

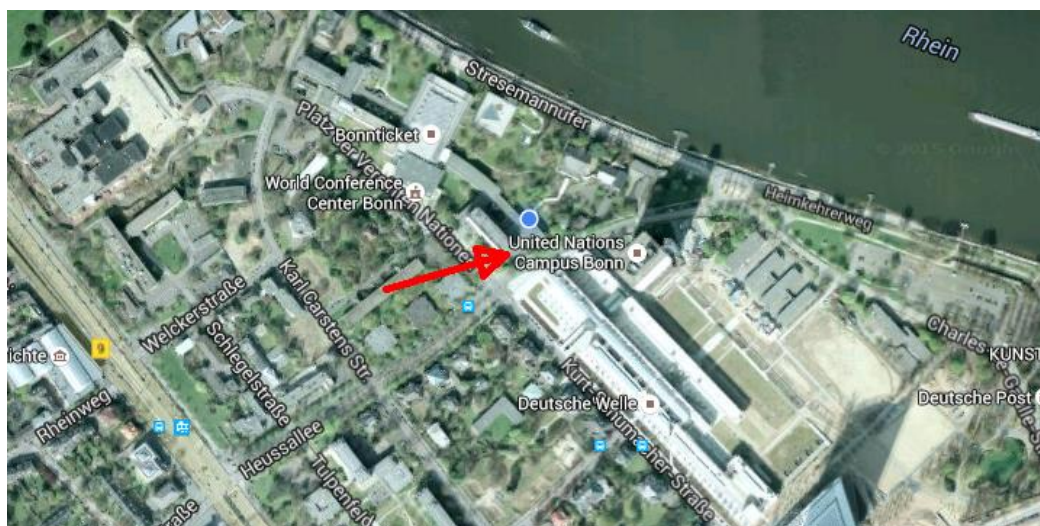
LOGISTICAL INFORMATION

Workshop on the revision of the "Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part II: UNFCCC reporting guidelines on national communications"

13-14 May 2016

Meeting venue United Nations Campus
Langer Eugen (LEU)
Room 2312

Platz der Vereinten Nationen 1
53113 Bonn, Germany



External visitors to the UNFCCC campus can enter the campus through the main gate at Platz der Vereinten Nationen 1. Please have your passport or national ID ready.




Please note: There is no entry point anymore on the Rhine side for visitors. Those of you who might come by car or bike and have to park your vehicles along the Rhine, should reach the main entry point on foot along the path behind the UN Campus until the Platz der Vereinten Nationen.

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UNFCCC/MDA programme

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E-mail: MDAWorkshop@unfccc.int

Registration Registration will take place on Friday, 13 May 2016, from 8 a.m. to 9 a.m. in the 'Langer Eugen' entrance hall. Meeting badges will be issued at registration. Please bring your national passport as well as your original boarding passes for processing of DSA payment, if applicable.

Daily Subsistence Allowance – DSA (if applicable)	DSA payment will be organized on Friday, 13 May 2016 during the first coffee break. You can then pick up your DSA at the Westtours office located on the ground floor in LEU. To collect the DSA from Westtours please have your passport and DSA voucher ready.																		
Catering	Water is available in the meeting room. Please note that no other drinks or food are allowed in the meeting room. The canteen is located on the 29 th floor of LEU.																		
Accommodation	Participants should make their own hotel bookings. (Please indicate to the hotel that you are participating in a UNFCCC meeting to facilitate your booking under the UN rate) Good overview of hotels in Bonn you will find here < http://www.tripadvisor.com/SmartDeals-g187370-s1-Bonn_North_Rhine_Westphalia-Hotel-Deals.html >																		
Food & Drink near the UN Campus	The following places are within walking distance from the UN campus. <ul style="list-style-type: none"> • Deutsche Welle, Kurt-Schumacher-Straße; • Presseclub, Heinrich-Brüning-Straße; • Vapiano, Ollenhauerstraße; • Ginyuu, Ollenhauerstraße. <p><i>Please note that the Deutsche Post canteen is no longer accessible for external visitors</i></p>																		
ATM	Operated by Deutsche bank: available in the foyer of the “Langer Eugen” (LEU building), UN Campus. Operated by Sparda-Bank: available on Heussallee; 2 minutes’ walk from the UN Campus (direction tram stop “Heussallee”).																		
General information during your stay in Bonn	<table border="0"> <tr> <td style="padding-right: 20px;">Time zone:</td> <td>GMT + 1</td> </tr> <tr> <td>Currency:</td> <td>Euro (€)</td> </tr> <tr> <td>Credit Cards:</td> <td>Worldwide-recognized credit cards are accepted in most of the stores</td> </tr> <tr> <td>Official language:</td> <td>German</td> </tr> <tr> <td>Electricity:</td> <td>230V 50Hz</td> </tr> <tr> <td>Electric Plug Details:</td> <td>Two round pins </td> </tr> <tr> <td>Telephone country code:</td> <td>+49</td> </tr> <tr> <td>Health:</td> <td>No vaccinations required for travelling to Germany; but the World Health Organization recommends that all travelers should be</td> </tr> <tr> <td>Value added tax (VAT):</td> <td>Prices for goods and services include VAT of 19 per cent for regular goods and 7 per cent for food and books. If permanent residence is outside the European Union, a large portion of the VAT may be refunded provided shopping is done at stores displaying ‘Tax-Free for Tourists’ signs by completing tax-free form and presenting it to the custom officials at the airport before checking in. Said form, after being checked and stamped by the officials should be taken to specific counters for cash refund.</td> </tr> </table>	Time zone:	GMT + 1	Currency:	Euro (€)	Credit Cards:	Worldwide-recognized credit cards are accepted in most of the stores	Official language:	German	Electricity:	230V 50Hz	Electric Plug Details:	Two round pins 	Telephone country code:	+49	Health:	No vaccinations required for travelling to Germany; but the World Health Organization recommends that all travelers should be	Value added tax (VAT):	Prices for goods and services include VAT of 19 per cent for regular goods and 7 per cent for food and books. If permanent residence is outside the European Union, a large portion of the VAT may be refunded provided shopping is done at stores displaying ‘Tax-Free for Tourists’ signs by completing tax-free form and presenting it to the custom officials at the airport before checking in. Said form, after being checked and stamped by the officials should be taken to specific counters for cash refund.
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Emergency

Police: Tel: 110

Doctor/ambulance: Tel: 112

Fire brigade: Tel: 112

Telephone information service: 1183 (national), Tel: 11834 (international)

Additional information: Please visit <<http://www.bonn.de/index.html?lang=en>>

What is on in Bonn

Please refer to the following websites for information on events during the true-up period review:

<https://bonn.de/tourismus_kultur_sport_freizeit/veranstaltungskalender/index.html?lang=en>

<<http://www.bonn-region.de/en/>>.

IMPORTANT NOTICE: Please note that all participants are responsible for death or disability compensation, for loss or damage to personal property and for any other costs or losses that may incur during travel time or the period of participation. In this context, it is strongly recommended that appropriate insurance be obtained for the period of participation.