can only be obtained in Morocco; there may be limitations on exchanging dirhams when leaving Morocco. National currencies should be exchanged only at official "bureaux de change" (identified by a golden sign); changing money in the streets is illegal. There is no commission charge and visitors should be provided with a receipt. This receipt must be retained in order to convert Moroccan currency back into the original national currency at departure.</p>														

**DISCLAIMER:**

The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to obtain international medical insurance for the period of participation.

VISAS:

Early contact with the consular authorities of the Kingdom of Morocco is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for Marrakesh. In order to attend pre-sessional meetings, it is expected that the host Government will provide visas which would allow participants to stay in its territory for at least 25 days. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request.

VISAS AT THE PORT OF ENTRY:

Participants from those countries that do not have consular authorities of the host Government in their territory are requested to provide the information as specified below directly to the Ministry of Foreign Affairs of the Kingdom of Morocco. In order to avoid complications with air carriers, the Ministry will provide the participant with a confirmation letter indicating the provision of a visa at the port of entry in Morocco.

- Family name, given name(s)
- Date of birth
- Place of birth
- Nationality
- Passport number and type (official, diplomat, national, etc.)
- Date of issue
- Date of expiry
- Place of issue
- Home address (including a fax number)
- Address in Morocco
- Representative of: (name of the Party, Observer State or Organization)
- Date of arrival/departure and flight number
- Purpose of travel: to participate in the seventh session of the Conference of the Parties of the United Nations Framework Convention on Climate Change, Marrakesh, 29 October to 9 November 2001.

Please send this information, together with a photocopy of the corresponding pages of your passport, to:

Ministry of Foreign Affairs of the Kingdom of Morocco, Rabat
Fax: (+212) 37 76 55 08; (+212) 37 76 46 79