

First Meeting of the Paris Committee on Capacity-building

11 to 13 May 2017

Bonn, Germany

Agenda

1. Opening of the meeting.
2. Election of officers.
3. Organizational matters.
4. Working modalities and procedures of the Paris Committee on Capacity-building.
5. Implementation of the 2016 to 2020 capacity-building workplan.
6. Focus area or theme of the Paris Committee on Capacity-building: Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement.
7. Focus area or theme of the Paris Committee on Capacity-building for 2018.
8. Annual technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties.
9. Other matters:
 - (a) Date and venue of next meeting,
 - (b) Report of the first meeting of the Paris Committee on Capacity-building.
10. Closure of the meeting.



Annotations to the agenda

1. Opening of the meeting

1. The first meeting of the Paris Committee on Capacity-building (PCCB) will be opened on 11 May 2017 by the Chair of the Subsidiary Body for Implementation (SBI) who will preside over the meeting until the Co-Chairs of the PCCB have been elected. Opening statements will be made by the Executive Secretary of the UNFCCC secretariat and the Chair of the Subsidiary Body for Implementation (SBI).

2. Election of officers

2. **Action: Members of the PCCB will be invited to elect the Co-chairs of the PCCB for 2017.**

3. *Background:* By decision 2/CP.22, the Conference of the Parties (COP) decided that the PCCB shall elect annually two Co-Chairs from among its members to serve for a term of one year each.¹

3. Organizational matters

(a) Adoption of the agenda

4. **Action: The PCCB may wish to adopt the agenda.**

5. *Background:* The provisional agenda was prepared by the secretariat, in consultation with the SBI Chair, and was circulated to the PCCB prior to the meeting.

PCCB/2017/1/1/Rev.1	<i>Provisional agenda</i>
PCCB/2017/1/2	<i>Provisional agenda and annotations</i>

(b) Organization of the work of the meeting

6. **Action: The PCCB will be invited to agree on the organization of the work of the meeting.**

7. *Background:* The first meeting of the PCCB will be held from 11–13 May 2017 in Bonn, Germany, in conjunction with SBI 46. A detailed tentative schedule of the meeting is annexed to this document. The meeting will be open to attendance by observers from Parties and accredited observer organizations, except where otherwise decided by the PCCB, with a view to encouraging a balanced regional representation of observers.²

8. SBI 46 also agreed that representatives of the following operating entities of the Financial Mechanism and the constituted bodies established under the Convention will be invited to participate in the first meeting of the PCCB:

- (a) The Global Environment Facility;
- (b) The Green Climate Fund;
- (c) The Adaptation Committee;
- (d) The Least Developed Countries Expert Group;
- (e) The Standing Committee on Finance;
- (f) The Technology Executive Committee.

9. Furthermore, the SBI agreed that representatives of other bodies established under the Convention and the operating entities of the Financial Mechanism are invited to identify representatives to collaborate, as appropriate, on specific activities related to the work of the PCCB,

¹ Decision 2/CP.22, annex, paragraph 8.

² Decision 2/CP.22, annex, paragraph 16.

and particularly encouraged a representative of the Climate Technology Centre and Network to participate in the first meeting of the PCCB.³

4. Working modalities and procedures of the Paris Committee on Capacity-building

10. **Action:** *The PCCB will be invited to further develop and adopt its working modalities and procedures.*

11. **Background:** The COP, in decision 2/CP.22, requested the PCCB to further develop and adopt its working modalities and procedures at its first meeting, and revise them as appropriate.⁴ Furthermore, the COP adopted the terms of reference for the PCCB, which refer to, inter alia, the composition of the PCCB, the membership term, co-chairing arrangements, meeting arrangements, observer participation, decision making and reporting requirements.⁵

PCCB/2017/1/3 *Background paper on the working modalities and procedures of the Paris Committee on Capacity-building*

5. Implementation of the 2016 to 2020 capacity-building workplan

12. **Action:** *The PCCB will be invited to agree on its activities to implement the 2016–2020 capacity-building workplan, including on inter-sessional work as appropriate, taking into consideration the invitation by the COP as contained in decision 16/CP.22, paragraph 4.*

13. **Background:** COP 21 decided to launch a workplan for the period 2016–2020 with the following activities:

(a) Assessing how to increase synergies through cooperation and avoid duplication among existing bodies established under the Convention that implement capacity-building activities, including through collaborating with institutions under and outside the Convention;

(b) Identifying capacity gaps and needs and recommending ways to address them;

(c) Promoting the development and dissemination of tools and methodologies for the implementation of capacity-building;

(d) Fostering global, regional, national and subnational cooperation;

(e) Identifying and collecting good practices, challenges, experiences and lessons learned from work on capacity-building by bodies established under the Convention;

(f) Exploring how developing country Parties can take ownership of building and maintaining capacity over time and space;

(g) Identifying opportunities to strengthen capacity at the national, regional and subnational level;

(h) Fostering dialogue, coordination, collaboration and coherence among relevant processes and initiatives under the Convention, including through exchanging information on capacity-building activities and strategies of bodies established under the Convention;

(i) Providing guidance to the secretariat on the maintenance and further development of the web-based capacity-building portal.⁶

14. Furthermore, the COP decided that the PCCB will manage and oversee the workplan outlined in paragraph 13 above.⁷

³ FCCC/SBI/2016/L.34, paragraphs 2 and 3.

⁴ Decision 2/CP.22, paragraph 13, and decision 2/CP.22, annex, paragraph 13.

⁵ Decision 2/CP.22, annex.

⁶ Decision 1/CP.21, paragraph 73.

⁷ Decision 1/CP.21, paragraph 72.

15. In its decision on the third comprehensive review of the implementation of the framework for capacity-building in developing countries under the Convention, the COP invited the PCCB, in managing the 2016–2020 workplan:

(a) To take into consideration cross-cutting issues such as gender responsiveness, human rights and indigenous peoples' knowledge;

(b) To take into consideration the outcomes of the third comprehensive review of the implementation of the framework for capacity-building in developing countries;

(c) To take into consideration previous work undertaken on indicators for capacity-building;

(d) To promote and explore linkages with other constituted bodies under the Convention and the Paris Agreement, as appropriate, that include capacity-building in their scopes;

(e) To promote and explore synergies for enhanced collaboration with institutions outside the Convention and the Paris Agreement engaged in implementing capacity-building activities;

(f) To take into consideration ways of enhancing reporting on capacity-building activities, taking into account all initiatives, actions and measures on capacity-building under the Convention and the Paris Agreement as well as existing reporting mandates, in order to achieve coherence and coordination.⁸

16. COP 21 also decided that the inputs to the PCCB will include, inter alia, submissions, the outcome of the third comprehensive review of the implementation of the capacity-building framework, the secretariat's annual synthesis report on the implementation of the framework for capacity-building in developing countries, the secretariat's compilation and synthesis report on capacity-building work of bodies established under the Convention and its Kyoto Protocol, and reports on the Durban Forum and the capacity-building portal.⁹

PCCB/2017/1/4	<i>Background paper on the 2016-2020 capacity-building workplan</i>
PCCB/2017/1/5	<i>Background paper on the maintenance and further development of the web-based capacity-building portal</i>
PCCB/2017/1/6	<i>Background paper on the linkages with the constituted bodies under the Convention</i>

6. Focus area or theme of the Paris Committee on Capacity-building: Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement

17. **Action:** *The PCCB will be invited to agree on its approach to the implementation of the 2017 focus area or theme of the PCCB, including on inter-sessional work as appropriate.*

18. **Background:** At COP 21, Parties decided that the PCCB will annually focus on an area or theme related to enhanced technical exchange on capacity-building, with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area.¹⁰

19. Furthermore, SBI 45 agreed that, in 2017, the first focus area or theme for the PCCB will be on capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement.¹¹

PCCB/2017/1/7	<i>Background paper on the 2017 focus area / theme of the Paris Committee on Capacity-building</i>
---------------	--

⁸ Decision 16/CP.22, paragraph 4.

⁹ Decision 1/CP.21, paragraph 79.

¹⁰ Decision 1/CP.21, paragraph 74.

¹¹ FCCC/SBI/2016/L.34, paragraph 1.

7. Focus area or theme of the Paris Committee on Capacity-building for 2018

20. **Action:** *The PCCB will be invited to discuss and agree on its 2018 focus area or theme with a view to including this information in its technical progress report to COP 23.*

21. **Background:** At COP 21, Parties decided that the PCCB will annually focus on an area or theme related to enhanced technical exchange on capacity-building, with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area.¹²

PCCB/2017/1/8	<i>Background paper on the 2018 focus area or theme of the Paris Committee on Capacity-building</i>
---------------	---

8. Annual technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties

22. **Action:** *The PCCB will be invited to agree on the content and process for preparing its technical progress report to COP 23:*

23. **Background:** COP 21 requested the PCCB to prepare annual technical progress reports on its work for submission to the COP through the SBI, and to make these reports available at the sessions of the SBI coinciding with the sessions of the COP.¹³

PCCB/2017/1/9	<i>Background paper on the annual technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties</i>
---------------	--

9. Other matters

(a) Date and venue of next meeting

24. The PCCB may wish to agree on the date and venue of its next meeting.

(b) Report of the first meeting of the Paris Committee on Capacity-building

25. The PCCB may wish to consider and adopt the report of the first meeting of the PCCB inter-sessionally on a no-objection basis.

10. Closure of the Meeting

26. The first meeting of the PCCB is scheduled to close on Saturday, 13 May 2017, at 17:00.

¹² Decision 1/CP.21, paragraph 74.

¹³ Decision 1/CP.21, paragraph 80 and decision 2/CP.22, annex, paragraph 17.

ANNEX
Tentative Schedule of the First Meeting of the PCCB

Thursday 11 May 2017

08:30 – 09:00	Registration
09:00 – 10:00	Opening of the Meeting Election of Officers Organizational Matters
10:00 – 11:00	Working modalities and procedures of the Paris Committee on Capacity-building
11:00 – 11:15	<i>Coffee break</i>
11:15 – 13:00	Working modalities and procedures of the Paris Committee on Capacity-building
13:00 – 14:00	<i>Lunch break</i>
14:00 – 16:00	Implementation of the 2016 to 2020 capacity-building workplan
16:00 – 16:15	<i>Coffee break</i>
16:15 – 18:00	Implementation of the 2016 to 2020 capacity-building workplan

Friday 12 May 2017

09:00 – 11:00	Focus area or theme of the Paris Committee on Capacity-building: Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement
11:00 – 11:15	<i>Coffee break</i>
11:15 – 13:00	Focus area or theme of the Paris Committee on Capacity-building: Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement
13:00 – 14:00	<i>Lunch break</i>
14:00 – 16:00	Focus area or theme of the Paris Committee on Capacity-building: Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement
16:00 – 16:15	<i>Coffee break</i>
16:15 – 18:00	Focus area or theme of the Paris Committee on Capacity-building: Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement

Saturday 13 May 2017

09:00 – 11:00	Outcomes of the Focus area or theme of the Paris Committee on Capacity-building Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement
11:00 – 11:15	<i>Coffee break</i>
11:15 – 13:00	Focus area or theme of the Paris Committee on Capacity-building for 2018
13:00 – 14:00	<i>Lunch break</i>
14:00 – 16:00	Annual technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties
16:00 – 17:00	Other matters
	Closure