



Date: 7 May 2017
Reference: CAS/INF./COP23/MAY.17
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INFORMATION NOTE

Delegation offices, Pavilions and Commercial Services

United Nations Climate Change Conference COP 23/CMP 13/CMA 1.2 6–17 November 2017, Bonn, Germany

The secretariat of the United Nations Framework Convention on Climate Change refers to the United Nations Climate Change Conference to be held at the World Conference Center Bonn, Germany, from 6 to 17 November 2017.

To maximize space availability and facilitate a diverse range of activities that will be undertaken at COP 23 in November, the event will be organized under the concept of “One conference, two zones”. Under this concept, the “Bula Zone”, which includes the UN Campus, the World Conference Center Bonn (WCCB) and a temporary extension, will accommodate the plenary halls, meeting rooms, delegation offices and media facilities. The “Bonn Zone”, will host global climate action events including high-level events, side events and media events, as well as exhibitions and delegation pavilions.

The two zones will be connected through regular and enhanced bus service, a special shuttle service along the 1.4 kilometer corridor between zones, and bicycle use in the corridor free of charge. Estimated commuting time between the two areas is approximately nine minutes by vehicle, or 15 minutes walking. Kindly note that in a departure from past COPs, delegation offices will be situated in the Bula Zone, separate from all pavilions that will be in the Bonn Zone.

Distribution: To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



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The secretariat has been informed that the unit cost (per square meter) offered by Vagedes & Schmid, the general contractor operating both offices and pavilions at the COP, is EURO 380.00 plus VAT (19%), offered in various pre-set packages.

For more details, please visit Vagedes & Schmid's website: www.cop23-service.de. Delegations wishing to rent space on a commercial basis for offices in the Bula Zone and/or pavilions in the Bonn zone should submit requests to Vagedes & Schmid by **9 June 2017**. **No late requests can be accommodated after that date.**

Please use the following credentials to log in:

Username: COP23
Password: November 2017

Following the login, you will be prompted to change your password.

Please note that Vagedes & Schmid is fully responsible for all commercial arrangements for these services (booking, confirmation, payment, delivery, etc.). Vagedes & Schmid representatives will also be available at the COP 23 booth during the 46th Session of the Subsidiary Bodies from the 8-18 May, in Bonn, from 9:00-18:00, for further information.

