



Bonn, 17 January 2006

## MESSAGE TO PARTIES

*This message is being sent to Parties and observer States to the Convention and its Kyoto Protocol. It is addressed to their National Focal Points for Climate Change, with copies to their diplomatic missions accredited to the Federal Republic of Germany. For those Parties that have not yet identified National Focal Points, the message is being sent to their diplomatic missions accredited to the Federal Republic of Germany; for those Parties not accredited to the Federal Republic of Germany, it is being sent to the Permanent Missions in New York or Ministries of Foreign Affairs, as appropriate. The communication is also copied to the Permanent Missions to the United Nations in Geneva.*

This note has been prepared as a reference tool for Parties, in order to facilitate early submission of information and views requested by the COP, COP/MOP and subsidiary bodies. A chronological summary table for all upcoming deadlines is attached. Where the reports of the sessions are not yet available, the table includes references to the appropriate in-session documents.

In order for the documents to be produced in a timely manner for the next sessions and to facilitate preparations for upcoming workshops, it is important that the submissions reach the secretariat on time. Electronic submissions, either on diskette/CD-ROM or via electronic mail, will facilitate the timely production of documents. E-mail submissions should be sent to [secretariat@unfccc.int](mailto:secretariat@unfccc.int); receipt will be acknowledged. Submissions formatted in MS Word 2000 are preferable but other software formats are also welcome. Where non-electronic submissions are provided, more time is needed to produce the document.

As submissions are compiled on an issue-by-issue basis, Parties are requested to identify each submission by its subject and mandate and, if possible, to send it as a separate document.

Yours sincerely,  
**Original Signed**  
**Richard J. Kinley**  
**& signé l'original**  
Richard Kinley  
Officer-in-Charge



## Upcoming deadlines for submission of views or information by Parties

Submission		Date
<b>2006</b>		
1.	<u>Research needs relating to the Convention</u> Information on identified research needs and priorities relating to the Convention, including information relating to the enhancement of the capacity of developing countries to contribute to and participate in climate change research (See document FCCC/SBSTA/2005/4, paragraph 77)	15 January
2.	<u>Special report of the Intergovernmental Panel on Climate Change on safeguarding the ozone layer and global climate system: issues relating to hydrofluorocarbons and perfluorocarbons</u> Views on aspects of the Special report of the Intergovernmental Panel on Climate Change on safeguarding the ozone layer and global climate system: issues relating to hydrofluorocarbons and perfluorocarbons relevant to the objective of the Convention (See document FCCC/SBSTA/2005/4, paragraph 92)	13 February
3.	<u>Scientific, technical and socio-economic aspects of impacts of, and vulnerability and adaptation to, climate change</u> Information as an input for the secretariat to compile a list of organizations and institutions active in areas relevant to the five-year programme of work of the SBSTA on impacts, vulnerability and adaptation to climate change (See document FCCC/SBSTA/2005/L.30, paragraph 5 and FCCC/CP/2005/L.3)	13 February
4.	<u>Cooperation with other conventions, scientific organizations and United Nations bodies</u> Views on the paper on options for enhanced cooperation among the three Rio Conventions contained in document FCCC/SBSTA/2004/INF.19 and on its consideration by the Joint Liaison Group (See document FCCC/SBSTA/2005/L.26, paragraph 1)	13 February
5.	<u>National communications from Parties not included in Annex I to the Convention</u> Views from Parties on document FCCC/SBI/2005/18 and Add.1-6, "Sixth compilation and synthesis of initial national communications from Parties not included in Annex I to the Convention" (See document FCCC/SBI/2005/L.26, paragraph 3)	13 February
6.	<u>Financial mechanism (Kyoto Protocol)</u> Views from Parties on specific policies, programme priorities and eligibility criteria with respect to the Adaptation Fund (See document FCCC/SBI/2005/L.32, paragraph 5)	13 February
7.	<u>Financial mechanism (Kyoto Protocol)</u> Views from Parties and relevant international organizations on possible arrangements for the management of the Adaptation Fund (See document FCCC/SBI/2005/L.32, paragraph 6)	13 February
8.	<u>Administrative, financial and institutional matters</u> Views from Parties on privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol (See document FCCC/SBI/2005/L.31, paragraph 2)	13 February
9.	<u>Guidance relating to the clean development mechanism</u> Submissions on the consideration of carbon dioxide capture and storage as clean development mechanism project activities, taking into account issues relating to project boundary, leakage and permanence, and on issues to be considered at the workshop to be held in conjunction with SBSTA 24 (May 2006) (See document FCCC/KP/CMP/2005/L.7, paragraph 6)	13 February



10.	<u>Scientific, technical and socio-economic aspects of mitigation of climate change</u> Indication of interest to make a presentation at the in-session workshop at SBSTA 24 on agriculture, forestry and rural development (See document FCCC/SBSTA/2005/L.29, paragraph 6)	15 February
11.	<u>Capacity-building for developing countries (non-Annex I Parties)</u> Views on steps to be taken by the SBI to monitor regularly capacity-building activities undertaken pursuant to decision 2/CP.7 (See decision 2/CP.10, paragraph 8)	15 February
12.	<u>Article 3, paragraph 9, of the Kyoto Protocol</u> Views regarding Article 3, paragraph 9, of the Kyoto Protocol, to be compiled and made available to the open-ended ad hoc working group, established under decision 1/CMP.1, paragraph 2, prior to its first meeting (See FCCC/KP/CMP/2005/L.8/Rev.1, paragraph 5)	15 March
13.	<u>Reducing emissions from deforestation in developing countries: approaches to stimulate action</u> Views on issues relating to reducing emissions from deforestation in developing countries, focusing on relevant scientific, technical and methodological issues, and the exchange of relevant information and experiences, including policy approaches and positive incentives. Recommendations on any further process to consider the issues (See FCCC/CP/2005/L.2, paragraph 2)	31 March
14.	<u>Dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention</u> Initial views on the issues to be discussed in the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention (See document FCCC/CP/2005/L.4/Rev.1, paragraph 8)	15 April
15.	<u>Guidance relating to the clean development mechanism</u> Views on systematic or systemic barriers to the equitable distribution of clean development mechanism project activities and options to address these barriers, for consideration by COP/MOP 2 (See document FCCC/KP/CMP/2005/L.7, paragraph 32)	31 May
16.	<u>Activities implemented jointly under the pilot phase</u> Reports on activities implemented jointly under the pilot phase to be considered in the seventh synthesis report (See decision 10/CP.10, paragraph 2) <sup>1</sup>	1 June
17.	<u>Matters relating to the implementation of the framework for meaningful and effective actions to enhance the implementation of Article 4, paragraph 5, of the Convention</u> Views and suggestions on the status and continuation of the Expert Group on Technology Transfer (See document FCCC/SBSTA/2005/L.24/Add.1, paragraph 1)	4 August
18.	<u>Article 6 of the Convention</u> Views from Parties on advancing work on the clearing house and on making it fully functional, multilingual and user-friendly (See document FCCC/SBI/2005/L.18, paragraph 6)	4 August

<sup>1</sup> This is in line with a change in the frequency of the preparation and consideration of the synthesis report from annual to biennial.



19.	<u>National communications from Parties not included in Annex I to the Convention</u> Parties to provide information on existing activities and programmes, including those of bilateral and multilateral funding sources, to enable the Consultative Group of Experts on National Communications from Parties not included I Annex I to the Convention to report to the SBI 25 (November 2006) on ways to improve access to financial and technical support provided for the preparation of national communications (See document FCCC/SBI/2005/L.27, paragraph 9)	4 August
20.	<u>Article 9 of the Kyoto Protocol</u> Relevant information and views on how best to carry out the first review of the Kyoto Protocol under its Article 9 and what scientific, technical, social and economic information and assessments could be available, for compilation by the secretariat and consideration by COP/MOP 2 (Conclusion agreed by the COP/MOP to be published in report of the session)	1 September
<b>2007</b>		
21.	<u>Good practice guidance and other issues relating to land use, land-use change and forestry</u> Views on the tables of the common reporting format on land use, land-use change and forestry under the Kyoto Protocol and accounts of their experiences on the use of these tables (See decision 15/CP.10, paragraph 3)	30 June
22.	<u>Scientific, technical and socio-economic aspects of mitigation of climate change</u> Views on issues discussed at the workshops referred to in paragraph 4 of document FCCC/SBSTA/2005/L.29. (See document FCCC/SBSTA/2005/L.29, paragraph 7)	Before SBSTA 27
<b>2008</b>		
23.	<u>Research and systematic observation</u> Additional information on national activities with respect to implementing the Implementation Plan for the Global Observing System for Climate in Support of the United Nations Framework Convention on Climate Change (See document FCCC/SBSTA/2005/L.17, paragraph 9)	15 September