

Constituencies and observer participation at workshops

Workshops are mandated by the COP or subsidiary bodies as vehicles for informal advice and inputs from experts, information sharing among delegates, and promoting consensus-building on strategies outside the political negotiations. They are normally small, with restricted numbers of participants to allow them to function effectively and to fulfil the task assigned to them.

The chairs of the subsidiary bodies, advised by the workshop chairs, have key roles in deciding the format of, and participation at, a workshop, including deciding whether and how many observers will be invited. This number will be determined by the nature of the workshop and the resources available, and will take into account the level of interest among the non-governmental organizations, with the ultimate aim of allowing an effective working atmosphere with an appropriate balance of participants.

Observer participation is facilitated through the constituencies, so as to aim for a balanced representation of the admitted non-governmental organizations. Constituency focal points are requested by the secretariat to disseminate information on the workshop to their constituencies, draw attention to relevant information on the official web site, provide feedback on perceived interest in attendance, and submit names of qualified persons. A balanced geographic and perspective representation is encouraged.

Observer representatives of admitted organizations, interested and suitably qualified in the matter of a particular workshop, should contact the appropriate constituency facilitator through their designated contact point. The schedule of workshops can be found by following the link below:

[UNFCCC workshops](#)
