



United Nations
Framework Convention on
Climate Change

SECRETARIAT'S PROGRAMME FACTSHEETS

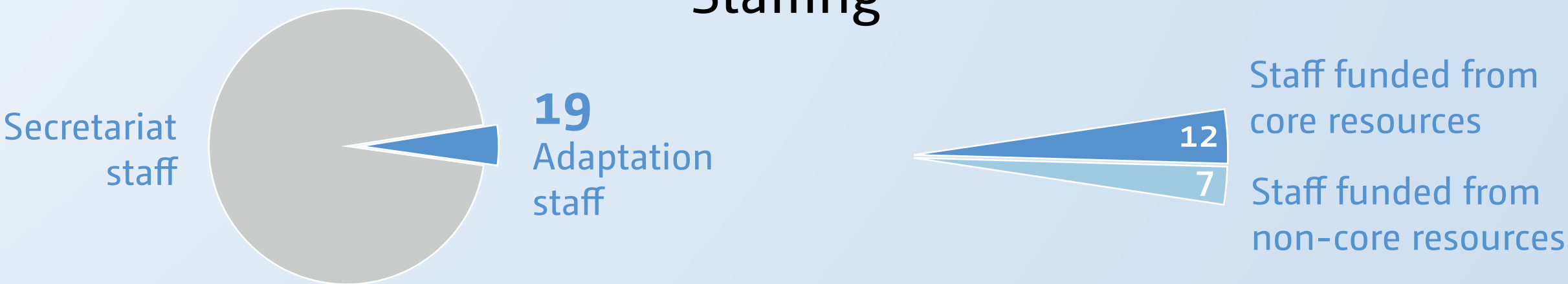
Please scroll down to see all programme factsheets



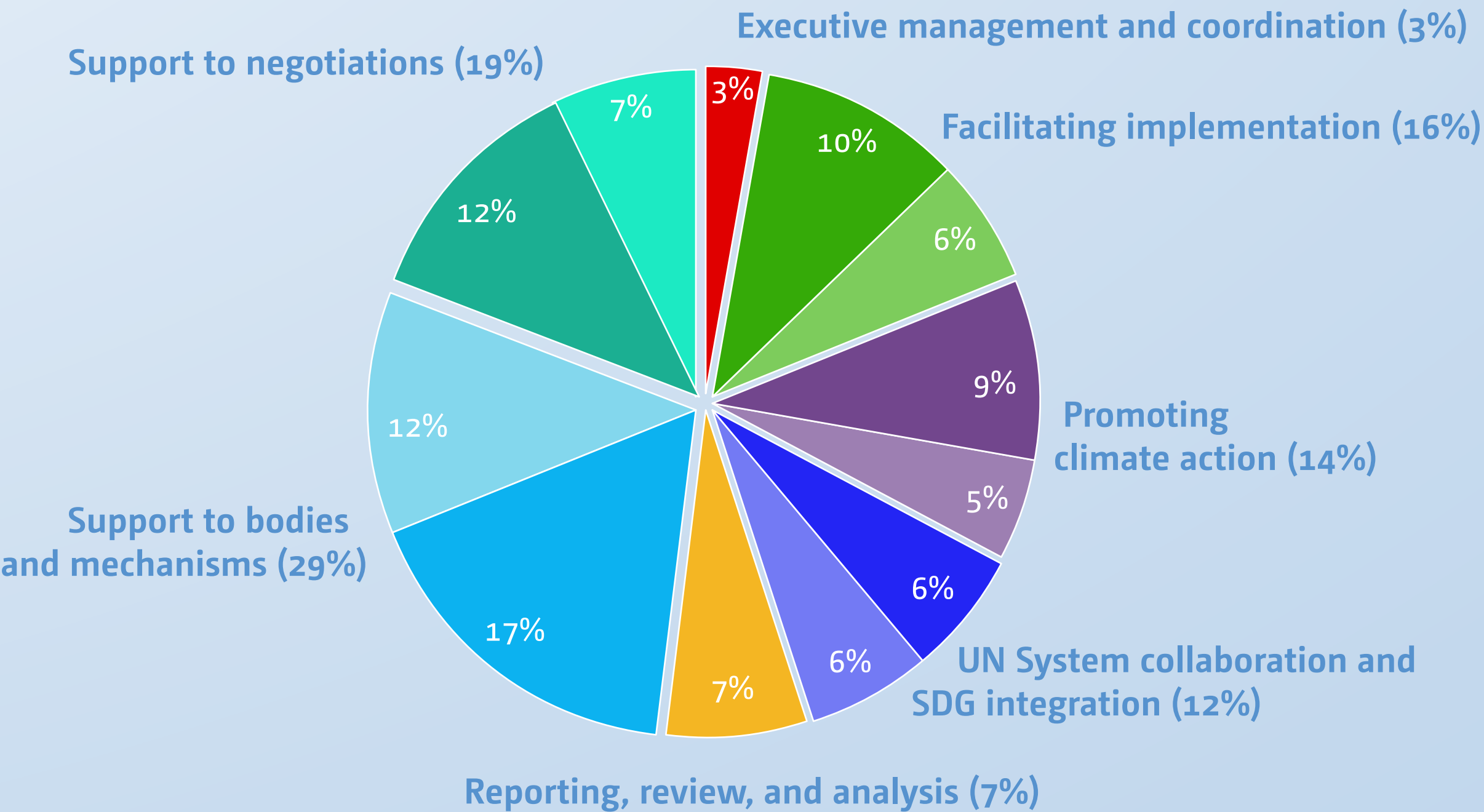
Key areas of work

- Provide technical support to negotiations relating to climate resilience and the global stocktake
- Provide operational support and technical expertise to the Adaptation Committee, the Loss and Damage Executive Committee and the LDC Expert Group
- Assist developing country Parties in adaptation planning and implementation
- Respond to the needs of the most vulnerable countries, communities and peoples
- Maintain an effective science-policy interface
- Curate and disseminate specific, up-to-date adaptation knowledge
- Help build responsive, impactful partnerships with all stakeholders to scale up adaptation action

Staffing



Allocation of staff resources



FINANCE, TECHNOLOGY AND CAPACITY-BUILDING (FTC)



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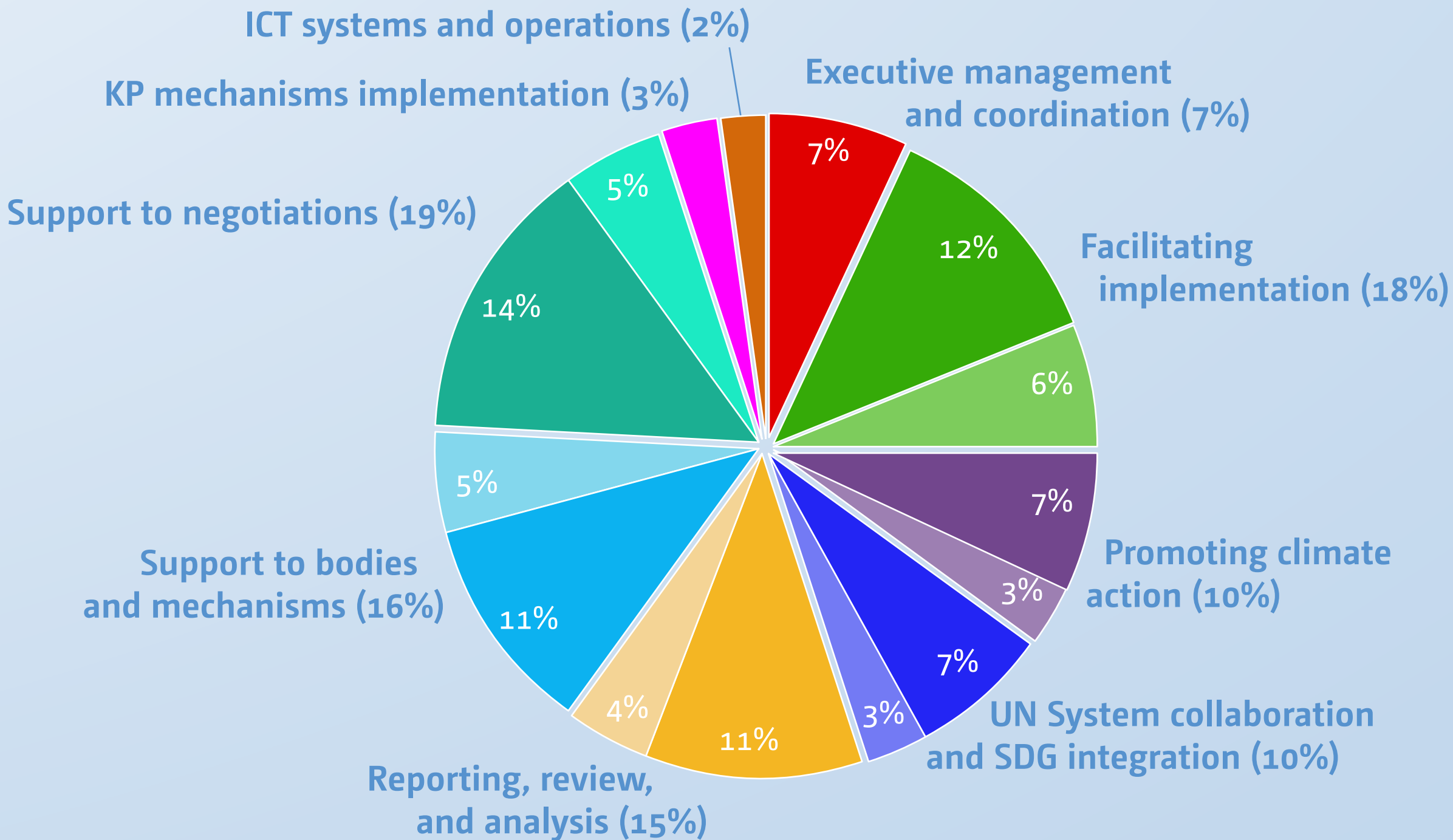


Key areas of work

Technical support to negotiations on climate finance, technology and capacity building
Provide technical expertise on multilateral climate finance architecture, and technology needs assessments and its implementation
Provide operational support and technical expertise to the SCF, TEC, and PCCB
Provide an interface between the UNFCCC and GCF, GEF, Adaptation Fund and CTCN
Facilitate implementation of Paris Agreement related to transparency of support on finance, technology, and capacity building;
Support the preparation of the biennial assessment and overview of climate finance flows
Collaborate with relevant UN agencies, international organizations, private sector and NGOs mobilizing their support on climate finance, technology and capacity building



Allocation of staff resources



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MITIGATION, DATA AND ANALYSIS PROGRAMME (MDA)



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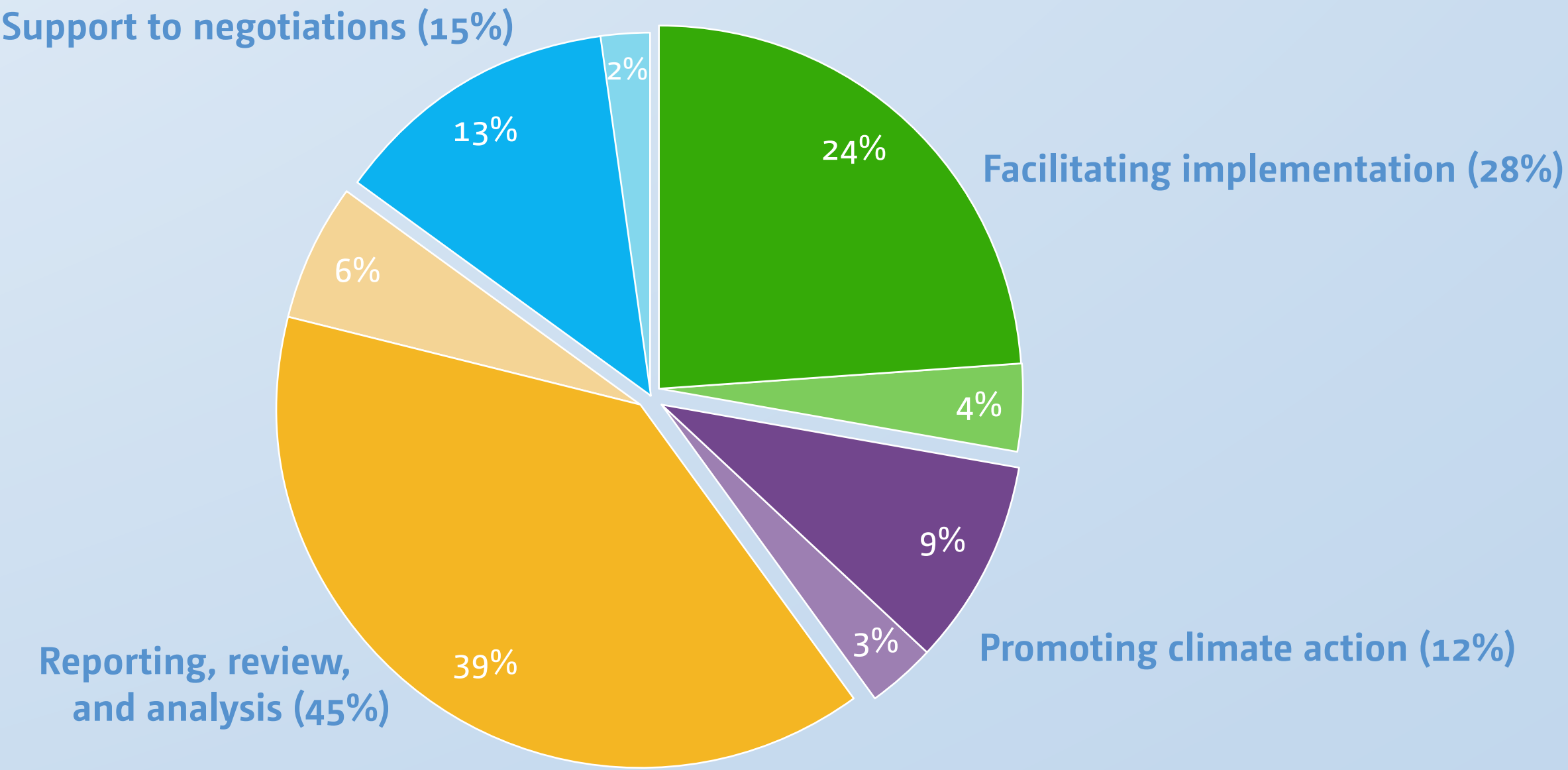


Key areas of work

Implementation of the measurement, reporting and verification (MRV) framework
Coordination of technical reviews or analyses for Parties' communications/reports
Support to Parties' nationally determined contributions (NDCs) and mitigation measures
Capacity-building support/training for MRV and transparency
Operation of 25+ IT systems to manage Parties' data and MRV processes
Data/analysis reports and online data on greenhouse emissions/removals
Support to the improved forum on the impact of the response measures
Support to negotiations: MRV, mitigation, NDCs, transparency, and the response measures



Allocation of staff resources



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SUSTAINABLE DEVELOPMENT MECHANISMS (SDM)



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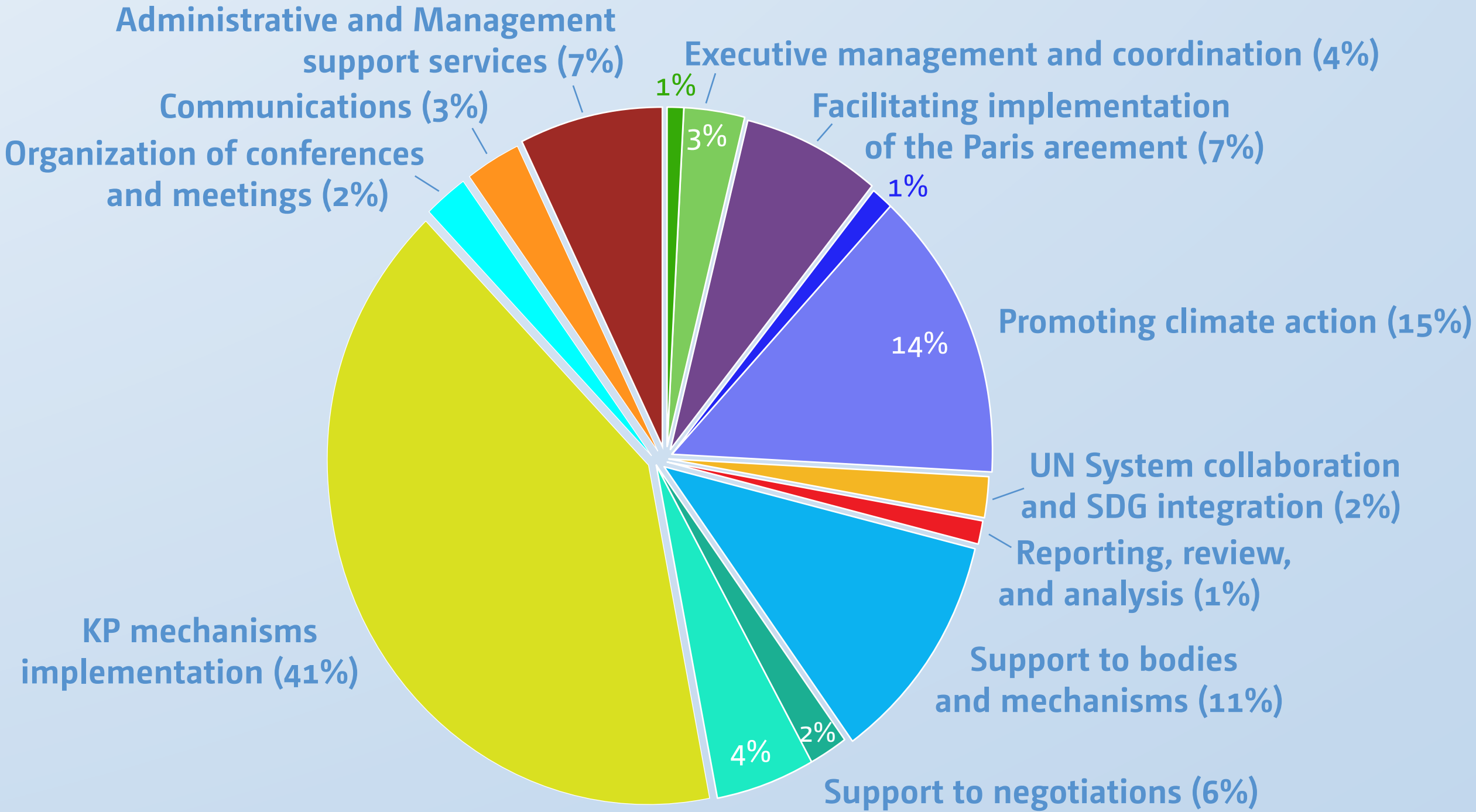


Key areas of work

Operate, support and implement Kyoto Protocol mechanisms: CDM, JI and international emissions trading
Support technical and operational work under Article 6 of the Paris Agreement
Develop and manage regulations and mrv standards
Promote the demand for certified emission reductions (CERs) and voluntary climate action, by interacting with stakeholders including private sector
Provide support to countries through the regional collaboration centres



Allocation of staff resources



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CONFERENCE AFFAIRS SERVICES (CAS)

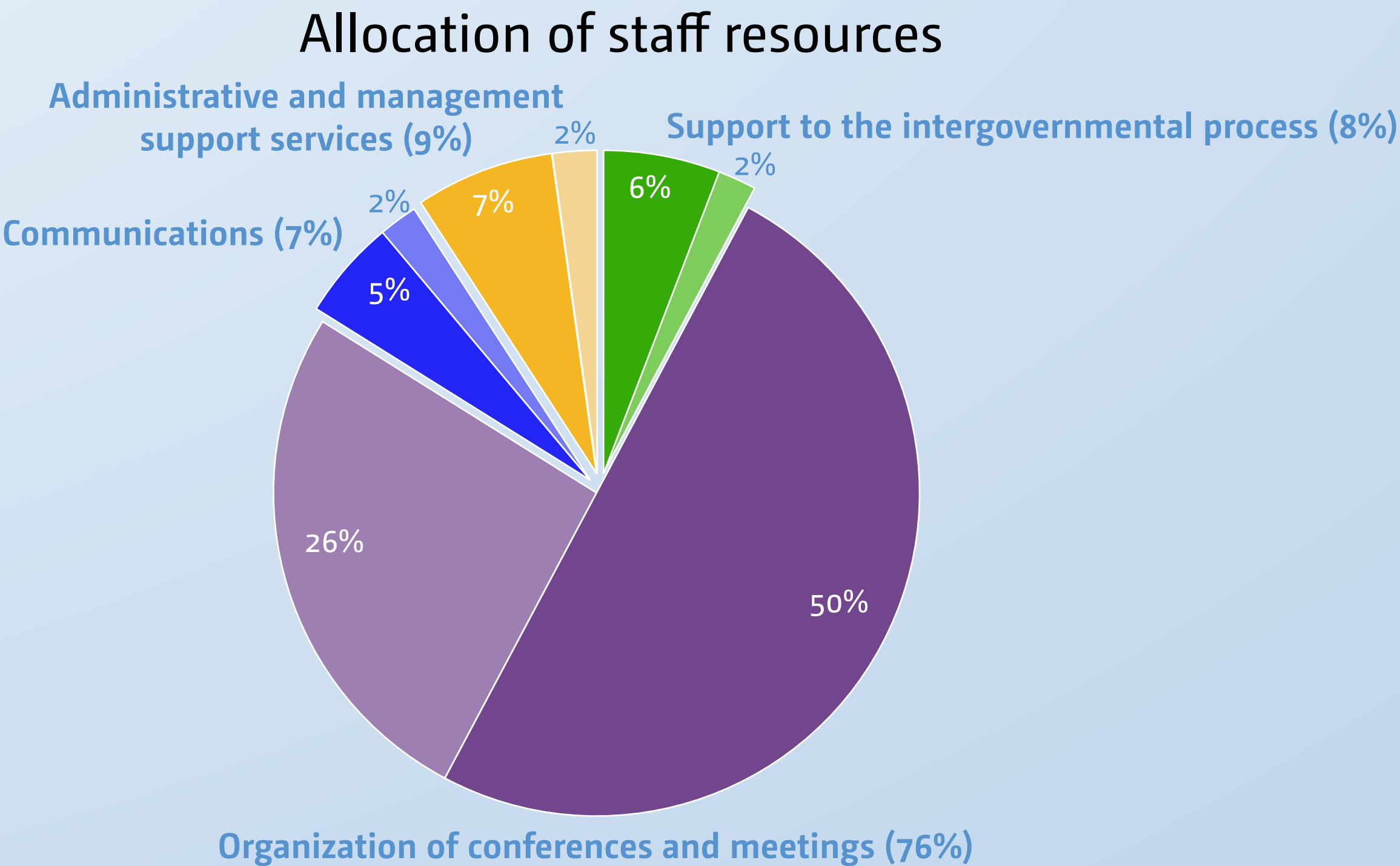


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Key areas of work

Registration, accreditation, information products and assistance with visa processing for conference participants
Protocol services
Assessment of observer requests for admission to the UNFCCC process and facilitation of observer engagement
Processing of applications for and administration of side events and exhibits
Editing, processing and publishing of documents and liaison with UN Secretariat on translation
Guidance on document preparation and processing
Logistical and technical support for sessions/meetings
Negotiation of conference host country agreements



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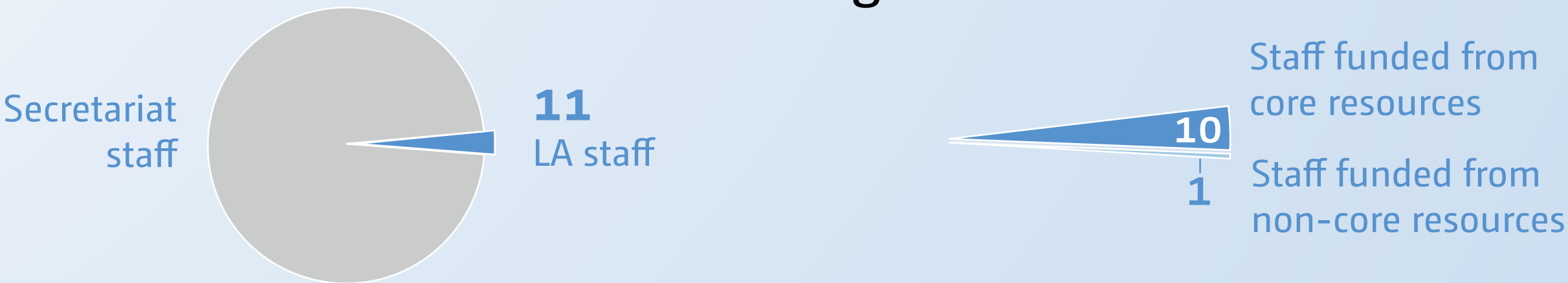


Key areas of work

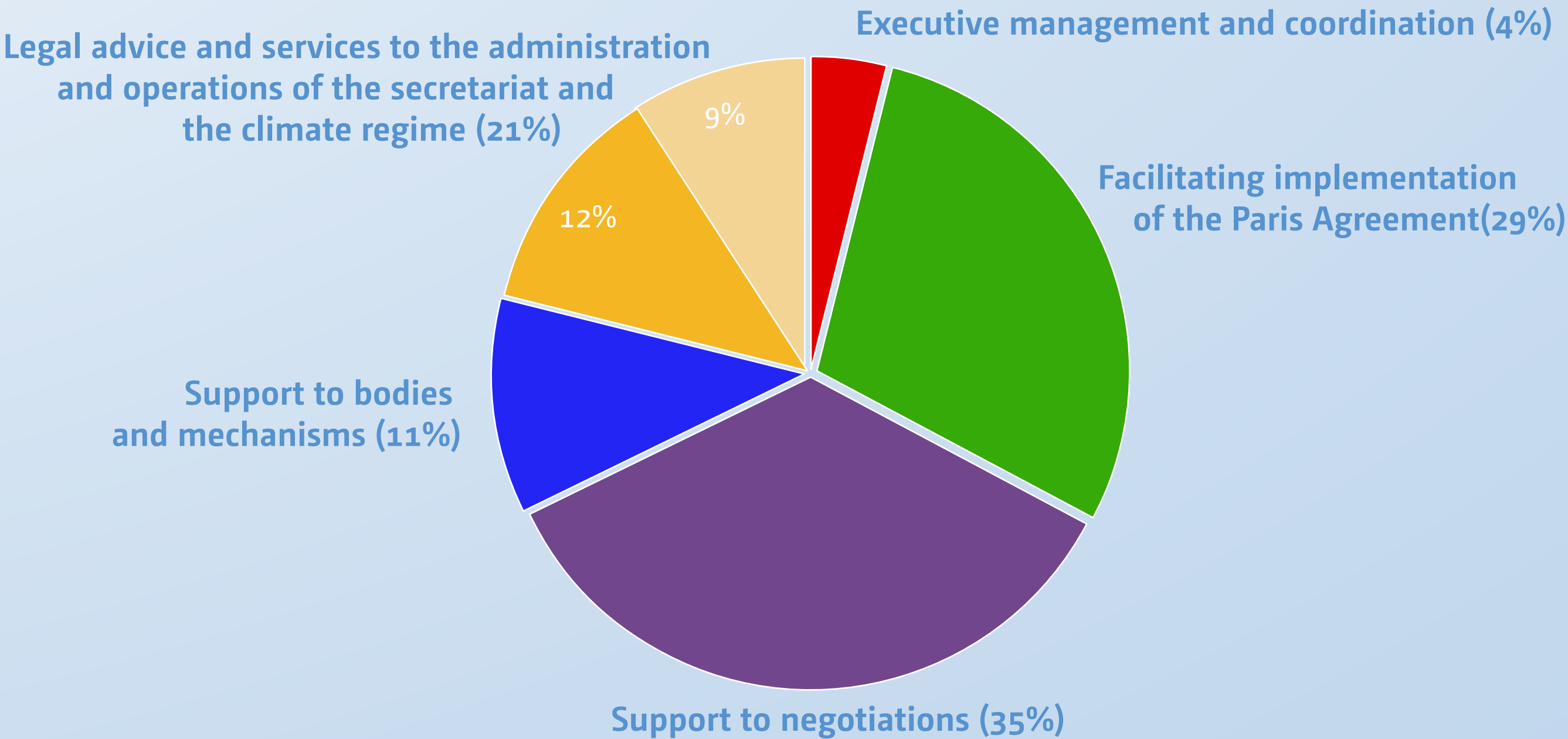
Provide authoritative and sound legal advice and services to Parties and stakeholders on the implementation of the international climate change regime and the mobilization of climate action to:

1. Enable implementation of the Convention, the Kyoto Protocol and the Paris Agreement;
2. Facilitate the intergovernmental negotiation process;
3. Services to the compliance mechanism
4. Safeguard the administration and operations of the secretariat and the international climate change regime.

Staffing



Allocation of staff resources



ADMINISTRATIVE SERVICES (AS)

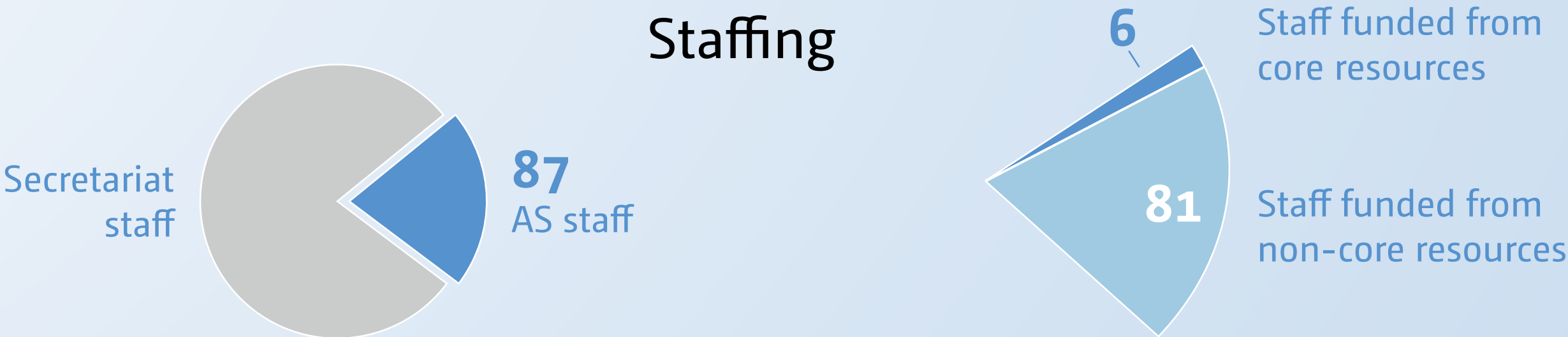


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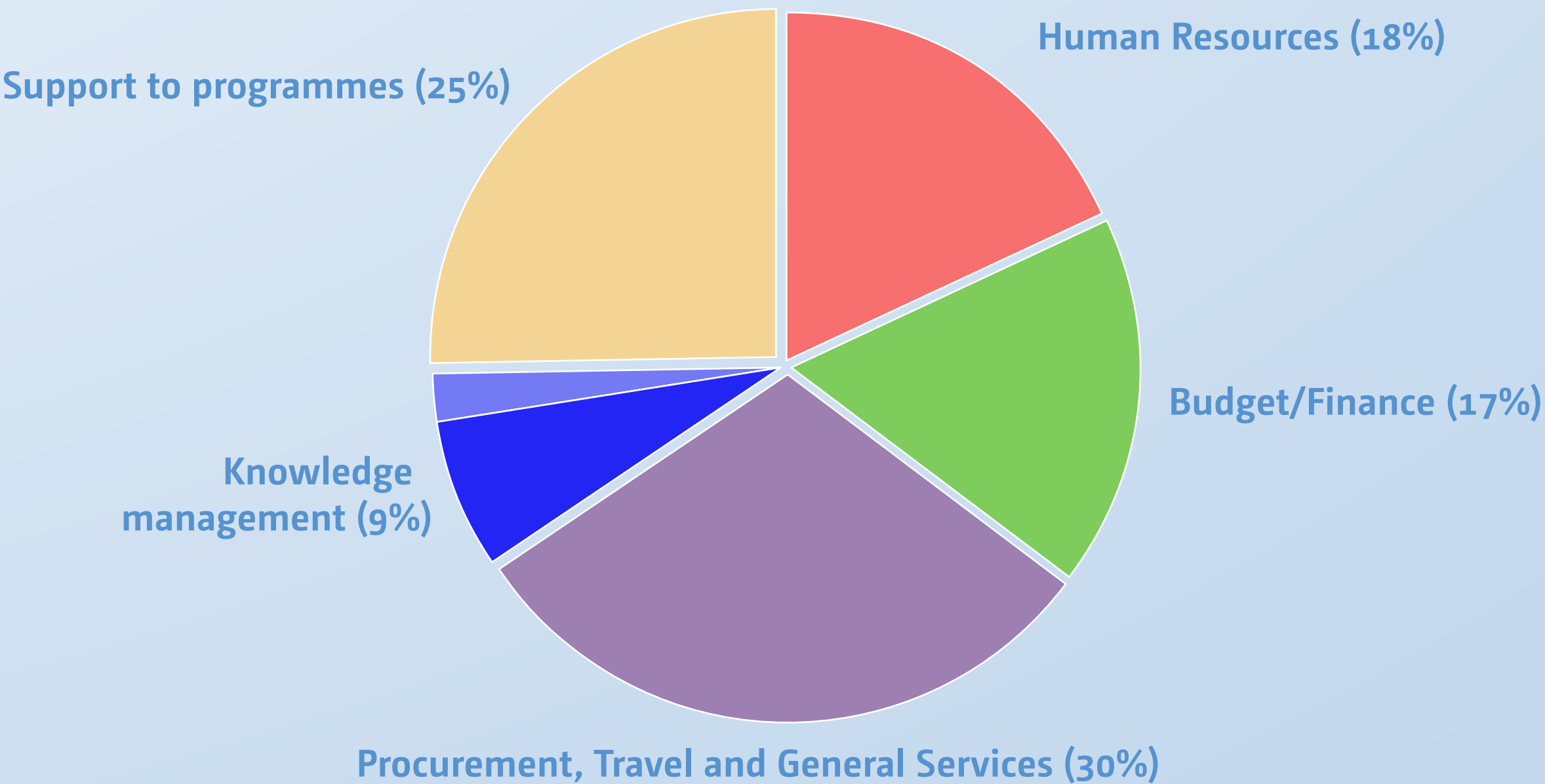


Key areas of work

- Providing central services for the management of human and financial resources of the secretariat
- Developing administrative policies and guidelines, including being custodian of primary UN policies, rules and procedures including staff rules, procurement policy and financial rules and regulations
- Managing travel arrangements for staff and participants
- Procurement of goods and services



Allocation of staff resources

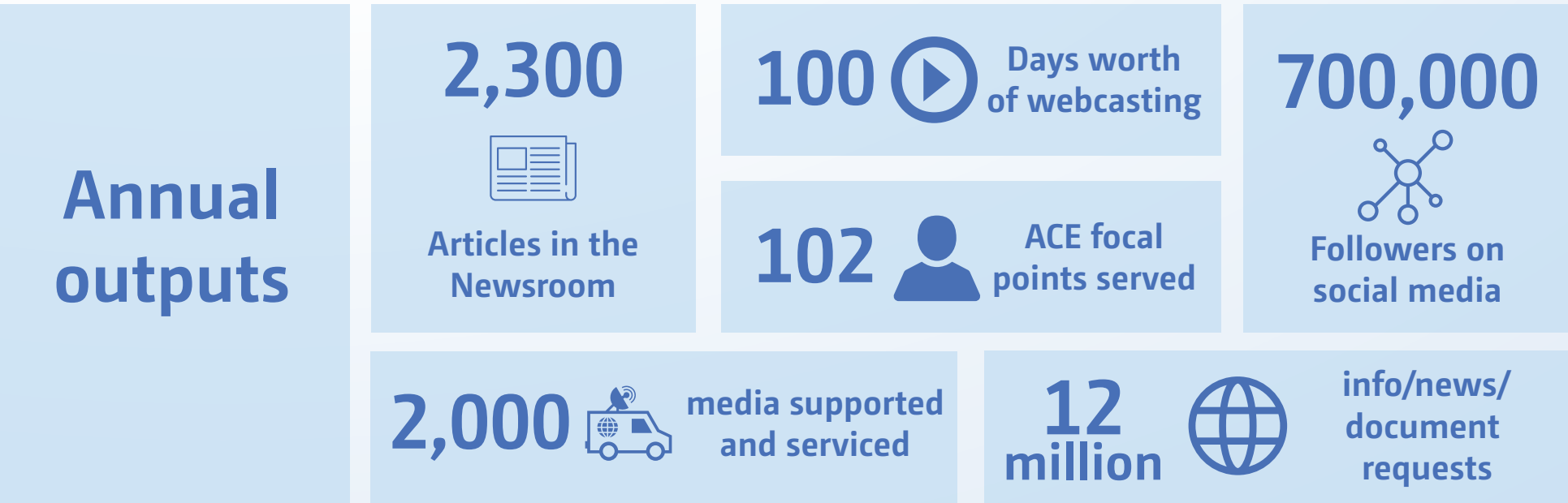


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COMMUNICATIONS AND OUTREACH (CO)



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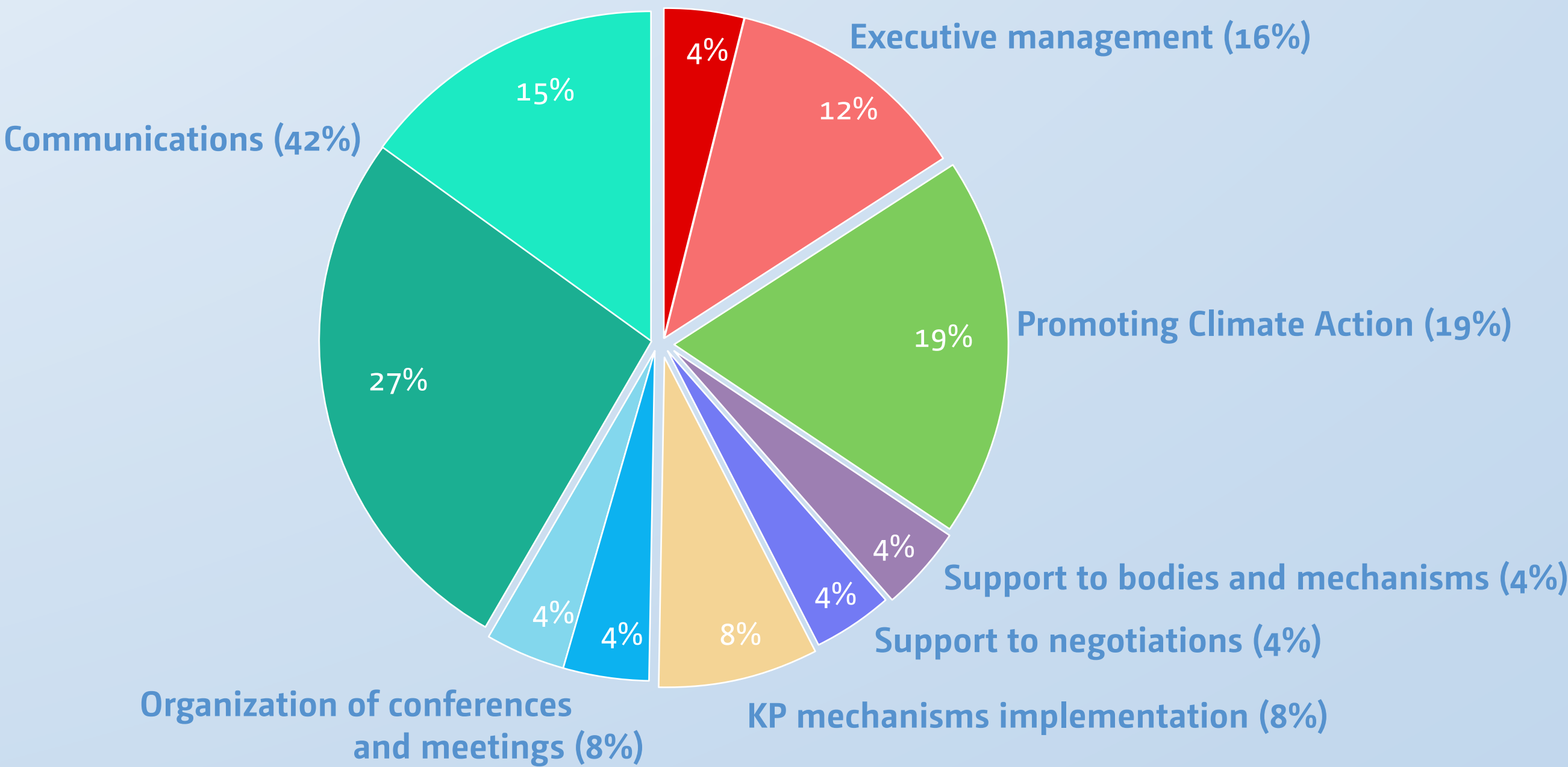


Key areas of work

Communications support to governments/constituted bodies via provision of broadcasting; press conferences; webcasting and media facilities
Showcasing of governmental, scientific; economic, social and cultural action via climate ‘newsroom’; social media, communiques in English, Spanish, French
Event management/comms support for dialogues; side events; expert meetings supporting Global Climate Action and the Momentum for Change initiatives
Manages and promotes Action for Climate Empowerment (ACE)—our work on youth to education, and training under Article 6 of the Convention
Speechwriting; opinion pieces; media engagement; strategic advice for Executive Secretary engagement with governments/stakeholders
Strategic advice to UN system-wide communications on climate and messaging/links to the Sustainable Development Goals

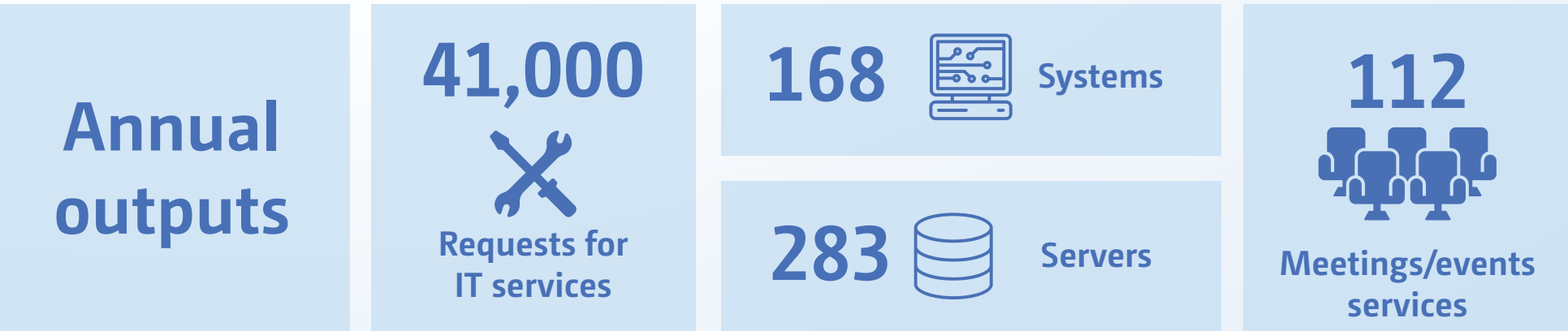


Allocation of staff resources



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INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)



Key areas of work

Provide IT conference services and IT support for meetings and workshops.
Provide IT hosting for secretariat websites, portals, systems for the internal functions of the secretariat including collaboration, document management and stakeholder management
Develop and maintain websites, portals and systems for the secretariat
Provide the emission international transaction log administrator functions and its 24x7 IT support.
Provision desktop, video, audio, mobile services and provide related IT support for the secretariat and its stakeholders.



Allocation of staff resources

