 **REGISTRATION FORM**

- nominated observers[[1]](#footnote-1)\* -

**EIGHTEENTH MEETING OF THE PLENARY OF THE COMPLIANCE COMMITTEE OF THE KYOTO PROTOCOL, NINETEENTH MEETING OF THE FACILITATIVE BRANCH AND TWENTY-NINTH MEETING OF THE ENFORCEMENT BRANCH**

7–9 September 2016

Opening session: 10:00 a.m.[[2]](#footnote-2)\*\*

UN-Campus (Langer Eugen), Platz der Vereinten Nationen 1, 53113 Bonn, Germany

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***Please complete the information requested below and remember to sign this form below and on the last page!***

|  |  |
| --- | --- |
| ***Title*** |  |
| ***First and middle name (if any):*** |  |
| ***Last name:*** |  |
| ***Nationality:*** |  |
| ***Position:*** |  |
| ***Full postal address (incl. street, city and postal code):*** |  |
| ***Country:*** |  |
| ***Telephone/fax:*** |  |
| ***Mobile phone number during the meeting:*** |  |
| ***E-mail address:*** |  |
| ***Passport number:*** |  |
| ***Place and date of issue:*** |  |
| ***Date of expiry:*** |  |
| ***I, the person named above, herewith confirm that all the information I have provided above is correct.***  Signature of the nominee/date: | |

***Confirmation of nomination by the national focal point/designated contact point***

|  |  |
| --- | --- |
| ***Office/accredited organization:*** |  |
| ***First and middle name (if any):*** |  |
| ***Last name:*** |  |
| ***Telephone/fax:*** |  |
| ***E-mail address:*** |  |
| I herewith confirm that       is nominated by our office/organization as an observer to the eighteenth meeting of the plenary of the Compliance Committee of the Kyoto Protocol, nineteenth meeting of the facilitative branch and the twenty-ninth meeting of the enforcement branch. | |
| Signature of the national focal point or designated contact point/date: | |

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| --- |
| **IMPORTANT**   1. **This form must be submitted by the national focal point of a Party or the designated contact point of a UNFCCC accredited observer organization.** 2. **The deadline for the submission of this form is 26 August 2016, 5:00 p.m., Central European Time.** 3. **Please complete and return this form by either electronically or by fax to the attention of  Ms. Elsa Paclibar-Schroeder, UNFCCC Secretariat**   **E-mail:** [**compliance.committee@unfccc.int**](mailto:compliance.committee@unfccc.int) **Fax: ++ 49 228 815 1999**  **The secretariat will not be held liable for late receipt of forms that are not addressed to the  proper person.**   1. **You will receive a confirmation of registration, which is subject to full completion of this form and availability of space.** |

**NOTE FROM THE SECRETARIAT FOR OBSERVERS:**

* **This registration is ONLY valid for the eighteenth meeting of the plenary of the Compliance Committee of the Kyoto Protocol, the nineteenth meeting of the facilitative branch and the twenty-ninth meeting of the enforcement branch.**
* Observers are responsible for making their own travel and accommodation arrangements.
* Participants requiring a visa for the Federal Republic of Germany, or a transit visa, are strongly encouraged to contact the appropriate consular authorities as soon as possible to allow sufficient time for the necessary visas to be issued before departure. For more information, please visit the website of the Federal Foreign Office:

http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen\_node.html (information is also available in the six official languages of the United Nations).

* You are strongly advised to obtain international travel and medical insurance to cover you from the time you depart for the meeting until the time you return to your place of origin. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.
* All participants are requested to register upon arrival at the venue for the meeting. Information on the procedure for registration will be sent to you together with the message confirming registration.

**CONDITIONS OF REGISTRATION**

* In submitting the form through electronic means the submitter waives all claims associated with use of electronic means of submitting the form.
* The Compliance Committee, its branches, respective members and alternate members, and the UNFCCC secretariat shall not be made responsible for any claim or loss arising from the transmission, storage or use of documentation obtained through electronic means. Neither the confidentiality nor the integrity of the documentation submitted can be guaranteed following electronic transmission and storage.
* The nominee undertakes to observe the “Guidelines for the participation of observers at meetings of the plenary and the branches of the Compliance Committee of the Kyoto Protocol” and acknowledges that violation of these guidelines will constitute grounds for physical removal from the venue of the meeting and refusal by the secretariat to accept subsequent requests for registration.

We agree to the conditions set out above.

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| --- | --- |
| Signature of the national focal point/designated contact point and date: | Signature of the nominee and date: |

1. \* Observers nominated by the national focal point of a Party or a designated contact point of the UNFCCC accredited observer organization. [↑](#footnote-ref-1)
2. \*\* Please note that parts of the meeting may be held in private and that the starting date and time of the meeting could be changed. Please check the meeting announcement page for any changes in the schedule of the meeting one week before the date of the meeting. [↑](#footnote-ref-2)