
**Ninth meeting of the Adaptation Committee
Bonn, Germany, 1-3 March 2016**

Provisional agenda and annotations

The AC looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals for the AC's workplan and the implementation of relevant mandates from the 2015 Paris Climate Change Conference.

I. Provisional agenda

1. Opening and welcome.
2. Adoption of the agenda.
3. Election of the Co-Chairs.
4. Organization of work.
5. Revising the AC's workplan following the Paris outcomes:
 - a) Mapping of adaptation-relevant mandates;
 - b) Revision of the workplan of the Adaptation Committee.
6. Supporting the implementation of the Paris outcomes:
 - a) Technical examination process on adaptation (A-TEP);
 - b) Paris Agreement.
7. Overarching coherence:
 - a) Coherence and collaboration under the Convention;
 - b) Collaboration with other entities;
 - c) Side event during the 44th sessions of the subsidiary bodies.
8. Workstream A: Technical support and guidance to the Parties on adaptation action:
 - a) Expert meeting on livelihoods and economic diversification;
 - b) NAP Taskforce.
9. Workstream B: Technical support and guidance to the Parties on means of implementation:
 - a) Engagement with the Green Climate Fund;
 - b) Information paper on experiences of countries in accessing the readiness programme of the Green Climate Fund.
10. Workstream C: Awareness-raising, outreach and sharing of information:
 - a) Third Adaptation Forum;
 - b) 2016 thematic report.
11. Organization of intersessional work.
12. Any other matters.
13. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening and welcome

1. The Co-Chairs of the Adaptation Committee (AC), Mr. Juan Hoffmaister and Mr. Donald Lemmen, will open the 9th meeting of the AC on 1 March 2016 at 14:00 hrs.

2. Adoption of the agenda

2. The provisional agenda for the 9th meeting of the AC will be presented for adoption.

AC/2016/1	Provisional agenda and annotations for the ninth meeting of the Adaptation Committee
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3. Election of the Co-Chairs

3. *Background:* Pursuant to decisions 2/CP.17 and 16/CP.19, the AC, at its 7th meeting, elected its Co-Chairs, to serve for a term of one year each, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party.
4. *Action:* The AC will be invited to elect its Co-Chairs, in accordance with its revised rules of procedure, to serve for the period of one year, effective from the AC's first meeting in 2016.

4. Organization of work

5. Prior to the official opening of the meeting, AC members will meet in an informal retreat setting to become acquainted with the new members and to have an initial exchange on how the Paris outcomes can be taken up in the 2016-2018 workplan and be reflected in an updated AC vision. The formal opening of the 9th meeting of the AC will take place at 14:00 hrs. on 1 March and observers are invited to join the meeting from this point onwards.
6. In order to best address the heavy work load, the Co-Chairs propose that all items will initially be addressed in plenary. Items which the AC cannot conclude immediately will be considered in subsequent parallel break-out groups and concluded in plenary on the third day of the meeting.

Due to the large number of items for consideration by the AC at its meeting, members are kindly requested to thoroughly familiarize themselves with the documents prepared for the meeting beforehand. Members are further requested, to the best extent possible, to share comments and suggestions prior to the meeting.
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5. Revising the AC's workplan following the Paris outcomes:

- a) Mapping of adaptation-relevant mandates, and
- b) Revision of the workplan of the Adaptation Committee

7. *Background:* In line with its workplan, the AC, after each COP, considers a map of mandates, workplans and/or decisions with adaptation relevance, in order to identify areas of duplication and synergies and to consider what actions may be necessary to be undertaken by the AC. To this end the secretariat is requested to prepare an updated map of mandates and suggestions to reduce duplication and enhance synergies for consideration by the AC.
8. Given the complexity of the Paris outcomes and the implications that these outcomes have on the work of the AC, as well as the AC's previous agreement to keep its workplan flexible in order to take on new and emerging tasks, the Co-Chairs requested the secretariat to map the above-mentioned new

mandates against the current workplan of the AC. This map is contained in the document prepared to facilitate the AC's considerations under item.

9. *Action:* The AC will be invited to consider the discussion document prepared for this meeting, with a view to revising its workplan for the years 2016 to 2018 in line with the new mandates from COP 21.

AC/2016/2	Revising the workplan of the Adaptation Committee following the Paris outcomes. Discussion paper
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6. Supporting the implementation of the Paris outcomes:

a) Technical examination process on adaptation (A-TEP)

10. *Background:* The COP, by decision 1/CP.21, decided that two technical examination processes on, respectively, mitigation (M-TEP) and adaptation (A-TEP) will take place during the period 2016-2020.

11. The COP launched the A-TEP in order to identify concrete opportunities for strengthening resilience, reducing vulnerabilities and increasing the understanding and implementation of adaptation actions. Parties and observer organizations were invited to submit information on such opportunities by 3 February 2016.

12. The same decision defines the overall objective of the TEPs, the timeline and assessment of the effectiveness of the TEPs, aspects of the institutional arrangements, the role of the secretariat, and the preparation of summaries for policymakers and high-level events. The A-TEP is to take into account the process, modalities, outputs, outcomes and lessons learned from the M-TEP.¹

13. The A-TEP is to be organized jointly by the Subsidiary Body for Implementation and the Subsidiary Body for Scientific and Technological Advice, and conducted by the AC. In conducting the A-TEP, the AC is to engage with, and explore ways to take into account, synergize with and build on, the existing arrangements for adaptation-related work programmes, bodies and institutions under the Convention so as to ensure coherence and maximum value.

14. *Action:* The AC will be invited to consider the synthesis of submissions received and to agree on the initial steps to conduct the A-TEP, including selecting topics, setting a timeline, and involving adaptation-related work programmes, bodies and institutions under the Convention, as well as other stakeholders.

AC/2016/3	Concept note on the technical examination process on adaptation
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b) Paris Agreement

15. *Background:* As part of the decisions giving effect to the Paris Agreement, the COP requested the AC to undertake a variety of activities, either by itself, jointly with the Least Developed Countries Expert Group (LEG) and/or in collaboration with others, with a view to providing recommendations for consideration and adoption by the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement at its first session (CMA 1). These include:

- To develop modalities to recognize the adaptation efforts of developing country Parties, as referred to in Art. 7.3 of the Agreement (decision 1/CP.21, para 41, jointly with the LEG);
- To review, in 2017, the work of adaptation-related institutional arrangements under the Convention, with a view to identifying ways to enhance the coherence of their work, as appropriate, in order to respond adequately to the needs of Parties (decision 1/CP.21, para 42 (a));
- To consider methodologies for assessing adaptation needs with a view to assisting developing countries, without placing an undue burden on them (decision 1/CP.21, para 42 (b));
- To develop methodologies on taking the necessary steps to facilitate the mobilization of support for adaptation in developing countries in the context of the limit to global average temperature increase referred to in Art. 2 of the Agreement (in collaboration with the Standing Committee on

¹ The M-TEP was defined by decisions 1/CP.19 and 1/CP.20.

Finance (SCF) and other relevant institutions) (decision 1/CP.21, para 45 (a), mandate to AC and LEG);

- To develop methodologies on reviewing the adequacy and effectiveness of adaptation and support referred to in Art. 7.14(c), of the Agreement (in collaboration with the SCF and other relevant institutions) (decision 1/CP.21, para 45 (b), mandate to AC and LEG).

16. *Action*: The AC will be invited to initiate consideration of how to implement these mandates, with a particular view to agreeing on the related process and modalities of working jointly with the LEG and in collaboration with the SCF and others.

AC/2016/4

Concept note on the implementation of tasks emanating from the Paris Agreement for the Adaptation Committee

7. Overarching Coherence:

a) Coherence and collaboration under the Convention

17. *Background*: The AC, in its workplan, agreed to invite representatives of the LEG, the Nairobi work programme on impacts, vulnerability and adaptation to climate change (NWP), the SCF, the Green Climate Fund (GCF),² the Technology Executive Committee (TEC), the Climate Technology Centre and Network (CTCN), the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention (CGE), the Executive Committee of the Warsaw International Mechanism for Loss and Damage (ExCom) and the Durban Forum on capacity-building to discuss a clear division of work on common issues and present a report on these consultations at AC 9. It further agreed to include the results of this discussion in its report to the COP.

18. In this context, the AC may also wish to take note of the establishment of a new body by COP 21, namely the Paris Committee on Capacity-building, which may in the future involve the Adaptation Committee as it will address also capacity-building in the context of adaptation.

19. The AC further received a communication from the Co-Chairs of the Excom on 14 October 2015, which had been electronically circulated to AC members. The AC is requested to inform the ExCom, following the next meeting of the Adaptation Committee, whether and how it plans to respond to this request. The AC may also wish to take note that COP 21 requested the ExCom to establish a task force to complement, draw upon the work of and involve, as appropriate, existing bodies and expert groups under the Convention including the AC, [...] to develop recommendations for integrated approaches to avert, minimize and address displacement related to the adverse impacts of climate change.

20. *Action*: The Co-Chairs will be invited to report on their initial discussions with representatives of other bodies and programmes under the Convention on ways to enhance collaboration and coherence in particular in light of the Paris outcomes.

21. The AC will be invited to consider the letter referred to in paragraph 19 above and agree on next steps, as appropriate.

b) Collaboration with other entities

22. *Background*: The COP, by decision 2/CP.17, requested the AC to engage with, and draw on the expertise of, relevant institutions, organizations, frameworks, networks and centres outside of the Convention, including those at the intergovernmental, regional, national and, through them, subnational levels, where appropriate.

23. The AC has received invitations for collaboration on concrete activities from the following organizations:

- a) The International Organization for Standardization (ISO): In a letter dated 2 October 2015, the Chair of ISO's Technical Committee on Greenhouse Gas Management and Related Activities³

² Collaboration with the GCF will be discussed under item 8 (Technical support and guidance to the Parties on means of implementation).

³ <iso.org/iso/iso_technical_committee?commid=546318>.

invited the AC, through its Co-Chairs, to participate in activities relating to the planning and development of adaptation standards, in particular in the areas of vulnerability assessment and adaptation planning. The letter was shared electronically with the AC. A representative of ISO will be invited to introduce the work of ISO on which type of collaboration between ISO and the AC could be mutually beneficial.

- b) The International Institute for Environment and Development (IIED): In an email dated 17 September 2015, IIED invited the AC to participate in the tenth international conference on community-based adaptation (CBA 10).⁴ The conference will focus on enhancing urban community resilience and will take place in Dhaka, Bangladesh, from 21-28 April 2016.

24. *Action*: The AC will be invited to consider whether collaboration with ISO should be pursued, and, if so, agree on next steps, such as the nomination of a dedicated contact person from the AC on this matter.

25. The AC will also be invited to consider whether it wishes to nominate a member to participate in CBA 10.

c) Side event during the 44th sessions of the subsidiary bodies

26. *Background*: The AC, in its workplan, agreed to consult, including through a side event at the 44th sessions of the subsidiary bodies and through targeted outreach, with national, regional and international organizations, centres and networks on collaboration in the area of provision of technical support, building on work completed through the regional assessment performed under the first workplan, and drawing on all workstreams of the work of the AC.

27. This side event is to be the first step towards the establishment of a future partnership platform with national, regional and international organizations, centres and networks.

28. *Action*: the AC will be invited to consider the concept note for the side event and agree on the next steps, including collaboration with other bodies and programmes under the Convention.

AC/2016/5

Concept note on a side event conducted by the Adaptation Committee during the 44th sessions of the subsidiary bodies.

8. Workstream A: Technical support and guidance to the Parties on adaptation action:

a) Expert meeting on livelihoods and economic diversification

29. *Background*: In line with its previous workplan, the AC convened an expert meeting, led by members of the AC, on promoting livelihoods and economic diversification to build resilience in the context of planning, prioritizing and implementing adaptation. In response to recommendation by the AC, the SBSTA concluded that the secretariat, under the guidance of the Chair of the SBSTA and in collaboration with relevant NWP partner organizations, should support the meeting, building on relevant work undertaken under the NWP on this matter. The expert meeting was held on 7 and 8 September 2015, back-to-back with the 8th meeting of the AC.

30. The AC, at its 8th meeting, requested the secretariat to finalize the report on this expert meeting and agreed to consider it at its 9th meeting, with a view to agreeing on next steps and recommendations for consideration by COP 22. Furthermore, the Co-Chairs were requested to work with the secretariat to elaborate a concept note for an information product to be published after COP 21.

31. *Action*: The AC will be invited to consider and endorse the report on the expert meeting and the recommendations contained therein. It will further be invited to consider the concept note for an information product and provide the secretariat with further guidance.

AC/2016/6

Report on the expert meeting on livelihoods and economic diversification

⁴ <iied.org/tag/10th-international-conference-community-based-adaptation>.

AC/2016/7	Concept note for an information product on livelihoods and economic diversification
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b) NAP Taskforce

32. *Background:* In 2013 the AC established a national adaptation plan task force (NAP TF) with the aim to further support developing countries seeking to formulate and implement NAPs.

33. The NAP TF has been supported by members of the LEG, the TEC and the SCF, and an invitation to provide support was issued to the Board of the GCF. The establishment of this task force was welcomed by the COP⁵ and the AC agreed on a workplan for the task force for the years 2014-2015.⁶

34. In light of the emerging tasks from the Paris outcomes for the AC, the LEG and other bodies supporting the process to formulate and implement NAPs, as well as the AC's new workplan for the period 2016-2018, the Co-Chairs requested the secretariat to prepare a background note comprising a summary of the work done by the NAP TF so far and an overview of new and existing mandates on that matter.

35. *Action:* The AC will be invited to consider the document prepared for this meeting in order to agree whether it wishes to extend the mandate for its NAP TF, and, if so, agree on membership, a time line and next steps for the elaboration of a new workplan.

AC/2016/8	Background note on the Adaptation Committee's task force on NAPs
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9. Workstream B: Technical support and guidance to the Parties on means of implementation:

a) Engagement with the GCF

36. *Background:* The COP, at its 21st session, reiterated its mandates for the LEG and the AC to consider how they can provide more information on accessing funding from the GCF for the NAP process and to include such information, as appropriate, in their reports.⁷ By the same decision the COP invited the GCF to consider how to improve access to financial support for the process to formulate and implement NAPs.

37. Furthermore, the AC, in its current workplan, agreed to engage continuously with the GCF to understand its policies and programmatic priorities as they relate to adaptation and as they evolve.

38. *Action:* The AC will be invited to take note of an oral report by the Co-Chairs of the AC on engagement with the GCF and agree on next steps, including as they relate to collaborating with the LEG, as appropriate.

b) Information paper on experiences of countries in accessing the GCF readiness programme

39. *Background:* The AC, in its work plan, agreed to develop an information paper, in collaboration with the LEG, the SCF and the GCF, on experiences of countries in accessing the GCF readiness programme in supporting adaptation, including for the process to formulate and implement NAPs. This information paper is to be produced in the second half of 2016.

40. The Co-Chairs requested the secretariat to prepare a concept note on the possible scope of this paper and the process to gather relevant input, for consideration by the AC at its 9th meeting.

41. *Action:* The AC will be invited to consider the scoping paper prepared for this meeting and agree on the next steps in developing the information paper.

AC/2016/9	Scoping paper for the development of an information paper on experiences of
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⁵ Decision 16/CP.19.

⁶ The workplan and the terms of reference of the NAP Task Force are available at <unfccc.int/8858>.

⁷ Decision 4/CP.21.

countries in accessing the GCF readiness programme

10. Workstream C: Awareness-raising, outreach and sharing of information

a) Third Adaptation Forum

42. *Background:* At its 8th meeting, the AC welcomed an offer from the Government of the Netherlands to host the next Adaptation Forum in the context of the 2016 Adaptation Futures conference, taking place in Rotterdam, the Netherlands from 10-13 May 2016.

43. In order to make best use of the limited time left to organize the meeting, the Co-Chairs of the AC and the Lead of the AC's task group on the Adaptation Forum discussed the possible theme and objectives of this forthcoming Adaptation Forum during the inter-sessional period. The Co-Chairs and the Lead of the task group requested the secretariat to prepare a draft concept note to reflect the outcomes of that discussion.

44. *Action:* The AC will be invited to finalize and approve the concept note on the 2016 Adaptation Forum.

AC/2016/10

Draft concept note for the 2016 Adaptation Forum

b) 2016 thematic report

45. *Background:* In its 2016-2018 workplan the AC decided to continue producing annual thematic reports. It also agreed to decide on the topic for the 2016 thematic report during the first half of 2016.

46. *Action:* The AC will be invited to agree on a topic for the 2016 thematic report, taking into account any possible synergies with the topics for the A-TEP as discussed under item 6(a) above.

11. Organization of intersessional work

47. *Action:* The AC will be invited to agree on leads and members of its task groups established to guide the implementation of activities contained in the revised workplan.

12. Any other matters

48. *Action:* Any other matters arising during the meeting will be taken up under this item.

13. Closure of the meeting.
