

Information for participants

The 7th meeting of the Technology Executive Committee will be held at the **Hilton Hotel in Bonn, Germany**.

This document answers commonly asked questions and provides a range of information to facilitate your participation and stay during the meeting.

Where do I get my conference badge?

TEC members, Parties and observers can register at the Registration Counter located in the Hilton Hotel.

Badges are issued to participants on the basis of receipt of a registration form. Representatives of Observer Organizations must be registered in order to be issued a badge.

Registration counter opening hours:

Wednesday, 4 September 2013
13:00-13:45 hrs.

Opening of the meeting will be at 14:00 hrs.

The **in-session TNA workshop** will be on **Friday 6 September from 14:00–19:00 hrs.**

Registration of AB members and resource persons for the workshop will be on Friday, 6 September 2013 from 13:00-13:45 hrs.

Please note that access to the conference area is restricted to registered participants of the meeting. In order to comply with the security requirements of the secretariat, participants are expected to wear their badges visibly at all times and in all areas. If you lose your badge, please report it to the registration counter or to Gabriele Gerdom immediately.

Disclaimer: The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that you obtain international medical insurance for the period of participation.

Where is the meeting venue?

The seventh meeting of the TEC will be held at the
Hilton Hotel
Berliner Freiheit 2
53111 Bonn
Germany
☎ +49 228 72690

A map with the location of the venue can be found in Annex I.

How to book a hotel in Bonn?

For accommodation in **Bonn**, please visit the website of various hotels in Bonn city area [here](#) and hotel rooms in **Bonn Bad-Godesberg** [here](#) and **Annex II**.

How to get to the venue?

The **Hilton Hotel** is conveniently located and easy to reach both by car and by public transport. It is situated next to the river Rhine, on the edge of the historic old town. Almost all major institutions and companies are on site. Just 15 minutes walking distance from Central Station, right next to the Beethoven Hall and Opera. It is reachable via several highways, the train stations Bonn and Bonn-Bad Godesberg, and the airport Cologne / Bonn.

By public transport

From Cologne/Bonn Airport to Hilton Hotel

At the airport, take the bus line number "SB 60" (airport express) towards the city center. Get off at the bus stop "Beethoven Hall", it is about a 5 minute walk to the hotel. Cross the street towards the Rhine, turn right and walk along the Rhine up on the right side you will see the Hilton Bonn

From ICE train station Siegburg - U-Bahn line [66](#)

From Bonn main train station to Hilton Hotel by foot

The walk from the train station to the Hilton Bonn takes about 15 minutes. The trail runs through the city. Follow the signs for "Bertha von Suttner Platz". Once there, keep right and cross the large intersection, once on the opposite side of the road, turn right again. On the corner you will see a bedroom decorator. After 100 m, the Hilton Bonn is directly in front of you.

From Frankfurt Airport

There is a fast train (Intercity train) from Frankfurt airport to Siegburg/Bonn. From Siegburg you can take a taxi (555 555) to Hilton Hotel. Alternatively there is a slower train going directly to Bonn city centre departing every hour. For more details, visit the Frankfurt airport web site [here](#).

By taxi

You can find the taxi stand outside the train station. The driving time to the hotel is only 5 minutes. The central phone number for Bonn taxis is 555 555.

[Timetable of the transport association Rhein - Sieg](#)

[Timetable Deutsche Bahn](#)

[Train/flight connections Cologne/Bonn airport](#)

[Train/flight connections Düsseldorf airport](#)

[Train/flight connections Frankfurt airport](#)

DSA disbursement and travel

TEC members eligible for funding can collect their daily subsistence allowance (DSA) at the secretariat office located next to the meeting room during the coffee break in the afternoon on the first day of the meeting. You will need your passport or other official identification (with photo ID), flight ticket and boarding pass stubs when claiming DSA.

Participants' Centre

The Participants' Centre is located in the room, next to the secretariat's office. Computers and a printer is available for participants. These computers provide Internet access and are equipped with word processing and spreadsheet software.

Banking

Funded participants were recommended to agree to receive the DSA payment by bank transfer to reduce logistical preparation and time spent during the meeting that would be needed to receive

DSA on-site. If they, nevertheless, opted for 100 % of the DSA to be paid to the members at the meeting venue in traveller cheques, the bank, which is located in walking distance to the venue, has been informed accordingly.

Notices – anything else I should know?

You can call the following emergency numbers for assistance:

Police - Tel: 110
Fire brigade - Tel: 112
Emergency doctor / ambulance - Tel: 112

Telephone information service:
Tel: 11833 (national)
Tel: 11834 (international)

Taxi service - Tel. +49 228 55 55 55

Consulates and embassies in Germany

Please refer to the below mentioned link for a complete contact [list of the foreign diplomatic missions](#) represented in the country.

Where to eat in Bonn

For information on places to eat in Bonn, please visit the following link [here](#).

Information about Bonn

Train services

Bonn Main Railway Station
("Bonn Hauptbahnhof")
Tel: +49 1805 99 66 33

Bad Godesberg Railway Station
("Bad Godesberg Bahnhof")
Tel: +49 228 36 32 48

Visitor information

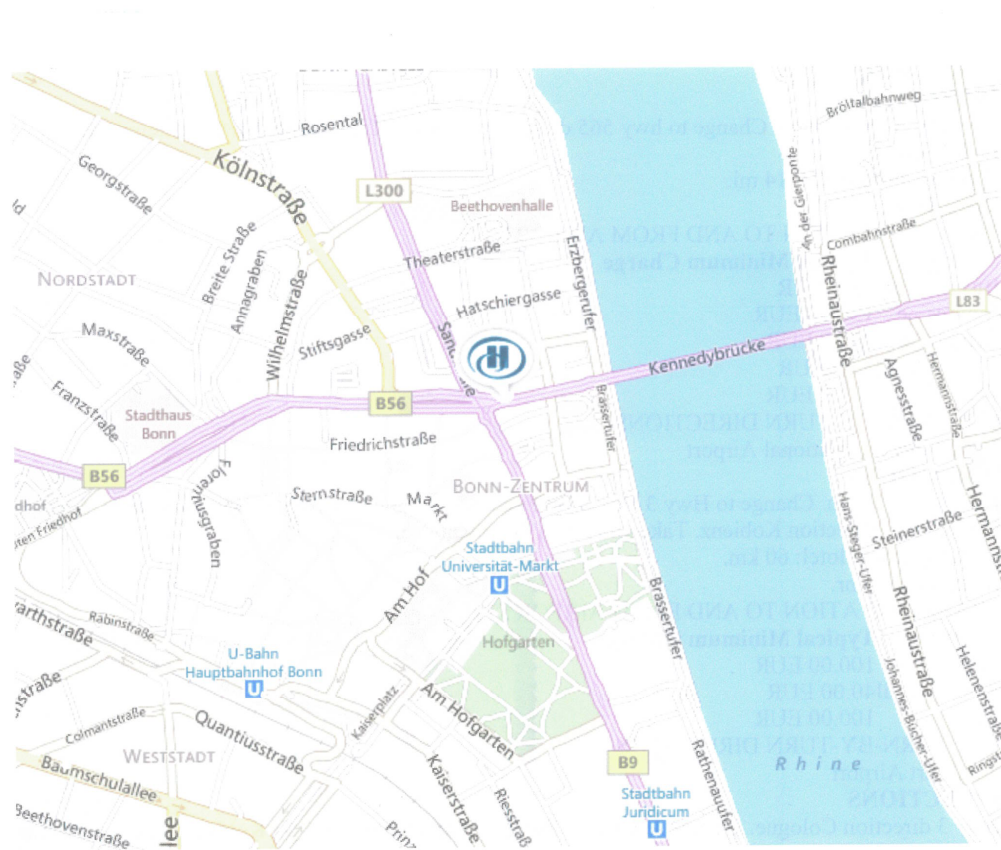
Time zone:	Central European Time (GMT +1)
Currency:	1 Euro = 100 cents
Telephone country code:	++49
Power voltage:	230 V, 50 Hz.
Time zone:	Central European time with European daylight savings
Climate:	Moderate climate
Average temperature in September:	The temperature typically varies from 13°C to 20°C and is rarely below 10°C or above 24°C.



Further information for visitors can be found on the website of the [City of Bonn](#).

Hilton Bonn

Berliner Freiheit 2, 53111 Bonn, Germany TEL: 49-228-72690 FAX: 49-228-726-9700



Annex II

HOTELS IN BONN			
Country code: +49-228 Hotel name & address	Homepage	Email	Comments
Hotel Königshof Adenauer Allee 9 53111 Bonn Tel: 26010 Fax: 2601529	http://www.hotel-koenigshof-bonn.de/en	info@hotel-koenigshof-bonn.de	City center, nice for walking (about 20 min.)
Maritim Hotel Bonn Godesberger Allee 53175 Bonn Tel: 81080 Fax: 8108811	http://www.maritim.com/en/hotels/germany/hotel-bonn	info.bon@maritim.de	Closest hotel to UN campus, however, not nice for walking as situated in heavy traffic area, 3 Minutes with taxi to UN campus
Hotel Residence Kaiserplatz 11 53113 Bonn Tel: 26970 Fax: 2697777	http://www.guennewig.de/bnreside/homepage_e.php	hotel.residence@guennewig.de	In shopping area of city center, next to main train station, subway and bus terminal
Hotel Continental Am Hauptbahnhof 4 53111 Bonn Tel: 3918990 Fax: 3918999	http://www.continental-bonn.de/frameset_en.htm	info@continental-bonn.de	In shopping area of city center, right next to main train station, subway and bus terminal
Hotel Eschweiler Bonngasse 7 53111 Bonn Phone: 631760 Fax: 694904	http://www.hotel-eschweiler-bonn.de/englisch/finden_en.htm	info@hotel-eschweiler-bonn.de	In shopping area of city center, near bus terminal
Sternhotel Markt 8 53111 Bonn Tel: 72670 Fax: 7267125	http://www.sternhotel-bonn.de/index.php/en/	info@sternhotel-bonn.de	In shopping area of city center, near bus terminal
Hotel Günnewig Bristol Prinz-Albert-Str. 2 53115 Bonn Tel: 26980 Fax: 2698222	http://www.guennewig.de/bnbristol/homepage_e.php	bristol.bonn@guennewig.de	Near city center, 1 minute to bus station
Best Western Premier Domicil Hotel Thomas-Mann-Str. 24-26 53111 Bonn Tel: 729090 Fax: 691207	http://www.bestwestern.de/hotels/Bonn/BEST-WESTERN-Hotel-Domicil/	info@domicil-bonn.bestwestern.de	Near main train station, subway and bus terminal
Hotel Kurfürstenhof Baumschulallee 20 53115 Bonn Tel: 985050 Fax: 632045	http://www.eden-bonn.de/index.php/en/lage-und-anfahrt-kurfuerstenhof-bonn.html	info@kurfuerstenhof-bonn	Near main train station, subway and bus terminal
Hotel Europa Thomas Mann Str. 7-9 53111 Bonn Tel: 60880 Fax: 6088199	http://www.hotel-europa-bonn.de/site/start.htm	hotel@hotel-europa-bonn.de	Near city center, close to subway station
Hotel Hilton Berliner Freiheit 2 53111 Bonn Tel: 72690 Fax: 7269700	http://www3.hilton.com/en/hotels/north-rhine-westphalia/hilton-bonn-BNJHII/index.html	info.bonn@hilton.com	Near city center, close to bus terminal
Hotel President Clemens-August-Str. 32-36 53115 Bonn Tel: 72500 Fax: 725072	http://www.presidenthotel.de/default.aspx?lang=en	info@presidenthotel.de	Near city center, bus stop across the street but transfer at main train station necessary
Hotel Ibis Vorgebirgsstr. 33 53119 Bonn Tel: 72660 Fax: 7266405	http://www.accorhotels.com/gb/hotel-1441-ibis-bonn/index.shtml	h1441@accor.com	15 minutes walk (bus takes 20 min.) to main train station, subway and bus terminal

Hotels in Bonn, Bad-Godesberg		
Country code: +49-228 Hotel name & addressl	Homepage	E-mail
Hotel am Hohenzollernplatz *** Plittersdorferstraße 54-56 53173 Bonn Bad-Godesberg Phone: 95 759 0 Fax: 95 759 29	http://www.hotel-am-hohenzollernplatz.de/en.html	info@hohenzollernplatz.de
Appart-Hotel Bad Godesberg Schlehenweg 6 53177 Bonn Phone: 32 90-0 Fax: 32 90-13	http://apparthotel-bonn.de/_html/wohlfuehlen.html#	info@apparthotel-bonn.de
Rheinhotel Dreesen Ringhotel in Bonn Rheinstraße 45 - 49 53173 Bonn Phone: 82 02 0 Fax: 82 02 153	http://www.rheinhoteldreesen.de/en/home	rheinhoteldreesen@ringhotels.de
Hotel Eden *** Am Kurpark 5a 53177 Bonn Phone: 9 57 27-0 Fax: 36 24 94	http://www.kurfuerstenhof-bonn.de/index.php/en/hotel-eden-am-kurpark.html	reception@eden-godesberg.de
Hotel Rheinland Rheinallee 17 53173 Bonn Phone: 8 20 00-0 Fax: 35 11 77	http://www.hotel-rheinland-bonn.de/?link=startseite&sprache=englisch	
Insel Hotel Theaterplatz 5-7 53177 Bonn Phone: 35 000 Fax: 35 00-333	http://www.inselhotel.com/e/	info@inselhotel.com
Park Hotel Am Kurpark 1 53177 Bonn Phone: 43 33 520 Fax: 35 49 18	http://www.parkhotelbonn.de/	info@parkhotelbonn.de
Hotel Remi Bonner Straße 30 53173 Bonn Phone: 31 99 54 Fax: 31 91 77	www.hotel-remi.de	info@hotel-remi.de
Hotel zum Adler Koblenzerstraße 60 53173 Bonn Phone: 36 40 71 Fax: 36 19 33	http://www.hotel-zum-adler.de/index.php?lang=en&id=2403	
Best Western Hotel – Hotel Kaiserhof Moltkestraße 64 53173 Bonn Phone: 957050 Fax: 95705100	http://book.bestwestern.com/bestwestern/DE/Bonn-hotels/BEST-WESTERN-Hotel-Kaiserhof/Hotel-Overview.do?propertyCode=95134	info@kaiserhof.bestwestern.de