



United Nations
Climate Change Secretariat

Executive Secretary

Nations Unies
Secrétariat sur les changements climatiques

Secrétaire exécutive

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NOTIFICATION

United Nations Climate Change Conference, Bonn Monday, 16 May, to Thursday, 26 May 2016

I wish to notify Parties and observer States to the United Nations Framework Convention on Climate Change and its Kyoto Protocol of the following sessions:

- Forty-fourth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA 44);
- Forty-fourth session of the Subsidiary Body for Implementation (SBI 44);
- First session of the Ad Hoc Working Group on the Paris Agreement (APA 1);

The sessions will be held at the World Conference Center Bonn, Platz der Vereinten Nationen 2, 53113 Bonn, Germany (< <http://www.worldccbonn.com/en.html> >).

Three annexes are attached to this notification:

- Annex I contains the provisional agendas for SBSTA 44, SBI 44 and APA 1.
- Annex II provides information on the preparatory meetings of the least developed countries, small island developing States, the African Group and the Group of 77 and China;
- Annex III provides information for participants, including the opening hours of the registration desk and information on visas for Germany, hotel accommodation and transportation.

Distribution: To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



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The online registration system, which allows Parties to nominate representatives to attend sessions, was opened on Thursday, 11 February 2016. Online registration is the only official channel for nominating participants for sessions. The secretariat is not in a position to accept nominations sent by e-mail, letter or fax.

The user manual for the system is available at the following web address:

< https://onlinereg.unfccc.int/onlinereg/public/UNFCCC_ORIS_User_Manual-Parties_and_Observer_States.pdf >

The manual contains complete information on how to access and use the system. For assistance, a message should be sent to onlinereg@unfccc.int.

Any additional information will be posted on the UNFCCC website at:

< http://unfccc.int/meetings/bonn_may_2016/meeting/9413.php >

Yours faithfully,

(Signed by Richard Kinley for)

Christiana Figueres



Annex I

Provisional agendas

**Provisional Agenda for the
forty-fourth session of the Subsidiary Body for Implementation**

Bonn, Germany, 16–26 May 2016

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Facilitative sharing of views under the international consultation and analysis process;
 - (d) Other mandated events;
 - (e) Election of officers other than the Chair.
3. Reporting from and review of Parties included in Annex I to the Convention:
 - (a) Status of submission and review of second biennial reports from Parties included in Annex I to the Convention;
 - (b) Compilation and synthesis of sixth national communications and first biennial reports from Parties included in Annex I to the Convention;
 - (c) Outcome of the first round of the international assessment and review process (2014–2015);
 - (d) Revision of the “Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part II: UNFCCC reporting guidelines on national communications”.
4. Reporting from Parties not included in Annex I to the Convention:
 - (a) Information contained in national communications from Parties not included in Annex I to the Convention;¹
 - (b) Provision of financial and technical support;
 - (c) Summary reports on the technical analysis of biennial update reports of Parties not included in Annex I to the Convention.
5. Registry of nationally determined contributions referred to in Article 4, paragraph 12, of the Paris Agreement.

¹ At the forty-third session of the Subsidiary Body for Implementation (SBI) there was no consensus to include this sub-item on the agenda. It was therefore held in abeyance. On a proposal by the Chair, the SBI decided to include the sub-item on the provisional agenda for SBI 44.



6. Matters relating to the mechanisms under the Kyoto Protocol:
 - (a) Review of the modalities and procedures for the clean development mechanism;
 - (b) Review of the joint implementation guidelines;
 - (c) Procedures, mechanisms and institutional arrangements for appeals against decisions of the Executive Board of the clean development mechanism.
7. Matters relating to the least developed countries.
8. National adaptation plans.
9. Third review of the Adaptation Fund.
10. Scope and modalities for the periodic assessment of the Technology Mechanism in relation to supporting the implementation of the Paris Agreement.
11. Capacity-building in developing countries:
 - (a) Third comprehensive review of the implementation of the framework for capacity-building under the Convention;
 - (b) Third comprehensive review of the implementation of the framework for capacity-building under the Kyoto Protocol;
 - (c) Terms of reference for the Paris Committee on Capacity-building.
12. Review of the Doha work programme on Article 6 of the Convention.
13. Impact of the implementation of response measures:
 - (a) Improved forum and work programme;
 - (b) Modalities, work programme and functions under the Paris Agreement of the forum on the impact of the implementation of response measures;
 - (c) Matters relating to Article 3, paragraph 14, of the Kyoto Protocol;
 - (d) Progress on the implementation of decision 1/CP.10.
14. The scope of the next periodic review of the long-term global goal under the Convention and of overall progress towards achieving it.
15. Gender and climate change.
16. Arrangements for intergovernmental meetings.
17. Administrative, financial and institutional matters:
 - (a) Financial and budgetary matters;
 - (b) Continuing review of functions and operations of the secretariat;
 - (c) Privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol;
 - (d) Privileges and immunities for individuals serving on constituted bodies established under the Convention.
18. Other matters.
19. Closure of and report on the session.



**Provisional agenda for the
forty-fourth session of the Subsidiary Body for Scientific and Technological Advice**

Bonn, Germany, 16–26 May 2016

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session.
3. Nairobi work programme on impacts, vulnerability and adaptation to climate change.
4. Technology framework under Article 10, paragraph 4, of the Paris Agreement.
5. Issues relating to agriculture.
6. Matters relating to science and review:
 - (a) Research and systematic observation;
 - (b) Assessments of the Intergovernmental Panel on Climate Change and the global stocktake referred to in Article 14 of the Paris Agreement;
 - (c) The scope of the next periodic review of the long-term global goal under the Convention and of overall progress towards achieving it.
7. Impact of the implementation of response measures:
 - (a) Improved forum and work programme;
 - (b) Modalities, work programme and functions under the Paris Agreement of the forum on the impact of the implementation of response measures;
 - (c) Matters relating to Article 2, paragraph 3, of the Kyoto Protocol.
8. Methodological issues under the Convention:
 - (a) Greenhouse gas data interface;
 - (b) Common metrics to calculate the carbon dioxide equivalence of greenhouse gases;
 - (c) Emissions from fuel used for international aviation and maritime transport;
 - (d) Training programme for review experts for the technical review of greenhouse gas inventories of Parties included in Annex I to the Convention.
9. Methodological issues under the Kyoto Protocol:
 - (a) Land use, land-use change and forestry under Article 3, paragraphs 3 and 4, of the Kyoto Protocol and under the clean development mechanism;
 - (b) Implications of the choice of metrics used to calculate the carbon dioxide equivalence of greenhouse gases listed in Annex A to the Kyoto Protocol;
 - (c) Implications of the inclusion of reforestation of lands with forest in exhaustion as afforestation and reforestation clean development mechanism project activities.



10. Market and non-market mechanisms under the Convention:
 - (a) Framework for various approaches;
 - (b) Non-market-based approaches;
 - (c) New market-based mechanism.
11. Matters relating to Article 6 of the Paris Agreement:
 - (a) Guidance on cooperative approaches referred to in Article 6, paragraph 2, of the Paris Agreement;
 - (b) Rules, modalities and procedures for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;
 - (c) Work programme under the framework for non-market approaches referred to in Article 6, paragraph 8, of the Paris Agreement.
12. Modalities for the accounting of financial resources provided and mobilized through public interventions in accordance with Article 9, paragraph 7, of the Paris Agreement.
13. Cooperation with other international organizations.
14. Other matters.
15. Closure of and report on the session.



**Provisional agenda for the
first session of the Ad hoc Working Group on the Paris Agreement**

Bonn, Germany, 16–26 May 2016

1. Opening of the session.
2. Organizational matters:
 - (a) Election of officers;
 - (b) Adoption of the agenda;
 - (c) Organization of the work of the session.
3. Further guidance relating to nationally determined contributions referred to in Article 4 of the Paris agreement.
4. Modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement.
5. Matters relating to the global stocktake referred to in Article 14 of the Paris Agreement.
6. Modalities and procedures for the effective operation of the mechanism to facilitate implementation and promote compliance referred to in Article 15 of the Paris Agreement.
7. Preparing for the entry into force of the Paris Agreement and for the convening of the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement.
8. Other matters.
9. Closure of and report on the session.



Annex II

List of preparatory meetings

Least developed countries	10–11 May 2016	“Altes Hochhaus” United Nations Campus Platz der Vereinten Nationen 1 53113 Bonn, Germany
Small island developing States	12–13 May 2016	
African Group	12–13 May 2016	
Group of 77 and China	14–15 May 2016	World Conference Center Bonn, Platz der Vereinten Nationen 2 53113 Bonn, Germany

IMPORTANT INFORMATION

Entrance and exit for the preparatory meetings of the least developed countries, small island developing States and the African Group from 10 to 13 May 2016 will be through the main gate to the United Nations Campus (Platz der Vereinten Nationen 1, 53113 Bonn, Germany).

As of Saturday, 14 May 2016, participants in the meeting of the Group of 77 and China and all the meetings of the subsidiary bodies will need to use the main entrance of the World Conference Center Bonn (Platz der Vereinten Nationen 2, 53113 Bonn, Germany).

During the sessions of the subsidiary bodies, participants will be able to exit the premises either via the United Nations Campus (Platz der Vereinten Nationen 1) or World Conference Center Bonn (Platz der Vereinten Nationen 2).



Annex III

Information for participants

Essential documents	Please consult the UNFCCC website at < http://maindb.unfccc.int/library > for all available documents.
Funding	<i>A separate communication has been sent to eligible Parties.</i>
Visas	<p>All foreign delegates entering the Federal Republic of Germany must have a valid passport. Participants requiring an entry or transit visa are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received. The issuance of a visa for Schengen States may take up to two weeks from the date of submission of the visa application. To facilitate the issuance of a visa, a copy of the acknowledgement letter from the online registration system (ORS) should be attached to the visa application. For more information, please visit the English language website of the Federal Foreign Office:</p> <p style="text-align: center;">http://www.auswaertiges- amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html ></p> <p style="text-align: center;">(also available in French and Spanish).</p> <p>N.B.: Participants are advised that obtaining a long-term visa is contingent on the participant securing comprehensive insurance that covers the entire validity period of the visa.</p>
Hotels	<p>The City of Bonn offers an accommodation and public transport package.</p> <p>Hotel bookings placed through the City of Bonn designated web page for the conference: < http://www.bonn-region.de/events/bonn-climate-change-conference-may-2016.html > include a free public transportation ticket for the city of Bonn and the region (Verbund Rhein-Sieg). The print-at-home PDF ticket is valid for the duration of the hotel stay of the delegate. The ticket will be sent automatically with the hotel reservation confirmation.</p> <p>For further assistance, use the following contact information:</p> <p>E-mail: a.isengard@bonn-region.de</p> <p>Telephone: +49 (0) 228/ 910 41 33</p>
Nominations and registration online	<p>Nomination of representatives by Parties and observer States:</p> <p style="padding-left: 40px;">Online registration is open</p> <p>Confirmation of representatives by Parties and observer States:</p> <p style="padding-left: 40px;">Online registration is open</p>
Registration of speakers and side event and exhibit organizers	Organizers, speakers, participants and technical staff for side events and exhibits must be nominated <u>and confirmed</u> in the online registration system as representatives of Parties or admitted observer organizations for the conference to ensure that they are granted access to the premises.



<p>Side events and exhibits</p>	<p>The Side Events and Exhibits Online Registration System (SEORS, < https://seors.unfccc.int/seors/ >) was open for application for official side events and exhibits from Tuesday, 16 February 2016, 10 a.m. Central European Time (CET) to Friday, 19 February 2016, 5 p.m. CET and is now closed.</p> <p>Eligible Parties that missed the official application deadline can apply to be placed on the waiting list. The waiting list will be considered only in the event of cancellations. The online application form for the waiting list and the eligibility criteria for Parties are available at the following link: < https://seors.unfccc.int/seors?session_id=SB44 ></p> <p>Please see “Registration of speakers and side event and exhibit organizers” above.</p> <p>There will be no official side events and exhibits in the afternoon of Saturday, 21 May, or on Sunday, 22 May 2016.</p> <p>Parties that have been allocated an exhibit by the secretariat and are issued a photo badge will be granted access to the venue as of Sunday, 15 May 2016, from 2 p.m. to 6 p.m. for the purpose of setting up their exhibits.</p>
<p>Registration at the conference venue</p>	<ul style="list-style-type: none"> • Upon arrival at the World Conference Center, you will be requested to proceed to the registration desk, which will be open from Saturday, 14 May, to Thursday, 26 May 2016, during the hours indicated below to collect your badge for access to the conference premises. • The acknowledgement letter for the participant’s nomination, available upon confirmation in the official registration system, and a valid passport or a nationally approved identification card should be presented to the registration staff for the issuance of your badge. <p>Registration times:</p> <p>From Saturday, 14 May, until Saturday, 21 May 2016, from 8 a.m. to 7 p.m.</p> <p>From Monday, 23 May, until Thursday, 26 May 2016, from 8 a.m. to 7 p.m.</p> <p>Early registration on Saturday, 14 May, and Sunday, 15 May 2016, is highly recommended to avoid delays on the first day of the conference.</p> <p style="text-align: center;"><u>The conference venue, as well as Registration, will be closed on Sunday, 22 May 2016</u></p> <p>Multiple registration for the conference is not permitted (i.e. registration as an observer organization representative and a Party or State representative and/or press/media representative).</p>
<p>Conference venue opening and closing times</p>	<p>The conference venue will open by 8 a.m. and will close at 7 p.m. for the duration of the conference.</p>
<p>Badges</p>	<p>An official UNFCCC conference badge is needed to access the premises. The badge is issued only on the basis of a confirmation from the online registration system. For security reasons, all participants are requested to wear their badges visibly at all times.</p>



Press briefings	Parties and observer State wishing to hold press/media briefings during the forthcoming conference should inform the secretariat in advance to what extent they intend to hold such briefings. This will facilitate adequate logistical and technical arrangements. Requests should be addressed directly to the UNFCCC Press Office by e-mail, at: < pressconf@unfccc.int >. More information on press conferences can be found at < http://unfccc.int/press/items/4862.php >.
Use of cameras and audio/video recording devices	The taking of still photographs and making of audio or video recordings within a United Nations designated conference venue is subject to the guidelines available at < http://unfccc.int/files/parties_and_observers/ngo/application/pdf/recording_at_unfccc_sessions.pdf > and other guidance or instructions deemed relevant by the secretariat or United Nations Security.
Disclaimer	Participants are strongly encouraged to obtain comprehensive international medical insurance for the period of participation. The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In the interest of the security and safety of all participants and the smooth running of the conference, the Convention secretariat reserves the right to deny and/or restrict access to the conference premises or to request registered participants to leave the premises. The Convention secretariat shall not be responsible for any or all expenses incurred by nominated participants who are requested to leave the premises or are refused registration or access to the conference for which they have been nominated and/or registered as participants.
Shipment allowance	In order to reduce the carbon footprint of the conference and owing to logistical considerations such as storage availability, the secretariat will not be in a position to receive shipments with a cumulative total weight in excess of 100 kg per Party and observer organization.
Electronic dissemination of information	The Daily Programme for the conference will be made available in electronic form only. A PDF version will be made available each morning on the UNFCCC conference website. Daily updates on the negotiations such as the Earth Negotiations Bulletin, ECO, and Third World Network will be disseminated in electronic form. In order to facilitate access, the secretariat will include web links to these updates in the Daily Programme. Side event schedules will be announced on the UNFCCC website, CCTV screens, and the free UNFCCC iPhone/iPad application “Negotiator”. Information on outside events may also be posted on the UNFCCC website. The secretariat strongly encourages that information material be disseminated in an electronic manner only.