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MESSAGE TO PARTIES

Early submission of information and views

This note contains an updated table listing upcoming deadlines for submission of information and views invited by Convention and Kyoto Protocol bodies. The update reflects the outcomes of the thirty-sixth session of the subsidiary bodies and the fifteenth session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention, 14 to 25 May 2012. Where the reports of the sessions are not yet ready, the table refers to the appropriate in-session documents.

In order for documents to be produced in a timely manner and to facilitate preparations, it is important that the submissions reach the secretariat on time. Electronic submissions will facilitate the timely production of documents and should be sent to secretariat@unfccc.int. Receipt will be acknowledged. Submissions formatted in MS Word are preferable. If non-electronic submissions are provided, more time will be needed to produce the document.

As submissions are compiled on an issue-by-issue basis, Parties are requested to identify each submission by its subject and mandate and, if possible, send each submission as a separate document.

Yours sincerely,

(Signed by)

Christiana Figueres

Distribution: To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



Upcoming deadlines for submission of views or information by Parties

2012		
	Submission	Date
1.	<u>Activities implemented jointly under the pilot phase (SBSTA)</u> Reports on activities implemented jointly under the pilot phase, to be included in the eighth synthesis report. (Decision 8/CP.16, paragraph 2)	1 June
2.	<u>Enhanced action on mitigation, Various approaches, including opportunities for using markets, to enhance the cost-effectiveness of, and to promote, mitigation actions, bearing in mind different circumstances of developed and developing countries [A framework for various approaches] (AWG-LCA)</u> Submission of views by Parties and admitted UNFCCC observer organizations on the matters referred to in paragraphs 79 and 80 of decision 2/CP.17, including their experiences, positive and negative, with existing approaches and mechanisms as well as lessons learned. (Decision 2/CP.17, paragraph 81)	6 July ¹
3.	<u>Enhanced action on mitigation, Various approaches, including opportunities for using markets, to enhance the cost-effectiveness of, and to promote, mitigation actions, bearing in mind different circumstances of developed and developing countries [A new market-based mechanism] (AWG-LCA)</u> Submission of views by Parties and admitted UNFCCC observer organizations on the matters referred to in paragraphs 83 and 84 of decision 2/CP.17, including their experiences, positive and negative, with existing approaches and mechanisms as well as lessons learned. (Decision 2/CP.17, paragraph 85)	6 July ¹
4.	<u>Financial mechanism of the Convention. Least Developed Countries Fund (SBI)</u> Information from Parties and relevant organizations on their experience with the implementation of the least developed countries work programme, including the updating and implementation of national adaptation programmes of action, and in accessing funds from the Least Developed Countries Fund. (Decision 5/CP.16, paragraph 5)	1 August
5.	<u>Methodological issues under the Convention: Work programme on a common reporting format for the “UNFCCC biennial reporting guidelines for developed country Parties” (SBSTA)</u> Views from Parties on the common tabular format, based on the reporting guidelines (FCCC/SBSTA/2012/L.11, paragraph 5)	13 August

¹ Submissions received by this date will be taken into account in the preparation of a technical paper by the secretariat on item 3(b)(v) of the agenda of the AWG-LCA at its 15th session.



2012		
6.	<p><u>Methodological issues under the Kyoto Protocol: Carbon dioxide capture and storage in geological formations as clean development mechanism project activities (SBSTA)</u></p> <p>Views from Parties, intergovernmental organizations and admitted observer organizations on issues referred to in decision 10/CMP.7, paragraph 4 (FCCC/SBSTA/2012/L.8, paragraph 3)</p>	13 August
7.	<p><u>Enhanced action on mitigation, Nationally appropriate mitigation commitments or actions by developed country Parties (Matters relating to paragraphs 36–38 of the Cancun Agreements) (AWG-LCA)</u></p> <p>Submission of information by developed country Parties, as part of the process of clarifying the developed country Parties' quantified economy-wide emission reduction targets contained in document FCCC/SB/2011/INF.1/Rev.1, using a common template.²</p> <p>(Decision 2/CP.17, paragraph 5(a))</p>	13 August ³
8.	<p><u>Enhanced action on mitigation, B. Nationally appropriate mitigation actions by developing country Parties (Matters relating to paragraphs 48-51 of the Cancun Agreements) (AWG-LCA)</u></p> <p>Submission of more information by developing country Parties, subject to availability, relating to nationally appropriate mitigation actions contained in document FCCC/AWGLCA/2011/INF.1, including underlying assumptions and methodologies, sectors and gases covered, global warming potential values used, support needs for implementation of nationally appropriate mitigation actions and estimated mitigation outcomes.</p> <p>(Decision 2/CP.17, paragraphs 33-35)</p>	13 August ⁴
9.	<p><u>Methodological issues under the Kyoto Protocol: Land use, land-use change and forestry under Article 3, paragraphs 3 and 4 of the Kyoto Protocol and under the clean development mechanism (SBSTA)</u></p> <p>Views from Parties and admitted observer organizations on issues related to modalities and procedures for alternative approaches to addressing the risk of non-permanence under the clean development mechanism (CDM), in accordance with decision 2/CMP.7, paragraph 7 (FCCC/SBSTA/2012/L.3, paragraph 2)</p>	10 September

² A template to facilitate submission of information in accordance with paragraph 5 of decision 2/CP.17, on nationally appropriate mitigation commitments or actions by developed country Parties is available at http://unfccc.int/files/bodies/awg-lca/application/pdf/common_template_final.pdf

³ Submissions received from Parties by this date will be compiled into a miscellaneous document to be made available one week before the forthcoming meeting of the AWG-LCA in August/September 2012. All AWG-LCA submissions will continue to be posted on the UNFCCC website as soon as they are received.

⁴ Decision 2/CP.17 invited developing countries to submit this information by 5 March 2012. Parties may still wish to submit this information to the secretariat. These submissions will be included in an addendum to document FCCC/AWGLCA/2012/MISC.2.



2012		
10.	<p><u>Methodological issues under the Kyoto Protocol: Land use, land-use change and forestry under Article 3, paragraphs 3 and 4 of the Kyoto Protocol and under the clean development mechanism (SBSTA)</u></p> <p>Views from Parties and admitted observer organizations on issues related to modalities and procedures for possible additional LULUCF activities under the CDM in accordance with decision 2/CMP.7, paragraph 6 (FCCC/SBSTA/2012/L.3, paragraph 3)</p>	10 September
11.	<p><u>Methodological issues under the Convention: Work programme on the revision of the guidelines for the review of biennial reports and national communications, including national inventory reviews, for developed country Parties (SBSTA)</u></p> <p>Views from Parties on the elements of the work programme and on the timeline of proposed activities, as well as on the key elements of the revision of the review guidelines for the review of biennial reports from developed country Parties and national communications, including national greenhouse gas inventories, from Annex I Parties, taking into consideration experience from current review practices. (FCCC/SBSTA/2012/L.13, paragraph 6)</p>	15 September
12.	<p><u>Methodological issues under the Kyoto Protocol: Land use, land-use change and forestry under Article 3, paragraphs 3 and 4 of the Kyoto Protocol and under the clean development mechanism (SBSTA)</u></p> <p>Views from Parties and admitted observer organizations on issues relating to a more comprehensive accounting of anthropogenic emissions by sources and removals by sinks from LULUCF, including through a more inclusive activity-based approach or a land-based approach, as referred to in decision 2/CMP.7, paragraph 5 (FCCC/SBSTA/2012/L.3, paragraph 4)</p>	17 September
13.	<p><u>Nairobi work programme on impacts, vulnerability and adaptation to climate change (SBSTA)</u></p> <p>Views from Parties and relevant organizations on potential future areas of work of the Nairobi work programme (Decision 6/CP.17, paragraph 2)</p>	17 September
14.	<p><u>Work programme on loss and damage (SBI)</u></p> <p>Views and information from Parties and relevant organizations and other stakeholders, taking into account the outcomes of the implementation of the work programme on loss and damage prior to the submission on the possible elements to be included in the recommendations on loss and damage in accordance with decision 1/CP.16. (Decision 7/CP.17, paragraph 9)</p>	17 September
15.	<p><u>Initial review of the Adaptation Fund under the Kyoto Protocol (SBI).</u></p> <p>Further views from Parties and relevant organizations on the review of the Adaptation Fund in accordance with the annex to decision 6/CMP.6 and decision 1/CMP.3 paragraph 33 (FCCC/SBI/2012/L.13, paragraph 8)</p>	17 September
16.	<p><u>Detailed costs it incurred, including in-kind contributions, for the preparation of its most recent national communication and on the financial resources received through the GEF.(SBI)</u></p> <p>Views on the issue from other non-Annex I Parties that have not already done so. (FCCC/SBI/2012/L.23, paragraph 8)</p>	17 September



2012		
17.	<p><u>Forum and work programme on the impact of the implementation of response measures.(SBSTA/SBI)</u></p> <p>Views from Parties and relevant organizations on the following areas of the work programme in accordance with decision 8/CP.17, paragraph 1:</p> <ul style="list-style-type: none"> - Area (a) - Sharing of information and expertise, including reporting and promoting understanding of positive and negative impacts of response measures. - Area (f) - Relevant aspects relating to the implementation of decisions 1/CP.10, 1/CP.13 and 1/CP.16 and Article 2, paragraph 3, and Article 3, paragraph 14, of the Kyoto Protocol. -Area (h) - Building collective and individual learning towards a transition to a low greenhouse gas emitting society. <p>(FCCC/SBSTA/2012/L.18-FCCC/SBI/2012/L.25., Annex)</p>	17 September
18.	<p><u>Other matters relating to finance (SBI).</u></p> <p>Submissions from the GEF, United Nations agencies and other international organizations on how they can further support the implementation of the remaining elements of the LDC work programme other than NAPAs, for consideration by SBI at its thirty-seventh session.</p> <p>(FCCC/SBI/2012/L.14, paragraph 11)</p>	17 September
19.	<p><u>Methodological issues under the Kyoto Protocol: Implications of the implementation of decisions -2-5/CMP.7 on the previous decisions on methodological issues related to the Kyoto Protocol including those relating to Articles 5, 7 and 8 of the Kyoto Protocol (SBSTA)</u></p> <p>Views from Parties on the implications of the implementation of decisions 2/CMP.7 to 5/CMP.7 on the previous CMP decisions on methodological issues related to the Kyoto Protocol, including those relating to Articles 5, 7 and 8 of the Kyoto Protocol, and on how these implications should be addressed</p> <p>(FCCC/SBSTA/2012/L.16, paragraph 3(b))</p>	21 September
20.	<p><u>Arrangements for intergovernmental meetings.(SBI)</u></p> <p>Views from Parties on ways to improve efficiency and effectiveness, planning, as well as the structure of the process to streamline it, including budgetary implications</p> <p>(FCCC/SBI/2012/L.24, paragraph 9)</p>	15 November



2012		
21.	<p><u>Enhanced action on mitigation, Nationally appropriate mitigation commitments or actions by developed country Parties (Matters relating to paragraphs 36–38 of the Cancun Agreements) (AWG-LCA)</u> Submission by developed country Parties of information related to progress towards the formulation of their low-emission development strategies. (Decision 2/CP.17, paragraph 11)</p>	Not specified
22.	<p><u>Enhanced action on mitigation, Nationally appropriate mitigation actions by developing country Parties (Matters relating to paragraphs 48–51 of the Cancun Agreements) (AWG-LCA)</u> Submission of information on nationally appropriate mitigation actions pursuant to decision 1/CP.16, paragraph 50, by developing country Parties, who have not yet provided such information. (Decision 2/CP.17, paragraph 32)</p>	Open ended ⁵
23.	<p><u>Enhanced action on mitigation, Nationally appropriate mitigation actions by developing country Parties (Registry)</u> Submission by developing country Parties, as appropriate, of information on individual nationally appropriate mitigation actions seeking international support. (Decision 2/CP.17, paragraph 46 (a)–(h))</p>	Open ended ⁵
24.	<p><u>Enhanced action on mitigation, B. Nationally appropriate mitigation actions by developing country Parties (Registry)</u> Submission by developing country Parties of information on other individual nationally appropriate mitigation actions, to be recorded in a separate section of the registry, for their recognition. (Decision 2/CP.17, paragraph 47)</p>	Open ended ⁵
25.	<p><u>Enhanced action on mitigation, B. Nationally appropriate mitigation actions by developing country Parties (Registry)</u> Submission by developed country Parties, the entity or entities entrusted with the operation of the financial mechanism, including the Global Environment Facility and the Green Climate Fund, multilateral, bilateral and other public donors, and private and nongovernmental organizations that are in position to do so, of information on financial, technological and capacity-building support available and/or provided for the preparation and/or implementation of nationally appropriate mitigation actions. (Decision 2/CP.17, paragraph 48)</p>	Open ended ⁵
26.	<p><u>Enhanced action on mitigation, Nationally appropriate mitigation actions by developing country Parties (Registry)</u> Information on both internationally supported mitigation actions and associated support; by Parties and entities referred to in paragraphs 46 and 48, page 9 of decision 2/CP.17. (Decision 2/CP.17, paragraph 49)</p>	Open ended ⁵

⁵ These submissions were invited by decision 2/CP.17. They are open ended submissions so Parties may wish to respond to this call at any time



2013		
27.	<u>Guidelines for the formulation of national adaptation plans (SBI)</u> Information from Parties and relevant organizations on their experiences with the application of guidelines for the national adaptation plan process for least developed countries. (Decision 5/CP.17, paragraph 7)	13 February
28.	<u>Forum and work programme on the impact of the implementation of response measures.(SBSTA/SBI)</u> Views from Parties and relevant organizations on the following areas of the work programme in accordance with decision 8/CP.17, paragraph 1: - Area (c) - Assessment and analysis of impacts - Area (d) - Exchanging experience and discussion of opportunities for economic diversification and transformation -Area (e) - Economic modelling and socio-economic trends - Area (g) - Just transition of the workforce, and the creation of decent work and quality job (FCCC/SBSTA/2012/L.18-FCCC/SBI/2012/L.25., Annex)	25 March
29.	<u>Revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention (SBSTA)</u> Parties included in Annex I to the Convention, in addition to the inventory submitted in line with the <i>Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part I: UNFCCC reporting guidelines on annual inventories</i> adopted by decision 14/CP.11, to use the UNFCCC Annex I inventory reporting guidelines voluntarily during a trial period from October 2012 to May 2013, to submit their views on the experience of using these revised guidelines and the upgraded CRF Reporter to the secretariat. (Decision 15/CP.17, paragraph 3)	3 May
30.	<u>Forum and work programme on the impact of the implementation of response measures.(SBSTA/SBI)</u> Views from Parties and relevant organizations on the following areas of the work programme in accordance with decision 8/CP.17, paragraph. 1: -Area (b) - Cooperation on response strategies (FCCC/SBSTA/2012/L.18-FCCC/SBI/2012/L.25., Annex)	2 September

2014		
31.	<u>Enhanced action on mitigation, A. Nationally appropriate mitigation commitments or actions by developed country Parties (UNFCCC biennial reporting guidelines for developed country Parties) (SBI)</u> Submission of first biennial reports by developed country Parties. (Decision 2/CP.17, paragraph 13)	1 January



32.	<u>Enhanced action on mitigation, A. Nationally appropriate mitigation commitments or actions by developed country Parties (UNFCCC biennial reporting guidelines for developed country Parties) (SBI)</u> Submission of a full national communication by Parties included in Annex I to the Convention every four years, noting that the next national communication is due by 1 January 2014 according to decision 9/CP.16. (Decision 2/CP.17, paragraph 14 and decision 9/CP.16, paragraph 5)	1 January
33.	<u>Enhanced action on mitigation, A. Nationally appropriate mitigation commitments or actions by developed country Parties (UNFCCC biennial reporting guidelines for developed countries) (SBI)</u> Views from Annex I Parties on their experience with reporting the first biennial reports. (Decision 2CP.17, paragraph 17)	1 March
34.	<u>Enhanced action on mitigation, B. Nationally appropriate mitigation actions by developing country Parties (UNFCCC biennial update reporting guidelines for Parties not included in Annex I to the Convention) (SBI)</u> First biennial update report by non-Annex I Parties; least developed country Parties and small island developing States may submit biennial update reports at their discretion. (Decision 2CP.17, paragraph 41(a))	December

2015

35.	<u>Matters relating to Article 4, paragraphs 8 and 9, of the Convention. Matters relating to the least developed countries (SBI)</u> Views from Parties on the work of the Least Developed Countries Expert Group. (Decision 6/CP.16, paragraph 9 (b))	1 February
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Annually

36.	<u>Report of the Global Environment Facility to the Conference of the Parties and additional guidance to the Global Environment Facility (SBI)</u> Views and recommendations on the elements to be taken into account in developing guidance to the Global Environment Facility. (Decision 11/CP.17, paragraph 5)	For 2012, 17 September
37.	<u>Support provided for capacity-building in developing country Parties (SBI)</u> Information from developed country Parties in a position to do so, through annual submissions, to the secretariat and other appropriate channels, on the support they have provided for capacity-building in developing country Parties. (FCCC/CP/2010/7/Add.1, paragraph 133)	Not specified



Annually		
38.	<u>Progress made in enhancing capacity to address climate change (SBI)</u> Information from developing country Parties in a position to do so, through annual submissions to the secretariat and other appropriate channels, on progress made in enhancing capacity to address climate change, including on the use of the support received. (FCCC/CP/2010/7/Add.1, paragraph 135)	Not specified
39.	<u>Capacity-building under the Convention (SBI)</u> Information from Parties on the activities they have undertaken pursuant to decision 2/CP.7 and 2/CP.10, which should include, inter alia, such elements as needs and gaps, experiences and lessons learned. (Decision 4/CP.12, paragraph 1 (a))	For 2013 13 February
40.	<u>Capacity-building under the Kyoto Protocol (SBI)</u> Information from Parties on the activities that they have undertaken pursuant to decision 29/CMP.1 and reports from relevant multilateral and bilateral agencies and the private sector on their support of the implementation of the framework undertaken pursuant to decision 29/CMP.1, in accordance with national priorities and with the knowledge of relevant national authorities. (Decision 6/CMP.2, paragraph 1 (a) and (b))	For 2013 13 February
41.	<u>Fast-Start Finance (COP)</u> Information from developed country Parties on the resources provided to fulfil the commitment referred to in decision 1/CP.16, paragraph 95, including ways in which developing country Parties access these resources. (Decision 1/CP.16, paragraphs 95–96)	For 2013 May
