



Internship Assignment

Communications and Outreach (CO) Programme
Action for Climate Empowerment (ACE)

Announcement number	Duration of assignment	Duty Station
16/Intern020/CO	Two to six months	Bonn, Germany

Background

The **United Nations Framework Convention on Climate Change (UNFCCC)** is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol through a range of activities, including substantive and organizational support to meetings of the Parties.

The **Communications and Outreach (CO)** programme is responsible for external communications, media relations, online public information and outreach to stakeholders in support of the Convention and the Kyoto Protocol. The programme leads the public advocacy work of the Climate Change Secretariat and the strategic high-level engagement of stakeholders involved in the development of climate change policies. The programme supports the communications and outreach work of the secretariat and will seek to increase the number of outreach partnerships, in particular with the private sector and other key stakeholders, with a view to facilitating enhanced action under the Convention.

Action for Climate Empowerment (ACE) is responsible for issues related to climate change education and youth engagement. ACE collaborates and coordinates with Parties, United Nations organizations, other IGOs, NGOs, the private sector, civil society and youth organizations, with a view to catalysing action on the implementation of formal, non-formal and informal climate change education. Furthermore it organizes multiple outreach activities for young people.

Objectives of the internship assignment

Under the supervision of the UNFCCC secretariat ACE Focal Point, and in close collaboration with staff members of the CO Programme, the intern will support the implementation of the Doha work programme on Article 6 of the Convention, on matters related to youth and climate education, training, public awareness, public participation, public access to information and international cooperation.

The particular functions are:

- Support the intergovernmental process on issues related to climate change education, training and public awareness;



- Assist the team in organizing ACE events at the UNFCCC conferences;
- Assist the team in organizing outreach activities for young people;
- Research and compile information and good practices related to youth, education, training, public awareness, public participation, public access to information, and international cooperation;
- Assist the team in the maintenance of the ACE webpages and the Newsroom;
- Assist with the preparation of official ACE documents and outreach materials related to education, training and public awareness.

Timeframe

The internship is for a period of minimum two to maximum six months. The exact period will be determined based on the availability of the intern and the needs of the programme. There is the possibility of an extension, subject to the intern's on-going university enrolment and performance. The selected intern will work onsite at the UNFCCC campus in Bonn, Germany.

Minimum requirements

Candidates must have completed an undergraduate degree and be enrolled in a Master's programme at a recognized university at the time of application and for the duration of the internship. Candidates must be fluent in English (both oral and written) and have strong writing, analytical and research skills. Studies in the field of public policy, public relations or journalism are preferred. Prior working experience in another UN organization, Inter-governmental organization and/or youth organization is an asset.

Internship conditions

UNFCCC secretariat internships are not remunerated and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the internships section on our recruitment webpage: <https://unfccc.int/secretariat/employment/recruitment>.

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements are encouraged to send their curriculum vitae and a cover letter to internship@unfccc.int with the subject line: "Application: Internship, Communications – ACE." Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.

