



Date: 10 July 2014
Reference: DC/JW/aha
Direct line: +49 228 815 1601

NOTIFICATION

Expert meeting on “An information hub for information on results of the activities referred to in decision 1/CP.16, paragraph 70 and results-based payments”

Bonn, Germany
2–3 September 2014

Pursuant to decision 9/CP.19, I am pleased to notify constituencies of admitted non-governmental organizations that the expert meeting on “An information hub for information on results of the activities referred to in decision 1/CP.16, paragraph 70 and results-based payments” will take place at Langer Eugen, UN Campus, Platz der Vereinten Nationen 1, Bonn, Germany, from 2 to 3 September 2014.

The expert meeting will be open to admitted observer organizations. Given space limitations, participation will be limited to representatives by constituency. Exact numbers of allocation will be communicated to Constituency Focal Points.

Representatives from admitted NGOs nominated by the Constituency Focal Points must register for the meeting using the Observer Registration Form for NGOs, which is sent to Constituency Focal Points. Once the Constituency Focal Points confirm the nomination(s), they should forward the registration form to the secretariat using the following email address:

<cool@unfccc.int>

The deadline for registration as an observer is **Monday, 11 August 2014**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registration forms for NGOs received after this deadline.

Distribution: To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



Page 2

I would like to remind all constituency focal points that the Conference of the Parties, by decision 23/CP.18, invited Parties to commit to meeting the goal of gender balance by, inter alia, nominating women to bodies established under the Convention and its Kyoto Protocol, with the aim of a gradual but significant increase in the participation of women. To this end, I would like to encourage NGO constituencies to adopt a similar approach with regards to gender balance in the nomination of their respective delegations to attend the upcoming expert meeting.

Yours sincerely,

Signed by

Donald Cooper
Coordinator
Mitigation, Data and Analysis Programme