



**United Nations Climate Change Conference 2011
COP 17 and CMP 7
Durban, 28 November – 9 December 2011**

Daily Programme

Plenary meetings

Subsidiary Body for Implementation (SBI) (Open meeting)

11.30–13.00

1st meeting, resumed session

**Plenary
King Protea**

1. Organizational matters
[Item 2 of the provisional agenda]
 - (b) Organization of the work of the session
[Item 2(b) of the provisional agenda]
(FCCC/SBI/2011/8)
 - (c) Election of officers other than the Chair
[Item 2(c) of the provisional agenda]
 - (d) Election of replacement officers
[Item 2(d) of the provisional agenda]
2. Administrative, financial and institutional matters
[Item 17 of the provisional agenda]
 - (a) Budget performance for the biennium 2010–2011
[Item 17(a) of the provisional agenda]
(FCCC/SBI/2011/16, FCCC/SBI/2011/INF.14)

The Daily Programme is available electronically at <unfccc.int>. Participants are kindly reminded to consult the CCTV monitors for any last-minute changes. In order to reduce paper consumption, participants are kindly requested to retain copies of documents throughout the sessions.



- (b) Continuing review of the functions and operations of the secretariat
[Item 17(b) of the provisional agenda]
(FCCC/SBI/2011/16, FCCC/SBI/2011/INF.15)
 - (c) Implementation of the Headquarters Agreement
[Item 17(c) of the provisional agenda]
3. National communications and greenhouse gas inventory data from Parties included in Annex I to the Convention
[Item 3 of the provisional agenda]
- (a) Status of submission and review of fifth national communications from Parties included in Annex I to the Convention
[Item 3(a) of the provisional agenda]
(FCCC/SBI/2011/INF.8)
 - (b) Compilation and synthesis of fifth national communications from Parties included in Annex I to the Convention
[Item 3(b) of the provisional agenda]
(FCCC/SBI/2011/INF.1 and Add.1 and Add.2)
 - (c) Compilation and synthesis of supplementary information incorporated in fifth national communications from Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol and submitted in accordance with Article 7, paragraph 2, of the Kyoto Protocol
[Item 3(c) of the provisional agenda]
(FCCC/SBI/2011/INF.2)
 - (d) Further implementation of Article 12, paragraph 5, of the Convention¹
[Item 3(d) of the provisional agenda]
 - (e) Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2009
[Item 3(e) of the provisional agenda]
(FCCC/SBI/2011/9)
 - (f) Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol for 2011
[Item 3(f) of the provisional agenda]
(FCCC/KP/CMP/2011/8 and Add.1)
4. National communications from Parties not included in Annex I to the Convention
[Item 4 of the provisional agenda]

¹ Including consideration of 1/CP.16, paragraphs 40 and 46.

- (a) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention
[Item 4(a) of the provisional agenda]
(FCCC/SBI/2011/10 and Add.1 and Add.2)
 - (b) Information contained in national communications from Parties not included in Annex I to the Convention²
[Item 4(b) of the provisional agenda]
 - (c) Further implementation of Article 12, paragraph 5, of the Convention³
[Item 4(c) of the provisional agenda]
 - (d) Provision of financial and technical support
[Item 4(d) of the provisional agenda]
(FCCC/CP/2011/7 and Add.1 and Add.2, FCCC/SBI/2011/INF.9, FCCC/SBI/2011/MISC.4)
5. National adaptation plans⁴
[Item 7 of the provisional agenda]
- (a) A process to enable least developed country Parties to formulate and implement national adaptation plans, building upon their experience in preparing and implementing national adaptation programmes of action⁵
[Item 7(a) of the provisional agenda]
(FCCC/SBI/2011/12, FCCC/SBI/2011/MISC.7, FCCC/SBI/2011/13)
 - (b) Modalities and guidelines for least developed country Parties and other developing country Parties to employ the modalities formulated to support national adaptation plans⁶
[Item 7(b) of the provisional agenda]
(FCCC/SBI/2011/12, FCCC/SBI/2011/MISC.7, FCCC/SBI/2011/13)
6. Financial mechanism of the Convention
[Item 5 of the provisional agenda]
- (a) Report of the Global Environment Facility to the Conference of the Parties and additional guidance to the Global Environment Facility
[Item 5(a) of the provisional agenda]
(FCCC/CP/2011/7 and Add.1 and Add.2, FCCC/SBI/2011/MISC.5)

² At the thirty-third session of the Subsidiary Body for Implementation (SBI), there was no consensus to include this item on the agenda. It was therefore held in abeyance. On a proposal by the Chair, the SBI decided to include this item on the provisional agenda for its thirty-fourth session.

³ Including consideration of 1/CP.16, paragraphs 60 and 66.

⁴ Decision 1/CP.16, paragraphs 15–18.

⁵ Decision 1/CP.16, paragraphs 15, 17, 18.

⁶ Decision 1/CP.16, paragraphs 15–18.

- (b) Least Developed Countries Fund: support for the implementation of elements of the least developed countries work programme other than national adaptation programmes of action
[Item 5(b) of the provisional agenda]
(FCCC/CP/2011/7 and Add.1 and Add.2, FCCC/SBI/2010/26, FCCC/SBI/2010/17, FCCC/SBI/2010/MISC.9)
 - (c) Other matters
[Item 5(c) of the provisional agenda]
(FCCC/SBI/2011/MISC.6 and Add.1, FCCC/SBI/2011/INF.10, FCCC/CP/2011/7 and Add.1 and Add.2)
- 7. Approaches to address loss and damage associated with climate change impacts in developing countries that are particularly vulnerable to the adverse effects of climate change to enhance adaptive capacity⁷
- Activities to be undertaken under the work programme.
[Item 8 of the provisional agenda]
(FCCC/SBI/2011/MISC.8 and Add.1, FCCC/SBI/2011/INF.13)
 - 8. Development and transfer of technologies
[Item 11 of the provisional agenda]
(FCCC/SB/2011/2, FCCC/SBI/2011/14)
 - 9. Procedures, mechanisms and institutional arrangements for appeals against the decisions of the Executive Board of the clean development mechanism
[Item 16 of the provisional agenda]
(FCCC/SBI/2011/MISC.2, FCCC/TP/2011/3, FCCC/KP/CMP/2010/10)
 - 10. Capacity-building under the Convention
[Item 12 of the provisional agenda]
(FCCC/SBI/2011/MISC.9, FCCC/SBI/2011/15, FCCC/CP/2011/7 and Add.1 and Add.2, FCCC/CP/2010/5 and Add.1, FCCC/SBI/2010/20, FCCC/SBI/2010/MISC.6, FCCC/SBI/2009/4, FCCC/SBI/2009/5, FCCC/SBI/2009/MISC.1, FCCC/SBI/2009/MISC.2, FCCC/SBI/2009/MISC.12/Rev.1)
 - 11. Capacity-building under the Kyoto Protocol
[Item 13 of the provisional agenda]
(FCCC/SBI/2011/MISC.9, FCCC/SBI/2011/15, FCCC/KP/CMP/2010/10, FCCC/SBI/2010/20, FCCC/SBI/2010/MISC.6, FCCC/SBI/2009/4, FCCC/SBI/2009/5, FCCC/SBI/2009/MISC.1, FCCC/SBI/2009/MISC.2, FCCC/SBI/2009/MISC.12/Rev.1)
 - 12. Report of the administrator of the international transaction log under the Kyoto Protocol
[Item 14 of the provisional agenda]
(FCCC/KP/CMP/2011/7)

⁷ Decision 1/CP.16, paragraphs 26–29.

13. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance
[Item 15 of the provisional agenda]
(FCCC/KP/CMP/2005/2)
14. Forum on the impact of the implementation of response measures at the thirty-fourth and thirty-fifth sessions of the subsidiary bodies, with the objective of developing a work programme under the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to address these impacts, with a view to adopting, at the seventeenth session of the Conference of the Parties, modalities for the operationalization of the work programme and a possible forum on response measures.⁸
[Item 10 of the provisional agenda]
(FCCC/SB/2011/MISC.4 and Add.1, FCCC/SB/2011/INF.5)
15. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol
[Item 9 of the provisional agenda]
(FCCC/SB/2011/INF.6)
16. Other matters
[Item 18 of the provisional agenda]

Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP)

(Open meeting)

10.00–11.30

7th meeting

**Plenary
Baobab**

1. Organizational matters
[Agenda item 2]

Organization of the work of the session
[Agenda item 2(b)]
(FCCC/KP/AWG/2011/6)
2. Consideration of further commitments for Annex I Parties under the Kyoto Protocol
[Agenda item 3]
(FCCC/KP/AWG/2011/6, FCCC/KP/AWG/2011/CRP.2/Rev.1, FCCC/KP/AWG/2011/INF.2)
3. Other matters
[Agenda item 4]

⁸ Decision 1/CP.16, paragraph 93.

**Ad Hoc Working Group on Long-term Cooperative Action under the Convention
(AWG-LCA)
(Open meeting)**

**To start upon
completion of the
AWG-KP Plenary**

7th meeting

**Plenary
Baobab**

1. Opening of the session
[Agenda item 1]
2. Organizational matters
[Agenda item 2]
 - Organization of the work of the session
[Agenda item 2(b)]
(FCCC/AWGLCA/2011/13)
3. Preparation of a comprehensive and balanced outcome to be presented to the Conference of the Parties for adoption at its seventeenth session to enable the full, effective and sustained implementation of the Convention through long-term cooperative action now, up to and beyond 2012, pursuant to the results of the thirteenth and sixteenth sessions of the Conference of the Parties and recognizing that the work of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention includes both implementation tasks and issues that are still to be concluded
[Agenda item 3]
(FCCC/AWGLCA/2011/MISC.6/Add.5,
FCCC/AWGLCA/2011/MISC.7/Add.7,
FCCC/AWGLCA/2011/MISC.9/Add.1,
FCCC/AWGLCA/2011/MISC.10,
FCCC/AWGLCA/2011/CRP.25/Rev.1,
FCCC/AWGLCA/2011/CRP.34,
FCCC/AWGLCA/2011/CRP.35)
 - 3.1. A shared vision for long-term cooperative action
[Agenda item 3.1]
 - 3.2. Enhanced action on mitigation
[Agenda item 3.2]
 - 3.2.1. Nationally appropriate mitigation commitments or actions by developed country Parties
[Agenda item 3.2.1]
 - 3.2.2. Nationally appropriate mitigation actions by developing country Parties
[Agenda item 3.2.2]
 - 3.2.3. Policy approaches and positive incentives on issues relating to reducing emissions from deforestation and forest degradation in developing countries; and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries
[Agenda item 3.2.3]

- 3.2.4. Cooperative sectoral approaches and sector-specific actions, in order to enhance the implementation of Article 4, paragraph 1(c), of the Convention
[Agenda item 3.2.4]
- 3.2.5. Various approaches, including opportunities for using markets, to enhance the cost-effectiveness of, and to promote, mitigation actions, bearing in mind different circumstances of developed and developing countries
[Agenda item 3.2.5]
- 3.2.6. Economic and social consequences of response measures
[Agenda item 3.2.6]
- 3.3. Enhanced action on adaptation
[Agenda item 3.3]
- 3.4. Finance
[Agenda item 3.4]
- 3.5. Technology development and transfer
[Agenda item 3.5]
- 3.6. Capacity-building
[Agenda item 3.6]
- 4. Review: further definition of its scope and development of its modalities
[Agenda item 4]
- 5. Continued discussion of legal options with the aim of completing an agreed outcome based on decision 1/CP.13, the work done at the sixteenth session of the Conference of the Parties and proposals made by Parties under Article 17 of the Convention
[Agenda item 5]
- 6. Other matters
[Agenda item 6]
 - (a) Parties included in Annex I to the Convention undergoing the process of transition to a market economy
[Agenda item 6(a)]
 - (b) Parties included in Annex I to the Convention whose special circumstances are recognized by the Conference of the Parties
[Agenda item 6(b)]
- 7. Additional matters
[Agenda item 7]

The documents prepared for the previous parts of the fourteenth session of the AWG-LCA are available on the UNFCCC website at the following links:

<http://unfccc.int/meetings/bangkok_apr_2011/session/6261/php/view/documents.php>
(First part, 5 - 8 Apr 2011, Bangkok, Thailand)

<http://unfccc.int/meetings/bonn_jun_2011/session/6257/php/view/documents.php>

(Second part, 6 - 17 Jun 2011, Bonn, Germany)

<http://unfccc.int/meetings/panama_oct_2011/session/6253/php/view/documents.php>

(Third part, 1 - 7 Oct 2011, Panama City, Panama)

Contact groups and informal consultations of the Convention and Protocol bodies

SBSTA

10.00–11.30	Informal consultations on the Nairobi work programme on impacts, vulnerability and adaptation to climate change (Open to Parties and observers)	Marula
10.00–11.30	Informal consultations on research and systematic observation (Open to Parties and observers)	Red Adler
11.30–13.00	Informal consultations on implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23) (Open to Parties and observers)	Camel Thorn
11.30–13.00	Informal consultations on the revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention (Open to Parties and observers)	Red Adler
15.00–16.30	Informal consultations on materiality standard under the clean development mechanism (Open to Parties and observers)	Albizia
16.30–17.15	Informal consultations on implications of the inclusion of reforestation of lands with forest in exhaustion as afforestation and reforestation clean development mechanism project activities (Open to Parties and observers)	Albizia

SBI

10.00–11.30	Informal consultation on the progress on the implementation of decision 1/CP.10 (Open to Parties and observers)	Natal Flame Bush
11.30–13.00	Informal consultation on matters relating to the least developed countries (Open to Parties and observers)	Cape Gardenia

List of participants

The provisional list of participants is available in electronic form only at

<http://unfccc.int/documentation/document_lists/items/2960.php>. Any corrections should be forwarded to Ms. Vera-Lynn Watson (Registration counter) by noon, at the latest, on Wednesday, 7 December 2011.

Groups other than the Convention and Protocol bodies

(Closed meetings)

The meeting schedule of “Groups other than the Convention and Protocol bodies” was printed in the Daily Programme for day 1 of the session (available electronically at <unfccc.int>). In order to reduce paper consumption, participants are kindly requested to retain their copies of this document, and to consult the CCTV monitors for changes or updates.

Meetings of observer organizations

(Closed meetings)

08.30–09.30	Youth non-governmental organizations (YOUNGOs)	Levubu River
09.00–10.00	Business non-governmental organizations (BINGOs)	Orange River
09.00–10.00	Farmers non-governmental organizations (Farmers)	Hluhluwe River
09.00–10.00	Indigenous peoples organizations (IPOs)	Amanzimtoti River
09.00–10.00	Local government and municipal authorities (LGMAs)	Indwe River
09.00–10.00	Research and independent non-governmental organizations (RINGOs)	Apies River
09.00–10.00	Trade union non-governmental organizations (TUNGOs)	Hex River
09.00–10.00	Women and gender non-governmental organizations	Blyde River
10.00–11.00	Commission des forêts d'Afrique Centrale (COMIFAC)	Bushveld Gardenia
13.00–14.00	League of Arab States	Bushveld Gardenia
13.00–14.00	Delegation of Bolivia on behalf of ALBA: Meeting with NGOs	Sagewood

Press briefings

(Media only)

10.00–10.30	Germanwatch: Presentation Climate Risk Index	Kosi Palm
10.30–11.00	WMO: Press conference for the release of the WMO Provisional Statement on the Status of the Global Climate in 2011	Yellowwood
11.30–12.00	Business Council for Sustainable Energy: Durban Deliverables: What's Needed to Spur Clean Energy Investment	Kosi Palm
12.30–13.00	Climate Action Network International	Kosi Palm
12.30–13.00	ALBA: Bolivia, Venezuela, Nicaragua, Ecuador, Cuba, Dominica	Yellowwood
14.00–14.30	UNFCCC briefing on hosting of COP 18/CMP 8	Yellowwood
15.00–15.30	Climate Analytics: Australia on climate change: report release	Kosi Palm

15.00–15.30	South Africa	Yellowwood
15.30–16.00	Global Forest Coalition: Civil Society Concerns about the diversion of forest funding to REDD+	Kosi Palm
17.30–18.00	The Libyan Climate Change Initiative	Yellowwood
18.00–18.30	Brazil	Yellowwood
18.30–19.00	Japan	Yellowwood

Election of officers of bodies under the Convention and the Protocol

Update of nominations received by the secretariat

(as at 28 November 2011)

Bureau of the COP and the CMP

COP President	H.E. Ms. Maite Nkoana-Mashabane (South Africa) ⁹	Africa
Chair of SBI		
Chair of SBSTA		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Rapporteur		

Bureau of the Subsidiary Body for Implementation (SBI)

SBI Chair
SBI Vice-Chair
SBI Rapporteur

Bureau of the Subsidiary Body for Scientific and Technological Advice (SBSTA)

SBSTA Chair
SBSTA Vice-Chair

Executive Board of the Clean Development Mechanism

Member	Eastern Europe
Alternate	Eastern Europe
Member	SIDS
Alternate	SIDS
Member	Annex I
Alternate	Annex I
Member	Non-Annex I
Alternate	Non-Annex I
Member	Non-Annex I
Alternate	Non-Annex I

⁹ Elected at the opening of COP 17 and CMP 7 on Monday, 28 November 2011.

Compliance Committee - Facilitative Branch

Replacement member	Mr. Rafik Hiahemzizou (Algeria)	Africa
Member		Eastern Europe
Alternate		Eastern Europe
Member		WEOG
Alternate		WEOG
Member		SIDS
Alternate		SIDS
Member		Annex I
Alternate		Annex I
Member		Non-Annex I
Alternate		Non-Annex I

Compliance Committee - Enforcement Branch

Member		Eastern Europe
Alternate		Eastern Europe
Member		WEOG
Alternate		WEOG
Member		SIDS
Alternate		SIDS
Member		Annex I
Alternate		Annex I
Member		Non-Annex I
Alternate		Non-Annex I

Joint Implementation Supervisory Committee

Member		SIDS
Alternate		SIDS
Member		Annex I
Alternate		Annex I
Member		Annex I EITs
Alternate		Annex I EITs
Member		Non-Annex I
Alternate		Non-Annex I
Member		Non-Annex I
Alternate		Non-Annex I

Adaptation Fund Board

In Durban, groups/constituencies to submit nominations for the election of eight (8) members, and their respective alternate members, to the Board at CMP 7. The remaining eight (8) members, and their respective alternate members, will continue to serve in office for one additional and final year on the Board until elections at CMP 8.

Status report on consideration of agenda items as at 28 November 2011

COP agenda item		Status
2	Organizational matters	
2 (a)	Election of the President of the Conference at its seventeenth session	Sub-item completed
2 (b)	Adoption of the rules of procedure	Draft rules of procedure (except rule 42) continue to be applied Consultations by the President Secretariat contact: Ms. Jane Bulmer (+27 768 003 521)
2 (c)	Adoption of the agenda	Work to proceed on the basis of the provisional agenda in the usual fashion. Consultations by the President in respect of items 11, 12 and 13 with a view to formally adopt the agenda as soon as possible Secretariat contact: Ms. June Budhooram (+27 765 515 596)
2 (d)	Election of officers other than the President	Consultations by Ms. Andrea García Guerrero (Colombia) and Mr. Andrej Kranjc (Slovenia) Secretariat contact: Ms. Nattley Williams (+27 761 843 192)
2 (e)	Admission of organizations as observers	The COP approved the list contained in document FCCC/CP/2011/2
2 (f)	Organization of work, including the sessions of the subsidiary bodies	Organization of the work agreed

CMP agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Election of replacement officers	Consultations in progress (refer to COP sub-item 2 (d))
2 (c)	Organization of work, including the sessions of the subsidiary bodies	Organization of the work agreed

SBI agenda item		Status
2	Organizational matters	

2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Organization of the work of the session	Item to be considered
2 (c)	Election of officers other than the Chair	Item to be considered
2 (d)	Election of replacement officers	Item to be considered
3	National communications and greenhouse gas inventory data from Parties included in Annex I to the Convention	
3 (a)	Status of submission and review of fifth national communications from Parties included in Annex I to the Convention	Item to be considered
3 (b)	Compilation and synthesis of fifth national communications from Parties included in Annex I to the Convention	Item to be considered
3 (c)	Compilation and synthesis of supplementary information incorporated in fifth national communications from Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol and submitted in accordance with Article 7, paragraph 2, of the Kyoto Protocol	Item to be considered
3 (d)	Further implementation of Article 12, paragraph 5, of the Convention ¹⁰	Item to be considered
3 (e)	Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2009	Item to be considered
3 (f)	Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol for 2011	Item to be considered
4	National communications from Parties not included in Annex I to the Convention	
4 (a)	Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention	Item to be considered
4 (b)	Information contained in national communications from Parties not included in Annex I to the Convention	Sub-item held in abeyance
4 (c)	Further implementation of Article 12, paragraph 5, of the Convention	Item to be considered
4 (d)	Provision of financial and technical support	Item to be considered
5	Financial mechanism of the Convention	
5 (a)	Report of the Global Environment Facility to the Conference of the Parties and additional	Item to be considered

¹⁰ Including consideration of 1/CP.16, paragraphs 40 and 46.

	guidance to the Global Environment Facility	
5 (b)	Least Developed Countries Fund: support for the implementation of elements of the least developed countries work programme other than national adaptation programmes of action	Item to be considered
5 (c)	Other matters	Item to be considered
6	Matters relating to Article 4, paragraphs 8 and 9, of the Convention	
6 (a)	Progress on the implementation of decision 1/CP.10	Informal consultations chaired by Mr. Samuel Basualdo (Argentina) Secretariat contact person: Mr. Festus Luboyera: (+27 761 737 768)
6 (b)	Matters relating to the least developed countries	Informal consultations chaired by Mr. Rence Sore (Solomon Islands) Secretariat contact person: Mr. Paul Desanker: (+27 763 512 928)
7	National adaptation plans	
7 (a)	A process to enable least developed country Parties to formulate and implement national adaptation plans, building upon their experience in preparing and implementing national adaptation programmes of action ¹¹	Item to be considered
7 (b)	Modalities and guidelines for least developed country Parties, and other developing country Parties to employ the modalities formulated to support national adaptation plans ¹²	Item to be considered
8	Approaches to address loss and damage associated with climate change impacts in developing countries that are particularly vulnerable to the adverse effects of climate change to enhance adaptive capacity ¹³ - Activities to be undertaken under the work programme	Item to be considered
9	Matters relating to Article 3, paragraph 14, of the Kyoto Protocol	Item to be considered
10	Forum on the impact of the implementation of response measures at the thirty-fourth and thirty-fifth sessions of the subsidiary bodies, with the objective of developing a work programme under the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to address these impacts, with a view to	Item to be considered

¹¹ 1/CP.16, paragraph 15, 17, 18.

¹² 1/CP.16, paragraphs 15–18.

¹³ 1/CP.16, paragraphs 26–29.

	adopting, at the seventeenth session of the Conference of the Parties, modalities for the operationalization of the work programme and a possible forum on response measures ¹⁴	
11	Development and transfer of technologies	Item to be considered
12	Capacity-building under the Convention	Item to be considered
13	Capacity-building under the Kyoto Protocol	Item to be considered
14	Report of the administrator of the international transaction log under the Kyoto Protocol	Item to be considered
15	Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance	Item to be considered
16	Procedures, mechanisms and institutional arrangements for appeals against the decisions of the Executive Board of the clean development mechanism	Item to be considered
17	Administrative, financial and institutional matters	
17 (a)	Budget performance for the biennium 2010–2011	Item to be considered
17 (b)	Continuing review of the functions and operations of the secretariat	Item to be considered
17 (c)	Implementation of the Headquarters Agreement	Item to be considered
19	Other matters	Item to be considered
20	Report on the session	Item to be considered

SBSTA agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Organization of the work of the session	Organization of work agreed
2 (c)	Election of officers other than the Chair	Consultations in progress
2 (d)	Election of replacement officers	Consultations in progress
3	Nairobi work programme on impacts, vulnerability and adaptation to climate change	Informal consultations, co-facilitated by Mr. Kishan Kumarsingh (Trinidad and Tobago) and Mr. Don Lemmen (Canada)

¹⁴ Pursuant to decision 1/CP.16, paragraph 93.

		Secretariat contact: Rojina Manandhar (+27 727 524 680)
4	Methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries	Contact group, co-chaired by Mr Peter Graham (Canada) and Ms Victoria Tauli-Corpuz (Philippines) Secretariat contact: Ms. Jenny Wong (+27 760 480 744)
5	Development and transfer of technologies	Contact group, co-chaired by Mr. Carlos Fuller (Belize) and Mr. Zitouni Ould-Dada (United Kingdom of Great Britain and Northern Ireland) Secretariat contact: Mr. Bert van der Plas (+27 763 569 720)
6	Research and systematic observation	Informal consultations, co-facilitated by Mr. Sergio Castellari (Italy) and Mr. David Lesolle (Botswana) Secretariat contact: Ms. Rocio Lichte (+27 761 746 763)
7	Forum on the impact of the implementation of response measures at the thirty-fourth and thirty-fifth sessions of the subsidiary bodies, with the objective of developing a work programme under the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to address these impacts, with a view to adopting, at the seventeenth session of the Conference of the Parties, modalities for the operationalization of the work programme and a possible forum on response measures ¹⁵	Joint SBSTA/SBI forum, co-chaired by the Chair of the SBSTA, Richard Muyungi (Tanzania) and the Chair of the SBI, Mr. Robert Owen-Jones, (Australia). Facilitators: Mr. José Romero (Switzerland) and Crispin d'Auvergne (St. Lucia) Secretariat contact: Ms. Hanna Hoffman (+27 766 324 667)
8	Matters relating to Article 2, paragraph 3, of the Kyoto Protocol	Joint SBSTA/SBI contact group, co-chaired by Mr. Eduardo Calvo Buendia (Peru) and Mr. José Romero (Switzerland) Secretariat contact: Ms. Hanna Hoffman (+27 766 324 667)
9	Methodological issues under the Convention	
9 (a)	Emissions from fuel used for international aviation and maritime transport	Consultations by the Chair Secretariat contact: Mr. Bernd Hackmann (+27 760 785 560)
9 (b)	Revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention	Informal consultations, facilitated by Ms. Riitta Pipatti (Finland) and Mr. Nagmeldin Elhassan (Sudan) Secretariat contact: Ms. Astrid Olsson (+27 727 258 645)
9 (c)	Annual report on the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention	SBSTA took note of the report

¹⁵ Decision 1/CP.16, paragraph 93.

10	Methodological issues under the Kyoto Protocol	
10 (a)	Carbon dioxide capture and storage in geological formations as clean development mechanism project activities	Contact group, co-chaired by Mr. Pedro Martins Barata (Portugal) Ms. Andrea Garcia Guerrero (Colombia) Secretariat contact: Mr. Lambert Schneider (+27 791 895 872)
10 (b)	Implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23)	Informal consultations, facilitated by Mr. Jeffery Spooner (Jamaica) Secretariat contact: Mr. Wojciech Galinski (+27 760 785 256)
10 (c)	Implications of the inclusion of reforestation of lands with forest in exhaustion as afforestation and reforestation clean development mechanism project activities	Informal consultations, facilitated by Mr. Eduardo Sanhueza (Chile) Secretariat contact: Mr. Wojciech Galinski (+27 760 785 256)
10 (b)	Materiality standard under the clean development mechanism	Informal consultations, facilitated by Mr. Peer Stiansen (Norway) Secretariat contact: Mr. Lambert Schneider (+27 (+27 791 895 872)
10 (e)	Annual report on the technical review of greenhouse gas inventories and other information reported by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol under Article 7, paragraph 1, of the Kyoto Protocol	SBSTA took note of the report
11	Other matters	No matters were raised

Preliminary schedule of meetings for Wednesday, 30 November 2011

This preliminary schedule is designed to give participants an overview of the sessions for planning purposes. The information is **indicative and subject to change**, depending on the requirements of the negotiating process. Please consult the Daily Programme of the day in question for final details, and the CCTV monitors for any last-minute changes.

COP	
a.m.	Plenary meeting
p.m.	Plenary meeting

CMP	
a.m.	Plenary meeting

SBSTA	
a.m.	Informal consultations on the revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention
a.m.	Contact group on methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries
a.m.	Informal consultations on research and systematic observation
a.m.	Contact group on development and transfer of technologies
p.m.	Informal consultations on implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23)
p.m.	Informal consultations on methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries
p.m.	Informal consultations on materiality standard under the clean development mechanism
p.m.	Contact group on carbon dioxide capture and storage in geological formations as clean development mechanism project activities
p.m.	Informal consultations on carbon dioxide capture and storage in geological formations as clean development mechanism project activities

SBI	
a.m.	Informal consultation on the progress on the implementation of decision 1/CP.10
p.m.	Informal consultation on matters relating to the least developed countries

Announcements

The full information in this section is available in the "Information for Participants" and "Side Events and Exhibits" brochure at unfccc.int.

Security

Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience, but it is expected that participants will appreciate the need for such arrangements.

Lost and found items

Participants are reminded not to leave personal belongings in meeting rooms. The Security office, located adjacent to the main entrance, is responsible for lost and found items.

Medical and security emergencies

For medical emergencies, please contact one of the three medical suites, located on the ground floor of the ICC by the entrance to Plenary 2, on the upper floor by the café, and in the DEC.

For other emergencies, please contact United Nations security staff (wearing a United Nations uniform) deployed around the premises, or call:

On-site Security Duty Officer:

Tel: +27 31 819 5777

Outside the ICC, you can call the following emergency numbers for assistance:

Emergency Services (Fire, Metro Police, and Medical):

Tel: +27 31 361 0000

Ambulances:

Tel: 110177 all areas

Emergency services:

Tel: 107 all areas

Key contacts

The information in this section is available in the "Information for Participants" brochure at <unfccc.int>.

Events

Descriptions of the events listed below have been reproduced as received, and without formal editing. The secretariat would like to note that the scheduling of events remains dependent upon the demands of the negotiating process.

Due to the safety and fire regulations, the temporary structures of some of the rooms in Durban Exhibit Center (DEC) cannot be completely sealed with sound proof materials. Technical staff will adjust the sound level according to the noise level of the neighboring rooms. We apologize for the inconvenience this will cause. We thank you for your cooperation.

UNFCCC and related events

Time	Title/Theme	Organizer	Venue
13.15– 14.45	CDM Executive Board: question and answer session The Executive Board of the CDM will report on its activities and answer questions from the audience. The event will be available on webcast on demand.	Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Kay Merce kmerce@unfccc.int +49 228 8151507	Kosi Palm (ICC)

<p>13.15– 14.45</p>	<p>The UNFCCC finance portal - New modules on fast start finance and GEF managed funds</p> <p>Parties will be able to see the functioning of the enhanced version of the UNFCCC finance portal and get an on-line demonstration of its new 2 modules on fast start finance and GEF and to provide feedback on how climate finance information is presented.</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Mr. Alejandro Kilpatrick akilpatrick@unfccc.int +49 228 8151764</p>	<p>Indwe River (DEC)</p>
<p>18.30– 20.00</p>	<p>LEG/LDC experience with NAPAs</p> <p>The LEG and LDC Parties will continue to share experiences including best practices and lessons learned on the NAPA process to facilitate discussions on national adaptation plans. The LEG will also present the outputs of the activities undertaken in 2011 and the activities planned for 2012.</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Mr. Paul Desanker pdesanker@unfccc.int +49 228 8151362</p>	<p>Hex River (DEC)</p>
<p>18.30– 20.00</p>	<p>South Africa's landfill gas to energy CDM projects - lessons learnt and possibilities for disseminat</p> <p>The side event will showcase one Sub-Saharan African country's success, act as an advert for other African projects in the future to raise awareness and show that such projects are successful and could be replicated in other African countries with view to enhance the regional distribution of CDM.</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Mr. Conor Barry cbarry@unfccc.int +49 228 8151377</p>	<p>Levubu River (DEC)</p>

Side events

In order to reduce paper consumption, the schedule of side events is available at <unfccc.int>. Participants are kindly requested to consult the CCTV monitors for changes or updates.

Interviews at the Climate Change Studio

In order to reduce paper consumption, the schedule of interviews at the Climate Change Studio during the session is available in the "Side Events" section of <unfccc.int>. Participants are kindly requested to consult the CCTV monitors for changes or updates.

Digital Media Lounge

In order to reduce paper consumption, the schedule of events at the Digital Media Lounge during the session is available at <unfccc.int>. Participants are kindly requested to consult the CCTV monitors for changes or updates.