



United Nations



Framework Convention on
Climate Change

**NAP Expo 2018:
Advancing National Adaptation Plans**

**4 to 6 April 2018
Hyatt Regency Sharm El Sheikh Resort
Sharm El Sheikh, Egypt**

INFORMATION FOR PARTICIPANTS

1. VENUE OF THE EVENT and ACCOMMODATION

The event will be held from 4 to 6 April 2018 at the Hyatt Regency Sharm El Sheikh Resort, Sharm El Sheikh, Egypt. The hotel is located in the Gardens Bay and is approximately 10 minutes away from Sharm El Sheikh International Airport.

Address:

Hyatt Regency Sharm El Sheikh Resort
Gardens Bay, PO Box 58,
South Sinai, Egypt,
Sharm El Sheikh, Egypt,
Tel: +20 69 360 1234
Fax: +20 69 360 3600
E-mail: sharm.regency@hyatt.com
Website: <https://sharmelsheikh.regency.hyatt.com>

Participants are responsible for making their own hotel reservations.

2. NOTE FROM THE SECRETARIAT

Registration

Participants are requested to be at the venue on Wednesday, 04 April 2018 at 8.30 a.m. for registration.

Information for funded participants

Funded participants are kindly requested to bring their **passports** and **boarding passes** with them on the first day of the event in order to enable DSA payment.

Travel for eligible funded participants to and from Sharm El Sheikh will be arranged at the lowest cost and most direct economy fare. The UNFCCC secretariat will not be responsible for costs associated with any changes that the funded participants may wish to make to their tickets, for example upgrading, re-routing or stopovers.

Insurance

Participants are strongly advised to obtain international travel and medical insurance to cover the period of their departure for the event and until the time of their return to their home country. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation at the workshop.

3. REQUIREMENTS FOR ENTRY INTO EGYPT

Passport

Participants are required to hold a passport that is valid for six months beyond the date of planned departure for Egypt and it should have sufficient blank pages for stamping by the immigration authorities at the port of entry.

Visa

Please note that participants are required to have a valid visa prior to their travel. Please check with the appropriate consular authorities, as requirements vary by country.

To apply for a visa, or if you have questions, please contact your nearest Egyptian embassy. You can find a list of embassies and consulates at: <https://www.mfa.gov.eg/english/Ministry/Pages/contacts-egypt-empassys.aspx>

In case of any assistance, please contact us at napexpo@unfccc.int.

Customs regulations for imported goods

Please note that there are restrictions on how much tobacco and alcohol can be legally brought into Egypt. A person may not bring more than 200 cigarettes, 25 cigars or 200g of tobacco and one liter of alcohol into the country. Also note that it is illegal to bring in narcotics, firearms and cotton.

A limit of 5,000 Egyptian pounds per person is fixed to bring in or take out of Egypt. There is no limit to the amount of other hard currency that one may bring into Egypt, but sums that exceed 10,000 USD should be declared on arrival.

Certain valuables like electrical equipment and video cameras must be declared on arrival. Satellite phones and radio communications equipment brought into Egypt without prior clearance from the Ministry of Telecommunications are likely to be confiscated. Electrical items noted in passports on entry to Egypt must be produced on exit from the country.

Additionally, when leaving Egypt, it is illegal to export narcotics, firearms and cotton. Locally purchased gold and silver can be exported if for personal use or in small quantities. Egypt's strict laws control the import and export of antiquities and artefacts that are more than 100 years old.

4. FURTHER RELEVANT INFORMATION

Language

Arabic is the official national language and the main language used for business in Egypt. English is the most common foreign language. French is also a commonly spoken foreign language in Egypt and is widely used in both business and education.

Climate

Egypt has an arid, desert climate. There are only two seasons: a very hot summer between May and October, and a mild winter between November and April. In Sharm El Sheikh, a resort on the Red Sea, the climate begins to be pleasantly warm in March, and it becomes hot already in April- when the weather is similar to the Mediterranean summer- while by May the heat is intense.

Participants are advised that April average temperatures in Sharm El Sheikh range between highs around 30°C and lows around 20°C with a great amount of sunshine. You are therefore encouraged to prepare in advance for this weather by wearing appropriate clothing and being mindful to stay hydrated.

Time zone:

Egypt is +02:00 hours ahead of GMT.

Electricity voltage

The standard voltage used in Egypt is 220–240 Volts. See the picture below for the primary socket types.

**Currency and banking**

The official currency in Egypt is the Egyptian pound (EGP). The current exchange rate for USD to EGP is USD 1.00 = EGP 17.65. In Egypt, most banks are open from Sunday through Thursday, and open hours are between 8:30 a.m. and 2:00 p.m. There are many ATMs in Sharm El Sheikh, especially in the main tourist areas, where cash can be withdrawn using a variety of credit cards. However, take care and be aware of your surroundings if you are taking out large amounts of money, especially in deserted areas or at night.

Travellers can exchange money on arrival at Sharm El Sheikh International Airport, where there is a bank, several ATMs and a 24-hour bureaux de change. Participants are encouraged not to change their money on the streets, but should instead use banks and official Bureaus de Change.

Please note that Travellers' cheques are not easily cashed. Most banks will not accept them.

Credit Cards

Credit cards are generally accepted in most large establishments, including hotels.

Shopping and business hours

Shops are generally open daily between 10:00 a.m. and 11:00 p.m. Note that some shops will be closed on Fridays. Markets tend to stay open later in the evening. Some shops may close during Friday midday prayers, for a couple of hours. Christian-owned shops might be closed on Sundays.

Telephone and internet services

The international code of Egypt is +20. International calls can be made using local SIM cards. There are three mobile phone networks operating in Egypt: Orange, Vodafone, Etisalat and WE. The price is approximately 30 EGP per SIM. Purchasers must provide official ID at purchase; a passport is preferred. Top up credit can be purchased in the form of scratch cards available from supermarkets, road side kiosks or other venues.

Dress code

Participants may dress casually during the workshop, as temperatures in Sharm El Sheikh will be high, ranging from 20°C to 30°C.

Tipping

Tipping is very common in Egypt. In most cases you should tip after you have received a service. If you are not sure how much to tip, you can give approximately 10 per cent of the price of the service.

At your hotel, rather than tip each member of staff with whom you have contact, it is customary to leave an envelope with cash at the reception desk, which can then be divided amongst the hotel staff.

Please note that it is not customary to tip taxi drivers. If you agree to a price before the ride, drivers will usually factor their tip into that figure. So you simply need to pay them the agreed amount.

Drinking water

Participants are encouraged to only drink bottled water, which is available at your hotel.

5. FURTHER INFORMATION

For further questions regarding the meeting, please contact the following persons:

UNFCCC Secretariat Contact

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4. Ms. Abir ABou Zeid

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We wish you a successful meeting and a pleasant stay in Sharm El Sheikh.
