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**CONFERENCE OF THE PARTIES SERVING AS THE
MEETING OF THE PARTIES TO THE KYOTO PROTOCOL
Fourth session
Poznan, 1–12 December 2008**

**Item 2 (a) of the provisional agenda
Organizational matters
Adoption of the agenda**

Provisional agenda and annotations

Note by the Executive Secretary

I. Provisional agenda

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2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Election of replacement officers;
 - (c) Organization of work, including the sessions of the subsidiary bodies;
 - (d) Approval of the report on credentials.
3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
 - (b) Report of the Subsidiary Body for Implementation.
4. Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol.
5. Issues relating to the clean development mechanism.
6. Issues relating to joint implementation.
7. Report of the Compliance Committee.
8. Report of the Adaptation Fund Board.

9. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance.
10. Report of the administrator of the international transaction log under the Kyoto Protocol.
11. National communications from Parties included in Annex I to the Convention: reporting and review.
12. Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol.
13. Second review of the Kyoto Protocol pursuant to its Article 9.
14. Capacity-building under the Kyoto Protocol.
15. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol.
16. Matters relating to Article 2, paragraph 3, of the Kyoto Protocol.
17. Administrative, financial and institutional matters:
 - (a) Audited financial statements for the biennium 2006–2007;
 - (b) Budget performance in the biennium 2008–2009.
18. Other matters referred to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol by the subsidiary bodies.
19. High-level segment.
20. Statements by observer organizations.
21. Other matters.
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 - (a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on its fourth session;
 - (b) Closure of the session.

II. Proposed organization of the sessions: overview¹

1. A welcoming ceremony will be held on the morning of Monday, 1 December, to mark the opening of the United Nations Climate Change Conference in Poznan.
2. The President of the Conference of the Parties (COP) at its thirteenth session will open COP 14. The COP will take up item 1 of the provisional agenda, as well as some procedural matters under item 2, including the election of the President of COP 14, the adoption of the agenda and the organization of work. Statements are not envisaged, except those on behalf of groups. The COP will refer items of its agenda to the subsidiary bodies as appropriate. The opening meeting will then be adjourned.
3. The fourth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) will then be opened. The CMP will take up item 1 of its provisional agenda, as well as some procedural matters under item 2, including the adoption of the agenda and the organization of work. Statements are not envisaged, except those on behalf of groups. The CMP will refer items of its agenda to the subsidiary bodies as appropriate. The opening meeting will then be adjourned.
4. In the afternoon of the same day the Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA) will hold the opening meeting of its fourth session. This will be followed by the opening of the resumed sixth session of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP), which will convene in plenary to take up item 4 of its provisional agenda. In parallel with these meetings, the Subsidiary Body for Scientific and Technological Advice (SBSTA) will hold the opening meeting of its twenty-ninth session, and this will be followed by the opening meeting of the twenty-ninth session of the Subsidiary Body for Implementation (SBI) (see the proposed schedule of meetings contained in annex I).
5. The CMP will convene in plenary on Wednesday, 3 December, and Thursday, 4 December, to take up the items on its agenda that are not to be referred to the SBSTA and the SBI.
6. The SBSTA and the SBI will conclude their sessions on Wednesday, 10 December. They will finalize as many matters as possible and transmit their results to the COP or the CMP. AWG-LCA 4 and the resumed sixth session of the AWG-KP will also finish on Wednesday, 10 December.
7. Joint meetings of the COP and the CMP will be convened during the high-level segment to be held from 11 to 12 December. The joint meetings will be attended by ministers and other heads of delegation, who will deliver national statements. A joint COP and CMP meeting will be convened to hear statements from observer organizations. The high-level segment will conclude on Friday, 12 December. Separate meetings of the COP and the CMP will be held to adopt decisions and conclusions emerging from the current sessions.
8. In keeping with the conclusions adopted by the SBI at its twenty-fourth session,² all meetings are scheduled to end at 6 p.m., with exceptions determined by the Bureau of the COP or the Chairs of the subsidiary bodies. Given that six bodies will be meeting during this sessional period, the time available for contact groups and informal consultations will be very limited. The session will be organized taking into account this limitation of available meeting time.

¹ As the fourteenth session of Conference of the Parties (COP) and the fourth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol will be held during the same sessional period, this overview addresses both meetings. For ease of reference for Parties and observers, the text of this overview is also contained in the annotations to the provisional agenda for COP 14 (FCCC/CP/2008/1). Further details may be made available via the UNFCCC website.

² FCCC/SBI/2006/11, paragraph 112.

III. Annotations to the provisional agenda

1. Opening of the session

9. CMP 4 will be opened by the President of COP 14, Mr. Maciej Nowicki, Minister of the Environment of Poland, who will also serve as President of CMP 4. Mr. Nowicki was nominated by the Eastern European Group, in accordance with the rotation of the Presidency among regional groups.

2. Organizational matters

(a) [Adoption of the agenda](#)

10. *Background:* The secretariat, in agreement with the President of CMP 3, has drafted the provisional agenda for CMP 4, taking into account the views expressed by Parties during SBI 28 and by members of the Bureau.

11. *Action:* The CMP will be invited to adopt the provisional agenda.

FCCC/KP/CMP/2008/1 Provisional agenda and annotations. Note by the Executive Secretary

(b) [Election of replacement officers](#)

12. *Background:* The Kyoto Protocol states: “When the Conference of the Parties serves as the meeting of the Parties to this Protocol, any member of the Bureau of the Conference of the Parties representing a Party to the Convention but, at that time, not a Party to this Protocol, shall be replaced by an additional member to be elected by and from amongst the Parties to this Protocol” (Article 13, para. 3).

13. If any member of the Bureau represents a State that is not a Party to the Kyoto Protocol, consultations will be required to identify a nominee representing a Party to the Protocol to replace such a member. Parties are invited to recall decision 36/CP.7 and to give active consideration to the nomination of women for elective posts in any body established under the Convention or its Kyoto Protocol.

14. *Action:* The CMP will be invited, as necessary, to elect additional members of the Bureau to replace any members representing States that are not Parties to the Kyoto Protocol.

(c) [Organization of work, including the sessions of the subsidiary bodies](#)

15. The CMP will be invited to agree upon the organization of the work of the session, including the proposed schedule of meetings (see paras. 1–8 above and annex I).

FCCC/KP/CMP/2008/1 Provisional agenda and annotations. Note by the Executive Secretary

FCCC/SBSTA/2008/7 Provisional agenda and annotations. Note by the Executive Secretary

FCCC/SBI/2008/9 Provisional agenda and annotations. Note by the Executive Secretary

FCCC/KP/AWG/2008/6 Agenda and annotations. Note by the Executive Secretary

(d) Approval of the report on credentials

16. *Background:* The Bureau will examine the credentials submitted by Parties to the Convention and submit its report on credentials for adoption by the COP.³

17. *Action:* The CMP will be invited to approve the report on credentials of the representatives of Parties attending CMP 3. Representatives may participate provisionally, pending this action.

3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom(a) Report of the Subsidiary Body for Scientific and Technological Advice(b) Report of the Subsidiary Body for Implementation

18. The CMP will be invited to take note of the reports of the SBSTA and the SBI on their twenty-eighth sessions and the oral reports by the Chairs of the SBSTA and the SBI on their twenty-ninth sessions.

<i>FCCC/SBSTA/2008/6</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its twenty-eighth session, held in Bonn from 4 to 13 June 2008</i>
<i>FCCC/SBI/2008/8 and Add.1</i>	<i>Report of the Subsidiary Body for Implementation on its twenty-eighth session, held in Bonn from 4 to 13 June 2008</i>

4. Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol

19. *Background:* At its resumed fourth session, the AWG-KP adopted a timetable to guide the completion of its work. It agreed to adopt, at the first part of its sixth session, conclusions on the tasks set out in paragraph 17 (b) (i) and (ii) of its work programme.⁴ It also agreed to forward the results of its work to the CMP at its fifth session with a view to their being adopted. The AWG-KP has met three times in 2008. Its resumed sixth session is scheduled for 1–10 December 2008. The Chair of the AWG-KP will report on the work of the group in 2008 and on its work programme for 2009.

20. *Action:* The CMP will be invited to consider the report by the Chair of the AWG-KP referred to in paragraph 19 above and to take any action it considers appropriate.

<i>FCCC/KP/AWG/2008/2</i>	<i>Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on the first part of its fifth session, held in Bangkok from 31 March to 4 April 2008</i>
<i>FCCC/KP/AWG/2008/3</i>	<i>Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on its resumed fifth session, held in Bonn from 2 to 12 June 2008</i>
<i>FCCC/KP/AWG/2008/5</i>	<i>Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on the first part of its sixth session, held in Accra from 21 to 27 August 2008</i>

³ Decision 36/CMP.1 states that credentials from Parties to the Kyoto Protocol would apply for the participation of their representatives in sessions of the COP and the CMP, and a single report on credentials would be submitted for approval, following established procedures, by the Bureau of the COP to the COP and to the CMP.

⁴ FCCC/KP/AWG/2006/4.

5. Issues relating to the clean development mechanism

21. *Background:* In accordance with the provisions of the modalities and procedures of the clean development mechanism (CDM),⁵ the Executive Board of the CDM shall report on its activities to each session of the CMP. In exercising its authority over the CDM, the CMP shall review annual reports, provide guidance and take decisions, as appropriate.

22. The fourth report of the Executive Board to the CMP provides information on progress made in the implementation of the CDM arising from action taken by the Executive Board during its seventh year of operation (from 20 October 2007 to 24 October 2008).⁶ In addition, the report contains a number of recommendations for decisions to be taken by the CMP at its fourth session, including recommendations prepared in response to requests by the CMP at its third session.

23. The Chair of the Executive Board will also provide an oral report, highlighting the challenges and achievements of the seventh year of operation of the CDM and the period not covered by the Executive Board's report to the CMP, and the challenges ahead.

24. At its resumed fifth session,⁷ the AWG-KP noted that Parties had identified a number of issues relating to emissions trading and the project-based mechanisms under the Kyoto Protocol that could be considered for possible application within the current commitment period. It recommended that the CMP, at its fourth session, consider the list of such issues contained in document FCCC/KP/AWG/2008/3, annex III, as compiled by the Chair of the AWG-KP under his responsibility, and take appropriate action. Parties may wish to consider this list, bearing in mind the work on issues relating to joint implementation (JI) (item 6 of the provisional agenda) and work in relation to the second review of the Kyoto Protocol pursuant to its Article 9 (item 13 of the provisional agenda).

25. *Action:* The CMP will be invited to take note of the report of the Executive Board below and the oral report of the Chair of the Executive Board. The CMP will be invited to establish a contact group to consider this item and to recommend draft decisions or conclusions for adoption by the CMP at its fourth session.

26. The CMP may also wish to invite the President to undertake consultations on the nominations of members and alternate members of the Executive Board, as necessary, and to elect these members and alternate members.

FCCC/KP/CMP/2008/4	<i>Annual report of the Executive Board of the clean development mechanism to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
FCCC/KP/AWG/2008/3	<i>Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on its resumed fifth session, held in Bonn from 2 to 12 June 2008</i>

⁵ Decision 3/CMP.1, annex, paragraphs 2–5.

⁶ Following the requests by the CMP at its second and third sessions, the report of the Executive Board to the CMP covers the period from the previous session of the CMP to the Executive Board meeting that takes place just prior to the one held in conjunction with the session of the CMP (decision 1/CMP.2, para. 11, and decision 2/CMP.3, para. 7).

⁷ FCCC/KP/AWG/2008/3, paragraph 21.

6. Issues relating to joint implementation

27. *Background:* In accordance with the annex to decision 9/CMP.1 (hereinafter referred to as the JI guidelines), the Joint Implementation Supervisory Committee (JISC) shall report annually to the CMP. In exercising its authority over the JI Track 2 procedure, the CMP may review these annual reports, provide guidance and take decisions, as appropriate.

28. The third annual report of the JISC to the CMP provides information on the progress made in the implementation of the JI Track 2 procedure arising from actions taken by the JISC during its third year of operation (20 October 2007 to 12 September 2008).⁸

29. The Chair of the JISC will also provide an oral report, highlighting the tasks and achievements of the JISC during the last year, the period not covered by the third annual report, and the challenges ahead. The secretariat will also inform the CMP of activities relating to broader JI issues.

30. At its resumed fifth session,⁹ the AWG-KP noted that Parties had identified a number of issues relating to emissions trading and the project-based mechanisms under the Kyoto Protocol that could be considered for possible application within the current commitment period. It recommended that the CMP, at its fourth session, consider the list of such issues contained in document FCCC/KP/AWG/2008/3, annex III, as compiled by the Chair of the AWG-KP under his responsibility and take appropriate action. Parties may wish to consider this list, bearing in mind the work on issues relating to the CDM (item 5 of the provisional agenda) and work in relation to the second review of the Kyoto Protocol pursuant to its Article 9 (item 13 of the provisional agenda).

31. *Action:* The CMP will be invited to take note of the work on JI, including the annual report of the JISC and the oral reports of the Chair of the JISC and the secretariat. The CMP will be invited to establish a contact group to consider this item and to recommend draft decisions or conclusions for adoption by the CMP at its fourth session.

32. The CMP may also wish to invite the President to undertake consultations on the nominations of members and alternate members of the JISC, as necessary, and to elect these members and alternate members.

<i>FCCC/KP/CMP/2008/3</i>	<i>Annual report of the Joint Implementation Supervisory Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
<i>FCCC/KP/AWG/2008/3</i>	<i>Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on its resumed fifth session, held in Bonn from 2 to 12 June 2008</i>

7. Report of the Compliance Committee

33. *Background:* In accordance with decision 27/CMP.1, annex, section III, paragraph 2 (a), the plenary of the Compliance Committee is to report to each ordinary session of the CMP.

34. The third annual report of the Compliance Committee to the CMP provides information on activities of the Compliance Committee during its third year of operation, from 8 September 2007 to

⁸ Although not explicitly requested to do so by the CMP, the JISC has decided to follow a reporting arrangement similar to that of the CDM Executive Board, so that the report of the JISC to the CMP covers the period from the previous session of the CMP to the JISC meeting that takes place just prior to the one held in conjunction with the session of the CMP.

⁹ FCCC/KP/AWG/2008/3, paragraph 21.

10 October 2008. The report provides a summary of the consideration by the enforcement branch of questions of implementation during the reporting period. It also contains highlights of the stocktaking exercise undertaken by the enforcement branch, the workshop on reporting and review of the facilitative branch, and observations and recommendations of the plenary arising from these activities.

35. *Action:* The CMP will be invited to consider the report of the Compliance Committee below. The CMP will be invited to establish a contact group to consider this item and to recommend draft decisions or conclusions for adoption by the CMP at its fourth session.

36. The CMP may wish to invite the President to undertake consultations on any of the nominations required to fill any vacancy in the facilitative branch of the Compliance Committee, and to elect any such members.

FCCC/KP/CMP/2008/5	<i>Annual report of the Compliance Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
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8. Report of the Adaptation Fund Board

37. *Background:* The CMP decided, by its decision 1/CMP.3, that the operating entity of the Adaptation Fund shall be the Adaptation Fund Board serviced by a secretariat and a trustee. The CMP invited the Global Environment Facility to provide secretariat services to the Adaptation Fund Board and the World Bank to serve as the trustee of the Adaptation Fund on an interim basis.

38. The CMP further decided that the Adaptation Fund Board shall supervise and manage the Adaptation Fund, under the authority and guidance of the CMP, by undertaking specific functions as contained in decision 1/CMP.3, paragraph 5 (a–m), and shall be fully accountable to the CMP. The CMP requested the Adaptation Fund Board to include in its work plan for the period up to CMP 4, *inter alia*, those functions identified in decision 1/CMP.3, paragraph 5 (a), (b), (c), (e), (j) and (k), in order for the CMP to adopt them as additional functions of the Adaptation Fund Board or take note of them.

39. *Action:* The CMP will be invited to establish a contact group to consider the report of the Adaptation Fund Board below on its activities and decisions and to adopt or take note of the recommendations by the Adaptation Fund Board.

FCCC/KP/CMP/2008/2	<i>Report of the Adaptation Fund Board. Note by the Chair of the Adaptation Fund Board</i>
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9. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance

40. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

41. *Action:* The CMP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

10. Report of the administrator of the international transaction log under the Kyoto Protocol

42. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).

43. *Action:* The CMP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

FCCC/KP/CMP/2008/7	<i>Annual report of the administrator of the international transaction log under the Kyoto Protocol. Note by the secretariat</i>
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FCCC/SBI/2008/9	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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**11. National communications from Parties included in Annex I to the Convention:
reporting and review**

44. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).
45. *Action:* The CMP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

12. Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol

46. *Background:* The CMP, by its decision 13/CMP.1, requested the secretariat to publish the annual compilation and accounting reports after the completion of the initial review under Article 8 of the Kyoto Protocol and resolution of any question of implementation relating to adjustments under Article 5, paragraph 2, of the Kyoto Protocol, and to forward such reports to the CMP, the Compliance Committee and each Party concerned. The CMP, by its decision 22/CMP.1, requested the secretariat to publish and forward to the CMP, the Compliance Committee and the Party that is the subject of the report, all final reports resulting from reviews conducted under Article 8 of the Kyoto Protocol. This includes reports resulting from reviews conducted under Article 8 (hereinafter referred to as initial review reports) of the reports submitted by Parties in accordance with decision 13/CMP.1.

47. As at 1 September 2008, the initial review had been completed for 36 out of 39 Parties included in Annex B to the Kyoto Protocol (Annex B Parties). At the time when this document was prepared, 36 initial review reports had been published and forwarded to the Compliance Committee, and the initial review for Australia was in progress. Belarus has submitted its initial report but the review of the initial report has not been initiated, because the amendment to include Belarus in Annex B to the Kyoto Protocol with a quantified emission reduction commitment of 92 per cent has not been ratified by a sufficient number of Parties for it to enter into force. Croatia became a Party to the Kyoto Protocol on 28 August 2007 and its initial report was submitted on 27 August 2008. At the time when this document was prepared, 34 Parties were eligible to participate in the Kyoto mechanisms after having successfully completed the initial reporting, review and compliance process.

48. The annual compilation and accounting report for Annex B Parties under the Kyoto Protocol contains information for 36 of the 39 Annex B Parties. This is the first compilation and accounting report based on the initial accounting parameters recorded in the compilation and accounting database since the completion of the initial review under the Kyoto Protocol.

49. *Action:* The CMP will be invited to consider the first annual compilation and accounting report for Annex B Parties under the Kyoto Protocol below as well as the initial review reports, and may wish to refer this item to the SBI for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

FCCC/KP/CMP/2008/9	<i>Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol. Note by the secretariat</i>
FCCC/KP/CMP/2008/9/Add.1	<i>Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol. Note by the Secretariat. Addendum. Compilation and accounting information by Party</i>

13. Second review of the Kyoto Protocol pursuant to its Article 9

50. *Background:* The CMP, by its decision 7/CMP.2, decided that the second review of the Kyoto Protocol pursuant to its Article 9 will take place at its fourth session.

51. The scope and content of the second review is contained in decision 4/CMP.3.

52. In order to prepare this review, the CMP, by its decision 4/CMP.3, requested the SBI to consider, at its twenty-eighth session, (1) views submitted by Parties on how the issues identified in that decision should be addressed in the second review of the Kyoto Protocol pursuant to its Article 9, including information from Annex I Parties to the Convention demonstrating progress made in implementing their commitments under the Kyoto Protocol,¹⁰ and (2) the report of the workshop organized to consider and discuss the information provided by Parties in their submissions.¹¹ It further requested the SBI to report to the CMP at its fourth session.¹²

53. By the same decision, the CMP requested the secretariat to prepare an information paper on the work of the AWG-KP.¹³ It also requested the secretariat to organize a pre-sessional workshop to consider the relevance to the second review of progress achieved by the AWG-KP in advancing its work programme and to prepare a report on this workshop.¹⁴

54. *Action:* The CMP will be invited to consider the information reported to it as outlined in paragraphs 52 and 53 above. The CMP will be invited to establish a contact group to consider this item and to recommend a draft decision for adoption by the CMP at its fourth session.

<i>FCCC/KP/CMP/2008/6</i>	Report on the pre-sessional workshop on preparation for the second review of the Kyoto Protocol pursuant to its Article 9. Note by the secretariat
<i>FCCC/KP/CMP/2008/INF.1</i>	Information on the work of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol in accordance with decision 4/CMP.3, paragraph 10. Note by the secretariat
<i>FCCC/KP/CMP/2008/INF.2</i>	Compilation and analysis of available information on ways and means to enhance equitable regional and sub-regional distribution of projects under the clean development mechanism
<i>FCCC/KP/CMP/2008/INF.3</i>	Compilation and analysis of available information on the scope, effectiveness and functioning of the flexibility mechanisms under the Kyoto Protocol
<i>FCCC/KP/CMP/2008/MISC.1</i>	Views from Parties on extending the share of proceeds to assist in meeting the costs of adaptation to joint implementation and emissions trading. Submissions from Parties
<i>FCCC/KP/CMP/2008/MISC.2</i>	Views from Parties on how the current institutional arrangements, governance, rules and procedures of the clean development mechanism and joint implementation may be improved in the first commitment period in order to enhance their functioning and effectiveness. Submissions from Parties

¹⁰ FCCC/SBI/2008/MISC.2 and Add.1–3; a synthesis of the views is contained in document FCCC/SBI/2008/INF.1.

¹¹ FCCC/SBI/2008/INF.5.

¹² This report is contained in document FCCC/SBI/2008/8, paras. 102–113.

¹³ FCCC/KP/CMP/2008/INF.1.

¹⁴ FCCC/KP/CMP/2008/6.

<i>FCCC/KP/CMP/2008/MISC.3</i>	Views from Parties on ways and means to enhance equitable regional and sub-regional distribution of projects under the clean development mechanism. Submissions from Parties
<i>FCCC/SBI/2008/8 and Add. 1</i>	Report of the Subsidiary Body for Implementation on its twenty-eighth session, held in Bonn from 4 to 13 June 2008
<i>FCCC/TP/2008/6</i>	Funding adaptation in developing countries: extending the share of proceeds used to assist in meeting the costs of adaptation; and options related to assigned amount units of Parties included in Annex I to the Convention. Technical paper

14. Capacity-building under the Kyoto Protocol

55. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).
56. *Action:* The CMP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

15. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol

57. *Background:* See the SBI 29 provisional agenda and annotations (FCCC/SBI/2008/9).
58. *Action:* The CMP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

16. Matters relating to Article 2, paragraph 3, of the Kyoto Protocol

59. *Background:* See the SBSTA 29 provisional agenda and annotations (FCCC/SBSTA/2008/7).
60. *Action:* The CMP will be invited to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

17. Administrative, financial and institutional matters

- (a) Audited financial statements for the biennium 2006–2007
61. *Background:* See the SBI provisional agenda and annotations (FCCC/SBI/2008/9).
62. *Action:* The CMP will be invited to refer this sub-item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.
- (b) Budget performance in the biennium 2008–2009
63. *Background:* See the SBI provisional agenda and annotations (FCCC/SBI/2008/9).
64. *Action:* The CMP will be invited to refer this sub-item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the CMP at its fourth session.

18. Other matters referred to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol by the subsidiary bodies

65. *Background:* Any matters concerning the Kyoto Protocol referred by the subsidiary bodies for the attention of the CMP may be taken up under this item, including draft decisions and conclusions completed at the twenty-eighth and twenty-ninth sessions of the subsidiary bodies.

66. *Action:* The CMP will be invited to adopt draft decisions or conclusions pertaining to the Kyoto Protocol forwarded by the SBSTA or the SBI at their twenty-eighth and twenty-ninth sessions. In addition, the CMP will be invited to endorse a draft decision on the dates and venues of its fifth and sixth sessions.

19. High-level segment

67. National statements by ministers and other heads of delegation will be heard in joint meetings of the COP and the CMP during the high-level segment on 11 and 12 December 2008. Full texts of the official statements will be circulated if sufficient numbers of copies are provided to the secretariat in the course of the session.

68. Given the number of Parties and the limited amount of time available for statements, it will be necessary to limit the duration of each statement. The recommended time limit is three minutes. Statements on behalf of groups, where the other members of the group do not speak, are strongly encouraged and additional time will be provided for these.

69. The list of speakers will be open from 10 October to 7 November 2008.¹⁵ Information about the speakers' list, including a registration form, will be sent to Parties in the notification for the sessions.

70. Further information on the high-level segment may be made available in an addendum to this document, after consideration by the Bureau and the Host Government. Information on participation by heads of United Nations bodies and specialized agencies will also be made available.

20. Statements by observer organizations

71. Representatives of intergovernmental organizations and non-governmental organizations will be invited to address the CMP. Further information will be made available.

21. Other matters

72. The CMP will be invited to consider the report on the actions taken during 2008 by the Executive Secretary to implement decision 9/CMP.2 on privileges and immunities for individuals serving on constituted bodies under the Kyoto Protocol, in particular actions taken to minimize the risks of disputes, complaints and claims against such individuals, and actions taken in response to concerns and issues raised by private legal entities involved in the mechanisms under the Kyoto Protocol. The CMP will be invited to take the necessary action in response to the report.

73. Any other matters for the attention of the CMP will be taken up under this item.

¹⁵ Enquiries regarding this list may be directed to the Office of External Relations at the UNFCCC secretariat by telephone (+49 228 815 1520 or 1506), fax (+49 228 815 1999) or e-mail <secretariat@unfccc.int>.

22. Conclusion of the session

- (a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on its fourth session

74. *Background:* A draft report on the work of the session will be prepared for adoption by the CMP at the end of the session.

75. *Action:* The CMP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

- (b) Closure of the session

76. The President will declare the session closed.

Annex I

Overview of the proposed schedule of meetings during the sessional period

Schedule is subject to change																
Monday 1 December		Tuesday 2 December		Wednesday 3 December		Thursday 4 December		Friday 5 December		Saturday 6 December						
Welcoming ceremony																
COP opening	SBSTA	SBI			CMP	AWG-KP										
CMP opening						AWG-LCA in-session workshop										
AWG-LCA	SBI	SBSTA	AWG-LCA in-session workshop		AWG-KP in-session workshop	Informal groups			Informal groups		Informal groups					
AWG-KP	SBSTA	SBI														
Monday 8 December		Tuesday 9 December		Wednesday 10 December		Thursday 11 December		Friday 12 December		Saturday 13 December						
Informal groups		Eid Al-Adha		Informal groups		High-level segment	Informal groups	High-level segment								
				SBSTA closing SBI closing AWG-KP closing AWG-LCA closing				COP closing								
								CMP closing								

Annex II

Documents before the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol at its fourth session

Documents prepared for the session

FCCC/KP/CMP/2008/1	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/KP/CMP/2008/2	Report of the Adaptation Fund Board. Note by the Chair of the Adaptation Fund Board
FCCC/KP/CMP/2008/3	Annual report of the Joint Implementation Supervisory Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
FCCC/KP/CMP/2008/4	Annual report of the Executive Board of the clean development mechanism to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
FCCC/KP/CMP/2008/5	Annual report of the Compliance Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
FCCC/KP/CMP/2008/6	Report on the pre-sessional workshop on preparation for the second review of the Kyoto Protocol pursuant to its Article 9. Note by the secretariat
FCCC/KP/CMP/2008/7	Annual report of the administrator of the international transaction log under the Kyoto Protocol. Note by the secretariat
FCCC/KP/CMP/2008/9	Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol. Note by the secretariat
FCCC/KP/CMP/2008/9/Add.1	Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol. Note by the secretariat. Addendum. Compilation and accounting information by Party
FCCC/KP/CMP/2008/10	Privileges and immunities for individuals serving on constituted bodies under the Kyoto Protocol: implementation of decision 9/CMP.2. Note by the secretariat
FCCC/KP/CMP/2008/MISC.1	Views from Parties on extending the share of proceeds to assist in meeting the costs of adaptation to joint implementation and emissions trading. Submissions from Parties
FCCC/KP/CMP/2008/MISC.2	Views from Parties on how the current institutional arrangements, governance, rules and procedures of the clean development mechanism and joint implementation may be improved in the first commitment period in order to enhance their functioning and effectiveness. Submissions from Parties
FCCC/KP/CMP/2008/MISC.3	Views from Parties on ways and means to enhance equitable regional and sub-regional distribution of projects under the clean development mechanism. Submissions from Parties

FCCC/KP/CMP/2008/INF.1

Information on the work of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol in accordance with decision 4/CMP.3, paragraph 10. Note by the secretariat

FCCC/KP/CMP/2008/INF.2

Compilation and analysis of available information on ways and means to enhance equitable regional and sub-regional distribution of projects under the clean development mechanism

FCCC/KP/CMP/2008/INF.3

Compilation and analysis of available information on the scope, effectiveness and functioning of the flexibility mechanisms under the Kyoto Protocol

FCCC/TP/2008/6

Funding adaptation in developing countries: extending the share of proceeds used to assist in meeting the costs of adaptation; and options related to assigned amount units of Parties included in Annex I to the Convention. Technical paper

Other documents before the session

FCCC/CP/1996/2

Organizational matters: Adoption of the rules of procedure. Note by the secretariat

FCCC/SBSTA/2008/6

Report of the Subsidiary Body for Scientific and Technological Advice on its twenty-eighth session, held in Bonn from 4 to 13 June 2008

FCCC/SBSTA/2008/7

Provisional agenda and annotations. Note by the Executive Secretary

FCCC/SBI/2008/8 and Add. 1

Report of the Subsidiary Body for Implementation on its twenty-eighth session, held in Bonn from 4 to 13 June 2008

FCCC/SBI/2008/9

Provisional agenda and annotations. Note by the Executive Secretary

FCCC/KP/AWG/2008/2

Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on the first part of its fifth session, held in Bangkok from 31 March to 4 April 2008

FCCC/KP/AWG/2008/3

Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on its resumed fifth session, held in Bonn from 2 to 12 June 2008

FCCC/KP/AWG/2008/5

Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol on the first part of its sixth session, held in Accra from 21 to 27 August 2008

FCCC/KP/AWG/2008/6

Agenda and annotations. Note by the Executive Secretary

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