



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat

CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

UNFCCC Internal/External Vacancy Announcement**Service is limited to the UNFCCC Secretariat****PROJECT-BASED MECHANISMS PROGRAMME (PBM)****Joint Implementation (JI) Section**

VACANCY ANNOUNCEMENT NO. :	UNFCCC Internal/External VA 06/E001
PUBLICATION/TRANSMISSION DATE:	07 February 2006
DEADLINE FOR APPLICATION:	04 March 2006
TITLE AND GRADE:	Programme Officer, P-4
POST NUMBER:	FCA-2933-P-4-003
INDICATIVE NET ANNUAL SALARY:	US\$ 59,132 net salary (without dependents) US\$ 63,499 net salary (with dependents) plus applicable post adjustment, UN benefits and pension fund
DURATION OF APPOINTMENT:	One and half years, with possibility of extension
DUTY STATION:	Bonn, Germany
EXPECTED DATE FOR ENTRY ON DUTY:	As soon as possible

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat is supporting the Convention and its Kyoto Protocol by a range of activities, including substantive and organizational support to meetings of the Parties.

The Project-based Mechanisms (PBM) programme supports the implementation of the Kyoto mechanisms. In this context, it focusses on Joint Implementation (JI) and the Clean Development Mechanism (CDM) namely by supporting the JI Supervisory Committee (JISC) and the CDM Executive Board (CDM EB). The PBM programmes performs technical and procedural functions and draws on other programmes within the UNFCCC secretariat for other functions.

As the Kyoto Protocol entered into force on 16 February 2005, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (COP/MOP) established the JISC at its first session in December 2005. The JISC met for the first time in February 2006. A JI section to support the JISC has therefore been formed in the secretariat. This vacancy announcement invites applications for a Programme Officer (P-4) to lead this section.

Responsibilities

Under the general guidance of the Coordinator of the PBM programme, the incumbent participates in the implementation of the work programme of PBM by being the lead officer on JI and directing the JI section. The responsibilities include:

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The substantive and procedural support on all issues relating to the implementation of JI by

- a. Planning, organizing and coordinating the functioning of the JISC;
- b. Acting as focal point regarding inputs on substantive and procedural matters to be decided by the JISC;
- c. Acting as focal point regarding the transfer of experience between JI and the CDM.

Leading the work of the JI section by

- a. Managing human and financial resources of the section;
- b. Guiding staff working on substantive and procedural matters;
- c. Developing work plans and monitoring their implementation;
- d. Ensuring provision of information on JI to other units within the programme and the secretariat.

Providing substantive and procedural/technical support to the intergovernmental process (COP/MOP/subsidiary bodies) relating to JI by

- a. Preparing inputs to reports;
- b. Recommending options for the provision of guidance relating to JI before and during sessions in order to facilitate negotiations;
- c. Being responsible for the preparation of the inputs by the JI section to reports of the JISC to COP/MOP.

Acting as focal point for other UN and international bodies, Parties, intergovernmental and non-governmental organizations (IGOs and NGOs) as well as the private sector, inter alia on activities relating to JI by

- a. Representing the secretariat at conferences, workshops and seminars on all issues relating to JI and making technical presentation as appropriate;
- b. Facilitating the cooperation with UN entities, Parties, IGOs, NGOs and stakeholders;
- c. Maintaining working relationships with interested actors to enhance the understanding of JI and the building of capacity.

Undertaking other ad hoc tasks as identified.**Requirements**

- Advanced university degree in economics or international affairs, preferably including development economics or environmental economics, environmental science or a related discipline.
- Experience in servicing international negotiation processes, thorough knowledge of project-based mechanisms, in particular relating to JI and good understanding of the JISC procedures.
- Extensive working experience in the area of project-based mechanisms.
- At least seven years of relevant experience of which two or three should have been in an international environment.
- Fluency in English. Working knowledge of French and/or other UN languages desirable.

Evaluation criteria

Professionalism: Familiarity with and experience in the use of various research methodologies and sources. Ability to plan, develop, implement, monitor and evaluate major projects. Capacity to demonstrate success in analysing complex professional issues and developing well-reasoned, innovative solutions to associated challenges. Ability to provide sound technical advice to managers.

Commitment to continuous learning: Willingness to keep abreast of and promote new developments in the appropriate professional field.

Communication: Ability to act as an effective spokesperson internally and externally. Capacity to draft clear and concise high quality reports and documents relating to the area of professional expertise.

Technological awareness: Good conceptual understanding of technology in the workplace and ability to use relevant software and other applications and equipment relevant to the post.

Teamwork: Good interpersonal skills and ability to establish and maintain effective working relations in a multi-cultural organization. Ability to gain the assistance and cooperation of others through the demonstration of leadership.

Quoting Vacancy Announcement Number **06/E001**, applicants are requested to complete and submit a United Nations Personal History form (P 11) - to be found on our website **unfccc.int** - to:

Chief, Human Resources Unit
Climate Change Secretariat (UNFCCC).
P.O.Box 260 124
D-53153 Bonn, Germany
Fax (49-228 815-1999), email: vacancies@unfccc.int

United Nations staff should apply using an updated UN Personal History Form (P 11) as well as attaching a copy of their latest PAS.

Please note that only candidates under serious consideration will be contacted.