



Internship Assignment

Communications and Outreach (CO) Programme Momentum for Change

Deadline for application	Announcement number	Duration of assignment	Duty Station
15 February 2016	16/Intern003/CO	Three months	Bonn, Germany

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol by a range of activities, including substantive and organizational support to meetings of the Parties.

Background

The Communications and Outreach (CO) programme is responsible for external communications, media relations, online public information and outreach to stakeholders in support of the Convention and the Kyoto Protocol. The programme leads the public advocacy work of the Climate Change Secretariat and the strategic high-level engagement of stakeholders involved in the development of climate change policies. The programme supports the communications and outreach work of the secretariat and will seek to increase the number of outreach partnerships, in particular with the private sector and other key stakeholders, with a view to facilitating enhanced action under the Convention.

In this regard, the Momentum for Change initiative aims to create a public platform that raises awareness about concrete mitigation and adaptation actions being implemented by a wide range of stakeholders at regional, national, or local level. Momentum for Change areas of focus currently include:

- Women for Results: recognizing the critical leadership and participation of women in addressing climate change;
- Financing for Climate Friendly Investment: recognizing successful financial innovations for adaptation and climate mitigation;
- ICT Solutions: recognizing successful climate change mitigation or adaptation activities in the field of information and communication technology.

In 2016, Momentum for Change will launch calls for applications for its current three focus areas. A small number of these activities will be chosen by the Momentum for Change Advisory Panel as the 2016 Momentum for Change Lighthouse Activities and will be presented in a series of special events during the 2016 United Nations Climate Change conference in Marrakech, Morocco. These and all projects that are considered to have met the basic eligibility criteria will also be displayed on the secretariat's website and through other media channels.

Objectives of the internship assignment

The objective of the internship is to assist the Momentum for Change team implement design activities in the lead-up to the United Nations Climate Change Conference in Paris, France.



The particular functions are:

- Develop sketches and mock-ups;
- Assist to develop topic ideas into a detailed concept to design and produce infographics and/or data visualizations to support communications activities (i.e. annual report, blog posts, media pitches, social media activities, etc.);
- Design and layout fact sheets on Lighthouse Activities;
- Support web design requirements as needed.

Timeframe

The internship is for three months, within the period between **01 March 2016 and 1 October 2016**. The exact three-month period will be determined based on the availability of the intern and the needs of the programme. There is the possibility of an extension, subject to the intern's on-going university enrolment and performance.

Minimum requirements

- Candidates must have completed an undergraduate degree and be enrolled in a Master's programme at a recognized university at the time of application and for the duration of the internship.
- Candidates must be fluent in English (both oral and written) and have strong writing skills.
- Studies in the fields of information design, graphic design and/or communications are preferred.
- Knowledge of graphics and visualization tools such as Adobe CS5 Suite including Illustrator, Photoshop, In Design and Flash and presentation tools such as PowerPoint and Apple Keynote and other industry-standard design and data presentation tools is preferred.

Internship conditions

UNFCCC secretariat internships are not remunerated and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (i.e. 40 hours per week) at the UNFCCC premises in Bonn, Germany.

Application procedure

Candidates who are interested in the assignment and meet the minimum requirements are encouraged to send their curriculum vitae and a cover letter to internship@unfccc.int with the subject line: "Application: Internship, Momentum for Change – Graphic Design." Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview. Closing date for application: 15 February 2016.
