



## Third Meeting of Lead Reviewers for the Review of Biennial Reports and National Communications of Annex I Parties

3 – 4 March 2016  
UN Campus, Bonn, Germany  
Altes Abgeordnetenhochhaus, Conference Room (AHH F-030)

### Agenda

Day 1: Thursday, 3 March	
08:00 – 08:45	<b>Registration</b>
09:00 – 09:30	<b>Mandate and objectives of the lead reviewers meeting</b> Katia Simeonova, RMT Manager, UNFCCC secretariat
Theme 1: Information on IAR1 results and IAR2 approach	
09:30 – 10:30	<b>Success and challenges of the first round of international assessment and review 2014-2015</b> Xuehong Wang, MDA, UNFCCC secretariat  <i>The first round of the international assessment and review (IAR) process has been successfully completed owing to joint efforts of the review experts, the Parties and the secretariat. Experience and lessons learnt from this round of IAR includes the need for stronger reviewers' engagement, improvements in the review process and more substantive guidance on the review.</i>  <b>Approach to the second round of international assessment and review 2016-2017</b> Ruta Bubniene, MDA, UNFCCC secretariat  <i>BR2s of 44 Annex I Parties will be reviewed at centralized reviews in March – June 2016, involving about 115 experts. The review will be followed by 2 multilateral assessment sessions at SBI 45 (December 2016) and SBI 46 (May 2017). Early preparation for the review cycle, enhanced existing tools, developed new tools and streamlined approaches will ensure effective coordination of the reviews and timely completion of the reports.</i>  <b>Training for biennial reports and national communications reviewers</b> Javier Hanna, MDA, UNFCCC secretariat  <i>In April 2015 the secretariat successfully implemented the on-line training programme of experts for the review of BRs and NCs. To date 271 experts participated in the training programme, 13 in April 2015, 173 in September 2015 and 85 in January 2016. Of these, 203 experts passed one or more examinations. Training materials helped review experts to enhance their knowledge of substantive matters and their common understanding of the review steps, with a view to facilitating a consistent approach in the reviews across Parties.</i>  <i>Questions and answers</i>
10:30 – 11:00	<b>Coffee break</b>
Theme 2: Information on tools for BR2 reviewers	
11:00 – 11:45	<b>Review report template and checklist</b> Inkar Kadyrzhanova, MDA, UNFCCC secretariat Daniel Hooper, MDA, UNFCCC secretariat  <i>Review report template and the checklist that are main non-IT tools to facilitate the review process have been updated to meet the needs of the BR2 review. These tools are to be used by the experts to enhance consistency and quality of the review reports and facilitate the reviews.</i>

	<p><b>BR virtual team room</b> Bernd Hackman, MDA, UNFCCC secretariat <i>BR virtual team room (VTR) has been improved based on the comments received from the experts during the BR1 and NC6 review cycle. In particular, the questions and answer module has been updated. ERTs are encouraged to use BR VTR during the BR2 review cycle.</i></p> <p><b>Implications of changes in UNFCCC GHG Inventory Reporting Guidelines on the review of Second Biennial Reports</b> Nalin Srivastava, MDA, UNFCCC secretariat <i>The background paper “Implications of Changes in the UNFCCC Annex I Inventory Reporting Guidelines on the Review of Second Biennial Reports” was prepared by the secretariat following the request by the LRs at their 2<sup>nd</sup> meeting. <sup>1</sup></i></p> <p><i>Questions and answers</i></p>
<b>Theme 3: Review process and role of lead reviewers</b>	
11:45 – 13:15	<p><b>Review process and its improvements</b> Sylvie Marchand, MDA, UNFCCC secretariat <i>The secretariat undertook analysis and steps to facilitate the improvement of the timeliness and consistency of the various stages of the review cycle. Actions and tools to improve the timeliness of preparation and consistency of TRRs across Parties include initiatives and incentives to support expert engagement and a structured approach for the control and assurance of quality and consistency across all TRRs.</i></p> <p><b>Role of a lead reviewer in BR2 reviews</b> Agnieszka Patoka-Janowska, lead reviewer, Poland</p> <p><i>Discussions</i> <i>Facilitated by Newton Paciornik, lead reviewer, Brazil and Harry Vreuls, lead reviewer, the Netherlands</i> <i>Supported by Sylvie Marchand, Nalin Srivastava, MDA, UNFCCC secretariat</i></p>
13:15 – 14:30	<b>Lunch</b>
<b>Theme 4: Review Practice Guidance</b>	
15:00 – 17:00	<p><b>Overview of the review practice guidance: “living” tool to facilitate consistency of the reviews</b> Ruta Bubniene, MDA, UNFCCC secretariat</p> <p><i>In response to the request from the 2<sup>nd</sup> LRs meeting, the secretariat has revised the discussion paper<sup>2</sup> prepared for the LRs meeting in 2015 and further summarized the review experience into the draft review practice guidance (RPG)<sup>3</sup>. The RPG is meant to be “living” tool facilitating the consistency among the reviews and across the review cycles and reflecting collective, cumulative NC and BR review practices. The RPG is meant to be updated after each review cycle, considered by the LRs at the LRs meetings and recommended to be used by the ERTs in future reviews .</i></p> <p><b>Review practice guidance: overview of cross -cutting topics</b> Inkar Kadyrzhanova, MDA, UNFCCC secretariat</p> <p><b>Assessment of completeness and transparency: experience of BR1 reviews</b> Davor Vesligaj, MDA, UNFCCC secretariat</p> <p><i>The session aims to provide an overview of the topics, examples and solutions on cross-cutting topics included in the RPG and to capture potential improvements proposed by the LRs in their discussions, if any.</i></p> <p><i>Discussions</i> <i>Facilitated by Mikhail Gytarsky, lead reviewer, the Russian Federation, Thelma Krung, lead</i></p>

<sup>1</sup> Available under : < [http://unfccc.int/national\\_reports/biennial\\_reports\\_and\\_iar/items/9296.php](http://unfccc.int/national_reports/biennial_reports_and_iar/items/9296.php) >

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<sup>3</sup> Available under: < [http://unfccc.int/national\\_reports/biennial\\_reports\\_and\\_iar/items/9296.php](http://unfccc.int/national_reports/biennial_reports_and_iar/items/9296.php) >

	<p>reviewer, Brazil Supported by Inkar Kadyrzhanova, Davor Vesligaj, MDA, UNFCCC secretariat</p>
17:00 – 18:00	<p><b>Review practice guidance: overview of substantive topics</b></p> <p><i>The session aims to provide an overview of the scope of the substantive topics included in the RPG.</i></p> <p><b>Mitigation actions, GHG emissions trends, projections and supplementary information reported under the Kyoto Protocol</b> Sylvie Marchand, MDA, UNFCCC secretariat</p> <p><b>Emissions reduction target</b> Barbara Muik, MDA, UNFCCC secretariat</p> <p><b>Provision of financial, technological and capacity building support</b> Daniel Hooper, MDA, UNFCCC secretariat</p> <p><i>Questions and answers (discussions to follow on Friday, 4<sup>th</sup> March)</i></p>
<b>18:00</b>	<b>Social event</b>
<b>Day 2: Friday, 4 March</b>	
<b>Theme 4: Review Practice Guidance</b>	
09:00 – 09:10	<p><b>Opening of day 2</b> Katia Simeonova, RMT Manager, UNFCCC secretariat</p>
09:10 – 12:00	<p><b>Review practice guidance: substantive topics</b></p> <p><i>Discussions in parallel groups</i></p> <p><i>Group in-depth discussions on substantive topics aim to provide an overview of the topics, examples and solutions included in the RPG and to capture potential improvements, proposed by the LRs in their discussions, if any.</i></p>
10:30 – 11:00 <b>Coffee break</b>	<p><b>Group A: Mitigation actions, GHG emissions trends, projections and supplementary information reported under the Kyoto Protocol</b> Facilitated by Brian Mantlana, lead reviewer, South Africa and Dylan Muggeridge, reviewer, New Zealand Supported by Sylvie Marchand, Xuehong Wang, Kyoko Miwa, MDA, UNFCCC secretariat</p> <p><b>Group B: Emissions reduction target</b> Facilitated by Christoph Streissler, lead reviewer, Austria and Vute Wangwacharakul, lead reviewer, Thailand Supported by Barbara Muik, Bernd Hackman, MDA, UNFCCC secretariat</p> <p><b>Group C: Provision of financial, technological and capacity building support</b> Facilitated by Ana Maria Danila, reviewer, EU, Gao Xiang, reviewer, China Supported by Veronica Colerio and Daniel Hooper, MDA, UNFCCC secretariat</p>
12:00 – 13:00	<p><b>Reporting back to the plenary by facilitators of the parallel discussions groups</b> Facilitators of the parallel discussions groups</p>
13:00 – 14:30	<b>Lunch</b>
14:30 – 16:00	<b>Work on conclusions and recommendations of the lead reviewers meeting</b>
16:00 – 16:30	<b>Coffee break</b>
16:30 – 17:20	<b>Work on conclusions and recommendations of the lead reviewers meeting (continued )</b>
17:20 – 17:30	<p><b>Closing remarks</b> Katia Simeonova, UNFCCC secretariat</p>
<b>17:30</b>	<b>End of the meeting</b>