



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat

CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

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Bonn, 16 May 2001

## NOTIFICATION

*This notification is being sent to Parties and Observer States to the Convention. It is addressed to their National Focal Points for Climate Change. For those Parties that have not yet identified National Focal Points, the message is being sent to their Diplomatic Missions accredited to the Federal Republic of Germany; for those Parties not accredited to the Federal Republic of Germany, it is being sent to Permanent Missions in New York or Ministries of Foreign Affairs as appropriate. In all cases, the communication is copied to the Diplomatic Missions accredited to the Federal Republic of Germany and the Permanent Missions to the United Nations Office at Geneva.*

On behalf of the Executive Secretary, I wish to notify Parties and Observer States that the sixth session of the Conference of the Parties will resume its work from 18 to 27 July 2001. The sessional period will also encompass the fourteenth sessions of the Subsidiary Body for Scientific and Technological Advice (SBSTA) and the Subsidiary Body for Implementation (SBI), starting on 16 July 2001.

The sessions will take place at the Hotel Maritim, Godesberger Allee, D-53175 Bonn, Federal Republic of Germany, as previously announced.

It would be appreciated if the names of the heads of delegation and representatives, with their titles and addresses (including fax and e-mail), who will attend the sessions could be communicated to me as soon as possible and **not later than Monday, 2 July 2001** at the address of the secretariat:

P.O. Box 260 124, D-53153 Bonn, Germany  
Fax: (49-228) 815-1999;  
E-mail: [secretariat@unfccc.int](mailto:secretariat@unfccc.int)

The agenda for the second part of the sixth session of the Conference of the Parties remains as adopted at the first part of the session in The Hague. (See Report of the sixth session of the Conference of the Parties, FCCC/CP/2001/5, Add.1).

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Four annexes are attached to this notification:

- Annex I contains the provisional agendas of the subsidiary bodies.
- Annex II provides important information on protocol issues concerning **credentials** for the session and attendance by ministers and senior officials.
- Annex III offers useful information for participants.
- In order to provide representatives with a more secure working environment, a photo badge system is being introduced by the secretariat. Consequently, important changes in the registration of participants are being implemented. Further details are explained in Annex IV.

Yours sincerely,

Richard Kinley  
Secretary  
Conference of the Parties



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## ANNEX I PROVISIONAL AGENDAS

### Provisional agenda of the Subsidiary Body for Scientific and Technological Advice at its fourteenth session

1. Opening of the session.
2. Organizational matters;
  - (a) Adoption of the agenda;
  - (b) Organization of the work of the session;
  - (c) Election of officers other than the Chairman.
3. Reports on inter-sessional activities;
  - (a) Emissions resulting from fuel used in international transportation;
  - (b) Methods and tools to evaluate impacts and adaptation;
  - (c) Issues related to emissions from forest harvesting and wood products;
  - (d) Progress related to a technology information system;
  - (e) Article 6 of the Convention: Education, training and public awareness.
4. Scientific and methodological aspects of the proposal by Brazil.
5. “Best practices” in policies and measures among Parties included in Annex I to the Convention.
6. Cooperation with relevant international organizations;
7. Any matters referred to the Subsidiary Body for Scientific and Technological Advice by the Conference of the Parties.
8. Report on the session.



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## ANNEX I

### PROVISIONAL AGENDAS

#### **Provisional agenda for the Subsidiary Body for Implementation at its fourteenth session**

1. Opening of the session.
2. Organisational matters:
  - a) Adoption of the agenda;
  - b) Organization of the work of the session;
  - c) Election of officers other than the Chairman.
3. Reports on inter-sessional activities:
  - a) Further work concerning least developed countries;
  - b) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention;
  - c) Ongoing activities on reporting and review of greenhouse gas inventories of Annex I Parties (implementing decisions 3/CP.5 and 6/CP.5).
4. Administrative and financial matters:
  - (a) Financial performance 2000-2001;
  - (b) Programme budget for the biennium 2002-2003;
  - (c) Implementation of the Headquarters Agreement;
  - (d) Institutional linkage of the UNFCCC secretariat to the United Nations;
  - (e) Juridical personality of the Convention secretariat on the international plane.
5. Any matters referred to the Subsidiary Body for Implementation by the Conference of the Parties.
6. Report on the session.



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## ANNEX II

### PROTOCOL ISSUES

#### **Credentials of States Parties to the Convention**

In accordance with rule 19 of the draft rules of procedure being applied (FCCC/CP/1996/2), the credentials of representatives of Parties, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat not later than twenty-four hours after the opening of the session. Any later change in the composition of the delegation shall also be submitted to the secretariat.

The credentials must be issued either by the Head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization.

Parties are requested to provide their representatives with full powers to participate in the session, including the authority to adopt decisions, in particular to adopt an agreement on procedures and mechanisms on compliance supplementing the Kyoto Protocol, to vote and to serve as officers of the Conference of the Parties, its subsidiary bodies and as officers of any sessional bodies.

States that are not Parties to the Convention are not required to provide their representatives with credentials.

#### **High-level segment of the session**

The second part of the sixth session of Conference of the Parties will start its high-level negotiating phase on Wednesday, 18 May 2001. This high-level segment, to be attended by ministers and other heads of delegation, will continue until Friday, 20 July, with the possibility for extension to Saturday, 21 July. Ministers will be able to participate in bilateral and group discussions and negotiations in an effort to reach agreement on key issues under the Buenos Aires Plan of Action.

Item 9 of the agenda, "Statements", will not be re-opened at the resumed session. There will be no speakers' list before the session and no policy statements from a rostrum by representatives of Parties, observers States or organizations.

**ANNEX III****GUIDE FOR PARTICIPANTS**

<b>DOCUMENTS:</b>	All available documents will be posted on the official web site of the secretariat <a href="http://www.unfccc.int">www.unfccc.int</a> . Essential documents for the session are as follows:	
Subsidiary Bodies:	Provisional agendas	<FCCC/SBSTA/2001/1 < FCCC/SBI/2000/1
	Reports of the subsidiary bodies	< FCCC/SBSTA/2000/14 < FCCC/SBI/2000/17
Conference of the Parties:	Provisional agenda	< FCCC/CP/2001/1
	COP6 (part. I) report	< FCCC/CP/2000/5 and Add.1-3
	Consolidated negotiating text	< FCCC/CP/2001/2 and Add.1-6
<b>FUNDING:</b>	Available for one delegate from each Party selected as eligible for funding and a second delegate each from least developed country and eligible small island developing States. A separate communication has been sent to eligible Parties.	
<b>VISAS:</b>	Early contact with the consular authorities of the Government of Germany is strongly advised to allow sufficient time for a visa to be issued, as appropriate, before departure for Bonn. In order to attend pre-session meetings, it is expected that the host Government will provide visas which would allow participants to stay in its territory for at least 25 days. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request.	
<b>HOTELS:</b>	Representatives who require assistance in making a hotel reservation in Bonn may contact Tourismus & Congress GmbH at Friedrich-Ebert-Allee 26, D-53113 Bonn, telephone (49-228) 910-410, fax (49-228) 910-4111.	
<b>DISCLAIMER:</b>	The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to obtain international medical insurance for the period of participation.	



## ANNEX IV

### REGISTRATION AND PHOTO BADGE SYSTEM

**REGISTRATION:** Will take place at the Hotel Maritim, Godesberger Allee, D-53175 Bonn, as follows:  
< Friday, 13 July 2001 to Sunday, 15 July 2001: from 9 a.m. to 6 p.m.  
< Monday, 16 July to Friday, 27 July: from 8 a.m. to 7 p.m.

Double registration for the session is not permitted (i.e., State representative and Observer organization representative, or State representative and Press/Media representative).

**PHOTO BADGES:** In order to improve the registration system for the sessions of the Convention bodies, in particular in terms of access control to the premises and identification of participants, the secretariat is implementing a photo badge system, similar to those being used by other UN headquarters and Offices.

Given the large number of participants in the sessions, the implementation of the new system will, inevitably, lead to some inconvenience.

In an effort to reduce such inconveniences, the secretariat intends to start preparing badges before the opening of the session.

For this purpose, representatives (other than Heads of States, Cabinet Ministers or equivalent) are kindly requested to provide the secretariat with two passport size photos with name of the participant and the name of the Party written in pencil on the back. Photos may also be sent in an electronic format (a TIFF uncompressed file with a resolution not less than 300 dpi, clearly indicating the name of the participant and the name of the Party) to the electronic address of the secretariat.

Early registration is strongly recommended (see above).

Please send the photos together with the letter of nomination **not later than Monday, 2 July 2001** to the address of the secretariat. After that date the secretariat will not be in a position to produce advance badges and they will be produced directly at the Conference registration desk.

Badges are essential in order for participants to gain access to the premises. They are issued only on the basis of a letter of nomination from Parties or Observer States.