



Executive Secretary
Secrétaire exécutive

Bonn, 6 August 2010
CAS/PART/AWG-OCT/10
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NOTIFICATION
United Nations Climate Change Talks, Tianjin
4 to 9 October 2010

I wish to notify Parties and observer States to the United Nations Framework Convention on Climate Change and its Kyoto Protocol of the forthcoming sessions under the Convention and its Kyoto Protocol:

- Fourteenth session of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP 14);
- Twelfth session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA 12).

The sessions will take place at the Tianjin Meijiang Convention and Exhibition Center, (MJCEC), No. 18 Youyi South Road, Xiqing District, Tianjin, China, from Monday, 4 October to Saturday, 9 October 2010.

It would be appreciated if the names, titles and addresses (including telephone, fax and e-mail) of the representatives who will attend the sessions could be communicated to me **not later than Friday, 3 September 2010**, at the following address:

Climate Change Secretariat
P.O. Box 260 124
53153 Bonn, Germany
E-mail: sessions@unfccc.int
Fax: +49 228 815 1855.

Two annexes are attached to this notification. Annex I offers information for participants and important guidelines for the issuance of visas. Annex II contains information on the preparatory meetings of the least developed countries, small island developing States, the African Group and the Group of 77 and China.

Distribution: To all Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



The provisional agendas of the fourteenth session of the AWG-KP and the twelfth session of the AWG-LCA will be provided in due course.

Additional information on the sessions will soon be posted on the UNFCCC website
<www.unfccc.int>

Yours sincerely,

(signed by)

Christiana Figueres

Annex I**Information for participants**

Essential documents	Please consult the UNFCCC website < http://maindb.unfccc.int/library > for all available documents.
Funding	<i>A separate communication will be sent to eligible Parties</i>
Visas	All foreign delegates entering the People's Republic of China must have a valid passport. Participants requiring a visa for China, or a transit visa, are strongly encouraged to contact the appropriate consular authorities as soon as the notification is received. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request. For more information, please visit the website of the Ministry Foreign Affairs: http://www.mfa.gov.cn/eng/ (also available in French and Spanish)
Hotels	Representatives who require assistance in making a hotel reservation in Tianjin should contact: Tianjin China International Travel Service Address: No. 22 Youyi Road Hexi District, Tianjin, China Telephone: +86 22 58559522, +86 22 58559525, +86 22 559528 Fax: +86 22 58559530 E-mail Address: zhengwei@tj-cits.com or citstj@public.tpt.tj.cn Website: http://www.tj-cits.com
Registration	<ul style="list-style-type: none">• All participants are requested to register upon arrival at the desk located in the Tianjin Meijiang Convention and Exhibition Center (MJCEC).• A valid photo ID should be presented to the registration staff.• As of Saturday, 2 October, the “no registration, no access” rule will be strictly applied and will be enforced throughout the period of the sessions.• Early registration on Saturday, 2 October or Sunday, 3 October, is highly recommended in order to avoid delays. Registration times: Saturday, 2 October to Sunday, 3 October 2010 , from 8 a.m. to 6 p.m. Monday, 4 October to Saturday, 9 October 2010 , from 8 a.m. to 6 p.m. Double registration for the session is not permitted (i.e., observer organization representative and State representative or observer organization representative and press/media representative).



Side events	<p>Applications for side events and exhibits can only be received through the Side Events and Exhibits Online Registration System (SEORS) from Tuesday, 24 August at 11:00 a.m. (Central European Time) to Friday, 27 August, 2010 at 5:00 p.m. (Central European Time).</p> <p>Organizers and participants at side events and exhibits must be nominated by the nomination deadline as representatives of Parties or admitted observer organizations for the sessions, in order to gain access to the premises.</p>
Badges	<p>Badges are essential in order for participants to gain access to the premises. They are issued only on the basis of a letter of nomination from Parties, observer States or observer organizations. For security reasons, all participants are requested to wear their badges at all times.</p>



Annex II

List of preparatory meetings

• Least developed countries (LDCs)	28 to 29 Sept. 2010	Tianjin Meijiang Convention and Exhibition Center (MJCEC)
• Small island developing States (SIDS)	30 Sept. to 1 Oct. 2010	Tianjin Meijiang Convention and Exhibition Center (MJCEC)
• African Group	30 Sept. to 1 Oct. 2010	Tianjin Meijiang Convention and Exhibition Center (MJCEC)
• Group of 77 and China	2 to 3 Oct. 2010	Tianjin Meijiang Convention and Exhibition Center (MJCEC)