



UNFCCC Regional Workshop for Latin America and the Caribbean Region
Santiago, Chile
14 – 15 September 2015

INFORMATION SHEET

MEETING VENUE

The UNFCCC regional workshop on nationally appropriate mitigation actions for Latin America and the Caribbean region will be held from 14 to 15 September 2015 at:

**THE UNITED NATIONS ECONOMIC COMMISSION FOR LATIN AMERICA
AND THE CARIBBEAN (UNECLAC - CEPAL in Spanish)**

Av. Dag Hammarskjöld 3477 Vitacura Santiago, Chile

Tel: (56-2) 2471-2000; (56-2) 2210-2000 - Fax: (56-2) 2208-0252

Web: <http://www.eclac.org/default.asp?idioma=IN>

Email: seceptal@cepal.org

REGISTRATION OF PARTICIPANTS

Registration of nominated experts for the workshop will be on Monday, 14 September 2015 from 08:00 to 09:00 a.m. in the lobby of the **Raúl Prebisch conference room** and Identification badges will be delivered to participants in this area. Access to the UNECLAC (CEPAL) building (Av. Dag Hammarskjöld 3477, Vitacura) has controlled access. To authorize the entry, participants must present their passport or identity card.

Please present your national **passport** for registration and also your **original boarding passes** for preparation of DSA payment if applicable.

CONTACT IN CASE OF EMERGENCY

Contact for CEPAL

Ms. Leontina Barrera

Division de Desarrollo Sostenible y Asentamientos Humanos

Tel.: +56 2 2210 2293

E-mail: leontina.barrera@cepal.org

Or

Ms. Maria Paz Rivera

Conference Services Unit

Telephone: +56 2 22 10-2618 /2210-2667 /68

E-mail: mariapaz.rivera@cepal.org



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Contacts for the UNFCCC secretariat

Ms Tshering Sherpa

Programme Officer

Email: tsherpa@unfccc.int

VISA

All visitors wishing to enter Chile must have a passport valid for at least six months from the date of arrival along with proof (ticket) of onward or return passage.

All registered participants requiring a visa to CHILE, or a transit visa, are strongly advised to contact the appropriate consular authorities **as soon as possible**.

To find out if you need a visa, please visit the website of the Ministry of Foreign Affairs of Chile (<http://chileabroad.gov.cl/>) and select the name of your country.

For Countries with **NO Chilean** representation only, **visa on arrival** can be arranged. In this case, please send your details (**full name, address, telephone, e-mail, city of departure, date of arrival and entry port in Chile**) and a **copy of your national passport** to: miouf-sperling@unfccc.int.
Tel: (+49 228) 815-1128

DAILY SUBSISTENCE ALLOWANCE (DSA)

Funded participants are eligible for DSA in accordance with UNFCCC rules. The DSA for Santiago, Chile is currently US\$ 269 per day (effective 1 June 2015) and may evolve by the time of the workshop. It is calculated from the official arrival day for the workshop depending on the flight schedule, through the conclusion of the workshop with the expected departure the next day plus one day DSA deemed to cover miscellaneous travel expenses including visa and airport taxes*. The DSA described above represents the total entitlement to be provided at the meeting.

DSA will be available for collection at the meeting venue on the first workshop day during the lunch break. Please make sure to present your **passport, and original boarding pass(es)** at registration before claiming DSA.

Note on Travel

Any changes made to the date of departure and/or arrival may incur a fee. Changes for private reasons are to be paid by the traveller. The UNFCCC secretariat will not be responsible for costs associated with any changes you may wish to make to your ticket, for example upgrading, re-routing or stop-overs.



TRANSPORTATION

For your safety, it is recommended to use the official transport offered by the Santiago airport.

Minibuses from the airport to the different areas of the city of Santiago are offered by Transvip and Delphi Transfer (Transfer Delfos). They carry a maximum of 7 people for a charge that varies from 7 to 12 USD (4500-7500 Pesos) per person. Taxis charge using a metered system and, in general, no tip is given to their drivers. A normal taxi rate from the airport to ECLAC is about USD 40 (25.000 Pesos). Additionally, five metro lines are available for transportation to the capital.

For more information and different options on transportation from/to the airport of Santiago, please visit the following link:

<http://www.aerpuertosantiago.cl/english/medios-de-transporte-desde-y-hacia-scl/minibuses.html>

Airport tax USD 18 (normally included in air ticket fare).

ACCOMMODATION

Indicative list of accommodations and Hotel Accommodation Request
(see annexes)

HEALTH REQUIREMENTS

With respect to health requirements and precautions to be taken by participants travelling to Chile to attend the meetings in question, the secretariat of the United Nations Framework Convention on Climate Change and its Kyoto Protocol (the secretariat) informs all participants that they should consult and seek medical advice from their physicians/doctors and take medical precautions, as advised.

For general information purposes, the participants can check on the current health requirements, for Chile, posted by the World Health Organization on its website, which can be accessed from this link <http://www.who.int/ith/en/index.html>. The secretariat hopes that the information provided by WHO will familiarize the participants with the general health requirements for Chile. At all times, participants are individually and personally responsible for making their own assessment relating to health requirements. The secretariat does not assume any responsibility for the accuracy of the information on the website, nor does it assume any liability resulting from compliance (or non-compliance) with the requirements posted on the mentioned website. The UNFCCC Secretariat disclaims all responsibility for medical accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation in the workshop.

GENERAL INFORMATION ON DURING YOUR STAY CHILE

Santiago, a city of about six million people, is the capital of the Republic of Chile. It has a Mediterranean climate and well-defined seasons, from rainy winters with temperatures as low as 0° C (May to September) to dry summers, when daytime temperatures hover around 30° C (November to March). The relative humidity is low. Springtime starts on September 21st, with 5 temperatures from 20-25°C. June, July and August are cold and rainy months and it is advisable to bring warm clothes and umbrella.

The capital is one and a half hour from seaside resorts, such as Viña del Mar. Cultural activity is at its peak from March to December and includes concerts, opera, theatre and historical and art museums. There are five local television channels. A wide variety of cable channels, such as CNN, HBO and MSTV, are also available.



It is suggested that visitors drink bottled mineral water, since tap water, although drinkable, sometimes affects those who are not accustomed to it.

Santiago is quite a safe place. However, like in similar big cities, it is necessary to use common sense, be cautious and aware of your surroundings. Be alert for pick-pocketing, purse and camera snatching, and thefts from backpacks and rental cars. Petty crime is common in major tourist destinations, in hotel lobbies and restaurants, internet cafes, at bus and subway stations, and in cruise-ship ports. Exercise caution when touring Cerro Santa Lucia, Cerro San Cristobal and Mercado Central, as pick-pocketing and muggings occur frequently in these areas. It is advisable not to go downtown at night alone, to avoid badly illuminated or isolated streets and to be careful with expensive jewellery and handbags.

Currency: The currency used in Chile is the Peso (\$). The current exchange rate is 618 Pesos to the U.S. dollar (as of 1 June 2015). This rate is however subject to change.

Bank: A branch of Banco de Chile is located on the first basement level. It is open to the public from 9 am to 2 pm. The local currency is the peso (\$), with bills of \$500, \$1.000, \$2.000, \$5.000, \$10.000 and \$20.000; and coins of \$1, \$5, \$10, \$50, \$100 and \$500. Foreign currency may be changed from 10 a.m. to 12.30 pm

ATMs: Automatic tellers (Redbanc system) are usually located at banks, shopping areas and service stations, (gas stations) as well. Tellers accept both local bank cards and Cirrus, Plus, and Maestro cards 24 hours a day. Exchange rates used are very convenient

Credit cards: Credit cards are accepted, the most common being Visa, Master Card, AMEX and Diners.

Cash: US Dollars are sometimes accepted in touristic places and could be cashed at the banks, hotels, restaurants and markets.

Tipping: Restaurants and bars add 10% to the bill. However, waiting staff will expect a 10% cash tip in addition.

Electricity: The electric power in Chile is 220 volts, 50 cycles AC.

Electric Plug Details: Three in line holes sockets are usually in use

Language: Spanish. **The official language of the meeting will be English.**

Country code: +56

Time: Chile's standard time zone is UTC/GMT-4 hours.

Business Hours: Business offices: 08:30 - 18:00 hrs, Monday to Friday

Banks: 09:00 - 14:00 hrs, Monday to Friday

Shops: Mon-Fri 1000-2000, Sat 1000-1400.

Large shopping malls are open daily 1000-2100

FACILITIES AND SERVICES AT ECLAC

Canteen The canteen "Café Colonia" is open from 8:00 am to 5:00 pm, offering breakfast from 8:00 to 11:30 am and lunch from 12:30 to 03:30 pm. A coffee shop is also located within the building.

Medical Service The ECLAC Medical Service is available to participants requiring medical assistance. It is located on the main floor (Z-210), telephone extension 2333, and is open from 9 am to 1 pm and from 2.30 pm to 5:30 pm.



Mail There is a post office next to Banco de Chile which opens from 10.30 am to 1 pm.

Shops The "Anayhue Shop" at ECLAC offers gifts, crafts, newspapers, magazines and other items, it also provides photocopy service and fax at a cost of \$ 40 per page. It is located to the left of the main entrance to the building and opens from 9:00 am to 5:30 pm.

The north entrance to the ECLAC building is located at Alonso de Cordova Street. This is a very nice and exclusive area of shops and restaurants.

Restaurants ECLAC is located in a zone with many nice restaurants at a walking distance. Please find some suggestions below:

AGUA

WHERE: AV. NUEVA COSTANERA 3467, VITACURA

☎ 263-0008 - 📧 <http://www.aguarestaurant.cl/>

GALERIA ANIMAL

WHERE: ALONSO DE CORDOVA 3105, VITACURA

☎ 426-9621 / 09-4342087 - 📧 <http://www.galeriaanimal.cl/>

DA CARLA

WHERE: AV. NUEVA COSTANERA 3673, VITACURA

☎ 206-5557 - 📧 <http://www.dacarla.cl/>

EL ALMA

WHERE: AV. EL COIHUE 3886, VITACURA

☎ 208-6095 - 📧 <http://almarestaurant.cl/> -

EUROPEO

WHERE: AV. ALONSO DE CORDOVA 2417, VITACURA

☎ 208-3603 - 📧 <http://www.europeo.cl/>

MIRAOLAS

WHERE: AV. VITACURA 4171 -

☎ 206-0202 - 📧 <http://www.miraolas.cl/>

INTERESTING PLACES TO VISIT IN CHILE

Pueblito Los Dominicos

It is a craft village, located in the Andean foothills of Santiago, which brings together the most diverse range of traditional and contemporary objects. It is known for its furniture, textiles and paints, among others.

Museo Nacional de Bellas Artes

It is one of the main centers for the dissemination of visual arts. It is located in the area of *Parque Forestal* (Forest Park), in the municipality of Santiago.

Museo de Arte Precolombino

This museum is a pioneer in Latin America in custody, dissemination and study of the artistic legacy of the pre-Columbian peoples of America. It has an extensive collection of art from ancient cultures, such as the *Incas* and the *Diaguitas*, among others. It is located in the heart of Santiago.



Teatro Municipal de Santiago

Declared National Monument, known for its architectural aesthetics. It was built in 1857 and is one of the most important cultural centers in Chile, where opera, ballet and musical concerts are performed.

Palacio de La Moneda

The Government Palace is located in the municipality of Santiago and is known for its architecture. It is the only building in pure Italian neoclassical style in America. Furthermore, the *Palacio La Moneda Cultural Center* can be found there, which provides access to national and international visual and audio-visual heritage.

Plaza de Armas

It is located in the heart of Santiago and it was the civic center of the city from the colony. There is the Cathedral, declared a National Monument, which has an interesting museum, whose main attraction is the library where manuscripts of very important people in the history of Chile are preserved. Other important buildings located in the *Plaza de Armas* are the Municipality of Santiago and the Central Post Office, both constructions of old date.



ANNEX

List of hotels around the workshop venue

Hotel	Address/webpage	Room category and Rate (USD)
Hotel Hyatt Place: (****)	Américo Vespucio Nte 1597, Santiago, Vitacura Telephone: (56-2) 2989 1234 http://www.santiagovitacura.place.hyatt.com/en/hotel/home.html	130 USD
Hotel Eurotel El Bosque: (****)	Av. El Bosque Norte, 0124, Las Condes Tel. (56-2) 2 6188100 http://www.eurotel.cl/	100 USD
Hotel Director: (****)	Av. Vitacura 3600, Vitacura http://www.director.cl/entrance.html	130 USD
Hotel Novotel: (****)	Av. Americo Vespucio Norte 1630, Vitacura Telephone: (56-2) 2499-2200 http://www.accorhotels.com/gb/hotel-5233-novotel-santiago-vitacura/index.shtml	120 USD
Hotel Atton Vitacura: (****)	Vitacura 3201, Vitacura Telephone: (56-2) 2944 7800 http://www.santiagovitacura.place.hyatt.com/en/hotel/home.html http://vitacura.atton.com/information-hotel-vitacura-en.html	140 USD
Courtyard Marriott (****)	Av. Presidente Kennedy 5601, Las Condes Telephone: +562 2484 7422 soraya.salas@courtyard.com	US\$ 130 (single or double room)
Sheraton Hotel	Av. Santa María , 1742 Telephone: +562 2233 5000 javier.ramirez@starwoodhotels.com	US\$ 119 (Standard room) US\$ 159 (Grand Deluxe room)



REQUEST FOR HOTEL ACCOMMODATION

UNFCCC Regional Workshop for Latin America and the Caribbean Region Santiago, Chile, 14 - 15 September, 2015			
Nombre/ <i>First name</i>		Apellido/ <i>Last Name</i>	
Dirección/ <i>Address</i> :			
Ciudad/ <i>City</i> :		País/ <i>Country</i> :	
Teléfono/ <i>Tel</i> :	Fax	E-Mail	
Please choose one Hotel Accommodation alternative (mark X):			
Hotel Sheraton (****) <input type="checkbox"/> Av. Santa María # 1742 Telephone: +562 2233 5000 Standard Room: USD\$ 119 <input type="checkbox"/> Grand Deluxe Room: US\$ 159 <input type="checkbox"/> Javier.Ramirez@sheraton.com	Hotel Atton Vitacura (****) <input type="checkbox"/> Av. Vitacura 3201 Telephone: (56-2) 2422-7902 Single room: US\$140 fcarcamo@atton.com	Hotel Hyatt Place (****) <input type="checkbox"/> Américo Vespucio Nte 1597, Santiago, Vitacura Telephone: (56-2) 2989 1234 Single room: US\$130 Mariapaz.vacarezza@hyatt.com	
Hotel Director (****) <input type="checkbox"/> Avda. Vitacura 3600 Telephone: (56 2) 389 1956 Single Room: USD\$ 130 reservas@director.cl	Hotel Novotel (****) <input type="checkbox"/> Av. Americo Vespucio Norte 1630, Vitacura Telephone: (56-2) 2499-2200 Single Room: US\$120 H5233-SM2@accor.com	Hotel Coutyard Marriot (****) <input type="checkbox"/> Av. Presidente Kennedy 5601, Las Condes Telephone: +562 2484 7422 Single/Double room: US\$ 130 soraya.salas@courtyard.com	
Fecha de llegada al país: <i>Date of arrival: 13/09/2015</i>		Nº de vuelo: <i>Flight No.</i>	
Fecha de salida del país: <i>Date of departure: 16/092015</i>		Nº de vuelo: <i>Flight No.</i>	

**Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar mi reserva de hotel/
I authorize the use of my credit card to guarantee my hotel reservation:**

American Express <input type="checkbox"/>	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>	Otra/Other <input type="checkbox"/>
Nº de tarjeta de crédito/Credit card No:			
Fecha vencimiento / <i>Date of expiration</i> :			

All rates includes breakfast and internet

Passengers who pay in dollars in cash, travellers' checks or international credit cards are exempt from payment of VAT. Reservations must be sent directly to the selected hotel.