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**Conference of the Parties serving as the meeting
of the Parties to the Kyoto Protocol**
Twelfth session
Marrakech, 7–18 November 2016

Item 2(a) of the provisional agenda
Organizational matters
Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary

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¹ The annotations to the provisional agenda for the twenty-second session of the Conference of the Parties (COP) under the agenda sub-item on organization of work include the mandate contained in decision 1/CMP.11, paragraph 9, whereby COP 22 was invited to request the Ad Hoc Working Group on the Paris Agreement to undertake the necessary preparatory work concerning the issue referred to in paragraph 8 of the same decision.

² The term “Party included in Annex I” is defined in Article 1, paragraph 7, of the Kyoto Protocol.

II. Proposed organization of the session: overview

(a) Scenario for the launch and the completion of work in all bodies

1. The President of the Conference of the Parties (COP) at its twenty-first session will open COP 22 and propose the election of the President of COP 22, who will also serve as the President of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its twelfth session. The COP will then take up some of the organizational and procedural items on its provisional agenda, including the adoption of the agenda and the organization of work. The COP will refer items on its agenda to the subsidiary bodies, as appropriate. The opening plenary meeting of the COP will then be adjourned. Next, the President will open CMP 12 and take up some of the organizational and procedural items on its provisional agenda, after which the opening plenary meeting of the CMP will be adjourned.

2. After launching their work, the COP and the CMP will convene in a joint plenary meeting to hear statements on behalf of groups of Parties. Based on guidance urging Parties and presiding officers to conclude the conference in a timely manner,³ it is envisaged that statements made on behalf of groups of Parties will be concise.

3. The following sessions of the subsidiary bodies have been scheduled in conjunction with COP 22 and CMP 12:

(a) Forty-fifth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA);

(b) Forty-fifth session of the Subsidiary Body for Implementation (SBI);

(c) Second part of the first session of the Ad Hoc Working Group on the Paris Agreement (APA).

4. The COP and the CMP will convene plenary meetings during the first week of the conference to take up the items on their agendas that have not been referred to the SBSTA, the SBI or the APA.

5. During the Marrakech Conference, meetings will be organized in line with the conclusions of the SBI⁴ to ensure the observance of clear and effective time management practices, as well as the relevant procedures and working practices agreed to by all Parties.

6. In order to ensure that draft texts can be processed and made available in all United Nations official languages before presentation to the COP and the CMP for consideration and adoption, and to enable the timely closure of the conference, all negotiations in the COP and the CMP must conclude by Wednesday, 16 November.

7. In keeping with the conclusions adopted at SBI 40,⁵ all meetings are scheduled to end by 6 p.m. each day in order to give Parties and regional groups sufficient time to prepare for daily meetings, but may, in exceptional circumstances, and on a case-by-case basis, continue for two to three hours.

8. The SBI also recommended⁶ that the secretariat, when organizing sessional periods, follow the practice of holding no more than two meetings of plenary and/or contact groups concurrently, with the total number of meetings held concurrently, including informals, not exceeding six, to the extent possible. It further recommended that the secretariat continue to

³ FCCC/SBI/2014/8, paragraph 218.

⁴ FCCC/SBI/2014/8, paragraphs 218–221.

⁵ FCCC/SBI/2014/8, paragraph 219.

⁶ FCCC/SBI/2010/10, paragraph 164.

take into consideration, when scheduling meetings, the constraints faced by delegations and avoid clashes on similar issues, to the extent possible.

9. The principles of openness, transparency and inclusiveness will guide the organization of work during the Marrakech Conference. To this end, efforts will continue, as at recent conferences, to demonstrate these principles through the use of informal plenary meetings to take stock of progress and ensure transparency, the enhanced availability of electronic documentation, timely meeting announcements and the broadcasting of meeting information on closed-circuit television, the UNFCCC website and Twitter.

(b) High-level segment

10. The inauguration of the high-level segment will take place in the morning of Tuesday, 15 November (see paras. 63–70 below).

11. On 8 August 2016, the King of Morocco sent invitations to Heads of State and Government to attend the high-level segment on Tuesday, 15 November. Further information on the participation of leaders will be communicated to Parties before the opening of the Marrakech Conference.

III. Annotations to the provisional agenda

1. **Opening of the session**

12. CMP 12 will be opened by the President of COP 22, Mr. Salaheddine Mezouar, who will also serve as the President of CMP 12. Mr. Mezouar was nominated by the African Group in accordance with the principle of rotation of the Presidency among regional groups.

2. **Organizational matters**

(a) Adoption of the agenda

13. *Background:* The secretariat, in agreement with the President of CMP 11,⁷ has drafted the provisional agenda for CMP 12, after consultations with the Bureau and Parties.

14. *Action:* The CMP will be invited to adopt its agenda.

FCCC/KP/CMP/2016/1 *Provisional agenda and annotations. Note by the Executive Secretary*

(b) Election of replacement officers

15. *Background:* If any member of the Bureau represents a State that is not a Party to the Kyoto Protocol, consultations will be required to identify a nominee representing a Party to the Kyoto Protocol to replace such a member, in accordance with Article 13, paragraph 3, of the Kyoto Protocol. Parties are invited to recall decisions 36/CP.7 and 23/CP.18 and give active consideration to the nomination of women for elective posts in any body established under the Convention or its Kyoto Protocol.

⁷ The President of CMP 11 is Ms. Ségolène Royal (France).

16. *Action:* The CMP will be invited, as necessary, to elect additional members of the Bureau of COP 22 and CMP 12 to replace any members representing States that are not Parties to the Kyoto Protocol.

(c) Organization of work, including for the sessions of the subsidiary bodies

17. *Action:* The CMP will be invited to agree on the organization of the work of the session, including on the proposed schedule of meetings (see paras. 1–11 above) and the referral of items to the SBSTA and the SBI as indicated under the relevant agenda items.

18. The CMP will also be invited to organize the work in a manner that is flexible enough to respond to changing circumstances and new developments, that is guided by the principles of openness, transparency and inclusiveness, and that can ensure that mandates for CMP 12 are addressed.

<i>FCCC/CP/2016/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBSTA/2016/3</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBI/2016/9</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

(d) Approval of the report on credentials

19. *Background:* The Bureau will examine the credentials submitted by Parties to the Convention and submit its report on credentials for approval by the CMP.⁸

20. *Action:* The CMP will be invited to approve the report on credentials of the representatives of Parties attending CMP 12. Representatives may participate provisionally pending this action.

(e) Status of ratification of the Doha Amendment to the Kyoto Protocol

21. *Background:* The CMP will have before it a status report on the instruments of acceptance received by the Depository in respect of the Doha Amendment to the Kyoto Protocol.

22. *Action:* The CMP may wish to take note of the information provided by the secretariat and to invite Parties intending to do so to expedite the deposit of their instruments of acceptance of the Doha Amendment to the Kyoto Protocol.

3. Reports of the subsidiary bodies

(a) Report of the Subsidiary Body for Scientific and Technological Advice

23. *Background:* The Chair of the SBSTA will report on any draft decisions and conclusions recommended at SBSTA 44 and 45 for consideration and adoption at CMP 12 and on any other issues the CMP has mandated the SBSTA to consider.

⁸ Decision 36/CMP.1 states that credentials from Parties to the Kyoto Protocol would apply for the participation of their representatives in sessions of the COP and the CMP, and that a single report on credentials would be submitted by the Bureau of the COP, following established procedures, for approval by the COP and the CMP. For further information on the submission of credentials, see the COP 22 provisional agenda and annotations (FCCC/CP/2016/1), paragraphs 32 and 33.

24. *Action:* The CMP will be invited to take note of the progress made in the work of the SBSTA in 2016 and to consider the recommended draft decisions and conclusions for adoption.

<i>FCCC/SBSTA/2016/2</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its forty-fourth session, held in Bonn from 16 to 26 May 2016</i>
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(b) Report of the Subsidiary Body for Implementation

25. *Background:* The Chair of the SBI will report on any draft decisions and conclusions recommended at SBI 44 and 45 for consideration and adoption at CMP 12 and on any other issues the CMP has mandated the SBI to consider.

26. *Action:* The CMP will be invited to take note of the progress made in the work of the SBI in 2016 and to consider the recommended draft decisions and conclusions for adoption.

<i>FCCC/SBI/2016/8 and Add.1</i>	<i>Report of the Subsidiary Body for Implementation on its forty-fourth session, held in Bonn from 16 to 26 May 2016</i>
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4. Matters relating to the clean development mechanism

27. *Background:* The annual report of the Executive Board of the clean development mechanism (CDM) to the CMP provides information on the progress made in the implementation of the CDM arising from action by the board during its most recent year of operation.⁹ The report also addresses governance issues, as well as the recommendations of the board on specific matters, including those requested by the CMP in previous years. The Chair of the board will provide an oral report to the CMP, highlighting the tasks and achievements of the board over the past year and the challenges ahead.

28. *Action:* The CMP will be invited to take note of the annual report of the board and provide guidance relating to the CDM.

29. The CMP will also be invited to elect members and alternate members of the Executive Board.

<i>FCCC/KP/CMP/2016/4</i>	<i>Annual report of the Executive Board of the clean development mechanism to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
<i>Further information</i>	<i><http://cdm.unfccc.int/></i>

5. Matters relating to joint implementation

30. *Background:* The annual report of the Joint Implementation Supervisory Committee (JISC) provides information on progress made in the implementation of the joint implementation (JI) mechanism arising from action by the JISC during its most recent year

⁹ As stated in decision 3/CMP.1, annex, paragraphs 2–5, the Executive Board of the CDM shall report on its activities to each session of the CMP, and the CMP shall review annual reports, provide guidance and take decisions, as appropriate. Following the requests of CMP 2 and 3, the report of the board to the CMP covers the period from the previous session of the CMP to the board meeting that immediately precedes the one held in conjunction with the session of the CMP (decision 1/CMP.2, paragraph 11, and decision 2/CMP.3, paragraph 7).

of operation.¹⁰ The report also addresses governance issues, as well as the recommendations of the JISC on specific matters requested at CMP 11, which include reflections on synergies between JI and other mitigation mechanisms and an analysis of experiences with and lessons learned from JI relevant to the possible design of mitigation mechanisms and of links and interactions with other tools. The Chair of the JISC will provide a brief oral report to the CMP, highlighting the tasks and achievements of the JISC over the past year and the challenges ahead.

31. *Action:* The CMP will be invited to take note of the annual report of the JISC and, in considering this agenda item, provide guidance relating to JI.

32. The CMP will also be invited to elect members and alternate members of the JISC.

<i>FCCC/KP/CMP/2016/5</i>	<i>Annual report of the Joint Implementation Supervisory Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
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6. Report of the Compliance Committee

33. *Background:* The eleventh annual report of the Compliance Committee to the CMP¹¹ provides information on the activities of the Compliance Committee in the period from 8 September 2015 to 9 September 2016.

34. *Action:* The CMP will be invited to consider the report of the Compliance Committee and to take any action it deems appropriate.

35. The CMP will also be invited to elect members and alternate members of the Compliance Committee.

<i>FCCC/KP/CMP/2016/3</i>	<i>Annual report of the Compliance Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
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7. Matters relating to the Adaptation Fund

(a) Report of the Adaptation Fund Board

36. *Background:* By decision 1/CMP.3, the CMP decided that the Adaptation Fund Board should report on its activities at each session of the CMP. By decision 2/CMP.10, the CMP decided to extend to June 2017 the interim arrangements with the secretariat of the Adaptation Fund Board and the trustee of the Adaptation Fund, with a view to options for permanent institutional arrangements for the secretariat and the trustee being further considered by the CMP, including via an open and competitive bidding process and on the basis of the cost and time frame of each option and its legal and financial implications.

37. By decision 1/CMP.11, the CMP requested the Adaptation Fund Board to continue its efforts to simplify accreditation procedures for national implementing entities and to report back on its progress to CMP 12. The Adaptation Fund Board was also requested to

¹⁰ According to the JI guidelines, the JISC is to report on its activities to each session of the CMP. In exercising its authority over JI, the CMP may review annual reports, provide guidance and take decisions, as appropriate.

¹¹ As stated in decision 27/CMP.1, annex, section III, paragraph 2(a), the plenary of the Compliance Committee shall report to each ordinary session of the CMP.

provide in its reports to the CMP further information on the status of the portfolio of the Adaptation Fund, including projects at different stages of development.

38. *Action:* The CMP will be invited to take note of the report of the Adaptation Fund Board, provide guidance to the Adaptation Fund Board and take any action it deems appropriate.

39. The CMP will also be invited to elect members and alternate members of the Adaptation Fund Board.

FCCC/KP/CMP/2016/2	<i>Report of the Adaptation Fund Board. Note by the Chair of the Adaptation Fund Board</i>
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(b) Third review of the Adaptation Fund

40. *Background:* CMP 10 requested SBI 44 to initiate the third review of the Adaptation Fund, in accordance with the terms of reference contained in the annex to decision 2/CMP.9 or as they may be subsequently amended, and to report back to CMP 12 with a view to the review being completed at CMP 13.¹²

41. SBI 44 considered this issue and recommended a draft decision containing the terms of reference for the review for consideration and adoption at CMP 12.¹³

42. *Action:* The CMP will be invited to consider for adoption the draft decision referred to in paragraph 41 above.

8. Report on the high-level ministerial round table on increased ambition of Kyoto Protocol commitments

43. *Background:* By decision 1/CMP.8, the CMP adopted the Doha Amendment to the Kyoto Protocol, which established a second commitment period of the Kyoto Protocol. A high-level ministerial round table was held on 5 June 2014, which considered information on the intention of Parties included in Annex I taking on commitments in the second commitment period to increase the ambition of their mitigation commitments. A report on the round table was prepared for consideration at CMP 10.¹⁴

44. CMP 10 initiated its consideration of this agenda item. Pursuant to rules 10(c) and 16 of the draft rules of procedure being applied, it was placed on the agendas of CMP 11 and 12. In an effort to find a way forward on this matter, the President of CMP 11 conducted intersessional consultations¹⁵ in conjunction with SBSTA 44, SBI 44 and APA 1.

45. *Action:* The CMP will be invited to conclude its consideration of this item and to take any relevant action it deems appropriate.

9. Reporting from and review of Parties included in Annex I¹⁶

(a) National communications

46. *Action:* The CMP will be invited to refer this agenda sub-item to the SBI for consideration and take any action it deems appropriate on the basis of the recommendations of the SBI.

¹² Decision 2/CMP.10, paragraph 9.

¹³ FCCC/SBI/2016/8/Add.1.

¹⁴ FCCC/KP/CMP/2014/3.

¹⁵ See document FCCC/KP/CMP/2015/8, paragraph 55

¹⁶ The term "Party included in Annex I" is defined in Article 1, paragraph 7, of the Kyoto Protocol.

(b) Final compilation and accounting reports for the first commitment period for Annex B Parties under the Kyoto Protocol

47. *Background:* CMP 1 requested the secretariat to publish final compilation and accounting reports after the commitment period and the additional period for fulfilling commitments and to forward them to the CMP, the Compliance Committee and each Party concerned.¹⁷

48. *Action:* The CMP will be invited to take note of the information contained in those reports and to take any action it deems appropriate, including forwarding the reports to the SBI for further consideration.

<http://unfccc.int/9691.php>	<i>Final compilation and accounting reports for the first commitment period for Annex B Parties under the Kyoto Protocol</i>
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(c) Annual compilation and accounting report for the second commitment period for Annex B Parties under the Kyoto Protocol

49. *Background:* See the SBI 45 provisional agenda and annotations¹⁸ for further details.

50. *Action:* The CMP will be invited to refer consideration of the 2016 compilation and accounting reports to the SBI, consider the outcome and take any action it deems appropriate.

<i>FCCC/KP/CMP/2016/6</i>	<i>Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol. Note by the secretariat</i>
<i>FCCC/KP/CMP/2016/6/Add.1</i>	<i>Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol. Note by the secretariat. Addendum. Compilation and accounting information by Party</i>

10. Capacity-building under the Kyoto Protocol

51. *Background:* SBI 44 initiated, but did not conclude, its consideration of the third comprehensive review of the implementation of the framework for capacity-building in developing countries established under decision 2/CP.7 and reaffirmed under decision 29/CMP.1.

52. *Action:* The CMP will be invited to refer this agenda item to the SBI to take any action it deems appropriate with regard to the third comprehensive review of the implementation of the capacity-building framework referred to in paragraph 51 above on the basis of the draft decision recommended on this matter at SBI 45.

11. Matters relating to:(a) Article 2, paragraph 3, of the Kyoto Protocol

53. *Background:* See the SBSTA 45 provisional agenda and annotations¹⁹ for further details.

¹⁷ Decision 13/CMP.1.

¹⁸ FCCC/SBI/2016/9.

¹⁹ FCCC/SBSTA/2016/3.

54. *Action:* The CMP will be invited to refer this agenda sub-item to the SBSTA for consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA.

(b) Article 3, paragraph 14, of the Kyoto Protocol

55. *Background:* See the SBI 45 provisional agenda and annotations²⁰ for further details.

56. *Action:* The CMP will be invited to refer this agenda sub-item to the SBI for consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

12. Other matters referred to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol by the subsidiary bodies

57. *Background:* Any other matters concerning the Kyoto Protocol referred to the CMP by the subsidiary bodies will be taken up under this agenda item.

58. *Action:* The CMP will be invited to consider for adoption any draft decisions or conclusions recommended under this agenda item.

13. Administrative, financial and institutional matters

(a) Audit report and financial statements for 2015

59. *Background:* See the SBI 45²¹ provisional agenda and annotations for further details.

60. *Action:* The CMP will be invited to refer this item to the SBI for consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

(b) Budget performance for the biennium 2016–2017

61. *Background:* See the SBI 45²² provisional agenda and annotations for further details.

62. *Action:* The CMP will be invited to refer this item to the SBI for consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

14. High-level segment

(a) Statements by Parties

63. The inauguration of the high-level segment will take place in the morning of Tuesday, 15 November. Heads of State and Government have been invited to participate in the high-level segment on that day.

64. National statements will be heard in the joint plenary meetings of the COP and the CMP to be held on Tuesday, 15 November, and Wednesday, 16 November. Parties should note that there will be one opportunity to deliver a national statement during the high-level segment. National statements may be delivered by the Head of State or Government, a minister or head of delegation.

65. Separate meetings of the COP and the CMP will be held in the afternoons of Thursday, 17 November, and Friday, 18 November, for the consideration and adoption of recommended decisions and conclusions.

²⁰ As footnote 18 above.

²¹ As footnote 18 above.

²² As footnote 18 above.

66. There will be one list of speakers and each Party, including Parties to both the Convention and its Kyoto Protocol, will speak only once. Parties may wish to note that, as per SBI guidance urging Parties and presiding officers to conclude conferences in a timely manner,²³ statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged and additional time will be provided for these. In fairness to all speakers, time limits will be strictly enforced. Following United Nations practice, a mechanism will be used to assist speakers in respecting this limit. A bell system will signal to speakers when the time limit is exceeded. Speakers will be interrupted should they exceed the time limit.

67. The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy. In order to have statements posted on the UNFCCC website, Parties speaking at the high-level segment are requested to send a copy of the statement in advance to <external-relations@unfccc.int>.

68. Registration for the list of speakers will be open from Wednesday, 7 September, to Friday, 28 October 2016. Information related to the list, including a registration form, was included in a notification of the sessions sent to Parties.

(b) Statements by observer organizations

69. Representatives of intergovernmental and observer organizations will be invited to make statements at the high-level segment. The COP and the CMP will convene in a joint plenary meeting on the morning of Thursday, 17 November, to hear these statements.

70. Arrangements should be made for the delivery of these statements with a time limit of two minutes. Time limits will be strictly enforced (see para. 66 above). The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy (see para. 67 above).

15. Other matters

71. Any other matters for the attention of the CMP will be taken up under this agenda item.

16. Conclusion of the session

(a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on its twelfth session

72. *Background:* A draft report on the session will be prepared for adoption by the CMP at the end of the session.

73. *Action:* The CMP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

74. The President will declare the session closed.

²³ FCCC/SBI/2014/8, paragraph 218.