

# Framework Convention

CONFERENCE OF THE PARTIES Fifth session Bonn 25 October - 5 November 1999

No. 9

## DAILY PROGRAMME<sup>1</sup> 3 November 1999

## SCHEDULED MEETINGS<sup>2</sup>

## PLENARY

10.00 - 13.00	High-level segment	Plenary I
1.	High-level segment attended by ministers and other heads of delegation	
	(a) Exchange of views among participants [agenda item $9(c)$ ]	
15.00 - 18.00	High-level segment	Plenary I
1.	High-level segment attended by ministers and other heads of delegation	
	(a) Exchange of views among participants [agenda item 9(c)] [continued]	

FCCC/CP/1999/OD9

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<sup>&</sup>lt;sup>1</sup> Supplementary copies of the annexes that were included in the first issue of the daily programme can be obtained throughout the meeting from the Information desk located at the entrance of the conference facilities.

 $<sup>^2</sup>$  In the event that the items scheduled for a particular meeting on a particular day are completed ahead of time, other items may be taken up.

## SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE (SBSTA) SUBSIDIARY BODY FOR IMPLEMENTATION (SBI)

### JOINT WORKING GROUP (JWG) ON COMPLIANCE

Evening*	6 <sup>th</sup> meeting Plenary I
1.	Procedures and mechanisms relating to compliance under the Kyoto Protocol [agenda items 4] (FCCC/SB/1999/7 and Add.1; FCCC/SB/1999/MISC.12 and Add.1 and Add.2; FCCC/SB/1999/CRP.7**)

### SUBSIDIARY BODY FOR IMPLEMENTATION (SBI)

Evening*	8 <sup>th</sup> meeting	Plenary I
1.	Report on the session [agenda item 13] (FCCC/SBI/1999/L.11)	
SUI	SIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE	E (SBSTA)
Evening*	13 <sup>th</sup> meeting	Plenary I
1	National communications from Deution included in Amore I to d	

- 1. National communications from Parties included in Annex I to the Convention [agenda item 8]
  - (a) "Best practices" in policies and measures [agenda item 8(b)]
- 2. Methodological issues [agenda item 9]
  - (a) Land-use, land-use change and forestry [agenda item 9(a)] (FCCC/SBSTA/1999/CRP.8/Rev. 1)
  - (b) Emissions resulting from fuel used for international transportation [agenda item 9(c)]

<sup>\*</sup> Time to be announced

<sup>\*\*</sup> Document to be made available in the course of the day

- 3. Cooperation with relevant international organizations [agenda item 11]
  - (a) Scientific organizations [agenda item 11(a)] (FCCC/SBSTA/1999/CRP.9)\*\*
- 4. Report on the session [agenda item 15] (FCCC/SBSTA/1999/L.11)

## SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE (SBSTA) 14<sup>th</sup> meeting

## SUBSIDIARY BODY FOR IMPLEMENTATION (SBI) 9<sup>th</sup> meeting

### Evening\*

#### **Plenary I**

- Implementation of Article 4.8 and 4.9 of the Convention (decision 3/CP.3 and Article 2.3, and Article 3.14, of the Kyoto Protocol) [agenda items 3]; Matters relating to Article 3.14 of the Kyoto Protocol [SBSTA agenda item 14; SBI agenda item 13] (FCCC/SB/1999/CRP.8)\*\*
- 2. Activities implemented jointly under the pilot phase [agenda items 5] (FCCC/SB/1999/CRP.5)
- Mechanisms pursuant to Articles 6, 12 and 17 of the Kyoto Protocol [agenda items 6] (FCCC/SB/1999/CRP.6)
- 4. Capacity-building [agenda items 7] (FCCC/SB/1999/CRP.9)\*\*
- Procedures and mechanisms relating to compliance under the Kyoto Protocol [agenda items 4] (FCCC/SB/1999/CRP.7)\*\*

<sup>\*</sup> Time to be announced

<sup>\*\*</sup> Document to be made available in the course of the day

## INFORMAL GROUPS OF THE CONVENTION BODIES

Time	Organizer	Title	Venue/Room
11.00 - 15.00	SBSTA/SBI	Joint contact group on implementation of Article 4.8 and 4.9 (dec. 3/CP.3 and KP Articles 2.3 and 3.14); Matters relating to KP Article 3.14	Maritim/Schumann
15.00 - 17.00	SBSTA	Informal consultations on "Best practices" in policies and measures (Closed meeting)	Maritim/Lenné

## MEETINGS OF GROUPS OTHER THAN THE CONVENTION BODIES

Time	Organizer	Meeting type	Venue*/Room
08.00 - 09.00	OPEC	Closed meeting	Maritim/Haber
08.00 - 09.00	African group	Closed meeting	Maritim/Schumann
08.00 - 10.00	AOSIS	Closed meeting	Maritim/Hauptmann
09.00 - 10.00	Jusscanz	Closed meeting	Justice/Rosenburg
09.00 - 10.00	European Union	Closed meeting	Justice/ Gustav Radbruch
09.00 - 10.00	G77 and China	Closed meeting	Maritim/Schumann
13.00 - 14.00	Jusscanz	Closed meeting	Justice/Rosenburg
13.00 - 14.00	League of Arab States	Closed meeting	Maritim/Arndt
13.00 - 15.00	G77 and China	Closed meeting	Maritim/Schumann
13.00 - 15.00	European Union	Closed meeting	Justice/ Gustav Radbruch
14.00 - 15.30	GRILA	Closed meeting	Maritim./Arndt
18.00 - 20.00	G77 and China	Closed meeting	Maritim/Schumann
18.00 - 20.00	European Union	Closed meeting	Justice/ Gustav Radbruch

\* Justice is a venue located within just a few minutes walk from the Hotel Maritim.

### Note from the President of COP 5 High-level segment Exchange of views

The exchange of views between ministers and other heads of delegation will take place in Plenary I (Saal Maritim) on Wednesday 3 November from 10.00 - 13.00 hrs. and from 15.00 - 18.00 hrs. It will continue on Thursday 4 November, from 10.00 - 12.00 hrs.

This exchange of views is a new initiative that seeks to respond to the interest expressed by some ministers in engaging in an informal exchange of views. Two topics have been agreed to focus the discussions:

(a) **Progress made in dealing with climate change: lessons and challenges**; and

## (b) The way forward: promoting implementation of the Buenos Aires Plan of Action and early entry into force of the Kyoto Protocol.

The topics will be taken up one after the other. In the interest of promoting a vigorous and varied exchange of views on the topics, the President would like to suggest that interventions be brief (2 minutes). Such a lively exchange would not lend itself to the delivery of prepared statements. All Parties who have points to register will be able to do so, within the allotted 8 hours of meeting time. All ministers and heads of delegation are encouraged to share their experiences and perspectives. The presiding officer will manage the requests for the floor in a way that will promote interaction, debate and dialogue.

Each delegation will have two seats assigned - one at the microphone and the other immediately behind. Such an arrangement will ensure that all ministers and heads of delegation are seated closer together in the centre of the room, in a setting more conducive to spontaneous and dynamic discussion. There will also be additional seating around the room for other members of delegations.

Representatives from observer States, international organizations and non-governmental organizations will be able to attend and listen to the exchange of views.

#### MEETINGS OF NON-GOVERNMENTAL ORGANIZATIONS

Time	NGO Group	Contact	Venue/Room
09.00 - 10.00	Business and Industry	Paul Clements-Hunt	Transport/Saal 121
14.00 - 15.00	Environmental groups	Karla Schoeters	Transport/Saal 133

Meetings rooms and offices for the NGO community are located in the Ministry of Transport, Robert-Schuman-Platz, four minutes walking distance from the Maritim, adjacent to Deutsche Post AG. All the rooms are located on the first floor. The cafeteria and restaurant of the Ministry will be available to participants of COP 5 during their standard hours (07.45 - 15.15).

Time	Organizer	Туре	Venue/Room
11.00 - 11.30	Delegation of Switzerland: Secretary of State Philippe Roch	Press only	Maritim/Reger
11.30 - 12.00	Delegation of Zimbabwe: Minister Simon Khaya Moyo	Press only	Maritim/Reger
11.30 - 12.00	Delegation of Mali: Minister Mohamed Ag Erlaf	Press only	Maritim/Reger
11.30 - 12.00	Convention to Combat Desertification: Executive Secretary Hama Arba Diallo	Press only	Maritim/Reger
12.00 - 12.30	European Parliament: Peter Liese, Anders Wijkman, Anneli Hulthen	Pres only	Maritim/Reger
14.30 - 15.00	Delegation of the European Union	Press only	Maritim/Reger
18.00 - 18.30	Delegation of the United States of America	Press only	Maritim/Reger
18.30 - 19.00	Delegation of Japan	Press only	Maritim/Reger

#### PRESS BRIEFINGS

## SPECIAL EVENTS

Time	Title	Organizer	Contact	Venue/Room
13.00 15.00	Special panel session: A business perspective on the Kyoto mechanisms	International Chamber of Commerce (ICC)	Paul Clements- Hunt <u>paul.clementshunt</u> @iccwbo.org	Maritim/Koch
13.00 15.00	Vulnerability index and adaptation	UNEP	Alex Alusa/ Ravi Sharma <u>alex.asusai@</u> <u>unep.org</u>	Maritim/Haydn
13.00 15.00	Breaking the impasse: forging an EU leadership initiative on climate change	Wuppertal Institute for Climate, Environment and Energy and ECOLOGIC	Hermann Ott Tel. (49-202) 2492246/218 Fax (49-202) 2492250 <u>hermann.ott@</u> wupperinst.org	Transport/ Saal 105
13.00 15.00	A conceptual approach to the Kyoto Protocol: accreditation, verification and certification	UNIDO and Lloyd's Register of Shipping	G. Jimenez Tel. (43-1) 260263612 Fax (43-1) 260266803 <u>gjimenez@</u> <u>unido.org</u>	Maritim/ Tent
18.00 19.30	Sustainable Development and Climate Change Finance	UNEP-Collaborating Centre on Energy and Environment, Risoe National Laboratory	John Christensen <u>john.christensen@</u> <u>risoe.dk</u>	Maritim/ Haydn
18.00 19.30	Launching of the Second World Clean Energy Conference	WMO in collaboration with the International Clean Energy Consorium (ICEC)	Taysir M. Al- Ghanem Tel. (41-22) 7308315 Fax (41-222) 7308027	Maritim/ Tent
18.00 19.30	Emissions Trading: The Nordic Testing Ground	Fridtjof Nansen Institute in collaboration with Institute of Strategic Analysis Norway (INSA)	Kristian Tangen Tel. (47) 22910717 Tel. (47) 97011595 <u>insa-</u> <u>net@online.no</u>	Education/ Saal 1

18.00 19.30	Sustainable Development in the CDM: Southern Perspective	Centre for Internatinoal Climate and Environmental Research (CEDARENA)	Carlos Chanon Tel. (47-22) 858761 Fax (47-22) 858751 <u>asbjorn.aaheim@c</u> <u>icero.org.no</u>	Transport./ Saal 105
19.30 21.00	Domestic early action: a mandatory comprehensive permit trading system	Resources for the Future (RFF)	Raymond Kopp Tel. (1-202) 3285059 Fax (1-202) 3285137 <u>kopp@rff.org</u>	Maritim/ Haydn
19.30 21.00	US meeting its Kyoto targets	National Environmental Trust (NET)	Elizabeth Karan Tel. (1-202) 8878855 Fax (1-202) 8878877 <u>lkaran@</u> <u>environet.org</u>	Maritim/ Koch
19.30 21.00	Policy approaches for greenhouse gases reduction and a model for developing countries: the case of Korea	Korea Chamber of Commerce and Industry in collaboration with the Korea Energy Management Corporation	Jong-Jack Kim Tel. (82-2) 3163490 Fax (82-2) 7752919 <u>itkim@kcci.or.kr</u>	Maritim/ Tent
19.30 21.00	Presentation by German business on flexibility instruments, joint implementation	Information Agency of the German Power Suppliers (IZE)	Stephanie Pöttgens Tel. (49-69) 6304407 Fax (49-69) 6304387 <u>poettgens@</u> <u>ize.f.uunet.de</u>	Maritim/ Piano bar
19.30 21.00	"CDM E-Z": Ideas for a simple, more equitable CDM	Earth Council in collaboration with Environmental Financial Products	Michael Walsh Tel. (1-312) 5543350 Fax (1-312) 5543373 mwalsh@ envifi.com	Maritim/ Rheinaue

## **OUTSIDE ACTIVITY**

Time	Title	Organizer	Contact	Venue
12.30	How much $CO_2$ do you think is being avoided by nuclear power in Europe annually?	European Nuclear Society in collaboration with the Young Generation	Emma Johansson	Outside the Maritim

## **EVENTS AT OTHER VENUES**

Date	Time	Title	Venue
Wednesday 3 November	19.30	IZE - Reception and briefing	Piano Bar
Thursday 4 November	14.00 15.00	IZE: Climate protection at the World Exposition EXPO 2000 in Hannover in the thematic area of "Energy"	Transport/ Saal 121

## Status report on consideration of COP, SBSTA and SBI agenda items as of2 November

(Those items which appear on COP and Subsidiary Bodies' agendas are addressed under the relevant subsidiary bodies)

	COP agenda item	Process for consideration	Status		
2	Organizational matters				
2(b)	Adoption of the rules of procedure	President undertaking consultations	In progress		
6	Proposals to amend the list	sts in Annexes I and II to the Con	vention		
6(a)	Review of information and possible decision under Article 4, paragraph 2(f): proposals to remove Turkey from the lists in Annexes I and II	President undertaking consultations	In progress		
6(b)	Amendment proposed by Kazakhstan: to add its name to the list in Annex I	President undertaking consultations	In progress.		
9	High-level segment attend	led by ministers and other heads o	f delegation		
9(a)	Opening of the high- level segment	Taken up by the COP plenary on Tue 2 November	Concluded		
9(b)	Policy statements				
9(c)	Exchange of views among participants				
10	Other statements				
10(a)	Statements by observer States	Taken up by the COP plenary on Tue 2 November	Concluded		
10(b)	Statements by IGOs				
10(c)	Statements by NGOs				

SBSTA	A and SBI joint items	Process for consideration	Status
3 14 (SBSTA ) 13 (SBI)	Implementation of Articles 4.8 & 4.9 (dec. 3/CP.3 & KP Articles 2.3 & 3.14) Matters relating to KP Article 3.14	Joint contact group, co- chaired by Mr. Bo Kjellen (Sweden) and Mr. Mohammad Reza Salamat (Iran)	Joint contact group to meet Wed 3 November, a.m.
4	Procs & mechs relating to compliance under the KP		JWG, 6 <sup>th</sup> meeting Wed 3 November, evening
5	AIJ under pilot phase	Joint contact group, chaired by Mr. Yvo de Boer (Netherlands)	Draft conclusions and draft decision (FCCC/SB/1999/CRP.5) to be considered by SBSTA/SBI on Wed 3 November
6	Mechanisms pursuant to KP Articles 6, 12 & 17	Joint contact group, chaired by Mr. Chow Kok Kee (Malaysia)	Draft conclusions and draft decision (FCCC/SB/1999/CRP.6) to be considered by SBSTA/SBI on Wed 3 November
7	Capacity-building	Joint contact group, co-chaired by Mr. John Ashe (Antigua & Barbuda) and Mr. Daniel Reifsnyder (USA)	To be taken up by the joint meeting of the subsidiary bodies on Wed 3 November

SBSTA agenda items		Process for consideration	Status	
8	National communications from Parties included in Annex I to the Convention		to the Convention	
8(a)	Guidelines for preparation of ntnl communications	Joint contact group with SBI, co-chaired by Mr. Mark Mwandosya (Tanzania) and Mr. Jim Penman (UK)	Conclusions and draft decision (FCCC/SBSTA/1999/CRP.4) adopted by SBSTA and recommended to COP by SBI	
8(b)	"Best practices" in policies and measures	Taken up by SBSTA on Wed 27 October	Consultations ongoing	
9	Methodological issues	Methodological issues		
9(a)	Land-use, land-use change & forestry	Contact group, co-chaired by Mr. Philip Gwage (Uganda) and Mr. Halldor Thorgeirsson (Iceland)	Draft conclusions and draft decision (FCCC/SBSTA/1999/CRP.8/ Rev. 1) to be considered by SBSTA on Wed 3 November, evening	
9(b)	Ntnl systems, adjustments and guidelines under KP Articles 5, 7 & 8	Contact group, chaired by Ms. Helen Plume (New Zealand)	Conclusions (FCCC/SBSTA/1999/L.14) adopted by SBSTA	
9(c)	Emissions from fuel used for intnl transport	Informal consultations to be conducted by Mr. Jose Romero (Switzerland)	Consultations ongoing	
9(d)	Impact of single projects on emissions in commitment period	Informal consultations to be conducted by Mr. Ole Plougmann (Denmark)	Conclusions (FCCC/SBSTA/1999/L.17) adopted by SBSTA	
9(e)	Sci. & meth. aspects of proposal by Brazil	Taken up by SBSTA on Wed 27 October	Conclusions adopted by SBSTA as amended (FCCC/SBSTA/1999/L.13/ Rev.1)	

9(f)	Other matters	Taken up by SBSTA on Wed 27 October	Conclusions on adaptation tools (FCCC/SBSTA/1999/L.12) adopted by SBSTA	
			Conclusions on harvesting and wood products (FCCC/SBSTA/1999/CRP.6) adopted by SBSTA	
10	Development and transf	Development and transfer of technologies		
10(a)	Status of the consultative process	Consultations through "Friends of the Chair"	Conclusions and draft decision (FCCC/SBSTA/1999/CRP.2) adopted by SBSTA. Draft decision to be recommended to COP	
10(b)	Ways and means of limiting emissions of HFCs & PFCs	Informal consultations conducted by Mr. Andrej Kranjc (Slovenia)	Conclusions and draft decision (FCCC/SBSTA/1999/CRP.7) adopted by SBSTA. Draft decision to be recommended to COP	
10(c)	Coastal adaptation technologies	Taken up by SBSTA on Wed 27 October	Conclusions (FCCC/SBSTA/1999/L.21) adopted by SBSTA	
10(d)	Other matters	Taken up by SBSTA on Wed 27 October	Conclusions (FCCC/SBSTA/1999/L.18) adopted by SBSTA.	

11	Cooperation with relevant international organizations		
11(a)	Scientific organizations	Taken up by SBSTA on Mon 25 October	Conclusions (FCCC/SBSTA/1999/L.15) adopted by SBSTA
11(b)	UN bodies	Taken up by SBSTA on Wed 27 October	Conclusions (FCCC/SBSTA/1999/L.19) adopted by SBSTA.
11(c)	Other Conventions	Taken up by SBSTA on Wed 27 October	Conclusions (FCCC/SBSTA/1999/L.20) adopted by SBSTA.
12	Research & systematic observation	Informal consultations conducted by Ms. Susan Barrell (Australia) and a representative of the G77 & China	Conclusions and draft decision (FCCC/SBSTA/1999/CRP.3) adopted by SBSTA. Draft decision to be recommended to COP
13	Roster of experts	Taken up by SBSTA on Thurs 28 October	Conclusions (FCCC/SBSTA/1999/L.16) adopted by SBSTA.
14	Matters relating to Article 3.14 of the Kyoto Protocol		To be dealt with by both bodies in conjunction with item 3
15	Report on the session		Draft report (FCCC/SBSTA/1999/L.11) to be considered by SBSTA.

SBI agenda item		Process for consideration	Status
8	National communication	s from Parties included in Annex	I to the Convention
8 (a)	Greenhouse gas inventory data	Taken up by SBI on Wed 27 October	Conclusions (FCCC/SBI/1999/L.9) adopted by SBI on Mon 1 November
8 (b)	Guidelines for the technical reviews of GHG inventories	Joint contact group with SBSTA, co-chaired by Mr. Mark Mwandosya (Tanzania) and Mr. Jim Penman (UK)	Conclusions and draft decision (FCCC/SBI/1999/CRP.9) adopted by SBI on Mon 1 November. Draft decision to be recommended to COP
8 (c)	Matters referred by SBSTA		Conclusions and draft decision (FCCC/SBI/1999/CRP.8) adopted by SBI on Mon 1 November. Draft decision to be recommended to COP
9	National communications from Parties not included in Annex I to the Convention		
9 (a)	Matters related to the consideration of non-Annex I Party communications	Taken up on Mon 25 October Contact group, chaired by Mr. Mahmoud Ould El Ghaouth (Mauritania)	Conclusions and draft decisions (FCCC/SBI/1999/CRP.10 and Add. 1) adopted by SBI on Mon 1 November. Draft decision to be recommended to COP
9 (b)	Provision of financial and technical support		Conclusions (FCCC/SBI/1999/CRP.11) adopted by SBI on Mon 1 November
10	Financial mechanism		
10 (a)	Report of the Global Environment Facility to the Conference of the Parties	Taken up on	Conclusions
10 (b)	Input from Parties to the GEF review of enabling activities	Mon 25 October	(FCCC/SBI/1999/L.10) adopted by SBI on Mon 1 November

11	Arrangements for intergovernmental meetings		
11(a)	Improving the intergovernmental process	Taken up by SBI on Wed 27 October	The SBI adopted conclusions which will appear in the draft report of the SBI (FCCC/SBI/1999/L.11)
11(b)	Date and venue of the sixth session of the Conference of the Parties		Conclusions and draft decision (FCCC/SBI/1999/CRP.14) adopted by SBI. Draft
11(c)	Calendar of meetings of Convention bodies, 2000-2003		decision recommended to COP
12	Administrative and finan	cial matters	
12(a)	Programme budget for the biennium 2000-2001		Conclusions and draft decision (FCCC/SBI/1999/CRP.12) adopted by SBI. Draft decision recommended to COP
12(b)	Income and budget performance in the biennium1998-1999		Conclusions and draft decision (FCCC/SBI/1999/CRP.13)
12(c)	Arrangements for administrative support to the Convention		adopted by SBI. Draft decision recommended to COP
12(d)	Institutional linkage of the Convention secretariat to the United Nations	Taken up by SBI on Wed 27 October	The SBI adopted conclusions which will appear in the draft report of the SBI (FCCC/SBI/1999/L.11).
12(e)	Implementation of the Headquarters Agreement	Taken up by SBI on Wed 27 October	The SBI adopted conclusions which will appear in the draft report of the SBI (FCCC/SBI/1999/L.11).
13	Matters relating to Article 3.14 of the Kyoto Protocol		To be dealt with by both bodies in conjunction with item 3
14	Report on the session		To be taken up on Wed 3 November

## **CONTACT INFORMATION**

The following members of the UNFCCC secretariat can be reached throughout COP 5 via the Information desk

		Tel. No.
Secretary of the COP	Richard Kinley	812-148
Deputy Secretary of the COP	Seth Osafo	812-2133
List of speakers	Horacio Peluffo/June Budhooram	812- 114/2135
Coordinator, SBSTA	Dennis Tirpak	812-141
Coordinator, SBI	Claire Parker	812-135
Manager, Conference Support	Salwa Dallalah	812-111
Liaison with government delegates and registration; funding for delegations	Horacio Peluffo	812-114
Liaison with observer organizations	Barbara Black	812-113
Liaison for special events and exhibits	Barbara Black/Lucy Waruingi	812- 113/116
Logistics	Francesca Foppiano	812-112
Media coordination	Axel Wuestenhagen	812-9221
Press briefings, interviews	Michael Williams	812-2119
Daily programme	Patricia Adler	812-109

#### **OTHER ANNOUNCEMENTS**

#### CC: TRAIN Training and Workshop Resources (CD-ROM)

The UNFCCC secretariat in conjunction with the CC TRAIN Programme of the United Nations Institute for Training and Research (UNITAR) is pleased to present a CD-ROM containing the "Workshop Package on Preparing National Communications of Non-Annex I Parties under the UNFCCC" and the series of policy development documents and technical studies.

Representatives of non-Annex I Parties may obtain a copy of the CD-ROM in English, French and Spanish from the Information desk opposite La Marée from 10.00 - 13.00 and 15.00 - 18.00 (one package per delegation).

#### UNFCCC web site now available on CD-ROM

The two-volume UNFCCC Process: 1995 - 1999 CD-ROM, containing the web site of the Climate Change Secretariat, is now available at the Information desk.

#### **Roster of Experts**

The roster of experts may be found at the following address on the web site of the secretariat: <u>http://www.unfccc.de/</u> program/roster/index.html.

#### **Pigeon holes**

We are unable to provide pigeon holes for delegates at these conference facilities. Delegates wishing to distribute information should avail themselves of the tables set up for this purpose in the areas near the plenary rooms. Delegates wishing to distribute invitations should contact Lucy Waruingi/Barbara Black in La Marée.

#### CREDENTIALS

Credentials of representatives, alternate representatives and advisers shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs. Delegations are kindly requested to forward the corresponding letter of credentials to the secretariat in La Marée (Carrie Bullington) **no later than Wed 3 November.** 

## Registration, security, services, social events

For information on COP 5 registration procedures, security, services, the venue, social events in Bonn, etc. delegates should consult the English language brochure "What's On", available from the UNFCCC Information desk.

#### **Portable headsets**

Delegates are requested not to remove portable headsets from meeting rooms. When not in use, the headsets should be turned off in order to conserve the batteries.

#### Shuttle train

A small shuttle train is available to transport delegates between venues, which is in operation between 09.00 and 19.00.

#### **Public transportation**

Participants will be pleased to note that their COP 5 entry badge allows them to use public transportation within Bonn and Königswinter freeof-charge for the duration of the conference.

#### Funding for delegates

Delegates from Parties eligible for funding are requested to contact the secretariat upon their arrival at the Administrative office in the foyer. The office will be open daily from 9.30 to 18.30. Participants are kindly requested to present their passports or other official identity document (photo ID), tickets and boarding pass stubs to the travel officer when claiming DSA payment. The travel officer will make a photocopy of the boarding pass stub and the ticket. The passport or photo ID will be used to confirm the identity of the traveller.

#### Parking

Each delegation is entitled to two parking permits. Heads of delegations are requested to send someone with the necessary authorization to pick up the request form from the Registration desk and collect the parking stickers on the day of the accreditation or thereafter. Cars will be allowed to drive to the barrier to drop passengers. Only cars bearing these stickers will be allowed to park in the reserved parking area outside the conference premises. Parking in the Maritim garage requires stickers, but the parking fee is at participants' own cost.

#### Revised restaurant services Hotel Maritim

Rotisserie:	Breakfast Lunch Dinner (à la carte)	06.30 - 10.00 12.00 - 14.30 18.00 - 22.30
Brasserie:	Open Food	10.00 - 01.00 10.00 - 23.00
Piano Bar:		18.00 - 02.00
Snack Bar I: (Entrance to Saal Maritim)		08.00 - 22.00
Snack Bar II: (behind main entrance area)		08.00 - 18.00

Please note: **No smoking** is permitted in the above areas