



SESSIONS OF SUBSIDIARY BODIES

20 - 31 October 1997

Beethoven Halle, Bonn

No. 1

DAILY PROGRAMME¹
20 October 1997

SCHEDULED MEETINGS²

Subsidiary Body for Implementation

10:00 - 13:00	1 st meeting	Grosser Saal
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1. Opening of the session. [*provisional agenda item 1*]
2. Organizational matters: [*provisional agenda item 2*]
(FCCC/SBI/1997/17)
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session.

FCCC/SB/OD/3/1

BNJ.97 - 70288

¹ Attached to this first Daily Programme, you will find an annex providing information on practical aspects of these sessions. This information is not expected to change, so please retain this annex as it will not be attached to subsequent Daily Programmes. This annex can also be obtained throughout the meeting from the CC:INFO desk located at the entrance of the conference facilities.

² In the event that the items scheduled for a particular meeting, on a particular day, are completed ahead of time, other items may be taken up.

3. National communications: *[provisional agenda item 3]*
 - (b) Communications from Parties not included in Annex I to the Convention. (FCCC/SBI/1997/INF.3; FCCC/SBI/1997/MISC.8; FCCC/CP/1997/MISC.1)
4. Activities implemented jointly under the pilot phase. *[provisional agenda item 5]*
5. Development and transfer of technologies. *[provisional agenda item 6]*

Subsidiary Body for Scientific and Technological Advice (SBSTA)³

15:00 - 18:00	1 st meeting	Grosser Saal
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1. Opening of the session. *[provisional agenda item 1]*
2. Organizational matters: *[provisional agenda item 2]* (FCCC/SBSTA/1997/7)
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Preparations by the SBSTA for the third session of the Conference of the Parties (COP 3).
3. National communications: *[provisional agenda item 4]*
 - (a) Communications from Parties included in Annex I to the Convention; (FCCC/SBSTA/1997/13; FCCC/SBI/1997/19; FCCC/SBI/1997/19/Add.1)
 - (b) Communications from Parties not included in Annex I to the Convention.
4. Activities implemented jointly under the pilot phase. *[provisional agenda item 8]* (FCCC/SBSTA/1997/12; FCCC/SBSTA/1997/12/Add.1; FCCC/SBSTA/1997/INF.3)
5. Roster of experts. *[provisional agenda item 7]* (FCCC/SBSTA/1997/11; FCCC/SBSTA/1997/INF.6)

³ 1) Delegates may note that document FCCC/SBSTA/1997/INF.4, which has been announced in the SBSTA Provisional Agenda and Annotations (FCCC/SBSTA/1997/7) under agenda item 6(a), will not be issued.

2) Papers No. 1 and 2 attached to document FCCC/SBSTA/1997/MISC.6, (Report on and message from the Conference of the World Climate Research Programme) are available in French, Russian and Spanish at the CC:INFO desk.

MEETINGS OTHER THAN THOSE OF THE CONVENTION BODIES

Organizer	Event	Time	Room
Canada	Closed meeting	08:00 - 09:00	Austellungsraum
OPEC	Closed meeting	08:00 - 09:00	Stimmzimmer 6
European Community	Closed meeting	08:30 - 10:00	Seminarraum II
JUSSCANNZ	Closed meeting	09:00 - 10:00	Austellungsraum
Business and Industry	Closed meeting	09:00 - 10:00	Vortragssaal
AOSIS	Closed meeting	13:00 - 14:00	Stimmzimmer 6
European Community	Closed meeting	13:15 - 15:00	Seminarraum III
Group of 77 and China	Closed meeting	14:00 - 15:00	Kammermusiksaal

SPECIAL EVENTS

Organizer	Events	Time	Room
UNFCCC	Information on the Preparation of National Communications by Parties	13:15 - 14:00	Studio
UNFCCC	Methodological Issues/Temperature Adjustments	13:30 - 14:30	Seminarraum II
UNFCCC	AIJ - Roundtable	18:15 - 20:00	Seminarraum III
Climate Technology Initiative (CTI)	Regional Perspectives on Technology Transfer Issues	18:00 - 20:00	Vortragssaal

OTHER ANNOUNCEMENTS

An opportunity will be provided at the first meeting of the AGBM, on the morning of Wednesday 22 October, for a limited number of statements on behalf of the non-governmental organizations attending the session. Those seeking to make a statement should convey their interest to the Chairman of the AGBM through Azza Taalab or Greg Terrill of the secretariat as soon as possible, including the names of the organizations on whose behalf they would speak.

The Chairman of the AGBM will give a briefing to intergovernmental and non-governmental organizations on the work of the AGBM at 2:30 pm on Wednesday 22 October. The briefing will be held in the Grosser Saal.

Annex I National Communications on CD-ROM

The secretariat is including the first round of Annex I National Communications in its forthcoming CD-ROM. Participants wishing to provide computer files of the National Communications of their countries or to preview a template of this product are requested to contact Lucie Whitford at the CC:INFO desk.

Who is Who in the UNFCCC Process

The secretariat will publish the second edition of the *Who is Who in the UNFCCC Process: Directory of Delegates and Observers at Sessions of the Conference of the Parties and Subsidiary Bodies of the UNFCCC, 1996 - 1997*. Participants are invited to verify their contact information to be included in the *Who is Who* at the CC:INFO desk.

Distribution of IPCC Publications

The Intergovernmental Panel on Climate Change (IPCC) has provided a copy of the following publications: a) Technical Paper II: An Introduction to Simple Climate Models used in the IPCC Second Assessment Report; b) Radiative Forcing of Climate Change: Summary for Policy makers. One copy of each publication per delegation and constituencies of NGOs is available, and may be obtained upon request from the CC:INFO desk.

Questionnaire on the Meetings Facilities

Participants are encouraged to fill out and return the questionnaire on the meeting facilities, distributed with the information package, by handing it to the CC:INFO desk or by depositing it in the boxes marked "conference questionnaire".

Corrigendum

Participants should note that some of the Contact Information in the "Information to Participants" included in the packets distributed at the CC:INFO desk has been changed.

Ms. Azza Taalab, Ms. Barbara Black and Ms. Francesca Foppiano are found in room "Conference Support", and the telephone number of Ms. Black is 722-2312.

SUMMARY TABLE

Time	Room	Organizer	Events
08:00 - 09:00	Austellungsraum	Canada	Closed meeting
08:00 - 09:00	Stimmzimmer 6	OPEC	Closed meeting
08:30 - 10:00	Seminarraum II	European Community	Closed meeting
09:00 - 10:00	Austellungsraum	JUSSCANNZ	Closed meeting
09:00 - 10:00	Vortragssaal	Business and Industry	Closed meeting
10:00 - 13:00	Grosser Saal	SBI	Plenary
13:00 - 14:00	Stimmzimmer 6	AOSIS	Closed meeting
13:15 - 15:00	Seminarraum III	European Community	Closed meeting
13:15 - 14:00	Studio	UNFCCC	Information on the Preparation of National Communications by Parties
13:30 - 14:30	Seminarraum II	UNFCCC	Methodological Issues/Temperature Adjustments
14:00 - 15:00	Kammermusiksaal	Group of 77 and China	Closed meeting
15:00 - 18:00	Grosser Saal	SBSTA	Plenary
18:15 - 20:00	Seminarraum III	UNFCCC	AIJ - Roundtable
18:00 - 20:00	Vortragssaal	Climate Technology Initiative (CTI)	Regional Perspectives on Technology Transfer Issues

SESSIONS OF THE UNFCCC SUBSIDIARY BODIES

20 - 31 October 1997

BEETHOVENHALLE, BONN

REVISED INFORMATION TO PARTICIPANTS

This document provides information of a practical nature. Please keep this with you throughout the meeting for easy referral.

Registration

Registration. Accreditation and registration of participants and the press will take place at the Registration desk, located at the main entrance of Beethovenhalle.

For registration of participants:

Opening hours: **8:00 - 12:00 and 14:00 - 18:00**, Friday, October 17 - Monday, October 31
9:00 - 12:00, Saturday, October 18 and 25

Contact: Ms. Laurence Pollier, Tel: 722-2326/722-2330

For registration of press :

Opening hours: **9:00 - 18:00** Monday, October 20 - Friday, October 31
(Closed on weekend)

Contact: Ms. Andreana Kakavas, Tel: 722- 2349

Funding for Delegates

Funding for Delegates. Delegates from Parties eligible for funding are requested to collect their Daily Subsistence Allowance (DSA) from the secretariat's Administration desk behind the registration/documents distribution area. Please note that delegates will be able to receive their allowances only upon presentation of their passports and travel tickets.

Opening hours: **10:00 - 13:00 and 14:00 - 17:00** Monday, October 20 - Friday, October 31
(Closed on weekend)

NGO Facilities

Environmental NGOs. The Environmental NGO constituency has been allocated Stimmzimmer 3.

Tel: 722-2411

Business and Industry NGOs. The Business and Industry NGO constituency has been allocated Stimmzimmer 4.

Tel: 722-2410

Information

The Secretariat will disseminate information and updates to participants through different means:

Information Folder: This folder is distributed to registered participants. Enclosed, please find:

- ▶ A questionnaire on the meeting facilities, which participants are requested to complete and return as indicated therein.
- ▶ Library brochure (see below).
- ▶ A map of the conference facilities and a map of Bonn.

CC:INFO desk. The desk is located opposite the entrance of the Grosser Saal. Participants are encouraged to update their contact information, and that of their organization, and other information related to climate change activities in their countries at the CC:INFO desk. Also available at the desk are 3 computers which participants may use to access climate change related information on the World Wide Web.

Opening hours: **9:30 - 18:30.** Monday, October 20 - Friday, October 31
(Closed on Sunday)

Contact: Ms. Nardos Assefa, Tel: 722-2320

Library. The UNFCCC Library and Documentation Centre, located at secretariat headquarters in Haus Carstanjen, is open to participants throughout the sessions. Please contact the CC: INFO desk for information on transportation to the library, or consult the Brochure included in this information folder for directions. Bibliographic searches on climate change and related issues could be made by completing a bibliographic search request form available at the CC:INFO desk. The UNFCCC librarian will be at the CC:INFO desk between 09:30 - 18:30 daily.

Opening hours: **09:00 - 19:00** Monday, October 20 - Friday, October 31
(Closed on weekend)

Contact: Ms. Nalini Basavaraj, Tel: 722-2320

Information desk. The Information desk, located at the Registration desk, will provide general information about the meeting, and will operate the Information Hotline. Photocopy cards for 50 copies and 100 copies will be sold at this desk for 5 and 10 DM respectively.

Opening hours: **8:00 - 12:00 and 14:00 - 18:00**, Monday, October 20 - Friday, October 31
9:00 - 12:00, Saturday, October 18 and 25

Information Hotline: Tel: 722-2330

Daily Programme. This document will list all scheduled events for the day. It will be available at the Documentation Distribution Counter and the Information and CC:INFO desks. It will also be available on the World Wide Web (<http://www.unfccc.de>).

Message Board. Please use the message board in the Foyer for messages to participants.

Documentation

Documents Distribution Counter. All current documents, the Daily Programme, and lists of participants will be made available at the Documents Distribution Counter. Folders containing background documents are available for consultation at the counter. All UNFCCC documents are also available on the World Wide Web (<http://www.unfccc.de>) and upon request by direct electronic mail to: secretariat@unfccc.de.

Opening hours: **8:00 - 18:00** Monday, October 20 - Friday, October 31

Tel: 722-2336/722-2335

Computer and Communication Services

Computer Centre. Six computers and a printer will be available to participants on a first come, first serve basis. These computers are opposite the main entrance of Grosser Saal. Please try not to monopolize the equipment for too long, as all participants should have access.

Photocopy Machines. Two photocopy machines are available to participants for the duration of the meetings. These machines are located opposite the CC:INFO desk. They are card-operated; cards can be purchased from the Information desk.

Telephones, Fax Machines and Modem Jacks. One coin-operated and one card-operated telephones are located opposite the main entrance of the Beethovenhalle. Two card-operated fax telephones are located near the main entrance of the Grosser Saal; two credit-card fax and modem telephones are located one next to the information board, the second at the South Foyer. The Deutsche Telekom cards required to operate the telephones may be purchased at the Bonn Information desk.

Other services

Bonn Information desk. Tourismus & Congress GmbH will provide general tourist and travel information at their desk located mid-way between the Registration and the Grosser Saal. Deutsche Telekom Cards needed to operate the telephones, fax machines and modem jacks as well as public transportation tickets may be purchased at the this desk.

Opening hours: **9:00 - 18:00** Monday, October 20 - Friday, October 31
(Closed on weekend)

Tel: 722-2318

Bank. Deutsche Bank, located in the area opposite the main entrance, will provide banking services.

Opening hours: **11:30 - 15:00** Monday, October 20
9:00 - 15:00 Tuesday, October 21
11:30 - 15:00 Wednesday, October 22 - Friday, October 31 (Closed on weekend)

Tel: 722-2477

Miscellaneous

Emergency Situations. For emergency situations (security, fire, medical) immediately contact UN security staff (wearing uniform or a UN armband), who will be stationed at the entrance of the conference area near the Registration desk, **or** call 0171 566-4587.

Personal Items. Please be aware that unattended items will be removed. Contact UN security staff for lost and found.

Badges. Badges must be worn at all times.

Not permitted. Smoking is not permitted in meeting rooms; nor is bringing food or drinks.

Parking. 180 parking places are available free of charge in front of the main entrance of Beethovenhalle.

Transportation. Public Transportation tickets are available at the Bonn Information desk.
Taxi service: Tel: 55-5555
Train station: Tel: 7151 (Deutsche Bahn-Hauptbahnhof)

UN approved physicians. Dr. Dagmar Hild, Kronprinzenstr. 8 , Tel: 36-4567
Dr. Dammeier de Gomez, Engeltalstr. 6, Tel: 77-3763

Contact Information

Name	Function	Location	Telephone number
Mr. Horacio Peluffo	Liaison with governments	Conference Support	722-2309
Ms. Azza Taalab	Liaison with observer organizations	Conference Support	722-2302
Ms. Barbara Black	Liaison for Special Events	Conference Support	722-2312
Ms. Francesca Foppiano	Logistics (including room assignments)	Conference Support	722-2314 722-2315
Ms. Laurence Pollier	Registration and list of participants	Registration desk	722-2326
Ms. Nardos Assefa	Information on Climate Change	CC:INFO desk	722-2320
Ms. Nalini Basavaraj	Information on Climate Change and bibliographic searches	CC:INFO desk	722-2320

Summary Table of Services

What	Where	Notes
Registration	Registration Desk	Open 8:00 - 12:00 and 14:00 - 18:00 Tel: 722-2326/2330 (please see pg. 6)
Funding for delegates	Conference Support	Open 10:00 - 13:00 and 14:00 - 17:00 (please see pg. 6)
CC:INFO desk	Opposite Grosser Saal	Open 9:30 - 18:30 Tel: 722-2320 (please see pg. 7)
Library	Haus Carstanjen	Open 9:00 - 19:00 daily Tel: 815-1001/1003 (please see pgs. 7-8)
Information (Info. Hotline)	Information desk	Open 8:00 - 12:00 and 14:00 - 18:00 Tel: 722-2330 (please see pg. 8)
Official Documents	Documentation Distribution Counter	Open 8:00 - 18:00 Tel: 722-2336/2335 (please see pg. 8)
Computer Centre	Opposite Grosser Saal	Open 9:00 - 13:00 and 14:00 - 18:00 (please see pg. 8)
Photocopy machines	Opposite CC:INFO desk	Cards available at Information Desk (please see pg. 8)
Public telephones, fax machines and modem jacks	Various locations	Require Deutsche Telekom cards available at Bonn Information desk (please see pg. 9)
Web Access	CC:INFO desk	Open 9:00 - 13:00 and 14:00 - 19:00 (please see pg. 7)
Bonn information	Between Registration desk and Grosser Saal	Open 9:00 - 18:00, Tel: 722-2318 (Tourismus & Congress, please see pg. 9)
Banking services	Opposite Main Entrance	Open 11:30 - 15:00 (20/10) 9:00 - 15:00 (21/10) and 11:30 - 15:00 (22/10-31/10)Tel: 722-2477 (Deutsche Bank, please see pg. 9)
Security	Main Entrance	To be contacted for emergencies Tel: 0171 566-4587