



**Bonn, 17 April 2009**  
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## MESSAGE TO PARTIES

### Early submission of information and views

This note contains an updated table listing upcoming deadlines for submissions of information and views invited by Convention and Kyoto Protocol bodies. The note has been prepared as a reference for Parties to facilitate the early submission of information and views. The update reflects the outcomes of the recent sessions of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention and the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol. Where the reports of the sessions are not yet available, the table refers to the appropriate in-session documents.

In order for documents to be produced in a timely manner and to facilitate preparations for upcoming workshops, it is important that the submissions reach the secretariat on time. Electronic submissions, either on diskette/CD-ROM or sent via e-mail, will facilitate the timely production of documents. E-mail submissions should be sent to [secretariat@unfccc.int](mailto:secretariat@unfccc.int); receipt will be acknowledged. Submissions formatted in MS Word 2000 are preferable but other software formats are also welcome. If non-electronic submissions are provided, more time will be needed to produce the document.

As submissions are compiled on an issue-by-issue basis, Parties are requested to identify each submission by its subject and mandate and, if possible, send each submission as a separate document.

Yours sincerely,

**Original Signed  
Richard J. Kinley  
a signé l'original**

Richard Kinley  
Deputy Executive Secretary

**Distribution:** To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



## Upcoming deadlines for submission of views or information by Parties

Submission		Date
2009		
1.	<u>Content and form of the agreed outcome at COP 15 (AWG-LCA)</u> Further proposals regarding the content and form of the agreed outcome at COP 15 (See FCCC/AWGLCA/2008/12, paragraph 33)	As early as possible prior to the sixth session of the AWG-LCA in June 2009. <sup>1</sup>
2.	<u>A negotiating text for consideration at the sixth session of the AWG-LCA (AWG-LCA)</u> Ideas and proposals on the elements of paragraph 1 of the Bali Action Plan received from Parties by this date will be taken into account in a negotiating text to be prepared by the Chair for consideration at the sixth session of the AWG-LCA (See FCCC/AWGLCA/2008/17, paragraph 26(b))	24 April
3.	<u>Legal matters arising from the mandate of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP)</u> Further views and proposals for amendments to the Kyoto Protocol pursuant to its Article 3, paragraph 9, and, for a text on other issues outlined in document FCCC/KP/AWG/2008/8 (See FCCC/KP/AWG/2009/L.5, paragraph 5)	24 April
4.	<u>Improvements to emissions trading and the project-based mechanisms (AWG-KP)</u> Views on possible improvements to emissions trading and the project-based mechanisms (See FCCC/KP/AWG/2009/L.2, paragraph 2)	24 April
5.	<u>Coverage of greenhouse gases, sectors and source categories, common metrics, possible approaches for targeting sectoral emissions and other issues (AWG-KP)</u> Views on the coverage of greenhouse gases, sectors and source categories, common metrics, possible approaches for targeting sectoral emissions and other issues considered under agenda item 5 (h) (See FCCC/KP/AWG/2009/L.7/Rev.1, paragraph 4)	24 April
6.	<u>Definitions, modalities, rules and guidelines for the treatment of land use, land-use change and forestry (LULUCF) in the second commitment period (AWG-KP)</u> Views and proposals for further elaboration of the options, elements and issues contained in the annex "Options and proposals on how to address definitions, modalities, rules and guidelines for the treatment of land use, land-use change and forestry" (See FCCC/KP/AWG/2009/L.3, paragraph 3)	24 April
7.	<u>Consideration of information on potential environmental, economic and social consequences, including spillover effects, of tools, policies, measures and methodologies available to Annex I Parties (AWG-KP)</u> Further views on the issues contained in Annex "Text for further consideration by the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol at its eighth session" (See FCCC/KP/AWG/2009/L.4, paragraph 4)	4 May

<sup>1</sup> All AWG-LCA submissions will be posted on the web as soon as they are received. All submissions received by **15 May 2009** will be compiled into a MISC document and made available one week before the sixth session of the AWG-LCA.





<b>Submission</b>		<b>Date</b>
<b>2009</b>		
8.	<u>Nairobi work programme on impacts, vulnerability and adaptation to climate change (SBSTA)</u> Submissions under the area of socio-economic information: Information on efforts undertaken, including methods used, to assess the costs and benefits of adaptation options, as well as views on lessons learned, good practices, gaps and needs (See FCCC/SBSTA/2008/6, paragraph 51)	18 September
9.	<u>Nairobi work programme on impacts, vulnerability and adaptation to climate change (SBSTA)</u> Submissions under the area of adaptation planning and practices: Information on efforts undertaken to monitor and evaluate the implementation of adaptation projects, policies and programmes and the costs and effectiveness of completed projects, policies and programmes as well as views on lessons learned, good practices, gaps and needs (See FCCC/SBSTA/2008/6, paragraph 63)	18 September

<b>2010</b>		
10.	<u>Activities implemented jointly under the pilot phase (SBSTA)</u> Reports on activities implemented jointly under the pilot phase, to be included in the eighth synthesis report (See FCCC/SBSTA/2008/L.19/Add.1, paragraph 2)	1 June

<b>2012</b>		
11.	<u>Capacity-building for countries with economies in transition under the Convention (SBI)</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 87)	February
12.	<u>Capacity-building for countries with economies in transition under the Kyoto Protocol (SBI)</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 123)	February

<b>Annually</b>		
13.	<u>Capacity-building under the Kyoto Protocol (SBI)</u> Information from Parties on the activities that they have undertaken pursuant to decision 29/CMP.1 (See FCCC/KP/CMP/2006/10/Add.1, decision 6/CMP.2 and FCCC/SBI/2007/15, paragraph 101)	17 August
14.	<u>Capacity-building under the Convention (SBI)</u> Information from Parties on the activities they have undertaken pursuant to decision 2/CP.7 and 2/CP.10, which should include, inter alia, such elements as needs and gaps, experiences and lessons learned (See FCCC/CP/2006/5/Add.1, decision 4/CP.12 and FCCC/SBI/2007/15, paragraph 90)	17 August