

Eleventh meeting of the Technology Executive Committee

United Nations Campus (AHH building), Bonn, Germany
7 - 11 September 2015

Background note

Zero draft joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2015

I. Introduction

A. Background

1. The Conference of the Parties (COP), by its decision 17/CP.20, paragraph 4, decided that the Technology Executive Committee (TEC) and the Climate Technology Centre and Network (CTCN) shall continue to prepare a joint annual report to the COP, through the subsidiary bodies, on their respective activities and the performance of their respective functions.
2. In response to decision 2/CP.17, paragraph 142, and decision 14/CP.18, paragraph 11, the TEC and the Advisory Board of the CTCN agreed on procedures for preparing joint annual reports. Such procedures, as recorded in the "Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2013" state the following for preparing the report:
 - (a) It should be a single document covering three sections:
 - (i) Joint chapter of the TEC and the CTCN;
 - (ii) Report of the TEC;
 - (iii) Report of the CTCN;
 - (b) It should be completed in a timely manner and not exceed the word limit of the UNFCCC, in order to ensure its translation into all six official United Nations (UN) languages;
 - (c) The Chair and Vice-Chair of the TEC and the Chair and Vice-Chair of the Advisory Board are to prepare and finalize the joint chapter of the report, taking into account any comments received from members of the TEC and the CTCN Advisory Board.

B. Scope of the note

3. This background note provides a zero draft of the joint annual report of the TEC and the CTCN for 2015, focussing on the TEC annual report by proposing possible elements for the report.
4. This note does not include the joint chapter of the joint annual report, which will be covered by a separate note¹, nor does it include the annual report of the CTCN.
5. It is important to note that with the 6th meeting of the Advisory Board of the CTCN taking place from 14 to 16 September 2015, the joint annual report will not be completed in time for the regular UN deadline for submitting documents to COP 21, i.e. 7 September 2015. As a result, an arrangement will be sought to submit the joint annual report through a special procedure, which has some restrictions for the time submission (COB 21 September 2015) and length of document (8,500 words), in order to allow translation in all UN languages prior to COP 21.

¹ TEC/2015/11/18



C. Possible action by the Technology Executive Committee

6. The TEC will be invited to consider at its 11th meeting the zero draft contained in the annex to this background note and, for the TEC annual report:
- (a) Provide guidance on possible elements to be included in the report, as appropriate;
 - (b) Authorize the TEC Chair and Vice-Chair to finalize the report, with the support of the secretariat, following the conclusion of TEC 11.
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Annex

Zero draft joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2015

Front page and table of content (2 pages)

I. Introduction (1 page)

- A. Mandate
- B. Scope
- C. Possible action by the SBSTA and the SBI

II. Joint chapter: Key messages of the Technology Executive Committee and the Climate Technology Centre and Network (tentatively 2 pages)

Will be covered in a separate document

III. Report on the activities and performance of the Technology Executive Committee in 2015 (tentatively 7 pages)

A. Organizational matters

1. Membership

- *Election of Chair and Vice-Chair, and changes in membership in 2015*

2. Meetings and related events

- *Tenth and eleventh meetings of the TEC*
- *Thematic dialogue on the development and transfer of technology in distributed renewable energy distribution and integration*

B. Implementation of the rolling workplan of the Technology Executive Committee for 2014–2015

- *Implementation of TEC rolling workplan for 2014–2015*
- *Prioritisation of activities in 2015 and update of the rolling workplan*

1. Joint work under the Technology Mechanism

- *Possible elements:*
 - *Preparation of the joint annual report*
 - *Meeting cross-participation of Chair and Vice-Chair of TEC and CTCN Advisory Board*
 - *Others*

2. Technology need assessments

- *Possible elements:*

- *Preparation of guidance on the implementation of the results of the TNAs as mandated by COP 20, taking into account papers on TNA good practices and TNA linkages*
- *Evaluation of the call for inputs on the provision of guidance on how the results of the TNAs, in particular the technology action plans (TAPs), can be developed into projects that can be ultimately implemented*
- *Preparation of key messages on TNAs to COP 21*
- *Others*

3. Climate technology financing

- *Possible elements:*
 - *Identification of elements for possible collaboration between the TEC and the Green Climate Fund (GCF) and undertaking of appropriate follow up actions*
 - *Preparation of inputs for the Standing Committee on Finance (SCF) on the COP draft guidance for the operating entities of the Financial Mechanism*
 - *Preparation of inputs for the in-session workshop on long-term finance organised at the forty-second session of the subsidiary bodies*
 - *TEC Brief on climate technology financing*
 - *Evaluation of the Poznan strategic programme on technology transfer*
 - *Preparation of key messages on climate technology financing to COP 21*
 - *Others*

4. Enabling environments and barriers

- *Possible elements:*
 - *TEC Brief on national systems of innovation*
 - *Preparation of key messages on enabling environments and barriers to COP 21*
 - *Others initiation of the further work (see the annotations)*
 - *Others*

5. Technologies for adaptation and mitigation

Technologies for adaptation

- *Possible elements:*
 - *Preparation of a thematic dialogue on enablers and barriers to South-South cooperation on technologies for adaptation*
 - *Others*

Technologies for mitigation

- *Possible elements:*
 - *Thematic dialogue on the development and transfer of technology in distributed renewable energy distribution and integration*
 - *TEC Brief on on distributed renewable electricity generation*
 - *Participation in the technical expert meeting on renewable energy under the ADP WS2*
 - *Preparation of key messages on distributed renewable electricity generation to COP 21*
 - *Initiation of a technical paper on distributed renewable electricity generation*
 - *Others*

6. Strategic and emerging issues

- *Possible elements:*
 - *Outreach and communication activities of the TEC*
 - *Enhance the functioning of the technology information clearing house (TT:CLEAR)*
 - *Others*

7. Collaboration with institutions and other stakeholders**C. Key messages to the Conference of the Parties**

To be agreed by the TEC at TEC 11

IV. Report on the activities and performance of the Climate Technology Centre and Network in 2015 (tentatively 7 pages)

To be prepared by the CTCN

Annex 1**Key messages from the Technology Mechanism to COP 21**

1. **Joint key messages of the TEC and CTCN**
2. **Key messages of the TEC**