



United Nations
Climate Change Secretariat

Executive Secretary

Nations Unies
Secrétariat sur les changements climatiques

Secrétaire exécutive

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INFORMATION NOTE

Sessions of the Subsidiary Bodies Sessions of the Ad Hoc Working Groups Bonn, 14 to 25 May 2012

The secretariat of the United Nations Framework Convention on Climate Change is pleased to inform all Parties, observer States and observer organizations to the United Nations Framework Convention on Climate Change and its Kyoto Protocol of changes to the Daily Programme. These changes will be made with a view to reducing the carbon footprint of the sessions of the bodies of the Convention and its Kyoto Protocol.

1. Section ‘Groups other than the Convention and Protocol bodies’ and ‘Meetings of observer organizations’:

- A schedule of all daily meetings of ‘Groups other than the Convention and Protocol bodies’ and ‘Meetings of observer organizations’ will be announced in the Daily Programme on the first day of the sessions. From the second day onwards, these sections will only announce any additional meetings. All meetings will be announced via the CCTV monitors.

2. Section ‘Status report on consideration of agenda items’:

- Information contained in this section will be published exclusively on the in-session web pages of the Convention and Protocol bodies. The Daily Programme will provide links to direct readers to the corresponding web pages.

Distribution: To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.
To United Nations Secretariat units and bodies, specialized agencies and related organizations.
To all intergovernmental organizations and non-governmental organizations admitted as observers by the Conference of the Parties.



3. Section ‘Side events’, ‘Other events’, ‘Other activities’ and ‘Outside events’:

- Side events will be announced via the CCTV monitors and on the conference website;
- Side events and exhibits will also be announced in the electronic side events and exhibits brochure;
- Information on ‘Other events’, ‘Other activities’ and ‘Outside events’ will be announced in a daily schedule on the conference website;
- The Daily Programme will provide links to direct readers to the corresponding web pages.

4. Section ‘Press briefings’:

- Press briefings will be announced via the CCTV monitors and on the conference website. The Daily Programme will provide links to direct readers to the corresponding web pages.

The secretariat appreciates your cooperation in the spirit of greening the conference by reducing print runs and saving paper. For more information, please contact the secretariat at [<secretariat@unfccc.int>](mailto:secretariat@unfccc.int).

Bonn, 8 May 2012