



**United Nations**  
Climate Change Secretariat

Executive Secretary

**Naciones Unidas**  
Secretaría de Cambio Climático

Secretaria Ejecutiva

Date: 12 October 2012  
Reference: LA/NAW/RCH/drl

## INFORMATION TO PARTIES

### Nominations for election during the Climate Change Conference to be held in Doha, Qatar

This is to inform Parties to the United Nations Framework Convention on Climate Change and its Kyoto Protocol that, during the eighteenth session of the Conference of the Parties (COP 18) and the eighth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 8), members and/or alternate members will be elected or appointed, as appropriate, to the following bodies:

- the Bureau of COP 18 and the CMP 8;
- the Bureau of the Subsidiary Body for Scientific and Technological Advice (SBSTA);
- the Bureau of the Subsidiary Body for Implementation (SBI);
- the Adaptation Fund Board (AFB);
- the Compliance Committee;
- the Executive Board of the Clean Development Mechanism (CDM EB); and,
- the Joint Implementation Supervisory Committee (JISC).

The President of COP 18 and CMP 8 has requested Ambassador Robert F. Van Lierop, Vice-President of the COP and CMP, to conduct consultations on the nominations on her behalf. Consultations began during the sessions of the subsidiary bodies, held in Bonn from 14 to 25 May 2012, and will continue during the conference in Doha.

Further to the Information Notes to Parties dated 17 January and 20 April 2012, Chairs and Coordinators of groups and constituencies are urged to confirm agreement on the candidates for the following positions, and the candidates will be deemed elected at COP 18 and CMP 8 in accordance with the decisions of the COP and CMP:

- the Adaptation Committee member from Parties not included in Annex I to the Convention (Non-Annex I Parties); and,
- the JISC alternate member from Non-Annex I Parties.

**Distribution:** To Parties through National Focal Points for climate change, Permanent Representatives to the United Nations in New York and diplomatic missions accredited to the Federal Republic of Germany. It is also available on the UNFCCC website at the following link: <http://unfccc.int/6558.php>.



At COP 18, should the COP decide to reconstitute the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention (CGE), groups and constituencies will be invited to nominate members during the session to facilitate approval of the CGE membership at COP 18.

In addition, Parties are also informed that, should the COP reach agreement on the constitution of the Advisory Board of the Climate Technology Centre and Network (CTCN), groups and constituencies will be invited to submit nominations to ensure the election of the members at COP 18.

Chairs and Coordinators of the regional groups and constituencies represented on the Technology Executive Committee (TEC) and the Adaptation Committee are reminded to inform the secretariat of the two and three years division of the terms of office of all members of the TEC and the Adaptation Committee in accordance with decisions 1/CP.16 and 2/CP.17.

Information on the criteria for membership of bodies for election during the conference in Doha is contained in the annex to this Notification. Information on the membership of all Convention and Kyoto Protocol bodies, as well as the contact information of the Chairs and Coordinators of the regional groups and constituencies, is available on the UNFCCC website at the following link: <<http://unfccc.int/6558.php>>.

It is recommended that Parties consult their respective regional groups or constituencies concerning these nominations. Parties are also invited to recall decision 36/CP.7 and give active consideration to the nomination of women. Following completion of the consultations, the nominations will be forwarded to the COP, CMP or subsidiary body for further action, as appropriate, in accordance with the relevant rules of procedure and decisions of the COP and the CMP.

In order to facilitate an orderly process in the final hours of the Conference and in the interest of transparency, regional groups and constituencies are invited to submit all nominations by 8 p.m. on Thursday, 6 December 2012.

For any questions or for further information on elections at the COP and CMP, please contact the secretariat at [secretariat@unfccc.int](mailto:secretariat@unfccc.int).

Yours sincerely,

*(signed by)*

Christiana Figueres



Annex

**CRITERIA FOR MEMBERSHIP OF BODIES ESTABLISHED UNDER  
THE CONVENTION AND ITS KYOTO PROTOCOL**

**A. The Bureau of the COP and the CMP**

1. The draft rules of procedure of the COP, being applied, state that: “At the commencement of the first meeting of each ordinary session, a President, seven Vice-Presidents, the Chairmen of the subsidiary bodies established by Articles 9 and 10 of the Convention, and a Rapporteur shall be elected from among the representatives of the Parties present at the session. They will serve as the Bureau of the session. Each of the five regional groups shall be represented by two Bureau members and one Bureau member shall represent the small island developing states. The offices of President and Rapporteur shall normally be subject to rotation among the five regional groups.” No officer may serve on the Bureau for more than two consecutive terms of one year.<sup>1</sup>
2. The Kyoto Protocol provides that: “When the Conference of the Parties serves as the meeting of the Parties to the Kyoto Protocol, any member of the Bureau of the Conference of the Parties representing a Party to the Convention but, at that time, not a Party to this Protocol, shall be replaced by an additional member to be elected by and from amongst the Parties to this Protocol”.<sup>2</sup>
3. At COP 18, the COP will be invited to elect, for a term of one year, 11 members of the COP and CMP Bureau as follows:
  - two members from the African States (Africa);
  - two members from the Asia-Pacific States (Asia-Pacific);
  - two members from the Eastern European States (Eastern Europe);
  - two members from the Latin American and Caribbean States (GRULAC);
  - two members from the Western European and Other States (WEOG); and,
  - one member from the Small Island Developing States (SIDS).
4. Groups and constituencies are invited to submit nominations to the COP and CMP Bureau. At the opening of COP 18, the COP will be invited to elect the President of COP 18 and CMP 8. The COP will be invited to elect the other members of the Bureau following completion of the consultations. If any member of the Bureau represents a State that is not at that time a Party to the Kyoto Protocol at CMP 8, the CMP will be invited to elect for a term of one year a member representing a Party to the Protocol to replace such a member.

---

<sup>1</sup> See rule 22, paragraphs 1 and 2, of the draft rules of procedure of the COP (document FCCC/CP/1996/2).

<sup>2</sup> See Article 13, paragraph 3, of the Kyoto Protocol.



**B. The officers of the subsidiary bodies established under Articles 9 and 10 of the Convention: the Subsidiary Body for Scientific and Technological Advice (SBSTA) and the Subsidiary Body for Implementation (SBI)**

5. The draft rules of procedure of the COP provide that each subsidiary body shall elect its own Vice-Chair and Rapporteur.<sup>3</sup>

6. The Kyoto Protocol provides that: “When the subsidiary bodies established by Articles 9 and 10 of the Convention exercise their functions with regard to matters concerning this Protocol, any member of the Bureaux of those subsidiary bodies representing a Party to the Convention but, at that time, not a party to this Protocol, shall be replaced by an additional member to be elected by and from amongst the Parties to this Protocol”.<sup>4</sup>

7. Groups are invited to submit nominations for the positions of Vice-Chair and Rapporteur of the SBI for election at SBI 37. Groups are also invited to submit nominations for the positions of Vice-Chair and Rapporteur of the SBSTA for election at SBSTA 38. Following completion of consultations, SBSTA and SBI will be invited to elect for a term of one year their Vice-Chairs and Rapporteur, respectively.

**C. The Adaptation Fund Board**

8. The Adaptation Fund Board comprises 16 members and their alternates. The members and alternate members are identified by their respective governments, nominated by the relevant groups/constituencies and elected by the CMP. The members and alternate members serve for a term of two years and are eligible to serve a maximum of two consecutive terms.<sup>5</sup> Terms as members do not count towards the terms as alternate members, and terms as alternate members do not count towards the terms as members.<sup>6</sup> Members and alternate members of the Adaptation Fund Board shall have the appropriate technical, adaptation and/or policy expertise.<sup>7</sup>

9. At CMP 8, the CMP will be invited to elect for a term of two years eight members and eight alternate members to the AFB as follows:

- one member and one alternate member from Africa;
- one member and one alternate member from Asia-Pacific;
- one member and one alternate member from Eastern Europe;
- one member and one alternate member from GRULAC;
- one member and one alternate member from WEOG;
- one member and one alternate member from Parties included in Annex I to the Convention (Annex I Parties);
- one member and one alternate member from Non-Annex I Parties; and,
- one member and one alternate member from SIDS.

<sup>3</sup> See rule 27, paragraphs 1 and 6, of the draft rules of procedure of the COP.

<sup>4</sup> See Article 15, paragraph 3, of the Kyoto Protocol.

<sup>5</sup> See paragraph 8, decision 1/CMP.3.

<sup>6</sup> See paragraph 16, decision 1/CMP.4.

<sup>7</sup> See paragraph 8, decision 1/CMP.3.



#### **D. The Compliance Committee**

10. When a member or alternate member resigns or is otherwise unable to complete the assigned term or to perform the functions of a member or alternate member, the Compliance Committee is to request the CMP to elect, at its next session, a new member or alternate member for the remainder of that member's term.<sup>8</sup> During 2012, the secretariat received the resignation of an alternate member nominated by Annex I Parties.

11. The Annex I Parties constituency is invited to nominate a candidate to be elected at CMP 8 to replace the alternate member of the facilitative branch of the Compliance Committee who resigned in 2012, as well as to provide a brief curriculum vitae of the individual nominated, bearing in mind the agreed competencies of the members of the respective branches of the Compliance Committee, in particular:

- (a) That the members and alternate members of the facilitative branch shall have recognized competencies relating to climate change and in relevant fields such as the scientific, technical, socio-economic or legal fields;<sup>9</sup>
- (b) That the members and alternate members of the enforcement branch shall have recognized competencies relating to climate change and in relevant fields such as the scientific, technical, socio-economic or legal fields and shall have legal experience.<sup>10</sup>

12. Parties are reminded that the nature of the Compliance Committee and the particular design and function of the procedures and mechanisms, require, for their effective functioning and for the quorum to be met, the availability of members and alternate members for meetings at very short notice (one to two weeks).

#### **E. The Executive Board of the Clean Development Mechanism**

13. The Executive Board comprises 10 members and 10 alternate members. Members and alternate members of the Executive Board are nominated by the relevant groups and constituencies and elected by the CMP. Each year, the CMP elects five members and their alternate members for a term of two years. Members and their alternates are eligible to serve a maximum of two consecutive terms. Terms as alternate members do not count.<sup>11</sup>

14. At CMP 8, the CMP will be invited to elect for a term of two years, five members and five alternate members to the Executive Board as follows:

- one member and one alternate member from Africa;
- one member and one alternate member from Asia-Pacific;
- one member and one alternate member from GRULAC;
- one member and one alternate member from WEOG; and,
- one member and one alternate member from Annex I Parties.

---

<sup>8</sup> See rule 3, paragraph 5, of the rules of procedure of the Compliance Committee of the Kyoto Protocol, annexed to decision 4/CMP.2, as amended by decision 4/CMP.4.

<sup>9</sup> See section II, paragraph 6 and section IV, paragraph 3, annex to decision 27/CMP.1.

<sup>10</sup> See section II, paragraph 6 and section V, paragraph 3, annex to decision 27/CMP.1.

<sup>11</sup> See paragraph 8(a) and (b) of the annex to decision 3/CMP.1.



15. Groups and constituencies are invited to submit nominations, bearing in mind the skills and expertise required of members and alternates sitting on the Executive Board as decided by the CMP, in particular that all members and alternate members of the Board should:

- (a) Have experience and competence in developing policy and strategy frameworks within regulatory processes, preferably but not necessarily in an international environment;
- (b) Have an understanding of business perspectives regarding investment in the environmental field;
- (c) Have knowledge on and an understanding of the intergovernmental process in relation to climate change or other environmental agreements, and an appreciation of the nexus of actions to combat climate change and promote sustainable development;
- (d) Be prepared to obtain further knowledge on and understanding of decisions of the CMP relevant to the CDM and guidance previously established by the Board;
- (e) Exhibit the highest levels of professionalism and competence and a commitment to act in their individual capacities and in a manner consistent with the Board's code of conduct;
- (f) Show commitment to the effective management of the CDM and to working as a team with other members and alternate members, including in relation to reaching consensus;
- (g) Have competence in English (written and oral).<sup>12</sup>

16. Parties may also wish to review the annual report of the Executive Board to CMP 4, in which the Executive Board reiterated that “its members must collectively provide the professional and regulatory competence needed to supervise the CDM, which is a mechanism of substantial size, global spread and sectoral diversity” and that members and alternate members “need to invest a considerable amount of time to provide their professional services”.<sup>13</sup>

#### **F. The Joint Implementation Supervisory Committee (JISC)**

17. The JISC comprises 10 members and 10 alternate members. Members and alternate members of the JISC are nominated by the relevant groups and constituencies and elected by the CMP. Each year, the CMP elects five members and their alternate members for a term of two years. Members of the JISC may be eligible to serve a maximum of two consecutive terms. Terms as alternate members do not count.<sup>14</sup>

18. At CMP 8, the CMP will be invited to elect for a term of two years, five members and five alternate members to the JISC as follows:

- two members and two alternate members from Annex I Parties;
- two members and two alternate members from Annex I Parties that are undergoing the process of transition to a market economy (Annex I EIT Parties); and,
- one member and one alternate member Non-Annex I Parties.

---

<sup>12</sup> See annex I to decision 3/CMP.6.

<sup>13</sup> See paragraph 95 of document FCCC/KP/CMP/2008/4.

<sup>14</sup> See paragraphs 5 and 6 of the annex to decision 9/CMP.1.



19. The Non-Annex I Parties constituency is also invited to submit the pending nomination of an alternate member to the JISC, who will be deemed elected at CMP 7.

20. Groups and constituencies are invited to submit nominations, bearing in mind that members and alternate members of the JISC shall have recognized competence relating to climate change issues and in relevant technical and policy fields,<sup>15</sup> and the expected time commitments required of members and alternates sitting on the JISC.<sup>16</sup>

#### **G Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention (CGE)**

21. At its fifteenth session, the COP decided to reconstitute the CGE for a period of three years from 2010 to 2012, and decided to review the term and the mandate of the CGE and the need for continuation of the group at its seventeenth session.<sup>17</sup> At COP 17, the COP decided to continue the CGE under its current mandate until the end of 2012.<sup>18</sup> At COP 18, should the COP decide to reconstitute the CGE, groups and constituencies will be invited to nominate members during the session to facilitate approval of the CGE membership at COP 18.

#### **H The Advisory Board of the Climate Technology Centre and Network (CTCN)**

22. At COP 16, the COP established a Technology Mechanism, which included a Technology Executive Committee (TEC) and a Climate Technology Centre and Network (CTCN).<sup>19</sup> At COP 17, the COP requested the SBI to consider, at its thirty-sixth session, the constitution of the Advisory Board of the CTCN, with a view to making a recommendation to the COP for consideration and adoption at its eighteenth session.<sup>20</sup>

23. At its thirty-sixth session, the SBI considered the constitution of the Advisory Board and agreed to continue its consideration at its thirty-seventh session with a view to making a recommendation to the COP for consideration and adoption at its eighteenth session.<sup>21</sup> Should agreement be reached on the constitution of the Advisory Board, regional groups and constituencies will be invited to submit nominations to ensure the election of the members at COP 18.

---

<sup>15</sup> See paragraph 11(a) of the annex to decision 9/CMP.1

<sup>16</sup> See section VII of the annual report of the JISC to CMP 4, document FCCC/KP/CMP/2008/3 (Part II).

<sup>17</sup> See paragraphs 1 and 6, decision 5/CP.15.

<sup>18</sup> See paragraph 1, decision 14/CP.17.

<sup>19</sup> See paragraph 117, decision 1/CP.16.

<sup>20</sup> See paragraph 138, decision 2/CP.17.

<sup>21</sup> See paragraph 191 of document FCCC/SBI/2012/15.