



Executive Secretary  
Secrétaire exécutif

Bonn, 4 October 2007

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Page 1 of 15

## NOTIFICATION

### Bali 2007: United Nations Climate Change Conference

I am pleased to notify all intergovernmental organizations (IGOs) and non-governmental organizations (NGOs) admitted as observers by the Conference of the Parties of the forthcoming sessions that will take place from 3 to 14 December 2007 at the Bali International Convention Centre (BICC), Nusa Dua, P.O. Box 36, Nusa Dua, 80363 Bali, Indonesia:

- The thirteenth session of the Conference of the Parties (COP 13)
- The third session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 3)
- The twenty-seventh session of the Subsidiary Body for Scientific and Technological Advice (SBSTA 27)
- The twenty-seventh session of the Subsidiary Body for Implementation (SBI 27)
- The resumed fourth session of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG 4).

The names, titles and contact details (including address, telephone, fax and e-mail) of the representatives for the sessions should be communicated by each observer organization, through its designated contact point for climate change, as soon as possible and **not later than 31 October 2007** at the address of the secretariat:

UNFCCC secretariat  
Haus Carstanjen  
Martin-Luther-King-Strasse 8  
P.O. Box 260 124, 53153 Bonn  
Germany  
Fax: +49 228 815 1999  
E-mail: <secretariat@unfccc.int>



Two annexes are attached to this notification. Annex I contains the provisional agendas of the above-mentioned sessions. Annex II offers useful information for participants, including important guidelines for the issuance of visas. Useful information on the sessions will soon be posted on the UNFCCC web site <[www.unfccc.int](http://www.unfccc.int)>.

Yours sincerely,

**Original Signed  
Richard J. Kinley  
a signé l'original**

(for)

Yvo de Boer

**Distribution:** To all intergovernmental organizations and non-governmental organizations admitted as observers by the Conference of the Parties.



Annex I

**Provisional Agendas**

**Provisional agenda of the  
Conference of the Parties at its thirteenth session**

Symbols of documents for each agenda item are indicated. Please consult <http://maindb.unfccc.int/library> for updated information, including a full list of relevant documents and titles.

1. Opening of the session
2. Organizational matters
  - (a) Election of the President of the Conference at its thirteenth session  
*FCCC/CP/1996/2*
  - (b) Adoption of the rules of procedure  
*FCCC/CP/1996/2*
  - (c) Adoption of the agenda  
*FCCC/CP/2007/1*
  - (d) Election of officers other than the President
  - (e) Admission of organizations as observers  
*FCCC/CP/2007/2*
  - (f) Organization of work, including the sessions of the subsidiary bodies  
*FCCC/CP/2007/1; FCCC/SBSTA/2007/5, FCCC/SBI/2007/16; FCCC/KP/AWG/2007/3*
  - (g) Date and venue of the fourteenth session of the Conference of the Parties and the calendar of meetings of Convention bodies
  - (h) Adoption of the report on credentials
3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom
  - (a) Report of the Subsidiary Body for Scientific and Technological Advice  
*FCCC/SBSTA/2007/4*
  - (b) Report of the Subsidiary Body for Implementation  
*FCCC/SBI/2007/15*
4. Report of the co-facilitators of the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention  
*FCCC/CP/2007/4 and Add.1*
5. Fourth Assessment Report of the Intergovernmental Panel on Climate Change



6. Review of implementation of commitments and of other provisions of the Convention
  - (a) Financial mechanism of the Convention
  - (b) National communications
    - (i) National communications from Parties included in Annex I to the Convention
    - (ii) National communications from Parties not included in Annex I to the Convention
  - (c) Development and transfer of technologies
  - (d) Capacity-building under the Convention
  - (e) Implementation of Article 4, paragraphs 8 and 9, of the Convention
    - (i) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10)
    - (ii) Matters relating to the least developed countries
  - (f) Other matters referred to the Conference of the Parties by the subsidiary bodies
7. Reducing emissions from deforestation in developing countries: approaches to stimulate action
8. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention<sup>1</sup>
9. Administrative, financial and institutional matters
  - (a) Budget performance in the biennium 2006–2007
  - (b) Programme budget for the biennium 2008–2009
10. High-level segment
11. Statements by observer organizations
12. Other matters
13. Conclusion of the session
  - (a) Adoption of the report of the Conference on its thirteenth session
  - (b) Closure of the session

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<sup>1</sup> At the fourth session of the Conference of the Parties (COP), it “proved impossible to reach any agreed conclusions or decisions” on this matter (FCCC/CP/1998/16, para. 64) and the item was therefore included in the provisional agenda for the COP at its fifth session in accordance with rule 10 (c) and rule 16 of the draft rules of procedure being applied. The COP, at its fifth session, could not reach a conclusion on this matter (FCCC/CP/1999/6, para. 18), and following rule 10 (c) and rule 16 of the draft rules of procedure being applied, the item was included in the provisional agenda for the sixth up to and including the twelfth sessions with a footnote reflecting a proposal made by the Group of 77 and China to amend the item to read “Review of the adequacy of implementation of Article 4, paragraph 2(a) and (b), of the Convention”. At its twelfth session, the COP decided to include the item in the provisional agenda for its thirteenth session, with an appropriate explanatory footnote (FCCC/CP/2006/5).



**Provisional agenda of the  
Conference of the Parties serving as the meeting of the Parties  
to the Kyoto Protocol at its third session**

Symbols of documents for each agenda item are indicated. Please consult <http://maindb.unfccc.int/library> for updated information, including a full list of relevant documents and titles.

1. Opening of the session
2. Organizational matters
  - (a) Adoption of the agenda  
*FCCC/KP/CMP/2007/1*
  - (b) Election of replacement officers
  - (c) Organization of work, including the sessions of the subsidiary bodies  
*FCCC/KP/CMP/2007/1; FCCC/SBSTA/2007/5; FCCC/SBI/2007/16;  
FCCC/KP/AWG/2007/3*
  - (d) Approval of the report on credentials
3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom
  - (a) Report of the Subsidiary Body for Scientific and Technological Advice  
*FCCC/SBSTA/2007/4*
  - (b) Report of the Subsidiary Body for Implementation  
*FCCC/SBI/2007/15*
4. Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol  
*FCCC/KP/AWG/2007/2; FCCC/KP/AWG/2007/4*
5. Issues relating to the clean development mechanism  
*FCCC/KP/CMP/2007/3*
6. Issues relating to joint implementation  
*FCCC/KP/CMP/2007/4*
7. Report of the Compliance Committee  
*FCCC/KP/CMP/2007/6*
8. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance
9. Report of the administrator of the international transaction log under the Kyoto Protocol



10. National communications from Parties included in Annex I to the Convention: reporting and review
11. Second review of the Kyoto Protocol pursuant to its Article 9: scope and content  
*FCCC/KP/CMP/2007/MISC.1 and Add.1; FCCC/KP/CMP/2007/INF.1*
12. Capacity-building under the Kyoto Protocol
13. Adaptation Fund
14. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol
15. Matters relating to Article 2, paragraph 3, of the Kyoto Protocol
16. Administrative, financial and institutional matters
  - (a) Budget performance in the biennium 2006–2007
  - (b) Programme budget for the biennium 2008–2009
17. Other matters referred to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol by the subsidiary bodies
18. High-level segment
19. Statements by observer organizations
20. Other matters
  - (a) Report of the President of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol at its second session on the workshop on the proposal by the Russian Federation  
*FCCC/KP/CMP/2007/MISC.2 and Add.1; FCCC/KP/CMP/2007/INF.2*
  - (b) Proposal from Belarus to prepare for implementation of the amendment to Annex B to the Kyoto Protocol (decision 10/CMP.2) prior to its entry into force  
*FCCC/KP/CMP/2007/7*
  - (c) Any other matters
21. Conclusion of the session
  - (a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on its third session
  - (b) Closure of the session



**Provisional agenda of the  
Subsidiary Body for Scientific and Technological Advice at its  
twenty-seventh session**

1. Opening of the session
2. Organizational matters
  - (a) Adoption of the agenda  
*FCCC/SBSTA/2007/5*
  - (b) Organization of the work of the session  
*FCCC/SBSTA/2007/5*
  - (c) Election of officers other than the Chair
  - (d) Election of replacement officers  
*FCCC/SBSTA/2007/5*
3. Nairobi work programme on impacts, vulnerability and adaptation to climate change  
*FCCC/SBSTA/2007/6; FCCC/SBSTA/2007/7; FCCC/SBSTA/2007/8; FCCC/SBSTA/2007/9;  
FCCC/SBSTA/2007/10; FCCC/SBSTA/2007/12; FCCC/SBSTA/2007/14; FCCC/SBSTA/2007/15;  
FCCC/SBSTA/2007/MISC.10; FCCC/SBSTA/2007/MISC.11; FCCC/SBSTA/2007/MISC.12;  
FCCC/SBSTA/2007/MISC.13; FCCC/SBSTA/2007/MISC.15; FCCC/SBSTA/2007/MISC.16;  
FCCC/SBSTA/2007/MISC.21; FCCC/SBSTA/2007/MISC.22; FCCC/SBSTA/2007/MISC.23;  
FCCC/SBSTA/2007/MISC.24; FCCC/SBSTA/2007/MISC.25*
4. Development and transfer of technologies  
*FCCC/SBSTA/2007/11; FCCC/SBSTA/2007/13 and Add.1; FCCC/TP/2007/3*
5. Reducing emissions from deforestation in developing countries: approaches to stimulate action  
*FCCC/SBSTA/2007/MISC.14*
6. Research and systematic observation  
*FCCC/SBSTA/2007/MISC.6; FCCC/SBSTA/2007/MISC.26; FCCC/SBSTA/2007/MISC.27*
7. Fourth Assessment Report of the Intergovernmental Panel on Climate Change
8. Methodological issues under the Convention
  - (a) Annual report on the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention  
*FCCC/SBSTA/2007/INF.4*
  - (b) Greenhouse gas data interface  
*FCCC/SBSTA/2007/MISC.9 and Add.1*
  - (c) Emissions from fuel used for international aviation and maritime transport



9. Methodological issues under the Kyoto Protocol
  - (a) Implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23)  
*FCCC/SBSTA/2007/MISC.17*
  - (b) Implications of possible changes to the limit for small-scale afforestation and reforestation clean development mechanism project activities  
*FCCC/SBSTA/2007/MISC.19*
  - (c) Carbon dioxide capture and storage in geological formations as clean development mechanism project activities  
*FCCC/SBSTA/2007/MISC.18*
  - (d) Good practice guidance for land use, land-use change and forestry activities under Article 3, paragraphs 3 and 4, of the Kyoto Protocol  
*FCCC/SBSTA/2007/MISC.28; FCCC/SBSTA/2007/INF.2*
10. Scientific, technical and socio-economic aspects of mitigation of climate change  
*FCCC/SBSTA/2007/INF.3; FCCC/SBSTA/2007/MISC.20*
11. Matters relating to Article 2, paragraph 3, of the Kyoto Protocol
12. Other matters
13. Report on the session





**Provisional agenda of the  
Subsidiary Body for Implementation at its twenty-seventh session**

1. Opening of the session
2. Organizational matters
  - (a) Adoption of the agenda  
*FCCC/SBI/2007/16*
  - (b) Organization of the work of the session  
*FCCC/SBI/2007/16*
  - (c) Election of officers other than the Chair
  - (d) Election of replacement officers
3. National communications and greenhouse gas inventory data from Parties included in Annex I to the Convention
  - (a) Compilation and synthesis of fourth national communications  
*FCCC/SBI/2007/INF.6; FCCC/SBI/2007/INF.6/Add.1; FCCC/SBI/2007/INF.6/Add.2*
  - (b) Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2005  
*FCCC/SBI/2007/30*
  - (c) Status report on the review of fourth national communications  
*FCCC/SBI/2007/INF.8*
4. National communications from Parties not included in Annex I to the Convention
  - (a) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention  
*FCCC/SBI/2007/10/Add.1; FCCC/SBI/2007/20; FCCC/SBI/2007/27;  
FCCC/SBI/2007/28; FCCC/SBI/2007/MISC.7*
  - (b) Information contained in national communications from Parties not included in Annex I to the Convention<sup>1</sup>
  - (c) Provision of financial and technical support  
*FCCC/SBI/2007/INF.9; FCCC/SBI/2007/MISC.13*
5. Financial mechanism of the Convention
  - (a) Fourth review of the financial mechanism  
*FCCC/SBI/2007/21; FCCC/TP/2007/4*

<sup>1</sup> At the twenty-sixth session of the Subsidiary Body for Implementation there was no consensus to include this issue on the agenda. It was therefore held in abeyance. On a proposal by the Chair, the SBI decided that this issue be included on the provisional agenda of its twenty-seventh session.



- (b) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility  
*FCCC/CP/2007/3; FCCC/SBI/2007/MISC.11*
- 6. Article 6 of the Convention  
*FCCC/SBI/2007/17; FCCC/SBI/2007/22; FCCC/SBI/2007/26; FCCC/SBI/2007/29; FCCC/SBI/2007/MISC.10; FCCC/SBI/2007/MISC.12*
- 7. Implementation of Article 4, paragraphs 8 and 9, of the Convention
  - (a) Progress on the implementation of decision 1/CP.10  
*FCCC/SBI/2007/2; FCCC/SBI/2007/11; FCCC/SBI/2007/13; FCCC/SBI/2007/14; FCCC/SBI/2007/23; FCCC/SBI/2007/24; FCCC/SBI/2006/13; FCCC/SBI/2006/18; FCCC/SBI/2006/19;*
  - (b) Matters relating to the least developed countries  
*FCCC/SBI/2007/31; FCCC/SBI/2007/32*
- 8. Capacity-building under the Convention
  - (a) Capacity-building for developing countries  
*FCCC/CP/2007/3; FCCC/SBI/2007/25; FCCC/SBI/2007/33; FCCC/SBI/2007/MISC.8;*
  - (b) Capacity-building for countries with economies in transition  
*FCCC/CP/2007/3; FCCC/SBI/2007/18; FCCC/SBI/2007/MISC.9;*
- 9. Reporting and review of information submitted by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol
  - (a) Compilation and synthesis of supplementary information incorporated in fourth national communications submitted in accordance with Article 7, paragraph 2, of the Kyoto Protocol  
*FCCC/SBI/2007/INF.7*
  - (b) Review of initial reports and supplementary information incorporated in fourth national communications submitted in accordance with Article 7, paragraph 2, of the Kyoto Protocol  
*FCCC/SBI/2007/INF.10*
- 10. Adaptation Fund
- 11. Capacity-building under the Kyoto Protocol
  - (a) Capacity-building for developing countries  
*FCCC/SBI/2007/25; FCCC/SBI/2007/MISC.8*
  - (b) Capacity-building for countries with economies in transition  
*FCCC/CP/2007/3; FCCC/SBI/2007/18; FCCC/SBI/2007/MISC.9*



12. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol
13. Report of the administrator of the international transaction log under the Kyoto Protocol  
*FCCC/KP/CMP/2007/5*
14. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance
15. Administrative, financial and institutional matters
  - (a) Budget performance for the biennium 2006–2007  
*FCCC/SBI/2007/19; FCCC/SBI/2007/INF.11*
  - (b) Continuing review of the functions and operations of the secretariat  
*FCCC/SBI/2007/19*
  - (c) Privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol  
*FCCC/KP/CMP/2007/2; FCCC/KP/CMP/2007/3; FCCC/KP/CMP/2007/4; FCCC/KP/CMP/2007/6; FCCC/SBI/2007/MISC.4 and Add.1–3; FCCC/SBI/2006/20; FCCC/SBI/2006/21; FCCC/TP/2007/2; FCCC/TP/2007/5*
16. Other matters
17. Report on the session



**Provisional agenda of the  
Ad Hoc Working Group on Further Commitments for  
Annex I Parties under the Kyoto Protocol  
at its resumed fourth session**

1. Opening of the session
2. Organizational matters
  - (a) Adoption of the agenda<sup>1</sup>  
*FCCC/KP/AWG/2007/3*
  - (b) Organization of the work of the session  
*FCCC/KP/AWG/2007/3*
  - (c) Election of officers
3. Analysis of mitigation potentials and identification of ranges of emission reduction objectives of Annex I Parties<sup>1</sup>  
*FCCC/KP/AWG/2007/MISC.4 and Add.1-2; FCCC/TP/2007/1*
4. Review of work programme, methods of work and schedule of future sessions  
*FCCC/KP/AWG/2007/MISC.3; FCCC/KP/AWG/2007/MISC.6*
5. Other matters
6. Report on the session

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<sup>1</sup> These agenda items were addressed at the first part of the fourth session (FCCC/KP/AWG/2007/4).

Annex II**Guide for Participants**

<b>Visas</b>	<p>All foreigners wishing to enter Indonesia must have a passport valid for at least six (6) months from the date of arrival along with proof (ticket) of onward or return passage. Please contact the Indonesian Embassy/Consulate in your country well before the Conference in order to check if you require any immigration documents necessary to visit Indonesia.</p> <p>For more information on visas and visas upon arrival, please visit the official host country website at &lt;<a href="http://www.deplu.go.id/?">www.deplu.go.id/?</a>&gt;.</p>
<b>Hotels</b>	<p>A number of hotels in Bali have been selected as official hotels for the conference. Participants may wish to consult the hotel list compiled by the Government of Indonesia at: &lt;<a href="http://www.cifor.cgiar.org/publications/pdf_files/events/1st-UNFCCC2007-Final.pdf">http://www.cifor.cgiar.org/publications/pdf_files/events/1st-UNFCCC2007-Final.pdf</a>&gt;.</p> <p>Participants should contact the hotel directly to book their accommodation. A guaranteed credit card is required to make the hotel reservation. A copy of the correspondence should also be sent to the office of the Indonesian secretariat at:</p> <p><b>Ministry of Environment of Indonesia</b> <b>Jalan D.I. Panjaitan Kavling 24, Kebon Nanas</b> <b>Jakarta 13410</b> <b>Indonesia</b> <b>Tel: +62 21 858 0110; 852 0763</b> <b>Fax: +62 21 858 0110</b> <b>Email: &lt;<a href="mailto:cop13.secretariat@menlh.go.id">cop13.secretariat@menlh.go.id</a>&gt;</b> <b>Website: &lt;<a href="http://www.climate.web.id">www.climate.web.id</a>&gt;</b></p>
<b>Medical insurance</b>	<p>Participants are strongly advised to obtain, before departure to Indonesia, adequate and valid individual or group travel insurance to cover any expenses that may arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment.</p>
<b>Disclaimer</b>	<p>The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, participants are strongly recommended to obtain international medical insurance for the period of participation.</p>



<p><b>Registration</b></p>	<ul style="list-style-type: none"> <li>All participants are requested to register upon arrival at the desk located at the main entrance of the Bali International Convention Centre.</li> <li>A valid photo ID should be presented to the registration staff.</li> <li>As of 2 December 2007, the “no registration, no access” rule shall be strictly applied and will be enforced throughout the period of the sessions.</li> <li>Early registration on 1 and 2 December 2007 is highly recommended to avoid delay on the first morning of the sessions.</li> </ul> <p><b>Opening hours</b>  Saturday, 1 December 2007 and Sunday, 2 December 2007:  from 9 a.m. to 6 p.m.  Monday, 3 December 2007 to Friday, 14 December 2007:  from 8 a.m. to 6 p.m.</p> <p>Double registration for the session is not permitted (i.e. State representative and observer organization representative, or State representative and press/media representative).</p>
<p><b>Badges</b></p>	<p>Badges are required for participants to gain access to the premises. They are issued only on the basis of a letter of nomination from Parties or admitted observer States. For security reasons, all participants are requested to wear their badge at all times.</p>
<p><b>Side events</b></p>	<p>The schedule of side events and list of exhibits will be available at the end of October 2007 on the UNFCCC website.</p>
<p><b>Press Briefing</b></p>	<p>IGOs and NGOs wishing to organize a press briefing should inform the NGO Liaison team. Press briefings are normally thirty minutes in duration and may be held between 9.00 a.m. to 1.00 p.m. or 3.00 p.m. to 6.00 p.m. on all days except Sunday, 9 December 2007. Organizers are responsible for inviting Press themselves.</p>
<p><b>Materials</b></p>	<p>Parties and admitted organizations with materials for distribution are requested to contact the NGO Liaison team for information on the ...inSide climate change publications counter. This provides a focus for climate change related information and helps to reduce wastage of paper. This service is for those without dedicated exhibits and with limited amounts of material for distribution.</p>
<p><b>Documents</b></p>	<p>The list below indicates the symbols of the main documents prepared for the sessions.</p> <p>Please consult the UNFCCC website &lt;<a href="http://maindb.unfccc.int/library">http://maindb.unfccc.int/library</a>&gt; for all available documents:</p> <p>Provisional agendas:</p> <p style="padding-left: 40px;">FCCC/CP/2007/1  FCCC/KP/CMP/2007/1  FCCC/SBSTA/2007/5  FCCC/SBI/2007/16  FCCC/KP/AWG/2007/3</p> <p>Reports:</p> <p style="padding-left: 40px;">FCCC/CP/2007/5 and Add.1  FCCC/KP/CMP/2007/10 and Add.1  FCCC/SBSTA/2007/4  FCCC/SBI/2007/15 and Corr.1 and Add.1 and Add.1/Corr.1  FCCC/KP/AWG/2007/2  FCCC/KP/AWG/2007/4</p> <p>Admission of observers:</p> <p style="padding-left: 40px;">FCCC/CP/2007/2</p>



### Overview of the sessional period

Monday 3 December	Tuesday 4 December	Wednesday 5 December	Thursday 6 December	Friday 7 December	Saturday 8 December
<p>Welcoming ceremony</p> <p>COP 13 opening</p> <p>CMP 3 opening</p>	<p>SBSTA 27 plenary</p> <p>SBI 27 plenary</p> <p>AWG 4 plenary</p>	<p>CMP 3 plenary</p>	<p>COP 13, CMP 3, SBSTA 27, SBI 27, AWG 4 informal meetings</p>		
<p>SBI 27 opening</p> <p>Resumed AWG 4 opening</p>	<p>COP 13</p> <p>SBSTA 27 opening</p>				
<p>Monday 10 December</p>	<p>Tuesday 11 December</p>	<p>Wednesday 12 December</p>	<p>Thursday 13 December</p>	<p>Friday 14 December</p>	
<p>COP 13</p> <p>CMP 3</p> <p>SBSTA 27</p> <p>SBI 27</p> <p>AWG 4</p> <p>informal ..</p>	<p>SBSTA 27 closing</p> <p>SBI 27 closing</p> <p>AWG 4 closing</p>	<p>High-level segment of COP 13 and CMP 3</p> <p>Opening ceremony</p> <p>National statements</p>	<p>National statements</p>	<p>IGO/NGO statements</p> <p>COP 13 closing</p> <p>CMP 3 closing</p>	