

**Seventh meeting of the Executive Committee of the Warsaw International Mechanism for
Loss and Damage associated with Climate Change Impacts
Bonn, Germany, 13–16 March 2018**

Provisional Agenda and annotation

Note by the co-chairs

I. Provisional agenda

1. Opening of the meeting.
2. Adoption of the agenda.
3. Organizational matters:
 - (a) Election of officers;
 - (b) Organization of the work of the meeting;
 - (c) Designation of liaison members with other bodies under the Convention;
 - (d) Vacant seat of the Excom in the Task Force on Displacement.
4. Report from the Task Force on Displacement.
5. Intersessional work related to slow onset events.
6. Collaboration with the Technology Executive Committee.
7. Establishment of expert groups of the Executive Committee:
 - (a) Technical expert panel/group on slow onset events organizations, centres and networks;
 - (b) Technical expert group on comprehensive risk management approaches;
 - (c) Expert group on non-economic losses.
8. Communication strategy of the Executive Committee, including engagement with the IPCC.
9. Emerging needs and cross-cutting issues.
10. Organization of intersessional work.
11. Any other matters.
12. Closure of the meeting.



II. Annotations to the agenda

1. Opening of the meeting

1. The co-chairs of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts (Excom), Mr. Orville Grey and Mr. Thomas de Lannoy, will open the 7th meeting of the Excom (Excom 7) on 13 March 2018.

2. Adoption of the agenda

2. The provisional agenda for Excom 7 will be presented for adoption.

Excom/2018/7/1 Provisional agenda and annotations for the seventh meeting of the Executive Committee
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3. Organizational matters:

(a) Election of officers

3. Pursuant to decision 2/CP.20,¹ the Excom, at its 5th meeting, elected its co-chairs, to serve for a term of one year, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party.

Action:

4. The Excom will be invited to elect its co-chairs, in accordance with its rules of procedure, to serve for a term of one year, effective from the Excom's first meeting in 2018.

(b) Organization of the work of the meeting

5. Prior to the official opening of Excom 7 on 13 March, the co-chairs will convene an informal gathering of Excom members in the morning of that day. This will enable, among others, incoming members to familiarize themselves with the work of the Committee and all members to become acquainted with one another.
6. An initial schedule of work will be made available prior to the meeting. In order to best organize the work, the co-chairs propose that all items will initially be addressed in plenary. Items that the Excom cannot conclude within the foreseen time slot will either be considered in a parallel working setting and subsequently concluded in plenary, or continued intersessionally with a view to addressing them at the next meeting.
7. Observers are welcome throughout the meeting. Audio recording of the plenary discussions will be made available online after the meeting with a view to ensuring transparency of the proceedings.

(c) Designation of liaison members with other bodies under the Convention

8. Excom 6 decided to consider at Excom 7, an approach for liaising with other relevant bodies, for instance, assigning focal points for different bodies with which the Excom is currently collaborating or may liaise regularly with in the future, as appropriate.

Action:

9. The Excom will be invited to consider possible approaches for liaising with other bodies in an efficient and effective manner during the intersessional periods, with a view to agreeing on any action, as necessary.

(d) Vacant seat of the Excom in the Task Force on Displacement

¹ Decision 2/CP.20, paragraph 10.

10. The terms of reference of the Task Force on Displacement (Task Force) allocate a maximum of four seats to the Excom, which are to be represented in a balanced manner between Annex I Parties and non-Annex I Parties to the Convention. One of the four seats was held by an Excom member whose term of membership in the Excom concluded.

Action:

11. The Excom will be invited to consider the current Excom representation in the Task Force and agree on any action thereon, as required.

4. Report from the Task Force on Displacement

12. In 2017, the Excom endorsed the workplan of the Task Force on Displacement (Task Force). In accordance with the terms of reference,² the Task Force reports regularly to the Executive Committee.
13. The Task Force will be invited to make a brief report on the progress made since their last reporting at the 6th meeting of the Excom (October 2017).

Action

14. The Excom will be invited to take note of the oral report on the status of work undertaken by the Task Force and provide further guidance on next steps, as necessary.

5. Intersessional work related to slow onset events

15. The Excom, in its workplan, aims to enhance cooperation and facilitation in relation to slow onset events,³ including continuously update the database of organizations working on SOEs (SOEs database) and assess the scope of work being undertaken on SOEs as reported by partners in the SOEs database.⁴
16. An overview of the information, as at February 2018, on the number and the scope of efforts by organizations contained in the SOEs database will be available through a poster session at the Excom 7 venue, and a detailed information will be available online.⁵
17. Excom 6 reviewed an initial outcome of the technical work (draft compendium),⁶ undertaken by an intersessional working group with assistance by the secretariat, which could serve as an input for assessing and developing recommendations to improve the state of knowledge to understand, and capacity to address, slow onset events and their impacts, including the capacity of regional agencies, and identifying follow-up actions.⁷ It agreed to postpone to Excom 7 further consideration with regard to the development of recommendations.

Action

18. The Excom will be invited to take note of the information currently available through the SOEs database, and discuss any further action if necessary. It will also be invited to consider a way forward for developing relevant recommendations in the context of activity 1 of Strategic workstream (a).

6. Collaboration with the Technology Executive Committee

² <http://unfccc.int/9978>.

³ Strategic workstream (a).

⁴ Activities 1(a) and (b) of Strategic workstream (a).

⁵ <http://unfccc.int/10534>.

⁶ http://unfccc.int/files/adaptation/groups_committees/loss_and_damage_executive_committee/application/pdf/reference-document-item-4.pdf

⁷ In the context of Strategic workstream (a), activity (1).

19. The Excom, through activity 3 of Strategic workstream (c)⁸ of its workplan, invites the Technology Executive Committee (TEC) to discuss specific actions for collaboration. Provisions will be made to hold a joint consideration of this item with the TEC on the morning of 16 March, focusing on the following actions:
- a) Development of a joint policy brief, for example, on the area of technologies for coastal zones;
 - b) Collaboration on identifying technical experts who can contribute to expert groups and events/meetings organized by both bodies; and
 - c) Exchange of inputs and advice between the two bodies to enhance their work, *inter alia*, on how enhanced measures of preparedness and resilience-building could help reduce and avert loss and damage.⁹
20. A brief history of interaction between the two committees, description of process undertaken by the TEC to produce briefs of similar nature in the past, and some of the key consideration for determining the potential scope of a policy brief on the area of technologies for coastal zones, are contained in document Excom/2018/1/2.

Action

21. The Excom will be invited to consider document Excom/2018/7/2 and decide on next steps, some of which can be jointly carried forward with the TEC, as appropriate.

Reference document for item 6 Excom/2018/7/2	Collaboration between the Executive Committee of the Warsaw International Mechanism on Loss and Damage and the Technology Executive Committee
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7. Establishment of expert groups of the Executive Committee

(a) Technical expert panel/group on slow onset events

(b) Technical expert group on comprehensive risk management approaches

(c) Expert group on non-economic losses

22. The Excom, in its workplan, agreed to start at Excom 7 activities to establish the following substructures:
- a) Technical expert panel/group to improve the knowledge base on and develop recommendations for approaches to addressing SOEs, with a view to converting this knowledge base into products that support efforts at the regional and national levels;¹⁰
 - b) Technical expert group to enhance knowledge and understanding of comprehensive risk management approaches, including issues related to finance, data, technology, regulatory environments and capacity-building;¹¹
 - c) Expert group to develop inputs and recommendations to enhance data on and knowledge of reducing the risk of and addressing NELs.¹²

23. An overview of the wide range of expertise that each of these groups are required to possess and

⁸ Strategic workstream (c): Comprehensive risk management approaches (including assessment, reduction, transfer, retention), to address and build long term resilience of countries, vulnerable populations and communities to loss and damage, including in relation to extreme and slow onset events, *inter alia*, through: emergency preparedness, including early warning systems; measures to enhance recovery and rehabilitation and build back/forward better; social protection instruments including social safety nets; and transformational approaches.

⁹ Strategic workstream (c), activity 3 (a)–(c).

¹⁰ Strategic workstream (a), activity 2.

¹¹ Strategic workstream (c), activity 1.

¹² Strategic workstream (b), activity 1.

a variety of mandated tasks for each group is contained in document Excom/2018/7/3. The document also presents a possible modality for forming fit-for-purpose-expert groups.

Action

24. The Excom will be invited to consider information contained in document Excom/2018/7/3 and agree on next steps towards operationalizing its substructures.

Reference document for item 7 Excom/2018/7/3	Input on the establishment of expert groups of the Executive Committee
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8. Communication strategy of the Executive Committee, including engagement with the IPCC

25. Noting the importance of enhancing the effectiveness of Excom's outreach and communication, Excom 5 initiated discussion on this matter and agreed to continue the work intersessionally. During the same intersessional period, the Excom exchanged views on issues related to its engagement with the IPCC. Excom 6 agreed to consider, at Excom 7, these two matters together. It established working groups to advance work intersessionally.

Action

26. The Excom will be invited to consider an oral report on the status of intersessional work and provide further guidance to the working group, as appropriate.

9. Emerging needs and cross-cutting issues

27. Excom 6 decided to include an agenda item, in future Excom meetings, to consider emerging needs and cross-cutting issues. The COP, through its decision 5/CP.23, conveyed a number of requests and an encouragement to the Excom. An overview of these provisions is contained in document Excom/2018/7/4.

Action

28. The Excom will be invited to consider information contained in document Excom/2018/7/4 and agree on next steps as appropriate.

Reference document for item 9 Excom/2018/7/4	An overview of relevant provisions arising from decision 5/CP.23
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10. Organization of intersessional work

29. The Excom will be invited to endorse the champion members, including co-/coordinators, for the established working groups to lead the implementation of activities intersessionally.

11. Any other matters

30. The Excom will be invited to consider any other matters arising during the meeting.

12. Closure of the meeting

31. Excom 7 is scheduled to close on Friday 16 March 2018.