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**SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE**

Thirtieth session

Bonn, 1–10 June 2009

Agenda item 7 (a)

Methodological issues under the Convention

Review of information on greenhouse gas inventories reported by Parties included in Annex I to the Convention and related training needs

**Review of information on greenhouse gas inventories reported by Parties  
included in Annex I to the Convention and related training needs**

**Draft conclusions proposed by the Chair**

**Addendum**

**Recommendation of the Subsidiary Body for  
Scientific and Technological Advice**

The Subsidiary Body for Scientific and Technological Advice, at its thirtieth session, decided to recommend the following draft decision for adoption by the Conference of the Parties at its fifteenth session:

**Draft decision -/CP.15**

**Updated training programme for greenhouse gas inventory review experts for  
the technical review of greenhouse gas inventories from Parties included in  
Annex I to the Convention**

*The Conference of the Parties,*

*Recalling* Articles 4, 7 and 12 of the Convention,

*Further recalling* decisions 19/CP.8 and 12/CP.9,

*Having considered* the relevant recommendations of the Subsidiary Body for Scientific and Technological Advice,

*Recognizing* the importance of the training programme for greenhouse gas inventory review experts for the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention,

1. *Requests* the secretariat to develop and implement the updated training programme for greenhouse gas inventory review experts for the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention, as outlined in the annex, including the examination of experts, and to give priority to organizing an annual seminar for the basic course;

2. *Encourages* Parties included in Annex I to the Convention in a position to do so to provide financial support for enhancing the training programme;

3. *Requests* the secretariat to include, in its annual report on inventory review activities to the Subsidiary Body for Scientific and Technological Advice, information on the training programme, in particular information on examination procedures and the selection of trainees and instructors, in order for Parties to assess the effectiveness of the programme.

ANNEX

**Updated training programme for greenhouse gas inventory review experts for the technical review of greenhouse gas inventories of Parties included in Annex I to the Convention**

**A. Details of the training programme**

1. The courses are intended to train greenhouse gas (GHG) inventory review experts for the technical review of GHG inventories of Parties included in Annex I to the Convention. All training courses will be available online. For trainees without easy access to the Internet, courses will be distributed through electronic means; for courses facilitated by an instructor, trainees will communicate with the instructor by electronic means. At the request of a Party, the courses will also be made available to others interested in the review process, provided that this does not require additional resources. All courses, without instructor, will be available to trainees all year round.
2. A closing seminar for the basic course of the training programme will be offered annually for around 30 participants (new GHG inventory review experts).
3. Additional regional training seminars for new GHG inventory review experts and a refresher seminar for experienced GHG inventory review experts may be offered annually, depending on the availability of resources. The refresher seminars may be offered in conjunction with meetings of lead reviewers to complete the training for lead reviewers and other experienced GHG inventory review experts.
4. All training courses will include an examination. Examination procedures will be standardized, objective and transparent.
5. For courses which have a closing seminar, the examination will generally take place during the seminar. In exceptional circumstances, other arrangements for examinations will be made, provided that the examinations take place under the supervision of the secretariat and that this does not require additional resources. For other courses, the examination will take place online.
6. New GHG inventory review experts who successfully complete the relevant requirements of the training programme will be invited to participate in a centralized or in-country review, working alongside experienced GHG inventory review experts.
7. Experts who do not pass an examination for a course at the first attempt may retake the examination once only, provided that the expert has fulfilled all of the tasks assigned during the course in a timely manner and that the retake does not require the secretariat to incur additional costs.
8. Experts with relevant inventory expertise will be invited to act as instructors for courses of the training programme, ensuring that their collective skills cover the subjects addressed in each course. They will provide advice and support by e-mail or other electronic means. The secretariat will seek to achieve a geographical balance among the instructors participating in the training programme.
9. When selecting new GHG inventory review experts for courses facilitated by instructors, the secretariat will give priority to national GHG inventory review experts, nominated to the UNFCCC roster of experts, from Parties that have not participated in review activities before.

## **B. Courses of the training programme**

### **1. Basic course for the review of greenhouse gas inventories of Annex I Parties**

**Description:** This course covers UNFCCC review guidelines and procedures and general Intergovernmental Panel on Climate Change (IPCC) inventory guidance (the Revised 1996 IPCC Guidelines, the IPCC good practice guidance and the IPCC good practice guidance for LULUCF)<sup>1</sup> as well as specific aspects of the review of the IPCC sectors energy, fugitive emissions, industrial processes, agriculture, land use, land-use change and forestry, and waste. This course also provides guidance on making review reports substantive, consistent among review teams and reader-friendly

**Preparation:** 2009

**Implementation:** 2009–2014

**Target audience:** New GHG inventory review experts

**Type of course:** E-learning, facilitated by an instructor, with a closing seminar

**Examination requirements and format:** New GHG inventory review experts must pass the examination before participating in expert review teams. In-person examination.

### **2. Review of complex models and higher tier methods**

**Description:** This course provides general guidance and procedures, as well as specific aspects for the review of emission estimates performed using complex models and higher tier methods (tier 3 methods)

**Preparation:** 2010

**Implementation:** 2011–2014

**Target audience:** Lead reviewers and GHG inventory review experts who participate in reviews, including new GHG inventory review experts

**Type of course:** E-learning, without instructor

**Examination requirements and format:** Optional. Self-check electronic examination.

### **3. Improving communication and facilitating consensus in expert review teams**

**Description:** This course provides tools to improve the work of expert review teams and facilitate teamwork

**Preparation:** 2003

**Implementation:** 2009–2014

**Target audience:** New GHG inventory review experts and experienced GHG inventory review experts as a refresher course

**Type of course:** E-learning, without instructor

**Examination requirements and format:** Optional. Self-check electronic examination.

## **C. Refresher seminar for experienced greenhouse gas inventory review experts**

**Description:** This annual seminar provides general guidance on specific and complex aspects of the review of emission estimates. It enables experienced GHG inventory review experts to strengthen and refresh their knowledge, both for cross-cutting aspects and for sector-specific issues

**Implementation:** 2011–2014, subject to the availability of resources

**Target audience:** Lead reviewers and experienced GHG inventory review experts who participate in reviews.

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<sup>1</sup> In full: *Revised 1996 IPCC Guidelines for National Greenhouse Gas Inventories, Good Practice Guidance and Uncertainty Management in National Greenhouse Gas Inventories and Good Practice Guidance for Land Use, Land-Use Change and Forestry.*