

**First meeting of the Paris Committee on Capacity-building
Bonn, Germany, 11–13 May 2017**

**Background paper on the annual technical progress report of the
Paris Committee on Capacity-building to the Conference of the Parties**

Expected actions by the Paris Committee on Capacity-building

The Paris Committee on Capacity-building will be invited:

- a) To agree on the outline of its annual technical progress report;
- b) To agree on the procedure for the finalization of the report, including possible recommendations.

I. Possible actions for consideration by the Paris Committee on Capacity-building

1. The Paris Committee on Capacity-building (PCCB) may wish to agree on the outline of its annual technical progress report to the twenty-third session of the Conference of the Parties (COP), taking into consideration the draft outline contained in the **annex**.
2. Furthermore, the PCCB may wish to agree on the procedure for finalizing the report, based on the options outlined below:
 - a) *Option 1*: Finalization of and agreement on the report, including possible recommendations, during the first meeting, bearing in mind the significant constraints and limitations of this option;
 - b) *Option 2*: Finalization of and agreement on the report on an intersessional basis; should the PCCB agree to continue to work on an intersessional basis, this work would also be reflected in the report. Should the PCCB wish to pursue this option, it may wish to take into consideration the following:
 - i) The official documents deadline, whereby documents to be translated must be made available 10 weeks prior to COP 23 (25 August 2017);
 - ii) The proposed mode of work on the report on an intersessional basis, including the drafting of and agreement on possible recommendations:
 - The draft report would be shared with members by 31 July 2017 at the latest, allowing members 5 work days to review and provide feedback;
 - The revised report would be shared with members by 7 August 2017, allowing members 5 work days to review and provide additional feedback;
 - The report would be shared with members by 14 August 2017 for approval on a non-objection basis by 18 August 2017;
 - iii) Agreement on possible recommendations by all members of the PCCB on an intersessional basis may prove challenging; work on possible recommendations could be facilitated by conference calls or other virtual means of meeting facilitation, a web-based platform allowing for all members to share and jointly work on documents, etc.

II. Background

3. In line with decision 1/CP.21, paragraph 80, and decision 2/CP.22, annex, paragraph 17, the PCCB is requested to prepare annual technical progress reports on its work for submission to the COP through the Subsidiary Body for Implementation (SBI), and to make these reports available at the sessions of the SBI coinciding with the sessions of the COP.



Annex : Draft outline of the annual technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties

I. Introduction

A. Mandate

B. Scope of the report

C. Possible action by the Subsidiary Body for Implementation

II. Recommendations to the Conference of the Parties

III. Proceedings of the meetings of the Paris Committee on Capacity-building in 2017

IV. Work of the Paris Committee on Capacity-building in 2017

A. Working modalities and procedures of the Paris Committee on Capacity-building

B. Implementation of the 2016–2020 capacity-building workplan

C. Focus area or theme of the Paris Committee on Capacity-building for 2018

V. Focus area or theme of the Paris Committee on Capacity-building in 2017: capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement

Annexes

Members of the Paris Committee on Capacity-building as at X September 2017

Working modalities and procedures of the Paris Committee on Capacity-building

[Placeholder for additional information to be included]

Workplan of the Paris Committee on Capacity-building