

UNITED NATIONS
CLIMATE CHANGE CONFERENCE
2010
COP 16/CMP 6

CANCUN
29 NOVEMBER - 10 DECEMBER



INFORMATION FOR PARTICIPANTS

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In line with the secretariat's efforts towards climate neutrality, this "information for Participants" brochure will be available in electronic format only.

We invite participants to support this initiative by not printing the document or by printing only the necessary information.



Registration

Where do I get my badge?

Parties, observers and press can register and have their photos taken at the Registration Counter located at Cancunmesse ("Hall B: Accreditation"), in immediate extension of "Hall A: Security Screening".

Representatives of admitted observer organizations who have been duly nominated and confirmed using the UNFCCC online registration system will be issued badges.

Press badges are issued to accredited press representatives based on the presentation of a valid national press card, a letter of assignment and two photo identification documents (e.g. passport, driver's licence, national ID card, work identity card) or a photo press card from the United Nations offices in Geneva, Nairobi, New York or Vienna. Press badges allow access to all public meetings and sessions unless indicated otherwise for security reasons.

Double registration for the sessions is not permitted (e.g. simultaneously as a nominee of a Party and of an observer organization, or simultaneously as a nominee of a Party and press/media representative).

Hours

For parties:

From Tuesday, 23 November to Friday, 26 November
9 a.m. to 6 p.m.

From Saturday, 27 November to Friday, 10 December
7:15 a.m. to 6 p.m.

For observer organizations:

From Saturday, 27 November to Friday, 10 December
7:15 a.m. to 6:00 p.m.

Note:

Please, note that registration for IGOs and NGOs will be closed on Monday, 29 November from 7.15 a.m. to 2.00 p.m.

Exceptionally, for all participants alike, registration will be open until 10.00 p.m. on 27, 28 and 29 November.

Special arrangements are also in place for those staying at the Moon Palace to allow registration at anytime, including late in the evening.

Contact information

For parties and observer states:

Hedwig Sandoval

Tel: +52 998 283 21 01

Fax +52 998 283 21 20

hsandoval@unfccc.int

Observer organizations

Nathalie Sneider

Cel: +521 998 241 38 06

For press and media:

Paulina Kubiak

Cel: +521 998 241 40 17

Veronika Crowe-Mayerhofer

Cel: +521 998 241 37 92

Alternatively, send emails to:

pressreg@unfccc.int

Enjoy using the UNFCCC lanyard. Please keep it for use at your next UNFCCC meeting. If you would like to update your badge photo, please ask at the Registration Counter.

Please note that access to the conference area is restricted to registered participants of the meetings. In order to comply with the security requirements of the secretariat, participants are expected to wear their badges at all times and in all areas. Lost badges should be reported to the Registration Counter immediately.

Disclaimer: The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that you obtain international medical insurance for the period of participation.

General information

The Information Desk will provide information about the conference and the venue. The desk is to be found at the foyer of the Azteca (Expocenter) building.

Hours and contact information

Sunday, 28 November to Friday, 10 December
8 a.m. to 6.30 p.m.

Social Events

“Reception offered by the President of COP/CMP to delegates”

A welcoming reception will take place on Monday, 29 November 2010. Further information will be made available on the CCTV monitors and in the Daily Programme.

Participants are reminded that they need to be registered to be able to enter the reception venue.

“NGO Party”

4 December from 8 pm

Participation of the Ambassador Patricia Espinosa, Minister of Foreign Affairs of Mexico and President of COP16/CMP6

Place: The City, discotheque.

Bld. Kukulcan Km. 9

Party Center, Cancun

Tel. +52 998 8488380

Participants are reminded that they need to be registered to be able to enter the reception venue.



Documents

Where do I get the Daily Programme and official documents?

The Daily Programme is available at the "Documents Counter", located in the Moon Palace foyer (Expo Center, ground floor), and on the UNFCCC website at:

http://unfccc.int/meetings/cop_16/conference_programme/items/5769.php

The Daily Programme provides detailed information on all scheduled meetings of the Convention bodies, meetings of other groups, Side Events and other announcements relevant to the conference.

Information in the Daily Programme is subject to change. For the most recent information regarding meetings and rooms, please check the CCTV monitors located around the venue. This information may also be found on the UNFCCC website <www.unfccc.int>.

In addition to the Daily Programme, all official documents and the list of participants are available at the Documents Counter. UNFCCC documents are also available on the UNFCCC website or by e-mail upon request to: <secretariat@unfccc.int>.

Pigeonholes for Parties and intergovernmental organizations are located adjacent to the Documents Counter.

Hours and contact information

Monday, 29 November to Friday, 10 December
8 a.m. to 6.30 p.m.
Tel. +52 998 283 21 13

Where can I distribute documents?

Documents, posters and flyers, clearly attributed to a party or an admitted organization, can be distributed and displayed at the "Climate Change Publications Counter" after approval. The counter is located in Cancunmesse (Hall C).

Please provide a sample to the staff at the counter or to the Observer Organizations Liaison team at the Side Events and Exhibits Coordination Office in Cancunmesse (Hall C). Organizers of Exhibits are requested to display and distribute documents in their own Exhibit area.

Contact information:

Ms. Claudia Pena-Martin
Cel: +521 998 241 38 73
see@unfccc.int

Documents deposited elsewhere or not attributed will be removed.

How can I correct an entry in the list of participants?

Please take your comments and corrections to Hedwig Sandoval at the Registration Counter located at Cancunmesse ("Hall B: Accreditation").

Meeting rooms

Where can I book a meeting room?

Meeting rooms can be reserved at the Meeting Room Assignment (MRA) Counters. To book a room, please complete the MRA form and submit to <meetingrequest@unfccc.int> or, preferably, visit the MRA Counter on-site. For bookings in the Moon Palace, visit us at the Azteca (Expocenter) foyer while that, for bookings in the Cancunmesse, you can visit us at the Side Events and Exhibits Coordination Office counter. (Cancunmesse, Hall C).

The MRA form can be downloaded at this link:

http://unfccc.int/files/logistics/application/msword/meetingroom_request_form.doc

Hours and contact information

Tel: +52 998 283 21 14

Monday, 29 November to Friday, 10 December

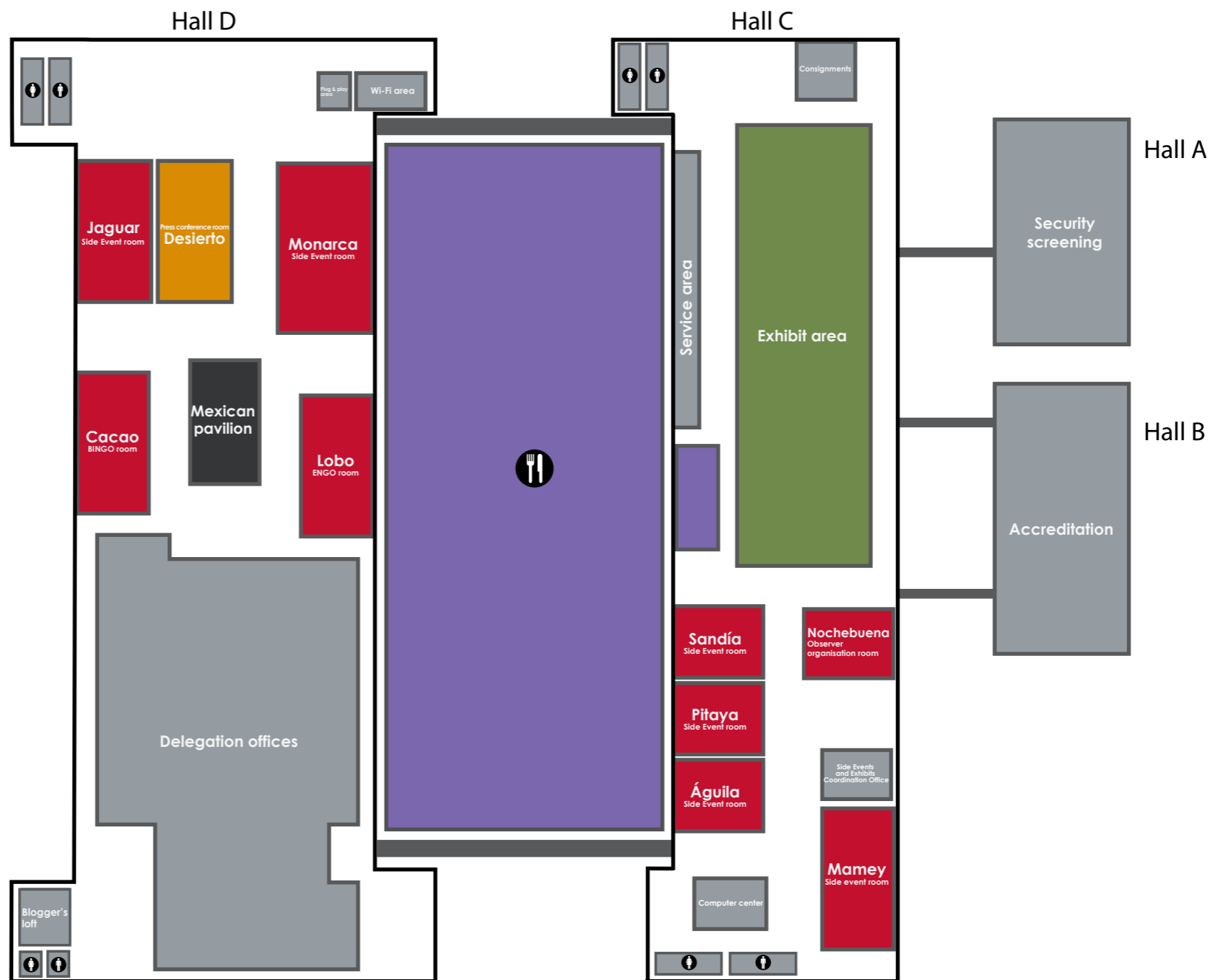
8 a.m. to 6.30 p.m.

To avoid any inconveniences, please take note of our booking policy: Rooms are assigned for a maximum of one hour per party/organization ONLY, free of charge; meeting room reservations are made on a provisional basis and their final confirmation depends on the needs and demands of the negotiating process, which shall supersede the needs and demands of others; room assignments will be confirmed on the evening before the meeting date but it is advisable to reconfirm your reservation with our staff at the meeting room assignment counter (in the conference premises) at least two hours before the meeting in case there are any last minute changes; if all meeting rooms are in use and meetings of the Convention and the Kyoto Protocol require other rooms, the secretariat may request you to vacate the room in which you are holding your meeting, if the specifications of your meeting room coincide with the requirements of those meetings; room booking for a closed meeting is possible on-site during the sessions, availability permitting; no food and drinks are allowed inside meeting rooms.

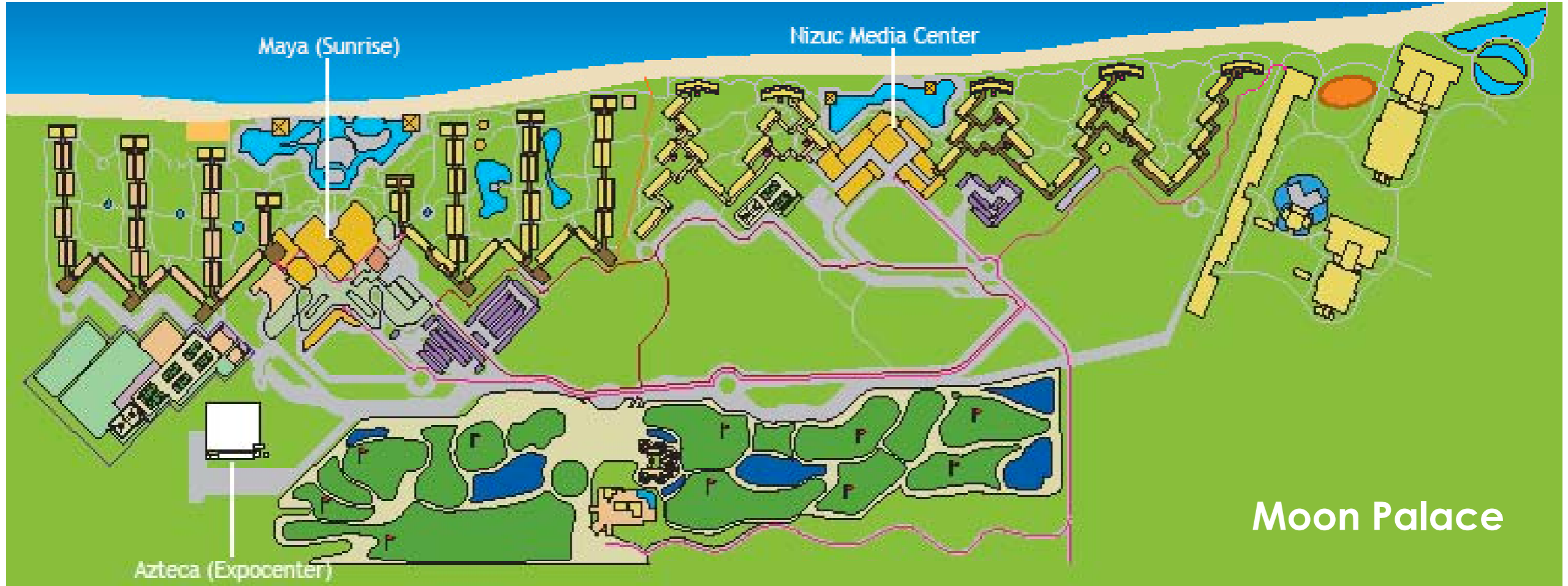


Floorplans

- Side Events
- Exhibits
- Mexican Pavilion
- Press Conference Room
- Food Services
- Service

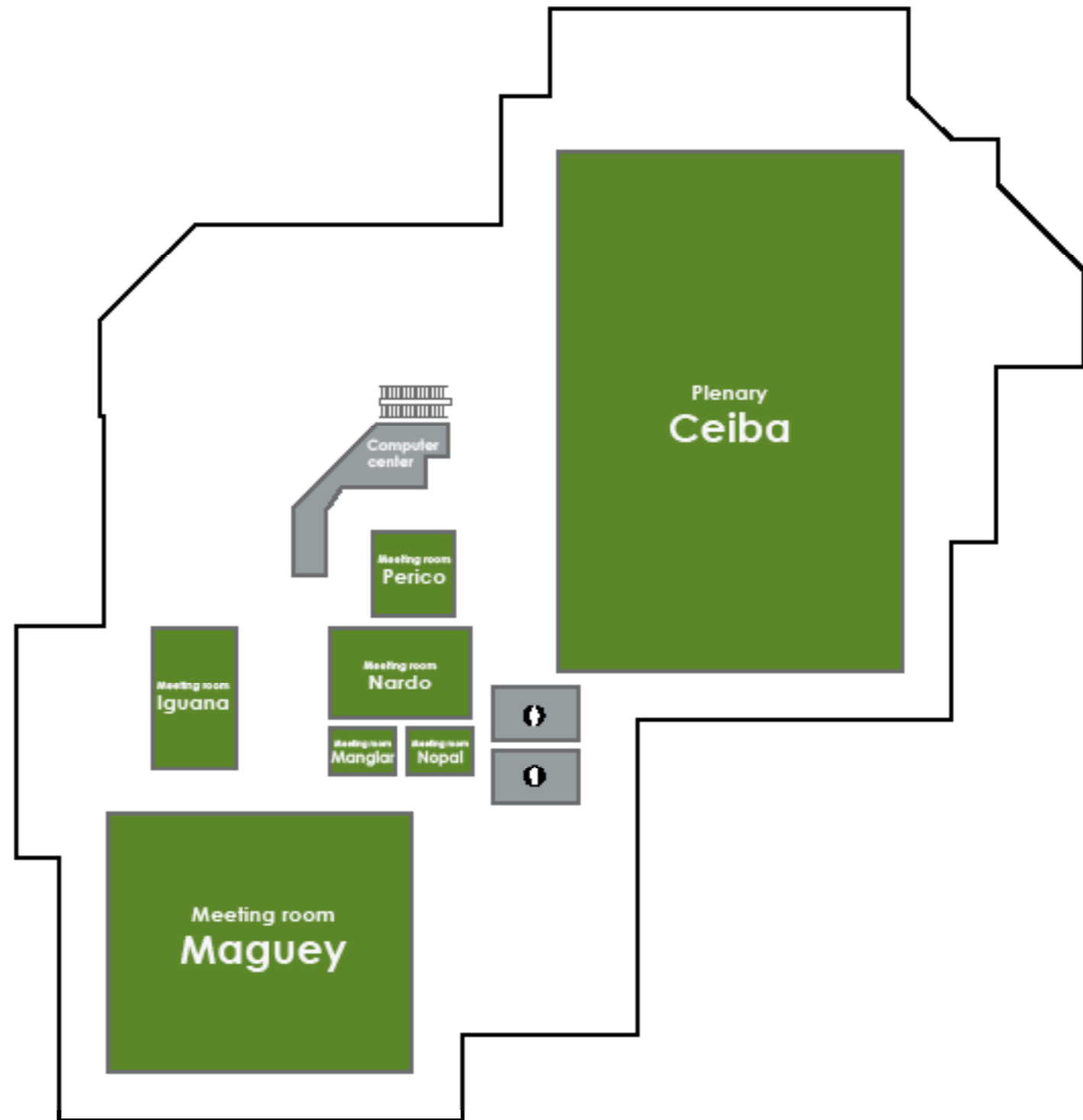


Cancunmesse



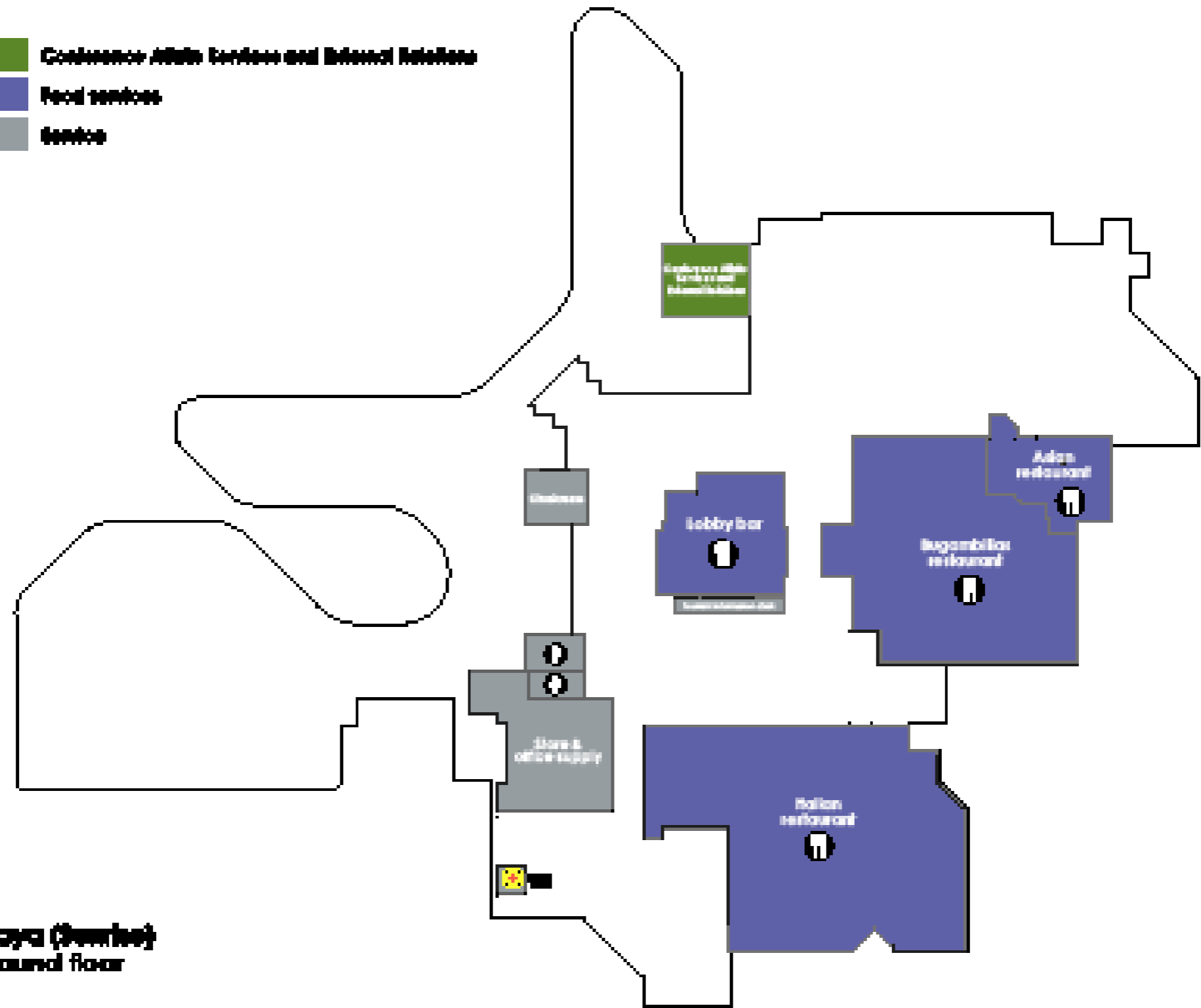


- Meeting room
- Service



Maya (Sunrise)
first floor

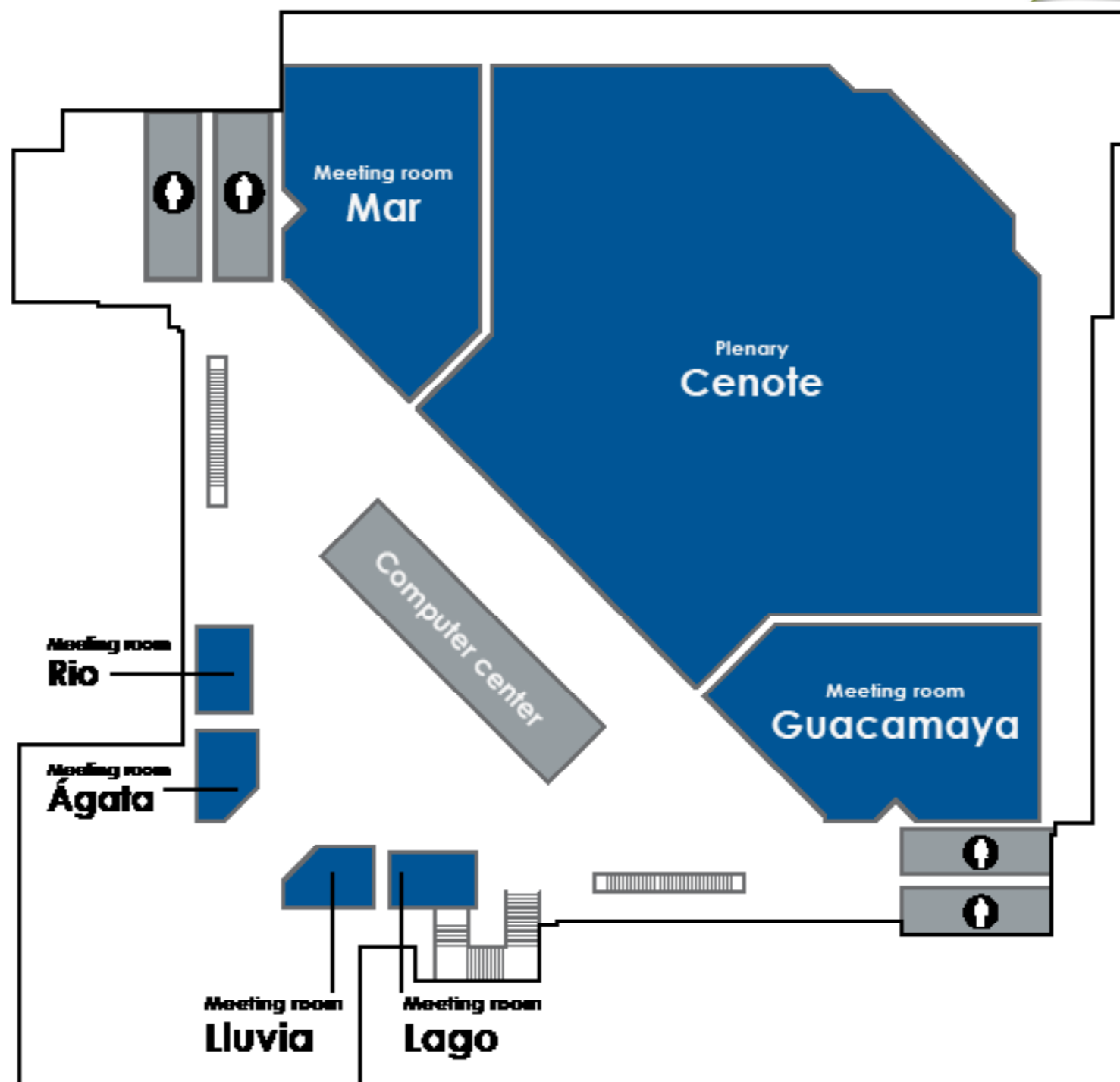
- Conference, Athlete Services and External Relations
- Food services
- Service



**Mayra (Down)
ground floor**

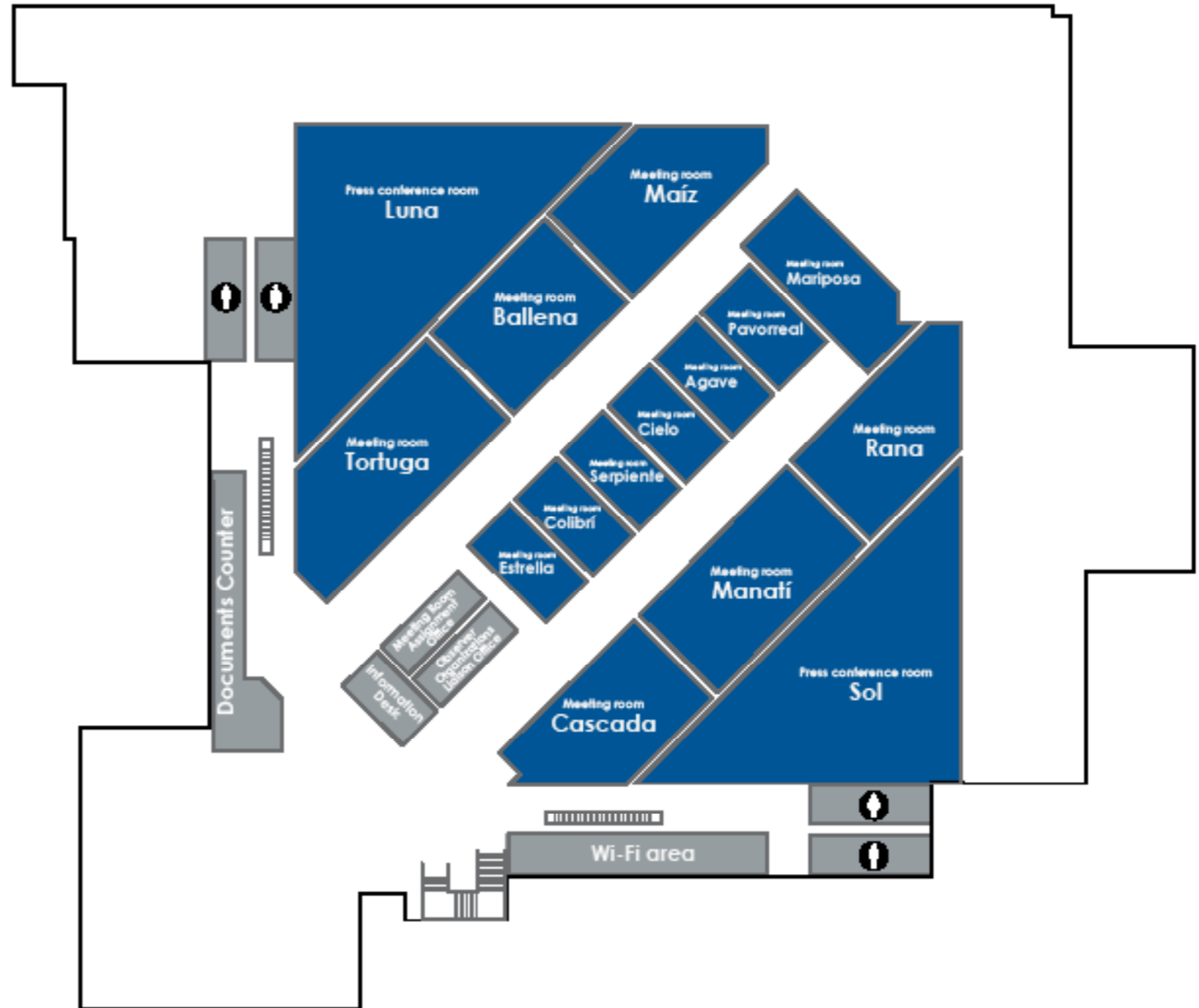


- Meeting rooms
- Service



Azteca (Expo) center
first floor

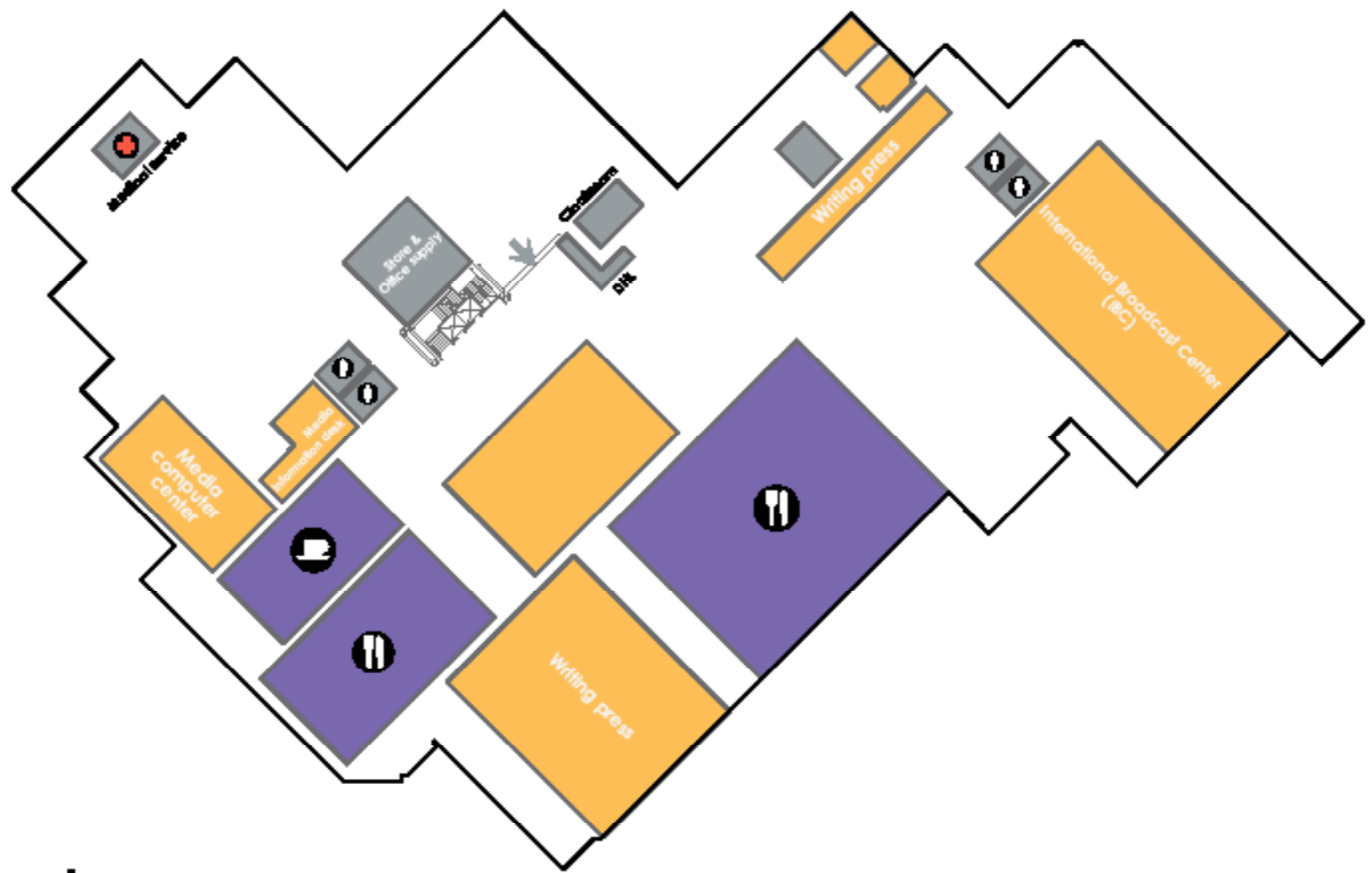
- Meeting rooms
- Service



Azteca (ExpoCenter)
ground floor

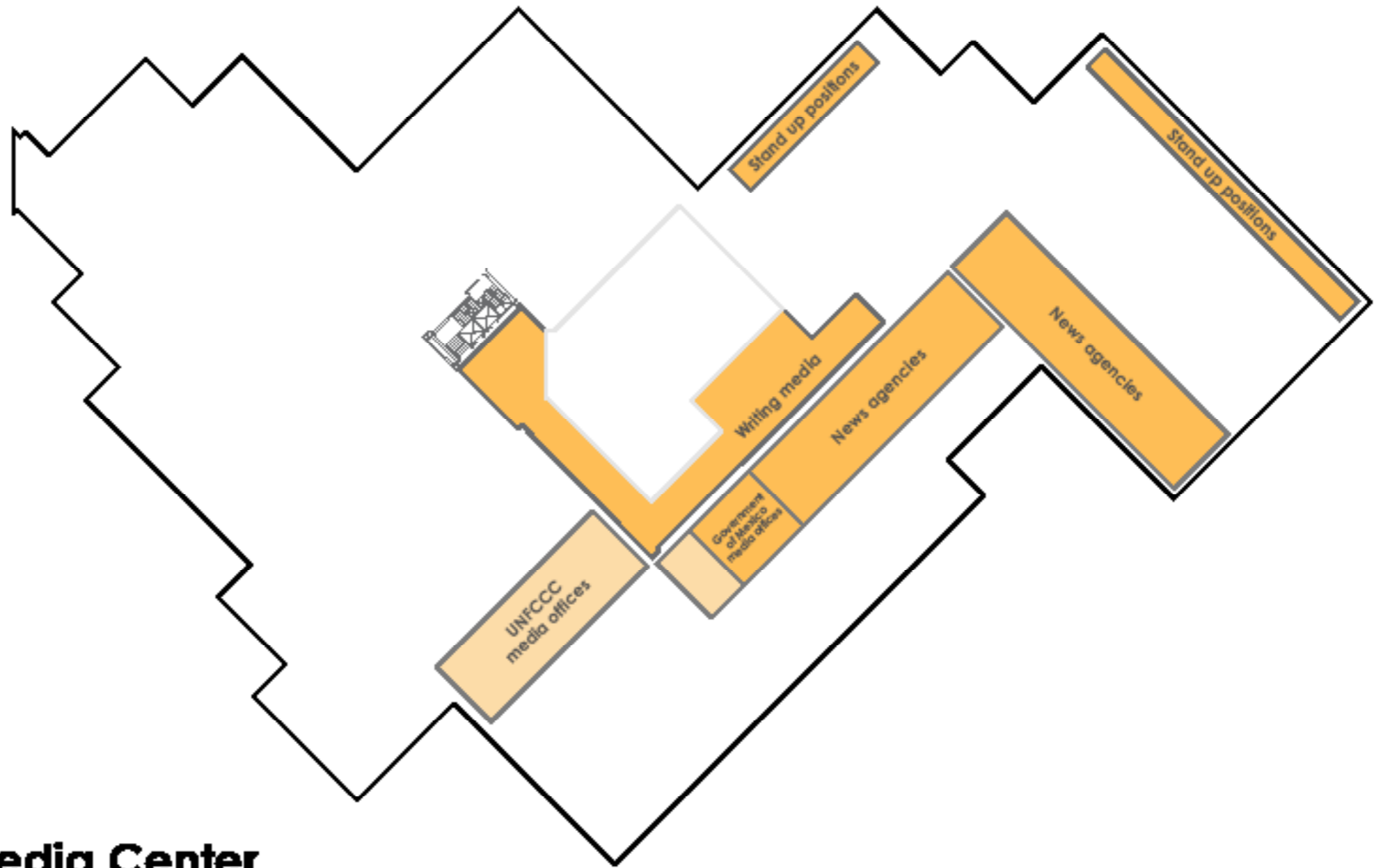


- Press
- Food service
- Service



**Nizuc media center
ground floor**

 **Press**



Nizuc Media Center
first floor



Transportation



Schedule Shuttle Bus Service
Horarios Servicio de Transporte



Official Routes with Hotel & Hubs List / Lista de Rutas con Hoteles Oficiales y Hubs

Cancun Area / Área Cancún	1	2	3	4	5	6	7	8	<p>Conference Dates/Días de Conferencia: Nov. 28 to Dec./Dic. 10 24 hrs. shuttle service every 15 min.* / Servicio de autobuses las 24 hrs. cada 15 min.* (* Servicio nocturno de 23:00-06:00 hrs. Cada 30 min.</p>	
	<ul style="list-style-type: none"> ● Great Parnassus ● Hub Grand Royal Solaris (Km 19) ● Sun Palace ● Westin Regina 	<ul style="list-style-type: none"> ● CasaMagna Marriott ● Grand Meliá ● Fiesta Americana Condesa ● Oasis Cancún ● Omni Cancún 	<ul style="list-style-type: none"> ● Hub Le Blanc ● Flamingos Cancún ● Hub Live Aqua Cancún 	<ul style="list-style-type: none"> ● Hub Aquamarina Beach ● Hub Hotel Dos Playas ● Fiesta Americana Grand Coral Beach 	<ul style="list-style-type: none"> ● Hub Plaza las Américas Shuttle service for the following hotels will be at Plaza las Américas Hub (next to Sport City): - Hotel Terracaribe - Caribe internacional - Xbalamque ● Hub Marriott Courtyard 	Riviera Maya	<ul style="list-style-type: none"> ● Now Sapphire Riviera Cancún ● Now Jade Riviera Cancún ● Ocean Coral & Turquesa ● Hotel Marina El Cid 	<ul style="list-style-type: none"> ● Fairmont Mayakoba ● Blue Bay Grand Esmeralda 		
	<p>Conference Dates / Días de Conferencia: Nov. 29 - Dec./Dic. 10</p>									
	<p>- Morning Shuttle Service / Servicio Matutino: Hotel - Cancunmesse - Hotel: 06:00 – 10:00 hrs. Every 30 min. / Cada 30 min.</p>		<p>- Noon Shuttle Service / Servicio Medio Día: Hotel - Cancunmesse - Hotel: 10:00 – 18:00 hrs. Every Hour / Cada Hora</p>		<p>- Afternoon Shuttle Service / Servicio Vespertino: Hotel - Cancunmesse - Hotel: 18:00 – 22:00* hrs. Every 30 min. / Cada 30 min.</p>		<p>- Night Shuttle Service** / Servicio Nocturno**: Cancunmesse - Hotel: 22:00 – 06:00 hrs. Every Hour / Cada Hora</p>			
	<p>Schedules are subject to change without any previous notice due to traffic issues. Los horarios están sujetos a cambio sin previo aviso por cuestiones viales.</p>			<p>(* Último servicio del Hotel a Cancunmesse</p>			<p>(***) No night service from Hotels to Cancunmesse / No habrá servicio nocturno de Hoteles a Cancunmesse</p>			
	<p>Hub = Bus stop in front of the hotel or site named. Hub = Parada enfrente del hotel o lugar mencionado.</p>									



Information on climate change

Where do I find information on Side Events and Exhibits?

The Side Events schedule and the list of Exhibits is available on the UNFCCC website as well as in the “Side Events and Exhibits Brochure”. Information on Side Events is also included in the Daily Programme and on CCTV monitors.

For further information please contact staff at the Side Events and Exhibits Coordination Office at Cancunmesse (Hall C) or via email at: see@unfccc.int

Climate Change Kiosk

Where do I find information on the process and the secretariat?

The central point for information on climate change, the secretariat and its work is available at the Climate Change Kiosk, located at Cancunmesse in the center of the Exhibit Area in Hall C. Information material is available in hard copy and electronic form. All publications can be downloaded from the website <unfccc.int>.

Monday, 29 November to Friday, 10 December

Mr. Humphrey Asaah
Cel: +521 998 241 40 09
hasaah@unfccc.int

Services to participants

DSA disbursement

Delegates from Parties eligible for funding can collect their Daily Subsistence Allowance (DSA) from the DSA Office. During pre-sessionals, the office will be located in Hall C, next to the exit to the food courts at the Exhibit area. During Sessions, the office will be located in Moon Palace (“Luna” building, Room 1755). You will need your passport or other official identification (photo ID), flight ticket and boarding pass stubs when claiming DSA.

Monday, 29 November to Friday, 10 December
9.00–12.00
13.00–17.00

DSA payments:
Ms. Friederike Monschau
Cel.: +521 998 241 37 82
fmonschau@unfccc.int

Travel:
Ms. Petra Meiranke
Cel.: +521 998 241 37 82
pmeiranke@unfccc.int

Observer Organizations

NGO constituencies

The nine major groups identified as stakeholders in Agenda 21, the comprehensive plan of action for the Rio Declaration, are recognized as constituencies in the UNFCCC negotiation process. Plenary interventions, time permitting, are made per constituency, and their focal points interact with the secretariat as channels of communication with large groups of constituents. These are: the business and industry non-governmental organizations (BINGO); the environmental non-governmental organizations (ENGO); the indigenous peoples organizations (IPO); the farmers non-governmental organizations (Farmers)*; the local government and municipal authorities (LGMA); the research and independent non-governmental organizations (RINGO); the trade unions non-governmental organizations (TUNGO); the women and gender non-governmental organizations (Women and Gender)* and the youth non-governmental organizations (YOUNGO)*.

Offices and contact information

BINGO, ENGO, Farmers*, IPO, LGMA, RINGO, TUNGO* and Women and Gender* and YOUNGO* constituencies have office located at Moon Palace (Chile, ground floor). BINGO and ENGO constituencies have dedicated meeting rooms (BINGO: Room Cacao, ENGO: Room Lobo) located at Cancunmesse (Hall D).

Constituency daily meetings are also announced in the Daily Programme and on the CCTV. For further information on the work of the constituencies and booking of the BINGO and ENGO meeting rooms, please contact:

BINGO

Mr. Carlos Busquets
International Chamber of Commerce
TEL.: +33 1 49 53 29 75
cbs@iccwbo.org

For BINGO room booking please contact:

Ms. Tina Launois
International Chamber of Commerce
TEL: +33 1 49 53 29 16
tina.launois@iccwbo.org

ENGO

Mr. David Turnbull
Climate Action Network International
TEL: +1 202 60 99 846
dturnbull@climatenetwork.org

For ENGO room booking please contact CJN!
for the morning slots and CAN International
for the afternoon slots:

Climate Justice Now! (CJN!)
Ms. Dorothy Guerrero
d.guerrero@focusweb.org

CAN International

Ms. Montana Burgess
TEL: +1 202 6216309
mburgess@climatenetwork.org

Farmers*

Ms. Anette Engelund Friis
International Food Policy Research Institute
TEL: +45 30 83 10 51
aef@lf.dk

IPO

At COP 16/CMP 6:
Ms. Jen Rubis
International Alliance of Indigenous and Tribal
Peoples of the Tropical Forests (IAITPTF)
TEL: +60 19 856 6251
jen.rubis@gmail.com

After COP 16/CMP 6:

Mr. Max Ooft
International Alliance of Indigenous and Tribal
Peoples of the Tropical Forests (IAITPTF)
TEL: +597 88 58 921
ooftmax@sr.net;
ooftmax@hotmail.com

LGMA

Mr. Yunus Arikian
ICLEI - Local Governments for Sustainability
TEL: +49 228 97 62 99 20
climate.center@iclei.org

RINGO

At COP 16/CMP 6:
Ms. Marilyn Averill
University of Colorado at Boulder
TEL: +1 720 244 8596
ringos.cop16@gmail.com

After COP 16/CMP 6:

Ms. Monica Alessi
Centre for European Policy Studies
TEL: +32 472 72 1868
ringos@ceps.eu
monica.alessi@ext.ceps.eu

TUNGO

Ms. Anabella Rosemberg
International Trade Union Confederation
TEL: +33 1 55 37 37 37
rosemberg@tuac.org

Women and Gender*

Ms. Gotelind Alber
genderCC - Women for Climate Justice
TEL: +49 151 15 24 08 02
g.alber@gendercc.net

YOUNGO*

Mr. Sébastien Duyck
TEL: +49 152 29 08 52 51
sebastien@youthclimate.org

Mr. Rishikesh Ram Bhandary
TEL: +1 617 768 7552
rishikeshram@gmail.com

* Provisional constituency: The three groups with an asterisk are recognized as constituencies on a provisional basis pending a final decision on their status before COP 17/ CMP 7.



Constituency Meetings

BINGO	09.00-10.00 a.m	Room Cacao, Cancunmesse
Farmers*	09.00-10.00 a.m	Room Pitaya, Cancunmesse
IPO	09.00-10.00 a.m	Room Monarca, Cancunmesse
LGMA	09.00-10.00 a.m	Room Jaguar, Cancunmesse
RINGO	09.00-10.00 a.m	Room Águila, Cancunmesse On 30 November, 2, 4, 7 and 9 December only.
TUNGO	09.00-10.00 a.m	Room Sandia, Cancunmesse
Women and Gender*	09.00-10.00 a.m	Room Nochebuena, Cancunmesse
YOUNGO*	08.30-10.30 a.m	Room Mamey, Cancunmesse

Fossil of the Day

CAN International, Stand 176, Exhibit Area, Cancunmesse (Hall C)
Time: Please consult the Daily Programme

Traditional NGO Party

Details will be announced in the Daily Programme

Room booking and logistics

Meeting Room Assignment (MRA)

Room booking for a closed meeting is possible on site during the sessions, availability permitting. To book a meeting room, please complete the MRA form and submit to meetingrequest@unfccc.int or to the MRA counter at Cancunmesse for bookings rooms in Cancunmesse or the MRA counter at Moon Palace for booking rooms at Moon Palace.

The MRA form can be downloaded at this http://unfccc.int/files/logistics/application/msword/meetingroom_request_form.doc. Room assignment will be confirmed one evening before the meeting date. Rooms are booked free of charge for a maximum of one hour per organization per day. The rooms may have to be vacated at any time if the negotiation process so requires. ENGOs and BINGOs have dedicated meeting rooms managed by constituencies. Those who belong to ENGOs or BINGOs please contact the respective focal point on page 67.

Press briefings

Observer organizations may request press conferences of 30 minutes duration in the Press Conference Room Luna in the Azteca (Expo Centre) building at the Moon Palace. Alternatively, press conferences may be requested in the Press Conference Room Desierto in the Cancunmesse. Full webcast live and on-demand is provided in both rooms as is broadcast distribution to the International Broadcast Centre at the Nizuc Media Centre. Simultaneous interpretation in Spanish and English is provided by the host country, Mexico.

Should the schedules in both rooms permit, it is possible to establish a two way video connection between the two press conference rooms in order to reduce the need for those interested to move between the Moon Palace and Cancunmesse venues. For these events, time limits will be strictly enforced in order to prevent disruption to the schedules in both locations.

Further information is available at: <http://unfccc.int/press/items/4862.php>

For bookings please contact:
press@unfccc.int

Media Center

Press and media facilities will be available for set-up on Saturday, 27 November and are fully operational from Sunday, 28 November through Friday, 10 December.

The Media Center is located in the Nizuc section of Moon Palace Hotel complex, accessible by shuttle bus from the main conference venue in Maya (Sunrise) and Azteca (Expocenter) or on foot.

The Media Center offers various services to accredited press and media representatives, including PCs with Internet access, Plug & Play facilities and broadcasting services.

The UNFCCC Media Team have their offices in Nizuc Media Center (first floor).

Press Conference Room “Sol” for Government and UN press conferences and Press Conference Room “Luna” for observer organization briefings are located in Azteca (Expocenter, ground floor) while Press Conference Room “Desierto” for observer organization briefings is located at Cancunmesse. English/Spanish interpretation is provided for each press conference room. All press conferences are webcast live and on-demand in English and in Spanish.

Staff may be contacted in person or by email.

Telephone requests should be directed to the Media Call Center at: Tel. +52 998 283 21 44

Mr. Kevin Grose
Media Coordinator

Mr. Carlos de Alva Fernández
Host Country Media Liaison
cdealva@sre.gob.mx

Mr. Alexander Saier
Deputy Media Coordinator
mediainfo@unfccc.int

Ms. Naana Beeko
Press accreditation and registration
pressreg@unfccc.int

Ms. Elke Hoekstra
Media Information Desk
mediainfo@unfccc.int

Mr. Tim Davis
Manager, International Broadcast Centre
ibc@unfccc.int

Ms. Carrie Assheuer
Booking of interviews with the UNFCCC Executive Secretary
cassheuer@unfccc.int

Ms. Annetta Dunn
Booking of press conferences
pressconf@unfccc.int

Ms. Maria García
Developing country journalists workshop
mgarcia@unfccc.int

Mr. Eric Hall
UNFCCC Spokesperson
ehall@unfccc.int

Mr. Juan Miguel Diez
Chief, Media Relations
mediainfo@unfccc.int



Computers, photocopiers, fax services and phones

Four computer centres are to be found at Maya (Sunrise, first floor), Azteca (Expocenter, first floor), Cancunmesse (Hall C) and, for the exclusivity of media participants, we have the Media Computer Center in Nizuc (ground floor). The computers and high-speed printers are available for participants on a “first come, first served” basis. These computers allow Internet access and are equipped with word processing and spreadsheet software.

Please be considerate and do not monopolize the equipment. It is intended for use by all participants. In addition to the Plug and Play desks to connect the laptops to the Internet, we offer WiFi areas around the venue, this service is available in Cancunmesse (Hall D). Instructions regarding connection and dial-up numbers are posted on the desks.

A special support area is available to participants who need a fixed Internet connection in order to upload multimedia content to the web, blogs and social networking sites. The “Blogger’s Loft” in Cancunmesse (Hall D, upper level) provides workspace, power and fixed Internet connections for a limited number. The Blogger’s Loft is prioritized for those working with multimedia content. Participants needing only access to the Internet for email or office purposes should utilize the computer centres, Plug and Play areas, or WiFi Areas.

The Blogger’s Loft is part of a pilot project by the UNFCCC secretariat with the United Nations Foundation that seeks to explore options for the participation of new “digital media” both physically and virtually in the UNFCCC process. During the Conference, all online media and bloggers using the Blogger’s lounge will also be able to attend a series of interactive “digital media conversation” events to be held in the “Desierto” Press Conference Room in Cancunmesse (Hall D) starting on Saturday, 4 December. Watch for the schedule in the Daily Programme.

Hours

Sunday, 28 November to Friday, 10 December

Photocopying and fax services are available on a commercial basis in the Business Center Cancunmesse (Hall C, next to the Exhibit Area). Pay-card phones are available around the Moon Palace and Cancunmesse. The pre-paid cards are available for sale in the Maya (Sunrise) reception and the Cancunmesse business center

Bank Services

Bank services are available in the Cancunmesse (Hall C). These include cashing traveller’s cheques and exchange services into or from euros (pending US Dollars exchange due to country restrictions). Cash machines/ATMs are available on a 24-hour basis.

Bank Schedule:

Sunday, 28 Nov	Bank holiday - no services
Monday, 29 Nov	9 a.m. - 6 p.m.
Tuesday, 30 Nov	9 a.m. - 6 p.m.
Wednesday, 1st Dec	9 a.m. - 6 p.m.
Thursday, 2nd Dec	9 a.m. - 6 p.m.
Friday, 3rd Dec	9 a.m. - 6 p.m.
Saturday, 4 Dec	Bank holiday - no services
Sunday, 5 Dec	Bank holiday - no services
Monday, 6 Dec	9 a.m. - 6 p.m.
Tuesday, 7 Dec	9 a.m. - 6 p.m.
Wednesday, 8 Dec	9 a.m. - 6 p.m.
Thursday, 9 Dec	9 a.m. - 6 p.m.
Friday, 10 Dec	9 a.m. - 6 p.m.

Consignments

During the conference, please contact the shipment focal points or visit us directly at Azteca (Expocenter) at the Information Desk or Cancunmesse (Hall C) at the Side Events and Exhibits Coordination Office.

Contact info:

Mr. Alexander Demissie
ademissie@unfccc.int
Cel.: +521 998 241 37 56

Ms. Sara Görg
sgoerg@unfccc.int
Cel.: +521 998 241 37 59

Catering

If you wish to order catering for your Side Event, please directly liaise with the official catering company at the following link: <http://www.inhouseservicescop16.com>. Please note that catering orders can only be received through this website up to 72 hours prior to your event. In order to avoid overlaps of catering at Side Events, catering services will only be provided AFTER Side Events. It is the responsibility of the organizer to ensure that no food or beverages are taken inside the meeting rooms. If you have any further questions, please contact Ms. Ofelia Peniche (see contact info, below). On-site staff at the “In-house Services” desk at Cancunmesse will also be able to assist you.

Contact info:

Ms. Ofelia Peniche
openiche@centrobanamex.com
Cel.: +521 55 27 28 76 18

Meditation room

On-site facilities for prayer and meditation include the “Meditation Room” in Cancunmesse (Hall D) as well as the “Meditation Garden” which is located next to the beach, stretching between Maya (Sunrise) and Nizuc Media Center.

Lost and found

Lost and found items can be reported and solicited at Maya (Sunrise, next to the lobby bar) and at Cancunmesse (Hall C). For security reasons unattended items found anywhere on the conference premises will be removed.



Information about Cancun

Sectur, Ministry of Tourism of Mexico, provides tourism attention and support. In total, 18 tourism and support modules will be located in Cancunmesse (Hall C) and in the lobby of each of the official hotels, including the Moon Palace:
from 8 a.m. to 7 p.m.

Additionally, tourist information is available in Cancunmesse (Hall D) and Maya (Sunrise), in the Lobby Area:

Friday, 26 November to Wednesday, 15 December
from 7 a.m. to 8 p.m.

Additional information:

For additional information, a cel phone application is available for cel phones with Java platform: www.visitmexico.com/COP16. It is also possible to send a text message to 21616 with the text “cop16” (English) or “cop16esp” (Spanish). Moreover, the following Web page is updated and ad hoc: cancun.travel.com.mx

Important telephone numbers in Cancun

Emergency Numbers:

Police: 060.

Ambulance: 060.

Fire department: 060 - 884-1202.

Medical Service:

Private Ambulance: +52 998 883-1000.

American Hospital: +52 998 884-6133 (24 hrs.).

Global Hospital Assistance: +52 998 884-1092 (24 hrs.).

American Medical Care Center: +52 998 883-1001 - 883-1003.

Red Cross: +52 998 884-1616.

Regional Hospital: +52 998 884-1818 (24 hrs.).

Tourist Services:

Quintana Roo state Tourist Information Office: +52 998 884 80 73.

Drugstores:

Pharmacy (24 hrs): +52 998 840 555

Pharmacy American Hospital: (24 hrs): +52 998 884 6133

Pharmacy Cancun, Hotel Zone: +52 998 885 1655

Banks:

Banamex: +52 998 884-1116

HSBC: +52 998 884-3348

Bancomer: +52 998 884-4400

Notices

Anything else I should know?

To align ourselves with current waste regulations and to help protect the environment, we ask all participants and colleagues to follow the advice below regarding waste management. Three different types of waste bin are allocated around the conference premises. Please, sort waste according to:

BLUE: Glass.

RED: Paper.

YELLOW: Other.

We appreciate all the efforts by participants and staff to achieve a cleaner environment.

Participants are kindly requested not to remove interpretation headsets from the foyers or meeting rooms.

Finally, please consider bringing power adapters as the conference venue is supplied by 110V power. Technical equipment may be damaged if no precautions are taken.

Consulates and embassies in and around Cancún, México

(The country code for Mexico is + 52 and the area code for Cancun is 998)

Consulate	Address	Phone number	E-mail
Austria	Pecari 37, Esq. Av. Tulum Supermanzana 20 C.P. 77500, Cancun, Q. R.	(998) 884-5431	andresjr@cancun.novenet.com.mx
Belgium	Pabellón Caribe, Ph 6 Y 7 Ave. Nichupté Mz 2 Lote 22, Sm 19 C.P. 77505 Cancun, Q. R.	(998) 892-2512	Consul@BelgicaCancun.com
Belice	Calle 58 N° 450 X 35 Apartado Postal 89. Col. Centro C.P. 97000, Mérida, Yuc.	(999) 928-6152	dutton@sureste.com
Canada	Centro Empresarial Oficina E7 Boulevard Kukulcan Km. 12 Zona Hotelera C.P. 77599, Cancún, Q.R.	(998) 883-3360/ (998) 883-3361	cancun@canada.org.mx
Chile	Calle Jaleb N° 17, Manzana 1, Sm 20 77500 Cancún, Q.R.	(998) 892-8406	conhoncancun@prodigy.net.mx
Cuba	Pecari 17 Supermanzana 20 C.P. 77500, Cancun, Q.R	(998) 884-3423	cubacancun@prodigy.net.mx
Cyprus	Ave. Yaxchilan Y Kabah Smq7 Mza2 Lote 13 77505 Cancún, Q.R.	(998) 892-0888 / 887-6903 / 881-9030 ext. 2018	chipre@consulado-de-chipre-cancun.org
Denmark	Boulevard Kukulcan, Km. 16.5 Lt. 48 Mz. 53 Zona Hotelera C.P. 77500 Cancun, Q.R.	(998) 881-0670 emergencias (998) 116-5692	tjohnsson@omnicancun.com.mx
Dominican Republic	Carretera Cancún Aeropuerto Km 17 Local 55 Colonia Central De Abastos 77560 Cancún, Q.R.	(998) 886-2109	cbello@alimentosyalgomas.com
Finland	Ave. Nader #28-1 Supermanzana 2 Edificio Popol Nah Locales 1 Y 2 77500 Cancun, Q.R.	(998) 884-1600	notariacancun@prodigy.net.mx
France	Calle Fonatur Lote 1-1A Mz 12 Col. Los Alamos 2 (Entre Calle Fresno Y Olomo) C.P. 77533, Cancun, Q. R.	(998) 267-9722	consulatcancun@aol.com
Germany	Calle Punta Conoco 36, Sm. 24 C.P. 77509, Cancún, Q. R.	(998) 884-5333/ 1598/ 1898	
Greece	Calle 30 Diagonal, N° 498, Int. A. Por Prolongación Paseo De Montejo Privada Villas Del Rey C.P. 97119, Mérida, Yuc.	(999) 982-3271, 930-1107	ram@procon.com.mx
Guatemala	Calle 49 No. 299-A Entre 44 Y 46 Fracc. Campestre 97119 Mérida, Yucatán	(999) 926-8240	julioaabdo@prodigy.net.mx
Honduras	Calle 54 X 57 Y 59 Instituto Monte Líbano Casa 483 Col. Centro C.P. 97000, Mérida, Yuc.	(999) 924-3986	
Hungary	Blvd. Kukulcán, Km. 15.3 Zona Hotelera, Delg. Benito Juárez 77500 Cancún, Q.R.	(998) 848-8312	manager@aquaworld.com.mx
Italy	Alcatraces 39 Supermanzana 22 C.P. 77500, Cancún, Q.R.	(998) 884-1261 emergencias 042 99 8147 4912	consolato.cancun@esteri.it
Lebanon	Calle 11 N° 200, Por 18 Fracc. Montecristo / C.P. 97133, Mérida, Yuc	(999) 926-4111 / 944-8782	robertoabraham@gmail.com
Luxembourg	Calle 56-A, # 264 Ave. Campo Deportivo C.P. 97100, Mérida, Yuc	(999) 9273-443	
Netherlands	Pabellon Caribe, Local Ph 6 Y 7, Psio 3 Av. Nichupte Mz 2, Lote 22, Sm 19 C.P. 77505, Cancun, Q.R.	(998) 884-8672	nlconsulcancun@prodigy.net.mx
Norway	Venado 30 Super Manzana 20, Manzana 18 C.P. 77500, Cancun, Q.R.	(998) 887-4412, 884-6433 emergencias: (999) 900-0136	fmolina@aviomar.com.mx
Poland	Calle Sierra 13, Sm-3 Por Av. Bonampak Col. Centro C.P. 77500, Benito Juárez, Q.R.	(998) 884-2590	luism@camarayasociados.com
Portugal	Calle Guanábana No. 40, Super Manzana 25, Manzana 13, Lote 1, 2° Piso, Depto. 2 Cancún, Quintana Roo	(998) 884-2735	consul_portugal_cancun@prodigy.net.mx
Republic of Korea	Calle 16 # 240 Colonia Vista Alegre 97130 Mérida, Yuc.	(999) 943-0218 / 943-0219	
South Africa	Granada 30 Supermanzana 2A C.P. 77500 Cancún, Q. R	(998) 884-9513 / 884-1248	notaria020@prodigy.net.mx
Spain	Blv. Kukulcan Km. 6.5 Edificio Caribe Maya 1Er Piso Zona Hotelera C.P. 77500 Cancun, Q.R.	(998) 848-9989/9999 (998) 848-5659	consulado_honorario@sercc.com.mx
Sweden	Edificio Pabellón Caribe, Ph 5-7 Ave. Nichupte 22, Sm 19 C.P. 77506 Cancún, Q. R.	(998) 884-9435 emergencias: (045) 993-160-9279	peter.leder@plhconsulting.net
Switzerland	Edificio Venus, Av. Coba 12, Local 214 Sm5 Mz1 C.P. 77500, Cancun, Q.R.	(998)884-8446	rolandi@rolandi.com
United Kingdom	The Royal Sands Blvd. Kukulcan, Km. 13.5 Zona Hotelera C.P. 77500, Cancun, Q.R.	(998)881-01-00	
United States of America	Plaza Caracol Dos, Segundo Nivel Numero 320-323 Km 8.5 Blvd. Kukulcan, Zona Hotelera C.P. 77500, Cancún, Q.R.	(998)883-02-72/883-13-73	cancunagency@gmail.com

Additionally, a complete list of Embassies and Consulates in Mexico is available in the following link: <http://intapp.sre.gob.mx/index.php/representaciones>



For more information: <unfccc.int>