



UNITED  
NATIONS

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Framework Convention  
on Climate Change

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CONFERENCE OF THE PARTIES  
Third session  
Kyoto, 1 - 10 December 1997

No. 6

## DAILY PROGRAMME

**Saturday, 6 December 1997**

### SCHEDULED MEETINGS

#### Committee of the Whole

Informal meetings of the Committee of the Whole will be announced on the TV monitors.

**15:00 - 18:00**

**10<sup>th</sup> meeting**

**Main Hall**

- Adoption of a protocol or another legal instrument: fulfilment of the Berlin Mandate.  
(FCCC/CP/1997/2 and Add.1)

The meeting may be extended.

**MEETINGS OF GROUPS OTHER THAN THE CONVENTION BODIES**

<b>Organizer</b>	<b>Event</b>	<b>Time</b>	<b>Room</b>
OPEC	Closed meeting	08:15 - 09:00	H
Group of 77 and China	Closed meeting	09:00 - 10:00	B2
European Community and associated States	Closed meeting	09:45 - 10:45	C-2
Climate Action Network	Closed meeting	13:00 - 15:00	B-2
JUSSCANNZ	Closed meeting	13:00 - 15:00	F
JUSSCANNZ 2	Closed meeting	13:00 - 15:00	H
Group of 77 and China	Closed meeting	14:00 - 15:00	157
Pacific Island Countries	Closed meeting	14:00 - 15:00	J
Delegation of France	Closed meeting	15:00 - 16:00	F

**PRESS BRIEFINGS**

<b>Saturday</b>	<b>Organizer</b>	<b>Time</b>	<b>Room</b>
6.12.97	Delegation of the United States (Congressional group)	11:30 - 12:00	D
6.12.97	UNDP (ENTCH-21)	12:30 - 13:00	D
6.12.97	Government of Japan	18:30 - 19:00	D

<b>Sunday</b>	<b>Organizer</b>	<b>Time</b>	<b>Room</b>
7.12.97	Executive Secretary, UNFCCC	15:30 - 16:00	D
7.12.97	European Community Delegation	18:00 - 18:30	D
7.12.97	Government of Japan	18:30 - 19:00	D

### CONTACT INFORMATION

The UNFCCC secretariat can be reached throughout COP 3 at the following numbers and e-mail address:

Telephone: (81-75) 705-2701  
 Telefax: (81-75) 705-2702  
 E-mail: secretariat@unfccc.de

Members of the host country (Japan) secretariat can be reached throughout COP 3 at the following numbers:

Telephone: (81-75) 705 1250  
 Telefax: (81-75) 705 1251

### UNFCCC secretariat assignments and telephone extensions during COP 3

<b>Secretary of the COP and of the Committee of the Whole</b>	<b>Mr. Richard Kinley</b>	<b>2680</b>
Deputy Secretary of the COP	Mr. Seth Osafo	2645
High-level segment of the session	Ms. Christine Zumkeller	2627
List of speakers	Ms. June Budhooram	2628
<b>Coordinator, COP 3 Conference and Information Support</b>	<b>Mr. Janos Pasztor</b>	<b>2358</b>
Conference support	Ms. Salwa Dallalah	2446
Liaison with government delegates	Mr. Horacio Peluffo	2444
Funding for delegations	Ms. Shoushan Spatz	2415
Liaison with observer organizations	Ms. Azza Taalab	2442
Liaison for special events and exhibits	Ms. Barbara Black	2450
Logistics (including room assignments)	Ms. Francesca Foppiano	2455
Registration and list of participants	Ms. Laurence Pollier	2417
Information support (including CC:INFO)	Mr. Fareed Yasseen	2570
Daily Programme	Ms. Nardos Assefa	2359

## OTHER ANNOUNCEMENTS

### Registration

Registration of delegations will take place daily at the main entrance of the Kyoto International Conference Hall (KICH) until 10 December, between 8:00 and 18:30.

### Credentials

Credentials of representatives as well as the names of alternate representatives and advisers shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs. Delegations are kindly requested to forward the corresponding letter of credentials to the secretariat (Ms. Nathalie Eddy or Mr. Horacio Peluffo, Room 157).

### Funding for delegates

Delegates from Parties eligible for funding are requested to contact the secretariat's administration in room G-2 from 10:00 to 12:00 and from 13:00 to 18:00.

### Documents distribution counter

All current documents, the daily programme, and lists of participants are available at the documents distribution counter situated in the basement in front of room E, centrally located between the main building and the Event Hall. Folders containing background documents are available for consultation at the counter. All UNFCCC documents are also available on the World Wide Web (<http://www.cop3.or.jp>) and upon request by direct electronic mail to: [secretariat@unfccc.de](mailto:secretariat@unfccc.de).

### Portable headsets

Delegates are requested not to remove portable headsets from meeting-rooms. When not in use, the headsets should be turned off in order to conserve the batteries.

### Meetings of the high-level segment

#### Security passes

In order to facilitate the entry of ministers and other heads of delegation into the KICH, each delegation will be provided with a security pass. By showing this pass at the main entrance, each delegation may enter up to four persons directly without having to pass through a security check. Delegations may pick up these passes from Ms. Laurence Pollier in room G1 between 14:00 and 18:00 on Saturday and 8:00 to 18:30 on Sunday. Delegations are requested to note that these passes are only for facilitating entry into the KICH, and are not necessary to access the Plenary in the Main Hall.

#### Seating arrangements for the opening meeting on Monday, 8 December

The secretariat expects a large number of participants and media representatives at the opening meeting of the high-level segment on 8 December 1997.

As the President of the Conference wishes to start promptly, delegates are kindly requested to take their seats in time.

In view of the large number of participants, the number of places is limited to four for each delegation and to one for intergovernmental organizations, United Nations bodies, specialized agencies and related organizations.

To ensure representative attendance by observers and the media, a limited number of special access cards will be issued to the coordinators of the various NGO constituencies and to the media liaison officer for distribution. Entry to the meeting-room will be on presentation of this special access card and the registration badge.

The opening meeting will also be shown on the screen in Room A and on various monitors throughout the main building and the Event Hall.

**Statements**

Delegates are reminded that statements during the high-level segment should not exceed the five-minute limit to which the Conference agreed at its 2<sup>nd</sup> plenary meeting. In view of the number of Parties and observers inscribed on the list, priority will be given to ministerial statements as indicated in the annotations to the provisional agenda.

Any changes in the name and rank of the speakers as previously notified to the secretariat should be communicated to the secretariat, so that the speakers list can be corrected accordingly. The contact person in the secretariat will be at the speakers list desk, which will be open from 9:30 to 13:00 and 14:30 to 17:30 at the information desk on the first floor. The contact person is Ms. June Budhooram (tel: 705-2742 from outside or extension 2628 at the KICH; fax: 705-2702).

Delegations wishing to have their statement distributed are kindly requested to provide 250 copies to the conference officers in the main hall.

**Inter-religious gathering on climate change**

An inter-religious gathering on climate change, organized by the World Council of Churches, will take place on Sunday, 7 December 1997, at 16:00 at Kawaramachi Catholic Cathedral, Kawaramachi-dori sanjo, Nakagyo-ku, Kyoto.

**Post-conference shipments**

Participants wishing to arrange shipments back to their home countries may do so through Nippon Express Co. Ltd., which will be available for on-site pick-ups on Wednesday, 10 December 1997, between 13:00 and 16:00 in the delivery area outside the Event Hall. Contact person: Mr. Takanori Nishimura, tel: (075) 681-4515, fax: (075) 671-1252

**No smoking**

**Please note that smoking in the KICH is only allowed in designated smoking areas, such as the lounge near the snack bar and the sake bar on the ground floor of the main building, the snack bar in the Event Hall, and designated tables in the various restaurants.**

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## SPECIAL EVENTS

<b>Saturday</b>	<b>Event</b>	<b>Organizer</b>	<b>Contact name</b>	<b>Location</b>
6.12.97 10:00 - 13:30	Silent Parade: Creatures speak to All Nations, especially the United States and Japan	Korean NGO Forum	Andrew Cox	Event Hall

<b>Sunday</b>	<b>Event</b>	<b>Organizer</b>	<b>Contact name</b>	<b>Location</b>
7.12.97 9:00 - 18:00	The Globe Symposium on Climate Change	GLOBE Japan	Yukiro Hamamoto	Prince Gold Room

## INFORMATION FOR PARTICIPANTS

### Information desk - UNFCCC

The information desk provides general information about the Conference, such as schedules, changes in the programme, location of meetings, offices, etc., and also accepts messages to be forwarded to delegations through their respective pigeon-holes located at the documents distribution counter. A message board is available for all participants. There is also a public announcement service. The information desk is open daily from 8:00 to 20:30, tel. 705-2701 or internal extension 2403.

### Information desk - Local Committee

The Local Support Committee has a general information desk where participants can obtain information on sightseeing, transportation in the Kansai area and restaurants in and around Kyoto. The desk will be open daily until 10 December 1997 from 9:00 to 19:00.

### Registration package

The Local Support Committee is providing participants with an information package upon registration. This package contains a Kyoto city transportation card free of charge, a tour pamphlet (with an application form), city and subway maps, city guidebooks, an event calendar and a souvenir pin.

### Tour registration desk

The Local Support Committee has a tour registration desk where the "tour" application forms, distributed in the information package, will be collected from participants who are interested in participating in the various "free" excursion programmes organized by the Local Support Committee. The desk will be open daily until 10 December 1997 from 9:00 to 17:00.

### Daily programme

The daily programme, listing all the formal and informal meetings, activities within the KICH, location of various group meetings and contact persons will be available to participants for the duration of COP 3.

### Press briefings

Government delegations and United Nations organizations can book their press briefings in room D by contacting the press desk near the information desk or by calling 705-2727, or internal extension 2491.

### COP 3 Web site

A comprehensive Web site is devoted to COP 3. The site is located at <http://www.cop3.or.jp> and is mirrored for easier access in North America (<http://www.cop3.org>) and Europe (<http://www.cop3.de>). This site includes a range of conference-related materials, including official COP 3 documents in United Nations languages, the daily programme, lists of participants, and information on special events. A host country outreach version (in Japanese) has also been developed in order to increase public awareness (<http://www2.cop3.or.jp>).

### CC:INFO Centre

Participants wishing to access the World Wide Web, in particular the COP 3 Web site, may do so at the CC:INFO Centre, located on the 4th floor. The CC:INFO Centre is a facility arranged by the secretariat in collaboration with the Global Environment Information Centre (a joint project of the United Nations University and the Environment Agency of Japan). It consists of 40 multimedia computers connected to the Internet and made available by private sector companies through the auspices of the Ministry of Posts and Telecommunications of Japan. Cyberguides are available to assist participants to familiarize themselves with the World Wide Web, access climate change and other information on the Internet, and acquire e-mail accounts. Participants can also attend interactive multimedia demonstrations. The CC:INFO Centre is staffed from 8:00 to 22:00.



### **Internet video broadcasts**

The secretariat has made arrangements to broadcast the proceedings of the Conference on the Internet, thanks to the cooperation of the COP 3 Information Support Committee of Kyoto. All public sessions of the COP are broadcast live. Selected special events are videotaped for later broadcast.

### **Computer centres**

Two computer centres (one on the 4<sup>th</sup> floor of the main building, the other in the Event Hall) offer computer facilities (computers, printers) free of charge to all participants to do their data processing and electronic communications work (including MS Office 97, WordPerfect 7 and Internet Browsers). Technical support staff are available in each centre.

### **Electronic mail for participants**

Participants at COP 3 can open free electronic mail accounts on the Internet, using any of the computer terminals in the KICH with an Internet browser. Participants wishing to avail themselves of this opportunity may request information from the cyberguides located at the CC:INFO Centre.

### **Business centres**

Two business centres (one on the 4<sup>th</sup> floor of the main building, the other in the Event Hall) provide telephone, telefax and photocopy services. Payment may be made by cash or credit cards as well as prepaid cards. Further information can be provided by business centre staff in each location.

### **Telephones, data communications**

In addition to those in the business centres, coin, prepaid card, and credit card operated telephones can be found throughout the conference facilities. The grey, prepaid card operated public telephones have international access, and are also equipped with analogue as well as ISDN modem jacks for data communications.

### **Work and office space for delegations**

Tables and chairs are available, on a first come, first served basis, for all delegations in the

middle of the Event Hall, next to the area where reserved tables are located for press agencies. In addition, some delegations have reserved individual office spaces, also in the Event Hall. The office of the G77 and China is in room 105 in the main building.

### **NGO spaces**

Office and meeting-room space is available for the environmental, as well as the business and industry NGO constituencies in the Event Hall. In addition, office space for KIKO Forum - the umbrella organization for many NGOs from Japan - is also provided in the Event Hall.

### **Media spaces**

A press centre, including documents for the media and other information concerning media accreditation and logistics, is available in the Event Hall, near the tables reserved for the media. A press desk for information and press briefings is located on the ground floor of the main building. An international TV and radio broadcasting centre is located in the Prince Hotel.

### **Meditation space**

There is a meditation space on the 2<sup>nd</sup> floor of the KICH, immediately above the main entrance, near meeting-room I.

### **Travel**

Japan Travel Bureau, located on the 1<sup>st</sup> floor next to the gift shops, provides travel services to participants. The bureau is open from 9:00 to 5:00 daily, telephone extension 2394 and 2395.

### **Post office**

The post office is located on the 1<sup>st</sup> floor next to the bank and is open Monday to Friday from 10:00 to 17:00.

### **Bank**

Banking services are provided by Sanwa Bank, which is located on the 1<sup>st</sup> floor next to the post office. The bank is open from 10:30 to 14:00 Monday to Friday, tel: 705-1234 and extension 2378.

**Unattended items**

Please be aware that unattended items will be removed. Contact the United Nations security staff in room 669 for lost and found, telephone 705-2744 or extensions 2624, 2625.

**First aid**

The first aid post is located behind the documents distribution counter in the basement between the main building and the Event Hall, telephone extension 2286.

**Cloakroom**

The cloakroom, located at the entrance of the KICH, is open from 9:00 to 21:00.

**Reminder**

Participants are requested not to use or request photocopying services from the documents reproduction room located in the basement of the main building. The business centres (one on the 4<sup>th</sup> floor of the main building, the other in the Event Hall) are the designated areas for such services.

### SOCIAL CALENDAR

A reception will be given by the Chairman of Global Environmental Action, the Minister for Foreign Affairs of Japan and the Minister of State, Environment Agency of Japan, for heads of delegation at 18:00 on Saturday, 6 December 1997 in the Gold Room of the Takaragaike Prince Hotel.

A reception will be given by the Minister of International Trade and Industry of Japan at 18:00 on Sunday, 7 December 1997 in the Sakura banquet room of the Kyoto International Conference Hall.

A reception will be given by the Minister of Foreign Affairs of Japan, at 18:00 on Monday, 8 December 1997 in the Sakura banquet room of the Kyoto International Conference Hall.

A reception will be given by the Minister of State, Director-General of the Environment Agency and Minister in Charge of Global Environmental Problems at 18:00 on Tuesday, 9 December 1997 in the Sakura banquet room of the Kyoto International Conference Hall.

A reception will be given by the City of Kyoto for all COP 3 participants at 18:00 on Wednesday, 10 December 1997 at the Kyoto Concert Hall.

## SUMMARY TABLES

Saturday	Time	Event	Organizer	Room
6.12.97	08:15 - 09:00	Closed meeting	OPEC	H
6.12.97	09:00 - 10:00	Closed meeting	Group of 77 and China	B2
6.12.97	09:45 - 10:45	Closed meeting	European Community and associated States	C-2
6.12.97	10:00 - 13:30	Silent Parade: Creatures speak to All Nations, especially the United States and Japan	Korean NGO Forum	Event Hall
6.12.97	11:30 - 12:00	Press briefing	Delegation of the United States (Congressional group)	D
6.12.97	12:30 - 13:00	Press briefing	UNDP (ENTCH-21)	D
6.12.97	13:00 - 15:00	Closed meeting	Climate Action Network	B-2
6.12.97	13:00 - 15:00	Closed meeting	JUSSCANNZ	F
6.12.97	13:00 - 15:00	Closed meeting	JUSSCANNZ 2	H
6.12.97	14:00 - 15:00	Closed meeting	Group of 77 and China	157
6.12.97	14:00 - 15:00	Closed meeting	Pacific Island Countries	J
6.12.97	15:00 - 18:00	Plenary	Committee of the Whole	Main Hall
6.12.97	15:00 - 16:00	Closed meeting	Delegation of France	F
6.12.97	18:30 - 19:00	Press briefing	Government of Japan	D

<b>Sunday</b>	<b>Time</b>	<b>Event</b>	<b>Organizer</b>	<b>Room</b>
7.12.97	09:00 - 18:00	The Globe Symposium on Climate Change	GLOBE Japan	Prince Gold Room
7.12.97	15:30 - 16:00	Press briefing	Executive Secretary, UNFCCC	D
7.12.97	18:00 - 18:30	Press briefing	European Community Delegation	D
7.12.97	18:30 - 19:00	Press briefing	Government of Japan	D

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