



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat  
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

Bonn, 22 June 2010

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## MESSAGE TO PARTIES

### Early submission of information and views

This note contains an updated table listing upcoming deadlines for submission of information and views invited by Convention and Kyoto Protocol bodies. The note has been prepared as a reference for Parties to facilitate the early submission of information and views. The update reflects the outcomes of the recent sessions of the Subsidiary Body for Implementation, the Subsidiary Body for Scientific and Technological Advice, the Ad Hoc Working Group on Long-term Cooperative Action under the Convention and the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol. Where the reports of the sessions are not yet ready the table refers to the appropriate in-session documents.

In order for documents to be produced in a timely manner and to facilitate preparations for upcoming workshops, it is important that the submissions reach the secretariat on time. Electronic submissions, either on diskette/CD-ROM or sent via e-mail, will facilitate the timely production of documents. E-mail submissions should be sent to [secretariat@unfccc.int](mailto:secretariat@unfccc.int); receipt will be acknowledged. Submissions formatted in MS Word 2000 are preferable but other software formats are also welcome. If non-electronic submissions are provided, more time will be needed to produce the document.

As submissions are compiled on an issue-by-issue basis, Parties are requested to identify each submission by its subject and mandate and, if possible, send each submission as a separate document.

Yours sincerely,

*(signed by Asfaha Beyene for)*

Richard Kinley  
Deputy Executive Secretary

**Distribution:** To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



## Upcoming deadlines for submission of views or information by Parties

	Submission	Date
<b>2010</b>		
1.	<u>Consideration of further commitments for Annex I Parties under the Kyoto Protocol (AWG-KP)</u> a) Views on the topics to be covered and the organizations/experts to be invited to the in-session workshop on the scale of emission reductions to be achieved by Annex I Parties in aggregate and the contribution of Annex I Parties, individually or jointly, to this scale, and b) Proposals to address the implications of the issues identified in the work programme of the AWG-KP as specified in paragraph 49 (c) of document FCCC/KP/AWG/2008/8, for the scale of emission reductions to be achieved by Annex I Parties in aggregate and for the contribution of Annex I Parties, individually or jointly to this scale	If possible by 2 July
2.	<u>Consideration of further commitments for Annex I Parties under the Kyoto Protocol (AWG-KP)</u> Submission from Annex I Parties in a position to do so on available new data and information on their expected use in the next commitment period of land use, land-use change and forestry (LULUCF) and emissions trading and the project-based mechanisms, including expected carry-over of units from the first commitment period to the next commitment period, as well as related assumptions made when presenting their pledges for emission reduction targets	2 July
3.	<u>Consideration of further commitments for Annex I Parties under the Kyoto Protocol (AWG-KP)</u> Submission from Parties on their views on document FCCC/KP/AWG/2010/6/Add.1 for consideration by the AWG-KP at its thirteenth session with a view to facilitating the updating of the document at least two weeks before the fourteenth session of the AWG KP	12 July
4.	<u>Arrangements for Intergovernmental Meetings (SBI)</u> Submissions from Parties and observer organizations on ways to enhance the engagement of observer organizations (See FCCC/SBI/2010/L.21, paragraph 19)	16 August
5.	<u>Article 6 of the Convention (SBI)</u> Submissions from Parties and relevant inter-governmental and non-governmental organizations, as well as relevant stakeholders, of information and views that may be relevant to the completion of the intermediate review of the amended New Delhi work programme, including information on best practices and lessons learned from its implementation and on remaining barriers to the effective implementation of Article 6 of the Convention (see FCCC/SBI/2010/L.5, paragraph 5)	16 August
6.	<u>Nairobi work programme on impacts, vulnerability and adaptation to climate change (SBSTA)</u> Submissions of views and information from Parties and relevant organizations on the effectiveness of the Nairobi work programme in fulfilling its objectives, expected outcome, scope of work and modalities as stated in decision 2/CP.11 (See FCCC/SBSTA/2010/L.6, paragraph 10)	16 August



Submission		Date
<b>2010</b>		
7.	<u>Standardized baselines under the clean development mechanism (SBSTA)</u> Parties, intergovernmental organizations and admitted observer organizations to make submissions on options to address relevant issues under this agenda item, ensuring balance between practical usability, environmental integrity and attractiveness (FCCC/SBSTA/2010/L.10, paragraph 2)	16 August
8.	<u>Least Developed Countries Fund (SBI)</u> Submissions from Parties and relevant organizations of information on the preparation and implementation of national adaptation programmes of action, including on accessing funds from the Least Developed Countries Fund (See FCCC/CP/2008/7/Add.1, decision 5/CP.14, paragraph 4)	17 August
9.	<u>Matters relating to Article 4, paragraphs 8 and 9, of the Convention: Matters relating to the least developed countries (SBI)</u> Parties to submit their views on possible elements for a future mandate of the Least Developed Countries Expert Group (LEG), including its renewal and expansion (See FCCC/SBI/2009/15, paragraph 53)	30 August
10.	<u>Revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention (SBSTA)</u> Parties to submit additional views on the revision of the UNFCCC Annex I reporting guidelines, including the CRF tables, and areas in which the secretariat can initiate work on these tables (See FCCC/SBSTA/2010/L.12, paragraph 9)	15 September
11.	<u>Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility (SBI)</u> Submissions from Parties of their views on the elements to be taken into account in developing guidance to the GEF (See FCCC/SBI/2010/L.16, paragraph 3)	20 September
12.	<u>Research and systematic observation (SBSTA)</u> Views on possible ways to enhance the effectiveness of the research dialogue in the future as referred to in FCCC/SBSTA/2010/L.8, paragraphs 4 (a-d), and on the workshop to be held in conjunction with SBSTA 34 to consider issues addressed in the research dialogue as well as on ways to make information from research programmes and organizations available on the UNFCCC website, as referred to in FCCC/SBSTA/2010/L.8, paragraphs 5 (a) and (b), respectively (See FCCC/SBSTA/2010/L.8, paragraph 6)	20 September

<b>2012</b>		
13.	<u>Capacity-building for countries with economies in transition under the Convention (SBI)</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 87)	February
14.	<u>Capacity-building for countries with economies in transition under the Kyoto Protocol (SBI)</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 123)	February



<b>Annually</b>	
15. <u>Capacity-building under the Convention (SBI)</u> Information from Parties on the activities they have undertaken pursuant to decision 2/CP.7 and 2/CP.10, which should include, inter alia, such elements as needs and gaps, experiences and lessons learned (See FCCC/CP/2006/5/Add.1, decision 4/CP.12, paragraph 1 (a))	For 2010, deadline is 20 September
16. <u>Capacity-building under the Kyoto Protocol (SBI)</u> Information from Parties on the activities that they have undertaken pursuant to decision 29/CMP.1 and reports from relevant multilateral and bilateral agencies and the private sector on their support of the implementation of the framework undertaken pursuant to decision 29/CMP.1, in accordance with national priorities and with the knowledge of relevant national authorities (See FCCC/KP/CMP/2006/10/Add.1, decision 6/CMP.2, paragraph 1 (a) and (b))	For 2010, deadline is 20 September