



United Nations  
Climate Change Secretariat

**First workshop on long-term finance**

**Bonn, Germany  
9 – 11 July 2012**

**INFORMATION SHEET**

**MEETING VENUE**

Maritim Hotel  
Godesberger Allee  
(Access: Kurt-Georg-Kiesinger Allee 1)  
53175 Bonn  
Telefon: + 49 (0) 228 8108-0  
Fax: + 49 (0) 228 8108-811

**REGISTRATION**

Registration desks will open at 8:30 am. Please bring your passport or any official identification to register. For funded participants, please bring your national passports as well as your boarding passes with you for the issuance of daily subsistence allowance. .

**NOTE FROM THE SECRETARIAT**

Participants are strongly advised to obtain international travel and medical insurance to cover the period of their departure for the UNFCCC meeting until the time of their return to their home country.

The United Nations and the UNFCCC secretariat disclaim all responsibility for medical accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation at the UNFCCC meeting.

Travel for eligible funded participants to and from Germany, is the lowest cost and most direct economy fare. The UNFCCC secretariat will not be responsible for costs associated with any changes that the funded participants may wish to make to their tickets, for example upgrading, re-routing or stopovers.

**ACCOMMODATION**

Participants are responsible to arrange their own hotel accommodation. For accommodation in Bonn, please visit the website of various hotels in Bonn city area and hotel rooms in Bonn Bad-Godesberg ([http://www.bonn-region.de/english/hotels.html?no\\_cache=1](http://www.bonn-region.de/english/hotels.html?no_cache=1)). ()

**DAILY SUBSISTENCE ALLOWANCE (DSA)**

DSA for Bonn = USD 293 = EUR 236 (as of 1 June 2012)  
Daily Subsistence Allowance will be disbursed in EUR based on UN rate to cover accommodation, meals, etc. Participants will be able to collect their DSA at the meeting venue. Please note that DSA rates may change at the time of the workshop and participants will be advised if there are any such changes. Passport, plane/train ticket and boarding pass(es) are required to allow payment to be made.



Since there is no banking service available in the area of the venue, we have arranged for a shuttle service to bring funded members to the bank. There they can cash cheques and will be brought back to the meeting venue

### **REQUIREMENTS FOR ENTRY INTO GERMANY**

#### Passport

Before departing for Germany, participants should ensure that their passport is valid for travel for the whole period of the meeting plus six months after the meeting.

#### Visa

Each participant can apply for entry visa at Germany overseas consulates and embassies in their respective country by presenting the formal invitation letter which will be provided by the secretariat.

### **HOW TO REACH THE VENUE**

Direct trains run between Bonn central station (Hauptbahnhof) and the Frankfurt and Cologne/Bonn airports.

#### By subway from Bonn central station

Take subway (U-Bahn from Bonn Hauptbahnhof) line 16, 63 or 66 destination Bad Godesberg/Koenigswinter. Get off at stop "Olof-Palme-Allee / Deutsche Telekom" or "Robert-Schumann-Platz".

For more details, visit the website <http://www.vrsinfo.de/englisch/the-vrs/vrs-about-us.html>.

#### By bus from Cologne/Bonn airport

At the airport, border bus number SB 60 (final destination is "Stadtmitte"). Get off at Bonn central station.

#### From Frankfurt airport

There is a fast train (Intercity train) from Frankfurt airport to Siegburg/Bonn. From Siegburg you can take a taxi (555 555) to the venue. Alternatively, take subway (U-Bahn) line 66 destination Bad Godesberg/Koenigswinter.

For more details, visit the Frankfurt airport web site

[http://www.frankfurt-airport.com/content/frankfurt\\_airport/en.html](http://www.frankfurt-airport.com/content/frankfurt_airport/en.html)

#### By taxi

There is a taxi stand directly in front of Bonn central station. The central phone number for Bonn taxis is 555 555.

Fares (estimate):

From Cologne/Bonn airport: around 43 €

From Bonn central station: around 12 €

From ICE station Siegburg: around 27 €

### **LANGUAGE**

The official language of the workshop will be English.

### **TIME ZONE: CET/GMT +1 hour**

Germany is Central European Time (GMT +1).

### **CLIMATE:**

The month of July is the summer time in the Bonn/Germany with an average temperature of around 23 degrees centigrade.

### **ELECTRICITY VOLTAGE:**

The supply voltage in Germany is generally 230 V, 50 Hz.



### **CURRENCY AND BANKING:**

The official currency is Euro. Exchange rate is USD 1 = 0.805 EUR (as of 1 June 2012)



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### ***BUSINESS HOURS***

Hours of shops in Bonn are Monday to Saturday: 9:00am - 6:30pm (many are open until 8:00pm and some until 10pm).

### ***FURTHER INFORMATION***

For further information on the workshop, please contact:

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