***Information to Parties and observer organizations on joint opening plenary meeting of the   
SBI and the SBSTA to hear statements***

*To respond to continued requests and support from Parties to improve time management at sessions and as encouraged by SBI 46 (See FCCC/SBI/2017/7, para. 114), a joint plenary meeting of the SBSTA and the SBI is planned for the afternoon of Monday, 6 November, upon completion of the SBI and SBSTA opening plenary meeting, to hear statements from Parties and observer organizations. We would like to encourage Parties and observer organizations to deliver* ***concise statements****, with a requested time limit of three minutes for statements made on behalf of a group of Parties, and of two minutes for statements by Parties and observer organizations.*

*To enhance the transparency and accessibility of statements and to facilitate the work of the interpreters, we would like to invite Parties to* ***upload their full statements*** *on the submission portal (<*[*http://unfccc.int/5900.php*](http://unfccc.int/5900.php)*>) as soon as possible and at the latest by the opening of the session. Observers are encouraged to send their statements to the secretariat by email to*[*cool@unfccc.int*](mailto:cool@unfccc.int)*.*

*We thank Parties for their continued support in this matter and remain yours sincerely,*

*Tomasz Chruszczow (SBI Chair) and Carlos Fuller (SBSTA Chair)*